

Staff Interchange Updates

2015-2016

Staff Profile Updates:

- No blank fields will be allowed, zero fill for fields that are Not Applicable. Exception will be for the “Ending (end) Date at School District” field which should be left blank for active employees.
- Removal of the fields:
 - “Passed NCLB HQ Approved Elementary Or Early Childhood Core Content Test” (*being moved to the Staff Assignment File*)
 - “State Approved Content Test Administered for Elementary or Early Childhood Core Content Test” (*no longer required or collected*)
- Specialized Service Professionals (job class codes: 211, 231, 233, 234, 235, 236, 237, 238, and 242), Librarians (job class code 216) and Teachers (job class codes 201 through 206) are required to report the following fields:
 - Teacher/Specialized Service Professional (SSP) Overall Performance Evaluation Rating
 - Teacher/SSP Quality Standard 1: Knowledge of Content/Professional Expertise
 - Teacher/SSP Quality Standard 2: Establish Environment/Learning Environment
 - Teacher/SSP Quality Standard 3: Facilitate Learning/High Quality Delivery
 - Teacher/SSP Quality Standard 4: Reflect on Practice/Reflection
 - Teacher/SSP Quality Standard 5: Demonstrate Leadership/Leadership
 - Teacher/SSP Quality Standard 6: Measures of Student Learning/Student Outcomes

Staff Assignment Updates:

- No blank fields will be allowed, zero fill for fields that are Not Applicable. Exception will be for the “End Date” field which should be left blank for active employees.
- Added Fields:
 - “Passed NCLB HQ Approved Elementary Or Early Childhood Core Content Test”
 - “24 Semester Hours of Secondary Core Content Coursework”
 - “Passed Approved Secondary Core Content Test In Teaching Area”
- Updated Employment Status Codes:
 - Code “11”: Active employment -- Individual employed by the district in the reported school and position.
 - Removed Code “16” and replaced it with the following two codes:
 - Code “26”: On Leave and Not Replaced--An individual who is on short term leave (e.g. 89 days or less). This individual is reported and information will be used to compute statistical information, e.g. pupil/teacher ratios.
 - Code “27”: On Leave and Replaced--An individual who is on long term leave (e.g. 90 days/semester or greater). This individual has been replaced by a long-term substitute. A separate record must be submitted for the long term substitute with active employment status.
- Number of Classes Taught – required for all teachers, jobclass codes 201 through 206 regardless of grade level(s).
-