

2016-2017 Special Education Discipline Snapshot

Purpose:

The purpose of the Special Education Snapshot is to obtain discipline data on children with disabilities.

Dependencies:

Student has been assigned a SASID and updated in the RITS system.

Student has a record in the discipline interchange for:

- Discipline (contains Incident and Action data)

Student has a record in the Student and Enrollment interchange for:

- Demographics
- School Association

Student has a record in the Student Special Education Participation interchange file :

- Primary Disability

Criteria:

Pull all error-free records from the Discipline Action file where the SPED_DISCIPLINE_ACTION_FLAG = 1.

The records selected will be joined with data from the Student Demographics, Student School Association, Discipline, and Student Special Education Participation interchanges.

- For joining to Student, use District Code, School Year, and SASID.
- For joining to Student School Association, use District Code, School Code, School Year, and SASID where Date of Discipline >= Entry Date and Date of Discipline <= Exit Date (or Exit Date is null).
- For joining to Student Special Education Participation, use Admin Unit Code, School Code, School Year, and SASID where Date of Discipline >= Start Date and Date of Discipline <= End Date (or End Date is null).

Note: The primary key for the Discipline Snapshot aligns with the primary key for Special Education Discipline: Discipline Action

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Name of Field	Field Length	Source Interchange	Source File	Remarks
Admin Unit/SOP Code	5	Calculated	Discipline Action	
School District/BOCES Code	4	Discipline	Discipline Action	
School Code	4	Discipline	Discipline Action	
Program Code	4	Discipline	Discipline Action	
Student's State ID (SASID)	10	Discipline	Discipline Action	
Local ID (LASID)	10	Student Profile	Student Demographics	
Student's Last Name	30	Student Profile	Discipline Action	
Student's First Name	30	Student Profile	Discipline Action	
Student's Middle Name	30	Student Profile	Student Demographics	
Student's Gender	2	Student Profile	Discipline Action	
Student's Date of Birth	8	Student Profile	Discipline Action	
Student's Ethnicity: Hispanic or Latino	1	Student Profile	Student Demographics	
Student's Race: American Indian or Alaska Native	1	Student Profile	Student Demographics	
Student's Race: Asian	1	Student Profile	Student Demographics	
Student's Race: Black or African American	1	Student Profile	Student Demographics	
Student's Race: White	1	Student Profile	Student Demographics	
Student's Race: Native Hawaiian or Other Pacific Islander	1	Student Profile	Student Demographics	

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FEDERAL_RACE_STUDENT	2	Calculated		<ul style="list-style-type: none"> • Default to '00' • If ETHNICITY_STUDENT = '1' then set STUDENT_FEDERAL_RACE = '04' • If ETHNICITY_STUDENT = '0' then set STUDENT_FEDERAL_RACE = '07' where more than one of the following fields = '1' <ul style="list-style-type: none"> ○ RACE_INDIAN_STUDENT ○ RACE_ASIAN_STUDENT ○ RACE_BLACK_STUDENT ○ RACE_WHITE_STUDENT ○ RACE_HAWAIIAN_STUDENT <p>If ETHNICITY_STUDENT = '0' and only one of the following fields = '1', use the below logic to set STUDENT_FEDERAL_RACE</p> <ul style="list-style-type: none"> ○ If RACE_INDIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '01' ○ If RACE_ASIAN_STUDENT = '1' then
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				STUDENT_FEDERAL_RACE = '02' ○ If RACE_BLACK_STUDENT = '1' then STUDENT_FEDERAL_RACE = '03' ○ If RACE_WHITE_STUDENT = '1' then STUDENT_FEDERAL_RACE = '05' ○ If RACE_HAWAIIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '06'
ELL Status	1	Calculated		If (LANGUAGE_BACKGROUND <> 'eng' AND (BILINGUAL in ('01','02','03','05') OR ESL_STATUS in ('01','02','03','05')) AND <School Year> = <Current School Year> AND DISTRICT_CODE = <District Creating Snapshot>)
Grade Level	3	Student Profile	Student School Association	
Primary Disability	1	IEP Interchange	Student Special Education Participation	
Date of Incident	8	Discipline	Discipline Action	
Special Education Removal Type	2	Discipline	Discipline Action	
Special Education Removal Reason	2	Discipline	Discipline Action	

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Type of Suspension/Expulsion	2	Calculated		<ul style="list-style-type: none"> • Default to '00' • IF DISCIPLINE = '01' then '01' • IF DISCIPLINE = '02' then '02' • IF DISCIPLINE = '03' and RECEIVED_SERVICES_DISCIPLINE = '1' then '03' • IF DISCIPLINE = '03' and RECEIVED_SERVICES_DISCIPLINE = '0' then '04'
Received Services	1	Discipline	Discipline Action	
Discipline Action Length	4	Discipline	Discipline Action	
Incident Identifier	10	Discipline	Discipline Action	
Action Identifier	10	Discipline	Discipline Action	
Discipline Date	8	Discipline	Discipline Action	
Start Date of Sped	8	Special Education IEP	Participation	
End Date of Sped	8	Special Education IEP	Participation	

Internal Flags

Internal flags are columns in the Special Education Discipline snapshot that are derived based on other values. These fields are not updatable or viewable by the LEAs and are used to simplify edit checks and the pulling of statistics.

ELL_YN

0	No
1	Yes

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If Language Background <> 'eng' AND (BILINGUAL in ('01','02','03','05') OR ESL_STATUS in ('01','02','03','05')) AND <School Year> = <Current School Year> AND DISTRICT_CODE = <District Creating Snapshot>

FEDERAL_RACE_STUDENT

Federal Race/Ethnicity Reporting Category - the single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.

01	American Indian or Alaska Native
02	Asian
03	Black or African American
04	Hispanic or Latino
05	White
06	Native Hawaiian or Other Pacific Islander
07	Two or More Races

- Default to '00'
- If ETHNICITY_STUDENT = '1' then set STUDENT_FEDERAL_RACE = '04'
- If ETHNICITY_STUDENT = '0' then set STUDENT_FEDERAL_RACE = '07' where more than one of the following fields = '1'
 - RACE_INDIAN_STUDENT
 - RACE_ASIAN_STUDENT
 - RACE_BLACK_STUDENT
 - RACE_WHITE_STUDENT
 - RACE_HAWAIIAN_STUDENT
- If ETHNICITY_STUDENT = '0' and only one of the following fields = '1', use the below logic to set STUDENT_FEDERAL_RACE

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- If RACE_INDIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '01'
- If RACE_ASIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '02'
- If RACE_BLACK_STUDENT = '1' then STUDENT_FEDERAL_RACE = '03'
- If RACE_WHITE_STUDENT = '1' then STUDENT_FEDERAL_RACE = '05'
- If RACE_HAWAIIAN_STUDENT = '1' then STUDENT_FEDERAL_RACE = '06'

TYPE OF SUSPENSION

- Default to '00'
- IF DISCIPLINE = '01' then '01'
- IF DISCIPLINE = '02' then '02'
- IF DISCIPLINE = '03' and RECEIVED_SERVICES_DISCIPLINE = '1' then '03'
- IF DISCIPLINE = '03' and RECEIVED_SERVICES_DISCIPLINE = '0' then '04'

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DOCUMENT CHANGES

Date	Description of change	Reason for change	Elements affected
06/17/2015	<p>Eliminate the Discipline Incident file.</p> <ul style="list-style-type: none">• Add "Incident Date" to the Action File• Remove the field "Habitually Disruptive Student" from the Action file• Remove the field "Referred to Alternative School or Program" from the Action file	<p>Simplify the reporting process, by eliminating the need to link the Incident Identifier between the two discipline files Incident and Action.</p> <p>Remove fields that were originally associated with the SDI collection now that there is a SDA collection.</p>	<ul style="list-style-type: none">• Incident Date• Habitually Disruptive Student• Referred to Alternative School or Program