

# 2015-2016 Special Education Discipline Snapshot

**Purpose:**

The purpose of the Special Education Snapshot is to obtain discipline data on children with disabilities.

**Dependencies:**

Student has been assigned a SASID and updated in the RITS system.

Student has a record in the discipline interchange for:

- Discipline (contains Incident and Action data)

Student has a record in the Student and Enrollment interchange for:

- Demographics
- School Association

Student has a record in the Student Special Education Participation interchange file :

- Primary Disability

**Criteria:**

Pull all error-free records from the Discipline Action file where the SPED\_DISCIPLINE\_ACTION\_FLAG = 1.

The records selected will be joined with data from the Student Demographics, Student School Association, Discipline, and Student Special Education Participation interchanges.

- For joining to Student, use District Code, School Year, and SASID.
- For joining to Student School Association, use District Code, School Code, School Year, and SASID where Date of Discipline >= Entry Date and Date of Discipline <= Exit Date (or Exit Date is null).
- For joining to Student Special Education Participation, use Admin Unit Code, School Code, School Year, and SASID where Date of Discipline >= Start Date and Date of Discipline <= End Date (or End Date is null).

**Note: The primary key for the Discipline Snapshot aligns with the primary key for Special Education Discipline: Discipline Action**

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| Name of Field   | Field Length | Source Interchange | Source File          | Remarks |
|---|--------------|--------------------|----------------------|---------|
| Admin Unit/SOP Code                                       | 5            | Calculated         | Discipline Action    |         |
| School District/BOCES Code                                | 4            | Discipline         | Discipline Action    |         |
| School Code   | 4            | Discipline         | Discipline Action    |         |
| Program Code  | 4            | Discipline         | Discipline Action    |         |
| Incident Identifier                                       | 10           | Discipline         | Discipline Action    |         |
| Student's State ID (SASID)                                | 10           | Discipline         | Discipline Action    |         |
| Local ID (LASID)  | 10           | Student Profile    | Student Demographics |         |
| Student's Last Name                                       | 30           | Student Profile    | Discipline Action    |         |
| Student's First Name                                      | 30           | Student Profile    | Discipline Action    |         |
| Student's Middle Name                                     | 30           | Student Profile    | Student Demographics |         |
| Student's Gender  | 2            | Student Profile    | Discipline Action    |         |
| Student's Date of Birth                                   | 8            | Student Profile    | Discipline Action    |         |
| Student's Ethnicity: Hispanic or Latino                   | 1            | Student Profile    | Student Demographics |         |
| Student's Race: American Indian or Alaska Native          | 1            | Student Profile    | Student Demographics |         |
| Student's Race: Asian                                     | 1            | Student Profile    | Student Demographics |         |
| Student's Race: Black or African American                 | 1            | Student Profile    | Student Demographics |         |
| Student's Race: White                                     | 1            | Student Profile    | Student Demographics |         |
| Student's Race: Native Hawaiian or Other Pacific Islander | 1            | Student Profile    | Student Demographics |         |

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|                      |   |            |   |
|----------------------|---|------------|---|
| FEDERAL_RACE_STUDENT | 2 | Calculated | <ul style="list-style-type: none"> <li>• Default to '00'</li> <li>• If ETHNICITY_STUDENT = '1' then set<br/>STUDENT_FEDERAL_RACE = '04'</li> <li>• If ETHNICITY_STUDENT = '0' then set<br/>STUDENT_FEDERAL_RACE = '07' where more than one of the following fields = '1' <ul style="list-style-type: none"> <li>○ RACE_INDIAN_STUDENT</li> <li>○ RACE_ASIAN_STUDENT</li> <li>○ RACE_BLACK_STUDENT</li> <li>○ RACE_WHITE_STUDENT</li> <li>○ RACE_HAWAIIAN_STUDENT</li> </ul> </li> </ul> <p>If ETHNICITY_STUDENT = '0' and only one of the following fields = '1', use the below logic to set STUDENT_FEDERAL_RACE</p> <ul style="list-style-type: none"> <li>○ If<br/>RACE_INDIAN_STUDENT = '1' then<br/>STUDENT_FEDERAL_RACE = '01'</li> <li>○ If<br/>RACE_ASIAN_STUDENT = '1' then<br/>STUDENT_FEDERAL_RACE = '02'</li> <li>○ If<br/>RACE_BLACK_STUDENT = '1' then<br/>STUDENT_FEDERAL_RACE = '03'</li> <li>○ If</li> </ul> |
|----------------------|---|------------|---|

## 2015-2016 Special Education Discipline Snapshot

|                                  |   |                 |   |   |
|----------------------------------|---|-----------------|---|---|
| ELL Status                       | 1 | Calculated      |   | If (LANGUAGE_BACKGROUND <> 'eng' AND (BILINGUAL in ('01','02','03','05') OR ESL_STATUS in ('01','02','03','05')) AND <School Year> = <Current School Year> AND DISTRICT_CODE = <District Creating Snapshot>)  |
| Grade Level                      | 3 | Student Profile | Student School Association              |   |
| Primary Disability               | 1 | IEP Interchange | Student Special Education Participation |   |
| Date of Incident                 | 8 | Discipline      | Discipline Action                       |   |
| Special Education Removal Type   | 2 | Discipline      | Discipline Action                       |   |
| Special Education Removal Reason | 2 | Discipline      | Discipline Action                       |   |
| Type of Suspension/Expulsion     | 2 | Calculated      |   | <ul style="list-style-type: none"> <li>• Default to '00'</li> <li>• IF DISCIPLINE = '01' then '01'</li> <li>• IF DISCIPLINE = '02' then '02'</li> <li>• IF DISCIPLINE = '03' and RECEIVED_SERVICES_DISCIPLINE = '1' then '03'</li> <li>• IF DISCIPLINE = '03' and RECEIVED_SERVICES_DISCIPLINE = '0' then '04'</li> </ul> |
| Discipline Action Length         | 4 | Discipline      | Discipline Action                       |   |

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## Internal Flags

Internal flags are columns in the Special Education Discipline snapshot that are derived based on other values. These fields are not updatable or viewable by the LEAs and are used to simplify edit checks and the pulling of statistics.

## ELL\_YN

|   |     |
|---|-----|
| 0 | No  |
| 1 | Yes |

If Language Background <> 'eng' AND (BILINGUAL in ('01','02','03','05') OR ESL\_STATUS in ('01','02','03','05')) AND <School Year> = <Current School Year> AND DISTRICT\_CODE = <District Creating Snapshot>)

## FEDERAL\_RACE\_STUDENT

**Federal Race/Ethnicity Reporting Category** - the single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.

|    |   |
|----|---|
| 01 | American Indian or Alaska Native          |
| 02 | Asian                                     |
| 03 | Black or African American                 |
| 04 | Hispanic or Latino                        |
| 05 | White                                     |
| 06 | Native Hawaiian or Other Pacific Islander |
| 07 | Two or More Races                         |

- Default to '00'
- If ETHNICITY\_STUDENT = '1' then set STUDENT\_FEDERAL\_RACE = '04'

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- If ETHNICITY\_STUDENT = '0' then set STUDENT\_FEDERAL\_RACE = '07' where more than one of the following fields = '1'
  - RACE\_INDIAN\_STUDENT
  - RACE\_ASIAN\_STUDENT
  - RACE\_BLACK\_STUDENT
  - RACE\_WHITE\_STUDENT
  - RACE\_HAWAIIAN\_STUDENT
- If ETHNICITY\_STUDENT = '0' and only one of the following fields = '1', use the below logic to set STUDENT\_FEDERAL\_RACE
  - If RACE\_INDIAN\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '01'
  - If RACE\_ASIAN\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '02'
  - If RACE\_BLACK\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '03'
  - If RACE\_WHITE\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '05'
  - If RACE\_HAWAIIAN\_STUDENT = '1' then STUDENT\_FEDERAL\_RACE = '06'

## TYPE\_OF\_SUSPENSION

- Default to '00'
- IF DISCIPLINE = '01' then '01'
- IF DISCIPLINE = '02' then '02'
- IF DISCIPLINE = '03' and RECEIVED\_SERVICES\_DISCIPLINE = '1' then '03'
- IF DISCIPLINE = '03' and RECEIVED\_SERVICES\_DISCIPLINE = '0' then '04'

# 2015-2016 Special Education Discipline Snapshot

## DOCUMENT CHANGES

| Date       | Description of change   | Reason for change   | Elements affected   |
|------------|---|---|---|
| 06/17/2015 | <p>Eliminate the Discipline Incident file.</p> <ul style="list-style-type: none"><li>• Add "Incident Date" to the Action File</li><li>• Remove the field "Habitually Disruptive Student" from the Action file</li><li>• Remove the field "Referred to Alternative School or Program" from the Action file</li></ul> | <p>Simplify the reporting process, by eliminating the need to link the Incident Identifier between the two discipline files Incident and Action.</p> <p>Remove fields that were originally associated with the SDI collection now that there is a SDA collection.</p> | <ul style="list-style-type: none"><li>• Incident Date</li><li>• Habitually Disruptive Student</li><li>• Referred to Alternative School or Program</li></ul> |