**Regular Process**

* **First week in February**  – Student End of Year snapshot opens
* **First week in June** – All districts create an End of Year snapshot. Snapshot must contain records
* **Last week in June** – All districts pass Student Interchange, Title I interchange, and Special Education Interchange level edits. Majority of data flows through to the snapshot.
* **Last week in July**– All districts have clean snapshots with no errors
* **Second week in September** – All districts submit their End of Year snapshots and approve initial Data Summary reports. This deadline is mandated under Colorado Administrative Rules.

**Cross LEA validation – Phase A**

* **Last week in September to Last week in October**  – Cross LEA validation (reclaiming dropouts from prior collection years – formerly known as Post Collection Phase A)
	+ If applicable, districts will be asked to participate in the Mini-Phase A post collection concerning transfers to facilities.

**Post Cross LEA validation – Phase B**

* **Last week in September to First week in December** – Post Cross LEA validation (verifying transfers and dropouts within Colorado – formerly known as Post Collection Phase B)
	+ If applicable, districts will be asked to participate in the Mini-Phase B post collection concerning transfers to facilities

**Final Dates**

* **First week in December** **to Second week in December** – Districts do a final review of graduation and dropout rates after the AYG reconciliation. (Any changes require a new sign off page)
* **Second week in December** – Superintendents must approve final Data Summary Reports (collection closes)
* **Third week in January** – Official/final data and rates posted on the CDE web site and released to the public