

# 2015-2016 Report Card March

**Purpose:**

The Report Card March collection contains descriptors of schools. This includes a school’s course offerings, health and wellness information, and programs offered at the school. Examples of health and wellness information would be: school nurse on staff, year round physical education, or no physical education. Examples of programs are: school is year round, after school day care or other after school activities. The data from the Report Card March collection is used to populate school descriptors and the school year in the School View application.



**Dependencies:**

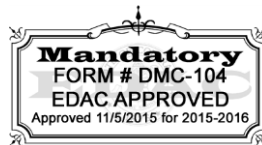
There are no dependencies for the Report Card March.

**Record Expectation:**

Districts should submit a record for every school that is maintained by the reporting district. All pertinent school information should be reported in this collection.

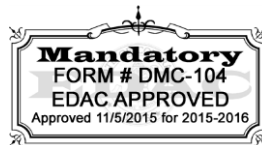
 - Indicates Primary Key

Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Examples	Remarks
<b>REPORT CARD MARCH FILE</b>							
<b>NOTE: No blanks are allowed.</b>							
School District/BOCES Code 	4	1	4	1	A2	0000	
School Code 	4	5	8	2	B2	0000	
Year Round Flag	1	9	9	3	C2	0 or 1	File has 0=no and 1=yes
Preschool Program Flag	1	10	10	4	D2	0 or 1	
Full-Day Kindergarten Flag	1	11	11	5	E2	0 or 1	
Before and After School Care Programs Flag	1	12	12	6	F2	0 or 1	
Visual Art Flag	1	13	13	7	G2	0 or 1	
Drama or Theatre Flag	1	14	14	8	H2	0 or 1	
Music Flag	1	15	15	9	I2	0 or 1	



# 2015-2016 Report Card March

Dance Flag	1	16	16	10	J2	0 or 1	
Physical Education Flag	1	17	17	11	K2	0 or 1	
Comprehensive Health Education Flag	1	18	18	12	L2	0 or 1	
Economics Flag	1	19	19	13	M2	0 or 1	
World Languages Flag	1	20	20	14	N2	0 or 1	
History Flag	1	21	21	15	O2	0 or 1	
Geography Flag	1	22	22	16	P2	0 or 1	
Civics Flag	1	23	23	17	Q2	0 or 1	
Career and Technical Education Flag	1	24	24	18	R2	0 or 1	
Concurrent Enrollment Classes on School Property Flag	1	25	25	19	S2	0 or 1	
Opportunities for Civic or Community Engagement Flag	1	26	26	20	T2	0 or 1	
Internet Safety Programs Flag	1	27	27	21	U2	0 or 1	
Advanced Placement Flag	1	28	28	22	V2	0 or 1	
International Baccalaureate Flag	1	29	29	23	W2	0 or 1	
Honors Courses Flag	1	30	30	24	X2	0 or 1	
Montessori Curricula Flag	1	31	31	25	Y2	0 or 1	
Extracurricular Activities Flag	1	32	32	26	Z2	0 or 1	
Athletics Flag	1	33	33	27	AA2	0 or 1	
Library Flag	1	34	34	28	AB2	0 or 1	
Credit Recovery Programs Flag	1	35	35	29	AC2	0 or 1	
Assistance of Out-of-School Youth to Re-Enroll Flag	1	36	36	30	AD2	0 or 1	
Physical Activity Flag	1	37	37	31	AE2	0 or 1	
School Health Team of School Wellness Committee Flag	1	38	38	32	AF2	0 or 1	
School Based Health Center Flag	1	39	39	33	AG2	0 or 1	
Physical Education Required for all Students Flag	1	40	40	34	AH2	0 or 1	
Comprehensive Health Education Required for all Students Flag	1	41	41	35	AI2	0 or 1	



# 2015-2016 Report Card March

Uses Federal School Breakfast Program in Classroom Flag	1	42	42	36	AJ2	0 or 1	
CDE Licensed School Nurse is Available During School Hours Flag	1	43	43	37	AK2	0 or 1	
Professional Development Days	4	44	47	38	AL2	Numeric	Example: 4
Blended Learning Flag	1	48	48	39	AM2	0 or 1 or 2	Optional 2015-16 File has 0=no and 1=yes and 2=NA
Flexible Schedule Flag	1	49	49	40	AN2	0 or 1 or 2	Optional 2015-16 File has 0=no and 1=yes and 2=NA
Immediate Progress Towards Graduation Flag	1	50	50	41	AO2	0 or 1 or 2	Optional 2015-16 File has 0=no and 1=yes and 2=NA
Newcomer Center Flag	1	51	51	42	AP2	0 or 1 or 2	Optional 2015-16 File has 0=no and 1=yes and 2=NA
Work-Based Education Experience Flag	1	52	52	43	AQ2	0 or 1 or 2	Optional 2015-16 File has 0=no and 1=yes and 2=NA

### Report Card March File

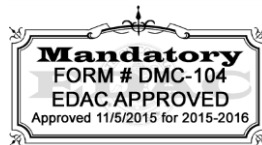
**NOTE: No blanks are allowed.**

**School District/BOCES Code** – A unique code assigned to a district by CDE. Refer to School District/BOCES Code table. School District/BOCES Code Table.

**School Code** – A unique code assigned by CDE to a school building. Refer to School Building Code Table.

**Year Round Flag** -- A yes or no flag which indicates whether or not your school is a year round school. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Preschool Program Flag** -A yes or no flag which indicates whether or not your school offers a Preschool Program. This field is REQUIRED for ALL Elementary Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.



# 2015-2016 Report Card March

**Full-Day Kindergarten Program Flag** - A yes or no flag which indicates whether or not your school offers a Full-Day Kindergarten Program. This field is REQUIRED for ALL Elementary Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.

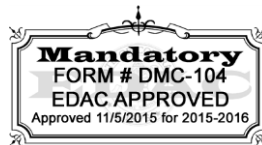
**Before and After School Care Programs Flag**— A yes or no flag which indicates whether or not your school offers Before and/or After School Care Programs. This field can be marked with a 'yes' if the school offers either Before or After School Care programs or both. This field is REQUIRED for ALL Elementary Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.

**Visual Art Flag** — A yes or no flag which indicates whether or not your school offers an Visual Art course to its students. A Visual Arts Education course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills for: observation and communication, analyzing visual information, creating artworks individually or in groups using a variety of media, and articulating the place of visual art and design in history and culture ( including but not limited to: drawing, painting, ceramic arts, sculpture, photography, graphic arts, printmaking, media arts, electronic or digital design, textiles, jewelry, glass arts, and fine woodworking). This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Drama or Theatre Flag** — A yes or no flag which indicates whether or not your school offers a Drama or Theatre course to its students. A Drama and Theatre Arts Education course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills for: forming new theatrical works, interpreting theatrical works, developing characters and analyzing roles, performing through multi-sensory experiences, responding and analyzing theatrical works (including but not limited to: drama, theatre, history and literature of the theatre, directing, and play writing). This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Music Flag** — A yes or no flag which indicates whether or not your school offers a Music course to its students. A Music Education course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills for: performance through multi-sensory experiences, composition, improvisation and arrangement, music theory, informed critique and aesthetic valuation (including but not limited to: orchestra, choir, band, small and large group ensembles, music history, music theory, sound and media design, music arrangement, conducting, and music appreciation). This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Dance Flag**— A yes or no flag which indicates whether or not your school offers a Dance Course to its students. A Dance Education course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an



# 2015-2016 Report Card March

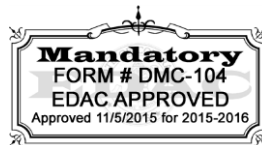
organized plan to ensure that students master the grade level concepts and skills for: performing through multi-sensory experiences, movement, technique, creating and/or improvising dance works, recognizing historical and cultural context, and critiquing and analyzing dance works (including but not limited to: dance techniques, dance repertory, expressive movement, and dance appreciation). This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Physical Education Flag** — A yes or no flag which indicates whether or not your school offers a Physical Education course to its students. A Physical Education course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills for: competent movement; commitment to regular, health-enhancing physical activity and fitness; and responsible, respectful, cooperative, and safe behavior in group settings. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Comprehensive Health Education Flag** – A yes or no flag which indicates whether or not your school offers Comprehensive Health Education. A Comprehensive Health Education course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills for: adopting and maintaining health-enhancing behaviors for physical, sexual, reproductive, social, emotional, and mental wellness as well as preventing and managing risks including injury; alcohol, tobacco, and drug use; and violence and bullying. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Economics Flag** - A yes or no flag which indicates whether or not your school offers an Economics course to its students. An Economics course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills for the production, distribution, and consumption of goods and services and with the theory and management of economies or economic systems. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**World Languages Flag (Previously, Foreign Languages)** - A yes or no flag which indicates whether or not your school offers a World Language courses to its students. A World Language course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the range level concepts and skills for: communication in a language other than English, knowledge and understanding of other cultures, interdisciplinary connections, information acquisition, and insights into the nature of language in society in culturally appropriate ways. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.



# 2015-2016 Report Card March

**History Flag** - A yes or no flag which indicates whether or not your school offers a History course to its students. A History course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills to develop an understanding of how people view, construct, and interpret history; and analyze key historical periods and patterns of change over time within and across nations and cultures. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

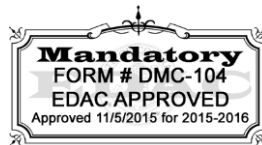
**Geography Flag** - A yes or no flag which indicates whether or not your school offers Geography course to its students. A Geography course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills to develop spatial understanding, perspectives, and personal connections to the world; and examine places and regions and the connections among them. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Civics Flag** - A yes or no flag which indicates whether or not your school offers Civics courses to its students. A Civics course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills to analyze and practice the rights, roles, and responsibilities of citizens; and analyze the origins, structure, and functions of governments and their impacts on societies and citizens. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Career and Technical Education Flag** — A yes or no flag which indicates whether or not your school offers a Career and Technical Education course to its students. A Career and Technical Education class is defined as: Providing quality educational programs emphasizing workplace competencies, technical skills, core academic content and seamless transition to further education or employment and better preparing students to meet the challenges of the workforce and emerging occupations. This field is REQUIRED for ALL Middle/Jr. High and High School, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.

**Concurrent Enrollment Classes on School Property Flag** - — A yes or no flag which indicates whether or not your school offers concurrent enrollment courses made available on your school's campus or online. A concurrent enrollment course shall be defined as any course that allows a student to simultaneously earn credit both by a local education provider and an institution of higher education. This field is REQUIRED for ALL High Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.

**Opportunities for Civic or Community Engagement Flag** — A yes or no flag which indicates whether or not your school offers opportunities for Civic or Community Engagement to its students. Opportunities for Civic or Community Engagement are defined as: Working to make a difference in the civic life of our communities and developing the combination of knowledge, skills, values and motivation to make that



# 2015-2016 Report Card March

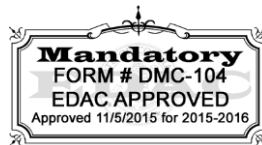
difference. Civic engagement can take many forms— from individual volunteerism to organizational involvement to electoral participation. It can include efforts to directly address an issue, work with others in a community to solve a problem or interact with the institutions of representative democracy. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Internet Safety Programs Flag** — A yes or no flag which indicates whether or not your school offers an Internet Safety Program to its students as part of the curriculum. Every public school is required (due to C.R.S. 22-87-102 (2): Children’s Internet Protection Act) to adopt and enforce reasonable policies of internet safety that will protect children from access to harmful material without compromising either the use of the internet as an education resource or responsible adult use of internet services in the school. This field is not indicating if the school has the required policy, however, it is to indicate if the school as an Internet Safety Program within the curriculum. The Internet Safety Program for this field is being defined as: Educating the students about potential online dangers and assisting the students to surf the Internet safely. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Advanced Placement Flag** —A yes or no flag which indicates whether or not your school offers an Advanced Placement course to its students. An Advanced Placement course is defined as: A college-level course offered within the high school which has a corresponding AP Exam providing the student with a standardized measure of what they’ve accomplished in the AP classroom. Students are not required to take the exam for the course to be included in this field. These courses teach skills that can lead to success in college, which include developing writing skills, problem-solving techniques, and study habits for college academics preparation. An AP course does not carry an honors designation. This field is REQUIRED for ALL High Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.

**International Baccalaureate Flag** — A yes or no flag which indicates whether or not your school offers the International Baccalaureate (IB) program to its students. An International Baccalaureate program is defined as: One of the three programs (IB Primary, IB Middle or IB Diploma Programs) offered for students aged 3 to 19 which help develop the intellectual, personal, emotional and social skills to live, learn and work in a rapidly globalizing world. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Honors Courses Flag** —A yes or no flag which indicates whether or not your school offers an Honors course to its students. An Honors course is defined as: An advanced level course designed for students who have earned honors status according to educational requirements. These courses typically include additional content not found in general courses, and are formally designated as honors courses. Honors courses do not include Advanced Placement (AP) or International Baccalaureate (IB) courses. This field is REQUIRED for ALL Middle/Jr. High and High Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.



# 2015-2016 Report Card March

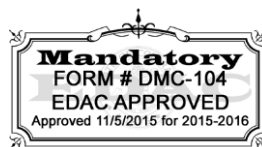
**Montessori Curricula Flag** — A yes or no flag which indicates whether or not your school offers a Montessori Curricula to its students. The Montessori Method involves a curriculum of learning that comes from the child's own natural inner guidance and expresses itself in outward behavior as the child's various individual interests are at work. Supporting this inner plan of nature, the method provides a range of materials to stimulate the child's interest through self-directed activity. This field is REQUIRED for ALL schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.

**Extracurricular Activities Flag** — A yes or no flag which indicates whether or not your school offers Extracurricular Activities to its students. An Extracurricular Activity is defined as: Interscholastic activities performed by students that fall outside the realm of the normal curriculum of the school which contribute to the development of leadership, talent and creativity of the individual participant in an equitable and fair manner to produce an experience in education that is valuable and fair to all. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Athletics Flag** — A yes or no flag which indicates whether or not your school offers a course of Athletics for its students. A course of Athletics is defined as: A program designed for students who desire to specialize in one or more sports and refine their talents in order to compete with others of similar interests and abilities. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Library Flag** — A yes or no flag which indicates whether or not your school offers a Library for its students. A school library is defined as: a dedicated facility located in and administered by the school that provides at least the following: an organized, circulating collection of printed and/or audiovisual and/or computer-based resources, or a combination thereof; paid staff; an established schedule during which services of the staff are available to students and faculty; instruction on using library materials to support classroom standards and improve student research and literacy skills. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Credit Recovery Programs Flag** — A yes or no flag which indicates whether or not your school offers a Credit Recovery Program for its students. A credit recovery program shall be defined as: A program implemented at the school and/or district level that enables struggling high school students who have fallen behind on graduation requirements or middle school students who have fallen behind in grade promotion and/or transition into high school to continue earning course credits and make progress toward graduation or grade promotion. This includes programs or activities that facilitate accrual of credits or course remediation especially in core courses (math, science, reading and social studies.) Credit recovery may occur as a student is completing other courses or as an extension activity, such as summer school. Examples include: self-paced digital content programs, online courses, work/study that awards credits, course remediation programs and alternative education programming that result in accrual of credits. This field is REQUIRED for ALL Middle/Jr. High and High Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.





# 2015-2016 Report Card March

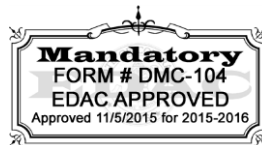
**Assistance of Out-of-School Youth to Re-Enroll Flag** - A yes or no flag which indicates whether or not your school offers a Assistance of Out-of-School Youth to Re-Enroll for its students. Assistance for out-of-school youth to reenroll shall be defined as: School and/or district approaches and systems to re-engage youth who are not enrolled in school and have not earned a high school credential (either a diploma or equivalency credential, such as a general education development certificate). This includes retrieval of students who have dropped out within the current school year or those who have dropped out in previous years. Examples include: designating staff to identify and outreach to students who have dropped out and re-enrollment processes that involve individualized transition planning and assessment of a re-enrolled student's educational needs/strengths and provision of support to overcome resources and link to resources This field is REQUIRED for ALL Middle/Jr. High and High Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.

**Physical Activity Flag**— A yes or no flag which indicates whether or not all students have an opportunity to participate in an average of 30 minutes of physical activity during the school day. Physical activity may include, but need not be limited to exercise programs, fitness breaks, recess, field trips that include physical activity, classroom activities that include physical activity and physical education classes. Recess is defined as: a scheduled period of relaxation or play, especially outdoors. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file. (Definition Updated)

**School Health Team of School Wellness Committee Flag** - A yes or no flag which indicates whether or not an active School Health Team or School Wellness Committee exists. A school health team consists of members of the school community who meet regularly to coordinate activities to enhance the health and wellness of students and staff. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file. (Definition Updated)

**School Based Health Center Flag** – A yes or no flag which indicates whether or not the school houses a school-based health center. A school-based health center (SBHC) is a health care facility located within or on school grounds. It is staffed by a multi-disciplinary team of medical and behavioral health specialists. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file. (Definition Updated)

**Physical Education Required for all Students Flag** – A yes or no flag which indicates whether or not the school requires credits in the area of Physical Education Physical Education is defined as: A Physical Education course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills for: competent movement; commitment to regular, health-enhancing physical activity and fitness; and responsible, respectful, cooperative, and safe behavior in group settings. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.



# 2015-2016 Report Card March

**Comprehensive Health Education Required for all Students Flag**– A yes or no flag which indicates whether or not the school requires credits in the area of Comprehensive Health Education (Middle/High School Only.) A Comprehensive Health Education course is defined as: a component of a standards-based curriculum which includes meaningful content, quality instruction and assessments, and an organized plan to ensure that students master the grade level concepts and skills for adopting and maintaining health-enhancing behaviors for physical, sexual, reproductive, social, emotional, and mental wellness, as well as preventing and managing risks, including injury; alcohol, tobacco, and drug use; and violence and bullying. This field is REQUIRED for ALL Middle/Jr. High and High Schools and, if left blank for these schools, will result in a FATAL error which will stop all processing of your file.

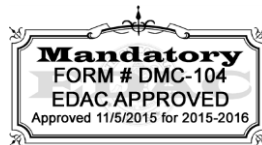
**Uses Federal School Breakfast Program in Classroom Flag** – A yes or no flag which indicates whether or not the school provides breakfast in the classroom through the federal school breakfast program. Breakfast in the classroom is offered after the opening bell and is offered to all students. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**CDE Licensed School Nurse is Available During School Hours Flag** –A yes or no flag which indicates whether or not your school has a CDE licensed nurse accessible every day during school hours for consultation on the health needs of students including delegation, emergency plans and staff training. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Professional Development Days** - A numeric field which indicates the number of whole and partial days scheduled in which all instructional staff members are engaged together in professional development activities for the **current** school year. Exclude professional leave (teacher option) days from this figure as well as days scheduled for classroom setup or calculation of grades. A warning will be issued if Professional Development Days is greater than 14. This field is REQUIRED and, if left blank, will result in a FATAL error which will stop all processing of your file.

**Blended Learning** – A yes or no flag which indicates whether or not the brick and mortar school utilizes blended learning practices in the classroom that leverage internet based technology tools to allow students personalized leaning experiences that increase student control over time, place, path and/or pace of learning. **Online schools would mark “No”**. Optional for 2015-16.

**Flexible Schedule Flag** – A yes or no flag which indicates whether or not your school allows students to attend school on a flexible schedule. A flexible schedule is defined as a schedule that allows an individual student to attend classes during non-traditional school times. Examples of flexible schedules include evening or Saturday courses or allowing students to attend only periods 4-8. This field will be REQUIRED for ALL High Schools. Optional for 2015-16.



# 2015-2016 Report Card March

**Immediate Progress towards Graduation Flag** - A yes or no flag which indicates whether or not students can start making progress towards graduation immediately upon enrolling in school, regardless of the time of year a student enrolls. 'Making progress' can be defined as coursework that will lead to earning of credits or other graduation requirements. 'Regardless of the time of year' refers to any month during the school year. This field will be REQUIRED for ALL High Schools. Optional for 2015-16.

**Newcomer Center Flag** – A yes or no flag which indicates whether or not your school has a Newcomer Center. The U.S. Department of Education website glossary defines newcomer programs as “separate, relatively self-contained interventions designed to meet the academic and transitional needs of newly arrived immigrants. Typically, students attend these programs before they enter more traditional interventions (e.g., English language development programs or mainstream classrooms with supplemental ESL services).” Optional for 2015-16.

**Work-based Educational Experiences Flag** – A yes or no flag which indicates whether or not your school offers work-based educational experiences. Work-based educational experiences can include apprenticeships, internships, externships, supervised volunteer experiences, etc. Career and Technical Education courses are not considered work-based educational experiences. This field will be REQUIRED for ALL High Schools. Optional for 2015-16.

