To: District data reporting teams

District charter liaisons

Charter School teachers, leaders and board members

Re: SB 10-191 Data Collection Requirements for Charter Schools

CDE has received a number of inquiries regarding the reporting requirements of SB 10-191 for charter schools. After seeking both state and federal legal opinions, CDE staff has determined that charter schools that have waivers to these sections of statute[[1]](#footnote-1) do not need to submit teacher or principal evaluation ratings as part of their authorizer’s annual data collection. If a charter school does not have this waiver, they are required to submit final evaluation ratings data for any licensed personnel on their staff.

All charter schools, including those with waivers to SB 10-191 do need to submit teacher and student identifier data in the Student Teacher Data Link collection.

In light of this new guidance, the steps for charters and authorizers to follow when reporting teacher and principal evaluation ratings are as follows:

* If choosing NOT to report the evaluation ratings for teachers and/or principals: use code 00 for Not Applicable for all evaluation ratings fields (including overall performance and quality standard ratings).This will not cause an error if the school has the appropriate waivers.
* If choosing to report the evaluation ratings for teachers and/or principals: use the appropriate valid 2 digit code that most accurately represents the rating for the individual staff member.  For the list of valid codes, please refer to the 2014-2015 File Layout and Definitions for Staff Profile (PDF) document located at: <http://www.cde.state.co.us/datapipeline/inter_staff>.

Whether submitting data to the state or not, charter schools are strongly encouraged to:

* have consistent and documented teacher and principal evaluation processes
* ensure that both teachers and leaders are trained so they understand the processes
* determine final ratings on a consistent scale for teachers
* keep record of those final scores
* make long-term documentation of those scores available to teachers upon their request, so they may take them into their next position

If you have further questions about required reporting for charter schools, please contact Kelly Rosensweet in the Choice and Innovation Office at [Rosensweet\_k@cde.state.co.us](mailto:Rosensweet_k@cde.state.co.us).

1. Areas of statute affected by SB 10-191 (*all of which may be waived by charter schools)*

   * Section 22-9-106, C.R.S., which outlines requirements for local personnel evaluation systems
   * Section 22-63-202, C.R.S., which outlines requirements for teacher employment contracts
   * Section 22-63-203, C.R.S., which outlines requirements for the renewal and nonrenewal of teacher employment contracts

   Issued 6.25.14 [↑](#footnote-ref-1)