

2024-2025 Prevent Harassment or Discrimination in Schools

Changes from previous version are highlighted in yellow.

Purpose:


Per C.R.S 22-1-143 the Harassment or Discrimination collection collects the number of formal harassment or discrimination reports received by the school and the type of bias reported when harassment or discrimination was found; and the time to complete each investigation and to make findings related to each report.

Dependencies:

There are no dependencies for the Harassment or Discrimination file.

Record Expectation:

LEAs should submit a record for every incident at schools that are maintained by the reporting district. All pertinent school information should be reported in this collection. All formal reports of harassment or discrimination received by the school should be reported, even in the cases where no bias was found. All references to Local Education Agency (LEA) include district, BOCES and CSI.



 indicates primary key

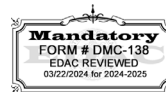
Field List:

*Indicates required field.

NOTE: ZERO-FILL ALL NON-APPLICABLE FIELDS

A header row is required

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Example(s)	Remarks
 School District/BOCES Code	4	1	4	1	A2	0000	
 School Code	4	5	8	2	B2	0000	
Investigation Identifier	10	9	19	3	C2	0000000001	
Bias Type: Disability	1	20	21	4	D2	0 or 1	
Bias Type: Race	1	22	23	5	E2	0 or 1	
Bias Type: Creed	1	24	25	6	F2	0 or 1	
Bias Type: Color	1	26	27	7	G2	0 or 1	
Bias Type: Sex	1	28	29	8	H2	0 or 1	
Bias Type: Sexual Orientation	1	30	31	9	I2	0 or 1	



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Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Example(s)	Remarks
Bias Type: Gender Identity	1	32	33	10	J2	0 or 1	
Bias Type: Gender Expression	1	34	35	11	K2	0 or 1	
Bias Type: Family	1	36	37	12	L2	0 or 1	
Bias Type: Religion	1	38	39	13	M2	0 or 1	
Bias Type: Age	1	40	41	14	N2	0 or 1	
Bias Type: National Origin	1	42	43	15	O2	0 or 1	
Bias Type: Ancestry	1	44	45	16	P2	0 or 1	
Bias Type: No bias reported	1	46	47	17	Q2	0 or 1	
Report Investigation Time	2	48	50	18	R2	Numeric	01, 02, or 03

Field Descriptions:

School District / BOCES Code

A unique code assigned to a LEA by CDE. Refer to School District/BOCES Code table. School District/BOCES Code Table.

School Code

A unique code assigned by CDE to a school building. Refer to School Building Code Table.

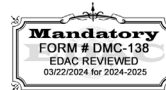
Investigation Identifier

A locally assigned ten-digit number for each incident. For each reported incident there may be multiple bias types applicable to the investigation. Please indicate all bias types applicable with the yes/no indicator fields listed.

Bias Type: Disability

Indicates whether the bias type of disability was found as a part of the investigation.

0	No
1	Yes



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Bias Type: Race

Indicates whether the bias type of race was found as a part of the investigation.

0	No
1	Yes

Bias Type: Creed

Indicates whether the bias type of creed was found as a part of the investigation.

0	No
1	Yes

Bias Type: Color

Indicates whether the bias type of color was found as a part of the investigation.

0	No
1	Yes

Bias Type: Sex

Indicates whether the bias type of sex was found as a part of the investigation.

0	No
1	Yes

Bias Type: Sexual Orientation

Indicates whether the bias type of sexual orientation was found as a part of the investigation.

0	No
1	Yes



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Bias Type: Gender Identity

Indicates whether the bias type of gender identity was found as a part of the investigation.

0	No
1	Yes

Bias Type: Gender Expression

Indicates whether the bias type of gender expression was found as a part of the investigation.

0	No
1	Yes

Bias Type: Family

Indicates whether the bias type of family was found as a part of the investigation.

0	No
1	Yes

Bias Type: Religion

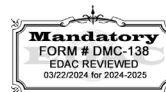
Indicates whether the bias type of religion was found as a part of the investigation.

0	No
1	Yes

Bias Type: Age

Indicates whether the bias type of age was found as a part of the investigation.

0	No
1	Yes



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Bias Type: National Origin

Indicates whether the bias type of national origin was found as a part of the investigation.

0	No
1	Yes

Bias Type: Ancestry

A yes or no flag which indicates whether the bias type of ancestry was found as a part of this investigation.

0	No
1	Yes

Bias Type: No Bias

Indicates no bias was found as a part of the investigation. In cases where this field is reported with '1' no other bias types can be reported with '1'.

0	No
1	Yes

Report Investigation Time

Indicator of whether the time to complete the investigation for the reported harassment or discrimination was completed within 60 school days, 90 school days, or past 90 school days.

Code	Description
01	Within 60 school days
02	Within 61 – 90 school days
03	Exceeded 90 school days



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Document Changes:

Date	Description of Change	Reason for Change	Element(s) Affected
02/2024	New collection / file layout		

