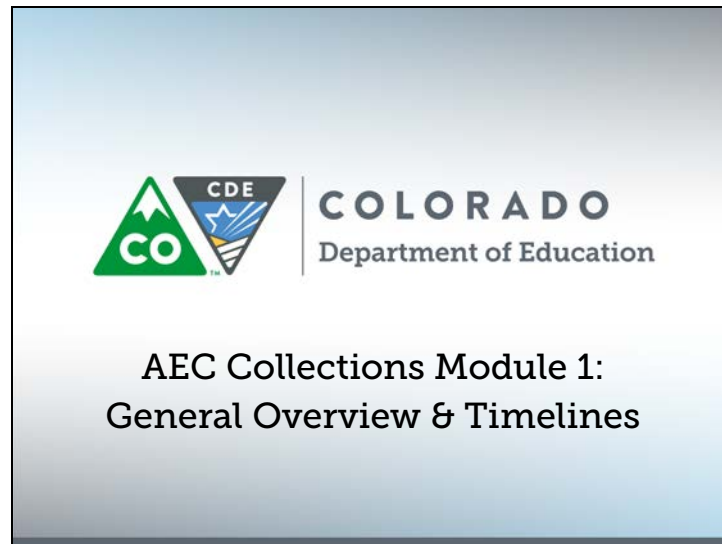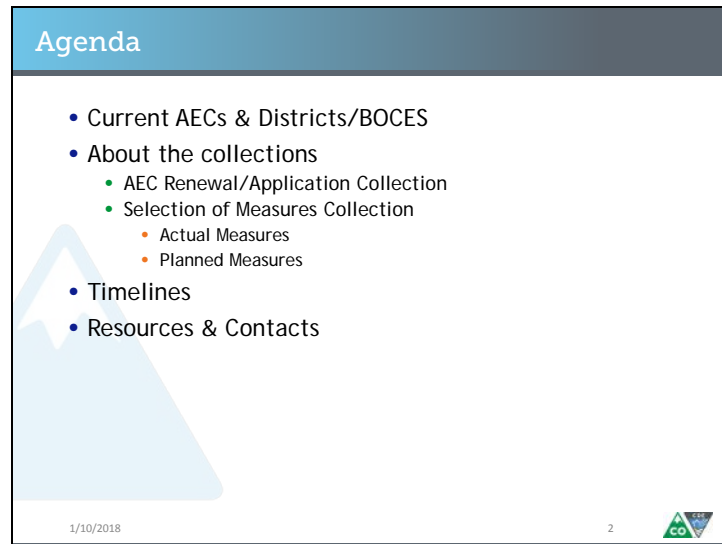Welcome to the AEC Collections video module! My name is B Sanders, and this is the first AEC Collections video module. In this module, we will cover what the AEC Pipeline collections are and the timelines for each collection. To make sure we're on the same page, AEC stands for Alternative Education Campus. Let's get started.
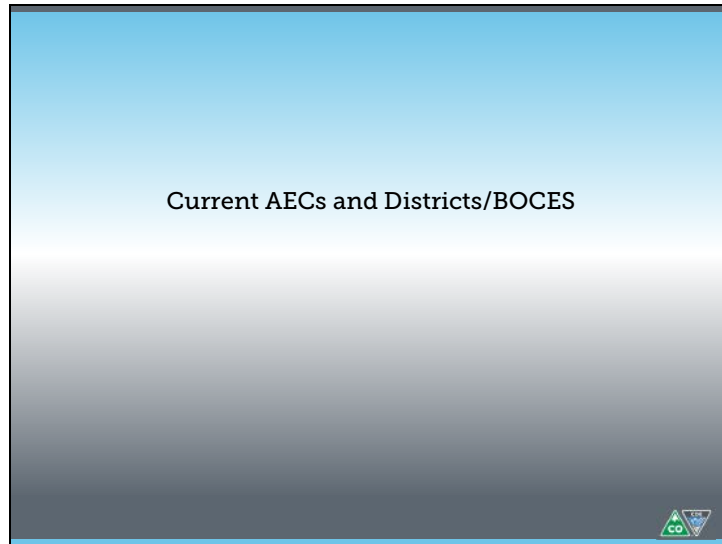
Slide 2

Here's what we're going to talk about today: which local education agencies, or LEAs, are affected, Each of the AEC collections, the timelines, and some resources and contacts that will be useful to you going forward. There are two related AEC Pipeline Collections: the first is the AEC Renewal/Application Collection. The second is the Selection of Measures Collection. The Selection of Measures Collection has two different components, the actual and planned measures. We'll talk about the Renewal/Application Collection first, and then we'll talk about the Selection of Measures Collection.
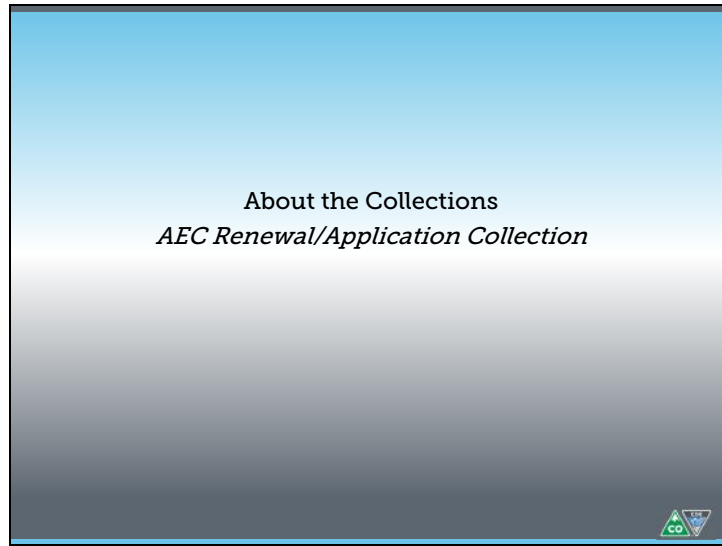
Slide 3

Current AECs and Districts/BOCES

First we'll talk about who should be engaging in these collections. This is not an exhaustive list—if there is a district or BOCES who plans to submit an AEC for consideration for the first time, and this is the first AEC the district or BOCES will have, that district or BOCES will not appear on the list on the next slide.

Slide 4

About the Collections – Who Participates

- Currently, there are 90 AECs open across 46 districts/BOCES
  - The complete list of current AEC schools is available here:
    https://www.cde.state.co.us/accountability/applications_for_aec_status_17_18

ADAMS 12 (0020)	CO SPRINGS 11 (1010)	HARRISON 2 (0980)	ROARING FORK (1180)
ADAMS 14 (0030)	DELTA 50J (0870)	JEFFERSON R-1 (1420)	SALIDA (0500)
ADAMS 28J (0100)	DENVER 1 (0880)	LAS ANIMAS RE-1 (0290)	SCHOOL DISTRICT 27J (0040)
ALAMOSA 11J (0100)	DOUGLAS RE 1 (0900)	MAPLETON 1 (0010)	SHERIDAN (0123)
BOULDER (0480)	DURANGO (1520)	MESA COUNTY VALLEY 51 (2000)	ST VRAIN VALLEY RE 1J (0470)
BUENA VISTA (0490)	EAGLE RE 5O (0910)	MONTE VISTA C-8 (2740)	STEAMBOAT SPRINGS RE-2 (2770)
CENTENNIAL BOCES (9035)	ELIZABETH C-1 (0920)	MONTEZUMA-CORTEZ RE-1 (2035)	STRASBURG 31J (0060)
CENTER 26JT (2810)	ENGLEWOOD 1 (0120)	MONTROSE RE-1J (2180)	THOMPSON R-2J (1560)
CSI (8001)	FALCON 49 (1110)	NORTH CONEJOS RE-1J (0550)	WESTMINSTER 50 (0070)
CHERRY CREEK 5 (0130)	FORT MORGAN RE-3 (2405)	PLATEAU VALLEY 50 (1990)	WIDEFIELD 3 (0990)
CSDB (9000)	FOUNTAIN 8 (1000)	POUDRE R-1 (1550)	
CO RIVER BOCES (9175)	GREELEY 6 (3120)	PUEBLO COUNTY 70 (2700)	

This list of districts and BOCES represents those that currently have an AEC in residence. These are the 46 districts and BOCES that we expect will be re-applying for AEC designation in the upcoming year. The link on this slide will take you to a list of schools by district or BOCES.

Slide 5

About the Collections
AEC Renewal/Application Collection

The first collection that happens is the AEC Renewal/Application Collection.

Slide 6

About the Collections
AEC Renewal/Application

- AEC Renewal/Application Collection
  - REQUIRED for any school that wishes to receive Alternative Education Campus (AEC) designation from the state
  - This designation allows for the school to be accredited using the AEC School Performance Framework (SPF)
  - Collection is student level and uses personally identifiable information (PII)
    - No high risk designation data from this collection is used in any subsequent reporting
  - Threshold for designation is still 90% high-risk as of the school's 2017 October Count population

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This collection is required in order for a school to be designated as an Alternative Education Campus. There are two main things to know about this collection: first, that all AECs must complete this collection annually in order to receive or maintain their AEC designation. Second, that receiving AEC designation allows for accreditation using the specialized AEC School Performance Framework. Though this collection has moved to the Data Pipeline this year, it is still the same as it was last year. The collection requires districts to determine the high-risk status of students at their AEC schools based on the population of students that were there as of October Count. None of the risk factor definitions have changed since last year.

Slide 7

About the Collections
AEC Renewal/Application

- AEC Selection of Measures Collection in Pipeline features:
  - Extract download/upload for completion
  - Edit records (student by student)
  - May opt out of collection
    - If opting out due to PII concerns, there may be an audit from CDE personnel to confirm student records
  - Sign off form is required. Signatures from:
    - Principal
    - Superintendent
    - Board President

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In the Data Pipeline, you can do any of the following: extract a spreadsheet which has all your district's schools and student information, edit it, and upload it. This is useful if your district has multiple or large AECs. You can also use the edit record function to edit records student by student. This is useful for districts with only one or two AECs. You can also opt out of the student level data collection, although it should be noted that this will flag your district for an in-person audit by CDE personnel. Please also note that a sign off form is still required for each school, and that you will need to continue to collect signatures from each principal and your superintendent and board president. Allot the time necessary to gather these signatures.

Slide 8

About the Collections
AEC Renewal/Application

- *Renewal Schools*: Schools that received AEC designation for the 2017-2018 school year and are re-applying for the 2018-2019 school year
  - Full list of schools with 2017-2018 AEC designation is available here: https://www.cde.state.co.us/accountability/applications_for_aec_status_17_18

- *Applicant Schools*: Schools applying for AEC designation for the 2018-2019 school year that did not have AEC designation in the 2017-2018 school year
  - Schools applying for AEC designation for the first time
  - Schools re-applying for AEC designation after a lapse in designation

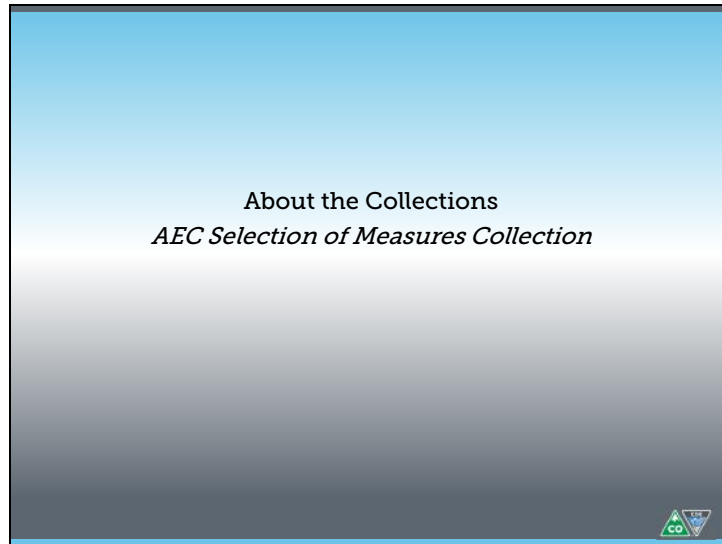1/10/2018   8

Let's take a moment to clarify what we count as a renewal school and an applicant school. Renewal schools are those which go into the collection with their AEC designation from the previous year already in place. The link on the slide goes to a list of the schools which received State Board of Education approval for AEC designation in August 2017—any schools from this list which apply in the upcoming collection window will be considered renewal schools. A school not on that list will be considered an applicant school. Applicant schools are those which are applying for AEC designation for the first time, or schools which may have received AEC designation, but not in the preceding year.

Slide 9

About the Collections
AEC Selection of Measures

- In-Person Audits: A school in your district may be selected for an in-person audit by CDE personnel for any of the following reasons:
  - The school is applying for AEC designation for the first time
  - The school is re-applying for AEC designation after a lapse in designation status
  - The district opted out of providing student-level data for the school during the renewal/application data collection
  - Data irregularities were found during the renewal/application data collection
  - The district has excluded the AEC from the district's District Performance Framework in a previous accountability cycle
  - Random selection

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As some of you know, CDE audits a handful of schools after the Renewal/Application data collection window closes. The audits are a way for us to contextualize the data we receive from you and to answer questions you may have for us. We want you to be aware that there is a possibility you may be selected for an audit at the end of the data collection period. Applicant schools are nearly always selected for audits because we want to see and talk through your intake processes and record keeping processes. We also randomly select schools to audit because we try to visit and audit every district with an AEC once every four years on a rotating basis.

Slide 10

About the Collections
AEC Selection of Measures Collection

Now, we'll talk about the Selection of Measures collection. While the Renewal/Application collection is what allows AEC schools to qualify to be accredited on the AEC SPF, the Selection of Measures collection is what AEC schools use to select optional, local measures for their AEC SPF.

Slide 11

About the Collections
AEC Selection of Measures

- AEC Selection of Measures Collection
  - <u>VOLUNTARY</u> for any school that has received or is planning to receive AEC designation
  - Information submitted in this collection may be incorporated into the school's AEC SPF
  - Collection data is aggregated; not PII
  - Collection has two parts:
    - Planned measures
    - Actual measures & data

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The Selection of Measures collection is voluntary for Alternative Education Campuses. Since optional measures are optional, no district must submit measures for use on the AEC SPF. That said, we highly recommend that you participate in this collection. The use of optional measures on the AEC SPF generally improves performance on the AEC SPF and goes a long way towards contextualizing the state-required measures that will appear on the AEC SPF. Please note that this collection uses aggregated data, not student level information.

This collection also has two parts: a section that asks for measures that you intend to use for future SPF cycles, called the planned measures section, and a section which asks for measures and data you intend to incorporate into the very next AEC SPF, called the actual measures and data section. We understand that you are not always able to predict what you may plan on using a year in advance. Think of this as a tool to help guide you. If you submit an idea of what you plan to use, and it ends up changing, that it ok.
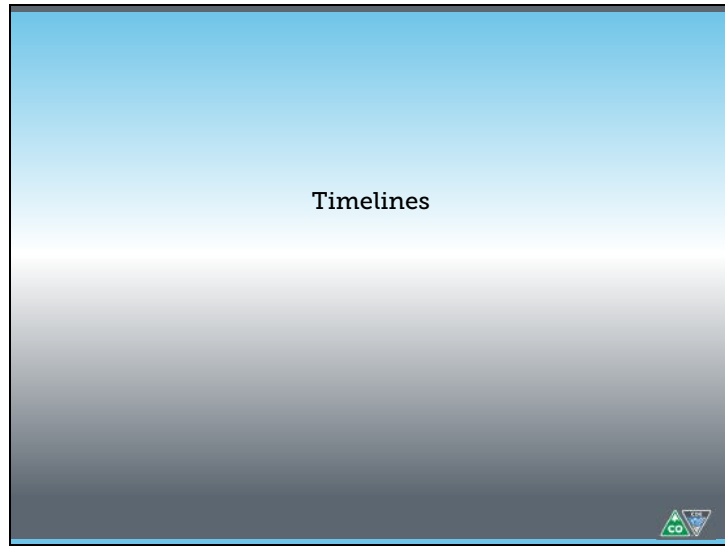
Slide 13

About the Collections
AEC Selection of Measures

- AEC Selection of Measures Collection in Pipeline features:
  - Extract download/upload for completion
  - Add record (measure by measure) for completion
    - Edit record (measure by measure) once added
  - May opt out of collection
    - Cannot simply not add/upload data
  - Sign off form is required *for actual measures collection*. Signatures from:
    - Principal
    - Superintendent
    - Board President

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In the Data Pipeline, you can do any of the following: extract a spreadsheet which has all your district's school information, edit it, and upload it. Note that the downloaded spreadsheet will require you to use measure codes, so using the file layout to crosswalk measure names to codes will be necessary. This is useful if your district has multiple or large AECs. You can also use the edit record function to edit records measure by measure. This is useful for districts with only one or two AECs. You can also opt out of the Selection of Measures data collection. Please also note that a sign off form is still required for each school for the actual measures collection, and that you will need to continue to collect signatures from each principal and your superintendent and board president. Allot the time necessary to gather these signatures.

Slide 14

Timelines

Now, let's talk about when the AEC collections open and close.

Slide 15

About the Collections – When Do They Happen

Timeline:

Month	Renewal/Application Designation Collection	Selection of Measures Collection (Planned and Actual)
January	• Training • **Notify B Sanders of new schools seeking AEC designation by 1/31/2018**	• Training
February	• Training	• Training

January and February are focused on training, though training and outreach opportunities will continue to happen during the collection windows.

Slide 16

About the Collections – When Do They Happen

Timeline:

Month	Renewal/Application Designation Collection	Selection of Measures Collection (Planned and Actual)
January	• Training • **Notify B Sanders of new schools seeking AEC designation by 1/31/2018**	• Training
February	• Training	• Training
March	• Renewal/Application collection opens 3/1/2018 • Office hours for Renewal/Application collection will be available, TBD	• Planned measures for 2018 AEC SPF collection opens 3/1/2018
April	• Renewal/Application collection closes 4/27/2018	• Planned measures for AEC SPF closes 4/27/2018

Collection Window 1 opens on March 1st 2018 and closes April 27th 2018. Collection Window 1 includes the AEC Renewal/Application window and Planned Measures for the next AEC SPF cycle, the 2018 AEC SPF. Think of this as a trial run for the Planned Measures process.
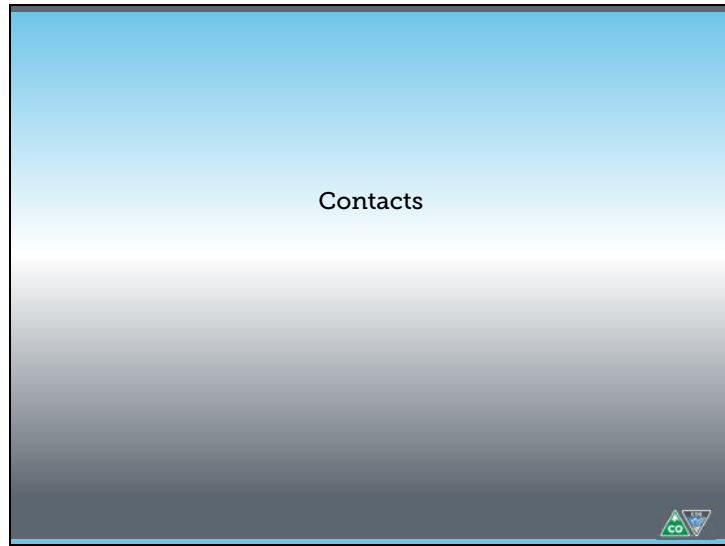
Slide 17

About the Collections – When Do They Happen

Timeline:

Month	Renewal/Application Designation Collection	Selection of Measures Collection (Planned and Actual)
January	• Training • **Notify B Sanders of new schools seeking AEC designation by 1/31/2018**	• Training
February	• Training	• Training
March	• Renewal/Application collection opens 3/1/2018 • Office hours for Renewal/Application collection will be available, TBD	• Planned measures for 2018 AEC SPF collection opens 3/1/2018
April	• Renewal/Application collection closes 4/27/2018	• Planned measures for AEC SPF closes 4/27/2018
May	• Notification of selection of in-person audits for the Renewal/Application process by CDE by 5/18/2018	• Planned measures for 2019 AEC SPF opens 5/1/2018 • Actual measures for 2018 AEC SPF opens 5/1/2018
June	• In-person audit visits as needed	• Planned measures for 2019 AEC SPF opens 6/29/2018 • Actual measures for 2018 AEC SPF opens 6/29/2018

Collection Window 2 opens on May 1st 2018 and closes on June 29th 2018. Collection Window 2 includes Actual Measures and Data for the next AEC SPF cycle, the 2018 AEC SPF, and Planned Measures for the upcoming AEC SPF, the 2019 AEC SPF. During Collection Window 2, you will be notified if you are selected for an in-person audit by CDE staff on the basis of your Renewal/Application process data. If you are, it is during this time that an in-person visit to your district office or school will be scheduled and likely occur.

About the Collections – 2019

Timeline:

Month	Renewal/Application Designation Collection	Selection of Measures Collection (Planned and Actual)
January	• Training • **Notify B Sanders of new schools seeking AEC designation by 1/31/2018**	• Training
February	• Training	• Training
March	• Renewal/Application collection opens 3/1/2019 • Office hours for Renewal/Application collection will be available, TBD	
April	• Renewal/Application collection closes 4/27/2019	
May	• Notification of selection of in-person audits for the Renewal/Application process by CDE by 5/18/2019	• **Planned measures for 2020 AEC SPF opens 5/1/2019** • Actual measures for 2019 AEC SPF opens 5/1/2019
June	• In-person audit visits as needed	• **Planned measures for 2020 AEC SPF opens 6/29/2019** • Actual measures for 2019 AEC SPF opens 6/29/2019

Next year, we will only do one Planned Measure collection. We'll have collected 2019 measures this year, so next year we'll only need to collect planned measures for the 2020 AEC SPF.

Slide 19

Let's talk through who to contact if you have questions.

Contacts

- B Sanders, AEC and Accountability Senior Consultant
  - Sanders_b@cde.state.co.us
  - 303.866.2685

- Jessica Watson, Accountability and Policy Principal Consultant
  - Watson_J@cde.state.co.us
  - 303.866.6778

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If you have questions about the AEC Collections, reach out to me, B Sanders, or my colleague, Jessica Watson. We can probably answer your question, and if we can't, we'll get you in contact with someone who can.