



Data Services Unit  
201 East Colfax Avenue  
Denver, CO 80203-1799

DATE: September 3, 2018

Principal or Headmaster  
Colorado Non-Public School

RE: Fall 2018 Pupil Membership Enrollment

In pursuance of Colorado Revised Statute (C.R.S.) 22-1-114, is enclosed a Non-Public School Information form for submitting your student enrollment counts to the local school districts and Colorado Department of Education. These counts should be the number of students attending educational programs in your school as of Monday, October 1, 2018. This information is used by the Colorado Department of Education to generate statewide statistics regarding the number of school aged children receiving their education in a non-public school versus a public school or home schooled program. A non-public school directory is compiled from the information received.

We also have a file that contains the number of 2017 non-public students by grade in Colorado.  
<http://www.cde.state.co.us/cdereval/pupilcurrentnonpublic>

It is important for each non-public school to fill out this form to ensure we have an accurate count of non-public students in Colorado. In some cases a failure to fill out this form may lead to the withholding or delay of State and Federal funding from grants and programs available to non-public schools. This may include special education, nutrition program eligibility, early childhood and federal programs funding under the Elementary and Secondary Education Act (ESEA.)

Please write "EXCLUDE" at the top of the form if your school/program consists only of the following:

- Teach only adult education or postsecondary students
- Provide only before or after school care for children who attend school in another facility.
- Provide only child care and do not include Pre-Kindergarten or Kindergarten educational or academic programs.

After completing the attached form, **please mail it to the local school district at the address in the top right hand corner of the enclosed Non-Public School Information form.** The local school district will then forward the completed forms to the Colorado Department of Education.

If you have any questions please contact Dennis St. Hilaire at the Colorado Department of Education.

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