

2015-2016 Special Education End-of-Year Snapshot

Purpose:

The purpose of the Special Education End-of-Year Snapshot is to obtain data on students who were referred, evaluated, and/or received special education services during the specified reporting period.

Dependencies:

- The SASID/LASID combination will be a unique identifier for all special education students.
 - If a student is in a district's jurisdiction the student will be assigned a SASID which is updated in the RITS system. The student will also be assigned a unique LASID by the district.
 - If the student is not part of a district they will be assigned a unique LASID by the Admin Unit, and the SASID will be zero filled.
- Special Education Students will be tracked through the Special Education IEP Interchange.
 - All special education students will have a record in a Special Education Participation file for their Admin Units.
 - All special education students will have a record in a Special Education Child file.
- Special Education Students who are part of a district will have records in the Student Enrollment interchange.
 - All special education students who are within a district's jurisdiction will have a record in the Student Demographic file.
 - All special education students who are within a district's jurisdiction will have a record in the School Association file.

Criteria:

There will be one snapshot performed for Special Education End of Year Student.

- Pull all error-free records from the Student Participation file (except those with a PAI code of 23, 24, 31, and 32 or Special Education Part C Referral code of 00) and match them with records in the Student Profile interchange (Student Demographic file and School Association file). The Student Profile Interchange is the authoritative source for SASID, LASID, Student's First Name, Student's Middle Name, Student's Last Name, Gender, Date of Birth, All Student Contact Information fields (which are NOT required in 15-16), Ethnicity, Race, and Grade level.
- If the student is not submitted in the Student Interchange, these fields will be pulled from the Special Education Child file.
- All additional fields will be pulled from the Special Education Student Participation file, except for Federal Race and ELL status, which are calculated.
- The Special Education Child, Participation, and Student Interchange files will be joined based on the following criteria: SASID, LASID, School Year, Admin Unit (or district), and error free records.
- Data pulled from the Student Profile Interchange will be the non-tagged data.

Note: The primary key for the Special Education End of Year Snapshot aligns with the primary key for the IEP Interchange and Student Interchange.

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Name of Field	Field Length	Source Interchange(s) 1. Primary 2. Secondary (If data is not available in Primary Interchange, it will pull from Secondary Interchange)	Source File(s) 1. Primary 2. Secondary (If data is not available in Primary File, it will pull from Secondary File)	Remarks: Also see Special Education IEP Child and Participation File Layouts and Definitions
Admin Unit/SOP Code	5	Special Education IEP Interchange	Student Special Ed Participation File	
Student's State ID (SASID)	10	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	<i>may</i> be zero-filled on Part C records as long as LASID field is populated
Local ID (LASID)	10	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	<i>may</i> be zero-filled if SASID field is populated
Student's First Name	30	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	

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Student's Middle Name	30	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	
Student's Last Name	30	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	
Student's Gender	2	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	01-Female or 02-Male
Student's Date of Birth	8	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	10152007
Student's Address	50	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	No longer collected via Data Pipeline. Ok to leave blank. Field to be removed in 16-17.

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Student's Address City	30	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student Demographics File 2. Special Education Child File	No longer collected via Data Pipeline. Ok to leave blank. Field to be removed in 16-17.
Student's Address State	2	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student Demographics File 2. Special Education Child File	No longer collected via Data Pipeline. Ok to leave blank. Field to be removed in 16-17.
Student's Address Zip	9	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student Demographics File 2. Special Education Child File	No longer collected via Data Pipeline. Ok to leave blank. Field to be removed in 16-17.
Student's Primary Telephone Number	10	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student Demographics File 2. Special Education Child File	No longer collected via Data Pipeline. Ok to leave blank. Field to be removed in 16-17.
Student's Secondary Telephone Number	10	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student Demographics File 2. Special Education Child File	No longer collected via Data Pipeline. Ok to leave blank. Field to be removed in 16-17.
Student's Email Address	50	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student Demographics File 2. Special Education Child File	No longer collected via Data Pipeline. Ok to leave blank. Field to be removed in 16-17.

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Student's Ethnicity: Hispanic or Latino	1	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: American Indian or Alaska Native	1	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: Asian	1	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: Black or African American	1	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: White	1	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	yes-1 or no-0
Student's Race: Native Hawaiian or Other Pacific Islander	1	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1.Student Demographics File 2. Special Education Child File	yes-1 or no-0

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Federal Race	2	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student Demographics File 2. Special Education Child File	Internal Flag: Calculated value based on ethnicity and race; see below for details
Primary Disability	2	Special Education IEP Interchange	Student Special Ed Participation File	
ELL Status	1	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student Demographics File 2. Special Education Child File	Internal Flag: Calculated for students reported in Student Interchange. If student is not associated with a school, value will be pulled from the Special Education Child File. Changed to yes-1 or no-0
Grade Level	3	1. Student Profile and Enrollments Interchange 2. Special Education IEP	1. Student School Association File 2. Special Education Participation File	Relocated from Child to Participation File in 15-16

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School Code	4	Special Education IEP Interchange	Student Special Ed Participation File	Must contain a valid school, eligible facility, or detention center code
SPED Program Code	4	Special Education IEP Interchange	Student Special Ed Participation File	School code should be zero-filled when this field is applicable. Program Code list posted under Frequently Requested Codes
District of Attendance	4	Special Education IEP Interchange	Student Special Ed Participation File	
Student's District of Residence	4	Special Education IEP Interchange	Special Education Child File	
State of Attendance	2	Special Education IEP Interchange	Student Special Ed Participation File	Enter the appropriate state code of attendance for the student IF attending an out-of-state school. Otherwise zero-fill.

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State of Parent's Residence for Non-Residence Students	2	Special Education IEP Interchange	Special Education Child File	Enter the appropriate state code where the parent/guardian resides IF outside of CO. Otherwise zero-fill.
Date of Entry to Special Education	8	Special Education IEP Interchange	Student Special Ed Participation File	Date must be within current reporting period. For students receiving services from prior year, use first day of school or reporting period. Example: 07012015
Date of Exit from Special Education	8	Special Education IEP Interchange	Student Special Ed Participation File	Last date the student received special education services in your AU
Hours of Special Education Services per Week	4	Special Education IEP Interchange	Student Special Ed Participation File	4-byte field with implied decimal. First two bytes indicate hours and last two bytes indicate portion of an hour. 27½ hours would be 2750.

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Total School Hours per Week	4	Special Education IEP Interchange	Student Special Ed Participation File	4-byte field with implied decimal. First two bytes indicate hours and last two bytes indicate portion of an hour. 27½ hours would be 2750.
Extended School Year Services	1	Special Education IEP Interchange	Student Special Ed Participation File	15-16 change- report whether child was found eligible for ESY services.
Basis of Exit	2	Special Education IEP Interchange	Student Special Ed Participation File	Exit code based on student exiting special education services in your AU (no longer receiving services)
Special Education or Part C Referral	2	Special Education IEP Interchange	Student Special Ed Participation File	
Current Eligibility and Services	2	Special Education IEP Interchange	Student Special Ed Participation File	

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Path 1 :Date Referred for Part C Evaluation	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 1: Date of Parental Consent To Evaluate Part C	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 1: Date Evaluation Completed Part C	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 1: Reason for Delay in Completing Evaluation Part C	2	Special Education IEP Interchange	Student Special Ed Participation File	
Path 1: Eligibility and Services	2	Special Education IEP Interchange	Student Special Ed Participation File	

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Path 2: Date Child is Referred to the Part C System	8	Special Education IEP Interchange	Student Special Ed Participation File	Date no longer required. Ok to zero-fill.
Path 2: Date Child is Found Eligible for Part C Services	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 2: Date of Referral to Administrative Unit from the Local Community Centered Board	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 2: Date of Parental Consent to Evaluate C to B	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 2: Date Evaluation Completed C to B	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 2: Reason for Delay in Completing Evaluation C to B	8	Special Education IEP Interchange	Student Special Ed Participation File	New delay code 57 added in 15-16

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Path 2: Date of Initial Eligibility Meeting C to B	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 2: Reason for Delay in Initial Eligibility Meeting C to B	2	Special Education IEP Interchange	Student Special Ed Participation File	New delay code 57 added in 15-16
Path 2: Date IEP was Implemented C to B	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 2: Reason for Delay in IEP Implementation C to B	2	Special Education IEP Interchange	Student Special Ed Participation File	New delay code 57 added in 15-16
Path 2: Eligibility and Services	2	Special Education IEP Interchange	Student Special Ed Participation File	
Path 3: Date of Parental Consent to Evaluate Part B	8	Special Education IEP Interchange	Student Special Ed Participation File	

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Path 3: Date Evaluation Completed Part B	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 3: Reason for Delay in Completing the Evaluation Part B	2	Special Education IEP Interchange	Student Special Ed Participation File	
Path 3: Date of Initial Eligibility Meeting Part B	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 3: Date Initial IEP was Finalized Part B	8	Special Education IEP Interchange	Student Special Ed Participation File	
Path 3: Reason for Delay in Finalizing the Initial IEP Part B	2	Special Education IEP Interchange	Student Special Ed Participation File	
Path 3: Date IEP was Implemented Part B	8	Special Education IEP Interchange	Student Special Ed Participation File	

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Path 3: Reason the IEP was Never Implemented Part B	2	Special Education IEP Interchange	Student Special Ed Participation File	
Path 3: Eligibility and Services	2	Special Education IEP Interchange	Student Special Ed Participation File	
Primary Adult's First Name	30	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Primary Adult's Middle Name	30	Special Education IEP Interchange	Student Parent Association File	Removed in 14-15
Primary Adult's Last Name	30	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16

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Primary Adult's Address	50	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Primary Adult's Address City	30	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Primary Adult's Address State	2	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Primary Adult's Address Zip	9	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Primary Adult's Primary Telephone Number	10	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Primary Adult's Secondary Telephone Number	10	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16

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Primary Adult's Email Address	50	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's First Name	30	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's Middle Name	30	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's Last Name	30	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's Address	50	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's Address City	30	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16

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Secondary Adult's Address State	2	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's Address Zip	9	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's Primary Telephone Number	10	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's Secondary Telephone Number	10	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16
Secondary Adult's Email Address	50	Special Education IEP Interchange	Student Parent Association File	Removed in 15-16

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Internal Flags: Internal flags are fields that are derived from other values and therefore don't have to be manually entered.

Federal Race

Federal Race/Ethnicity Reporting Category - the single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.

01	American Indian or Alaska Native
02	Asian
03	Black or African American
04	Hispanic or Latino
05	White
06	Native Hawaiian or Other Pacific Islander
07	Two or More Races

Default to '00'

- If ETHNICITY_STUDENT = '1' then set STUDENT_FEDERAL_RACE = '04'
- If ETHNICITY_STUDENT = '0' then set STUDENT_FEDERAL_RACE = '07' where more than one of the following fields = '1' ○ RACE_INDIAN_STUDENT
 - RACE_ASIAN_STUDENT
 - RACE_BLACK_STUDENT
 - RACE_WHITE_STUDENT

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○ RACE_HAWAIIAN_STUDENT

- If ETHNICITY_STUDENT = '0' and only one of the following fields = '1', use the below logic to set STUDENT_FEDERAL_RACE ○ If RACE_INDIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '01'

- If RACE_ASIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '02'

- If RACE_BLACK_STUDENT = '1' then STUDENT_FEDERAL_RACE = '03'

If RACE_WHITE_STUDENT = '1' then STUDENT_FEDERAL_RACE = '05'

- If RACE_HAWAIIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '06'

ELL_YN

0 **No**

1 **Yes**

If Language Background <> 'eng' AND (BILINGUAL in ('01','02','03','05') OR ESL_STATUS in ('01','02','03','05')) AND <School Year> = <Current School Year> AND DISTRICT_CODE = <District Creating Snapshot>)