

2015-2016 Special Education IEP Interchange – Child

Purpose:

The purpose of the Special Education Child File is to capture and verify the attributes of children with disabilities while he/she attended your LEA at any point during the current reporting period.

Dependencies:

Student has been assigned a SASID (if required) obtained from the RITS system. For students without a SASID, this field is zero-filled and LASID is required. A record for the student/SASID and or LASID exists in the Special Education Participation File.

Important! If there is not a record in the Participation file, the record will not be included in the snapshot.

Record Expectation:

In the Special Education Child file the LEA should submit 1 record per LEA for any student who received special education or related services at any point during the current reporting period.





- Indicates Primary Key

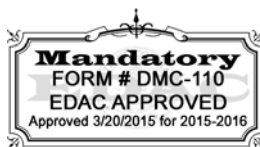
*** Indicates required (ZERO-FILL ALL NON-APPLICABLE FIELDS)**

****Data is no longer required and may be left blank. Fields will be removed in 2016.**



No spaces permitted in file name and a header row is required

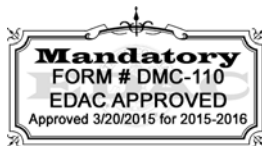
Each record must contain a valid SASID or LASID or both

Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel	Examples	Remarks
Admin Unit/SOP Code * 	5	1	5	1	A2	00000	Must be the valid 5 digit code for reporting Admin Unit/SOP.
Student's State ID (SASID) 	10	6	15	2	B2	0000000000	Required except for Part C and parentally placed in private school=02. Will be validated against RITS in the Data Pipeline using four locator fields: last name, first name, date of birth, and gender.



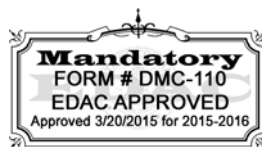
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LASID 	10	16	25	3	C2	0000000000	Locally assigned 10-digit Student ID. Required on records without a SASID.
Student's First Name*	30	26	55	4	D2	Valid name	Will be validated against RITS in the Data Pipeline using four locator fields: last name, first name, date of birth, and gender.
Student's Middle Name*	30	56	85	5	E2	Valid name	Use NMN for students with no middle name.
Student's Last Name*	30	86	115	6	F2	Valid name	Will be validated against RITS in the Data Pipeline using four locator fields: last name, first name, date of birth, and gender.
Student's Gender*	2	116	117	7	G2	01	Will be validated against RITS in the Data Pipeline using four locator fields: last name, first name, date of birth, and gender.
Student's Date of Birth*	8	118	125	8	H2	06151995	Will be validated against RITS in the Data Pipeline using four locator fields: last name, first name, date of birth, and gender. Format is MMDDYYYY
ELL Status 	1	126	126	9	I2	0	Changed to yes-1 or no-0
Student's Ethnicity: Hispanic or Latino*	1	127	127	10	J2	0	Changed to yes-1 or no-0
Student's Race: American Indian or Alaska Native*	1	128	128	11	K2	0	Changed to yes-1 or no-0
Student's Race: Asian*	1	129	129	12	L2	0	Changed to yes-1 or no-0
Student's Race: Black or African American*	1	130	130	13	M2	0	Changed to yes-1 or no-0



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Student's Race: White*	1	131	131	14	N2	0	Changed to yes-1 or no-0
Student's Race: Native Hawaiian or Other Pacific Islander*	1	132	132	15	O2	0	Changed to yes-1 or no-0
Grade Level* REMOVED Relocated to the Special Education IEP Participation file							
Student's District of Residence*	4	133	136	16	P2	0000	Must be a valid school district code representing the student's school district of residence. Cannot be a BOCES code. Zero-fill if not applicable.
State of Parent's Residence for Non-Residence Students*	2	137	138	17	Q2	00	Required only if NOT Colorado: When District of Residence is zero-filled and PAI Code is 04 or 05. Zero-fill if not applicable.
District of Parent's Residence*	4	139	142	18	R2	0000	District of Parent's Residence for Non-Residence Students. Only required if PAI code is 04 or 05, and parents reside in Colorado. Zero-fill if not applicable.
Student's Address**	50	143	192	19	S2		Indicator 14 Post School Outcomes data requirements are the responsibility of the Administrative Units going forward. Student addresses, telephone numbers, and email fields may be left blank.
Student's Address City**	30	193	222	20	T2		
Student's Address State**	2	223	224	21	U2		
Student's Address Zip**	9	225	233	22	V2		
Student's Primary Telephone**	10	234	243	23	W2		
Student's Secondary Telephone**	10	244	253	24	X2		
Student's Email Address**	50	254	303	25	Y2		



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Special Education Child File

Admin Unit/SOP Code - A unique code assigned to an Administrative Unit/State Operated Program by CDE. Refer to Administrative Unit/State Operated Program Codes in Student Code Table document.

Student's State ID (SASID) – A **unique** ten digit number must be assigned to each student by CDE. If a student was included in the Student October report, the same SASID number must be used.

Lasid – The student's Locally Assigned Student ID (LASID).

Student's First Name – A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Student's Middle Name – A secondary name given to an individual at birth, baptism, or during another naming ceremony, or through legal change. Use NMN if the student has no middle name.

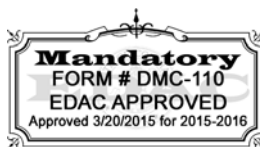
Student's Last Name – The name borne in common by members of a family.

Student's Gender - An individual's sex.

01	Female
02	Male

Student's Date of Birth – The month, day, and year on which an individual was born (i.e. 09151989).

ELL Status - A student who has a Language Background other than English and is currently being served or monitored by either a Bilingual or an



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English as a Second Language (ESL) program or was identified and Parent(s) refused services.

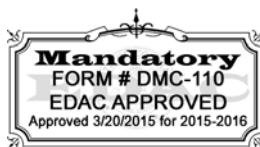
0	No, student <u>is not</u> an English Language Learner
1	Yes, student <u>is</u> an English Language Learner

Student's Ethnicity: Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term, "Spanish origin", can be used in addition to "Hispanic or Latino". A student marked 1 Yes-Hispanic or Latino must also have one race field marked as 1.

0	No – Not Hispanic or Latino
1	Yes – Hispanic or Latino

Student's Race: American Indian or Alaska Native - A person having origins in any of the original peoples of North or South America (including Central America), and who maintains a tribal affiliation or community recognition.

0	No – Not American Indian or Alaska Native
1	Yes – American Indian or Alaska Native



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Student's Race: Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

0	No – Not Asian
1	Yes – Asian

Student's Race: Black or African American - A person having origins in any of the Black racial groups of Africa.

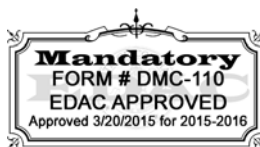
0	No – Not Black or African American
1	Yes – Black or African American

Student's Race: White - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

0	No – Not White
1	Yes – White

Student's Race: Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

0	No – Not Native Hawaiian or Other Pacific Islander
1	Yes – Native Hawaiian or Other Pacific Islander



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Student's District of Residence - The appropriate four-digit code for a student's school district of residence.

State of Parent's Residence for Non-Residence Students - State code where the parent/guardian resides (other than CO), if the student attends a district other than the school district of residence. Cannot be zero-filled if PAI Code is 04 or 05 and District of Residence and District Code of Parents Residence IS zero-filled.

District of Parent's Residence for Non-Residence Students - School district where the parent/guardian resides, if the student attends a district other than the school district of residence and resides in CO. Only required when PAI code is 04 or 05 and State Code of Parent's Residence for Non-Resident Students is 00.

Student's Address - The street address of the student. Not required and may be left blank.

Student's Address City - The city of the street address of the student. Not required and may be left blank.

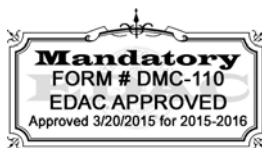
Student's Address State - The state of the street address of the student. Not required and may be left blank.

Student's Address Zip - The zip code of the street address of the student. Not required and may be left blank.

Student's Primary Telephone - The student's primary phone number. Not required and may be left blank.

Student's Secondary Telephone - The student's secondary phone number. Not required and may be left blank.

Student's Email Address - The student's email address. Not required and may be left blank.



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Document Changes

Date	Description of change	Reason for change	Elements affected
3/10/15	Grade Level field removed from the Special Education IEP Child file and relocated to the Special Education IEP Participation file	Align the school code and the grade in the same location	Grade Level Field File layout changed: text start and end position CSV and Excel order
3/10/15	Indicator 14 Post School Outcomes data requirements are the responsibility of the Administrative Units beginning in 2015. Fields in the file associated with the indicator are no longer required and may be left blank.	Change in processes in order to achieve higher percent of responses.	Student's Address Student's Address City Student's Address Zip Student's Primary Telephone Student's Secondary Telephone Student's Email Address
2/24/2016	More clarification		

