

# 2013-2014 TCAP/CoAlt Student Biographical Data (SBD)

## Purpose:

The purpose of the TCAP/CoAlt Student Biographical Data (SBD) is to review and update the biographical data associated with the TCAP and CoAlt Reading, Writing and Mathematics assessments.

## Dependencies:


None.

## Record Expectation:

N/A



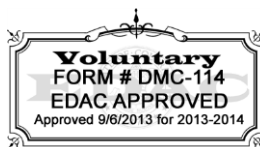
- Indicates Primary Key

Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Format	Example(s)	Updateable for SDB
Sequence Number 	7	1	7	1	A	Numeric	0000001 Valid digits are 0-9	NO
Content	3	8	10	2	B	Alpha	SRW, RW, R, W, M, S or TRW (CoAlt only)	NO
District Code	4	11	14	3	C	Numeric	0010 (CDE assigned district code)	NO
District Name	30	15	44	4	D	Alphanumeric	Mapleton	NO
School Code	4	45	48	5	E	Numeric	0798 (CDE assigned school code)	NO
School Name	30	49	78	6	F	Alphanumeric	Bertha Heid Elementary	NO
Grade	2	79	80	7	G	Numeric	03, 04, 05, 06, 07, 08, 09, 10, 11	NO
SASID	10	81	90	8	H	Numeric	1234567891	YES
LASID	10	91	100	9	I	Numeric	1234567891 or blank	YES
Last Name	20	101	120	10	J	Alpha	Smith	YES



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Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Format	Example(s)	Updateable for SDB
First Name	9	121	129	11	K	Alpha	Joe	YES
Middle Initial	1	130	130	12	L	Alpha	K	YES
Birth Date	6	131	136	13	M	MMDDYY Date format	090669	YES
Gender	1	137	137	14	N	Alpha	F or M	YES
Ethnicity: Hispanic or Latino	2	138	139	15	O	Numeric	00, 04	YES
Race: American Indian or Alaska Native	2	140	141	16	P	Numeric	00, 01	YES
Race: Asian	2	142	143	17	Q	Numeric	00, 02	YES
Race: Black or African American	2	144	145	18	R	Numeric	00, 03	YES
Race: White	2	146	147	19	S	Numeric	00, 05	YES
Race: Native Hawaiian or other Pacific Islander	2	148	149	20	T	Numeric	00, 06	YES
Federal Race/Ethnicity Reporting Category	2	150	151	21	U	Numeric	01, 02, 03, 04, 05, 06, 07	YES*
Language Background	1	152	152	22	V	Numeric	0, 1, 2	YES
Language Proficiency	1	153	153	23	W	Numeric	0, 1, 2, 3, 4, 5	YES
Bilingual	1	154	154	24	X	Numeric	0, 1, 2, 3, 4, 5	YES
ESL	1	155	155	25	Y	Numeric	0, 1, 2, 3, 4, 5	YES
Colorado Continuously	1	156	156	26	Z	Numeric	0, 1	YES
Date Most Recently Enrolled in US	6	157	162	27	AA	MMDDYY Date format	090101	YES
Continuous in district	1	163	163	28	AB	Numeric	0, 1	YES
Continuous in school	1	164	164	29	AC	Numeric	0, 1	YES
October New to School	1	165	165	30	AD	Numeric	0, 1	YES
IEP	1	166	166	31	AE	Numeric	0, 1	YES



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Name of Field	Field Length	Text Start Position	Text End Position	CSV order	Excel Column	Format	Example(s)	Updateable for SDB
504 Plan	1	167	167	32	AF	Numeric	0, 1	YES
Title 1	1	168	168	33	AG	Numeric	0, 1	YES*
Migrant	1	169	169	34	AH	Numeric	0, 1	YES
Immigrant	1	170	170	35	AI	Numeric	0, 1	YES
Gifted and Talented	1	171	171	36	AJ	Numeric	0, 1, 2, 3, 4	YES
District Use Only D (Homeless)	1	172	172	37	AK	Numeric	0, 1	YES
District Use Only A (EXPELLED)	1	173	173	38	AL	Numeric	0, 1	YES
District Use Only C (FRL)	1	174	174	39	AM	Numeric	1, 2, 3	YES
Primary Disability	2	175	176	40	AN	Numeric	00, 01, 03, 04, 05, 06, 07, 08, 09, 10, 13, 14, 15, 16	YES
Test Invalidation 1 (Reading, Math & Science)	1	177	177	41	AO	Alphanumeric	0-2, 4-9, B or blank See Definitions!	YES
Test Invalidation 2 (Writing):	1	178	178	42	AP	Alphanumeric	0-2, 4-9, B or blank See Definitions!	YES
Test Type	1	179	179	43	AQ	Alphanumeric	C, A	NO
Vendor Record Number	7	180	186	44	AR	Alphanumeric	1234567	NO
CoAlt Test Invalidation	1	187	187	45	AS	Alphanumeric	0, 4, 5, 6, 9, A, B or blank	YES
Barcode Present	1	188	188	46	AT	Alphanumeric	0, 1	No

\*See variable descriptions below for more information.



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## BACKGROUND INFORMATION

**No blanks are allowed unless specifically noted.**

**Sequence Number** – A unique code assigned to a record by Data pipeline used to identify TCAP/CoAlt records.

**Content** – TCAP or CoAlt content area for the record.

Code	Description	Applies to Grade(s)
<b>R</b>	Reading	3
<b>SR</b>	Spanish Reading	3
<b>W</b>	Writing	3
<b>SW</b>	Spanish Writing	3
<b>RW</b>	Combined Reading and Writing	4-10
<b>SRW</b>	Spanish Combined Reading and Writing	4
<b>M</b>	Math	3-10
<b>S</b>	Science	5, 8, 10
<b>TRW</b>	Spanish Translation of CoAlt Reading & Writing	3, 4

**District Code** – A unique code assigned to a district by CDE.

**District Name** – District Name assigned based on DISTRICT\_CODE and based on official CDE district name.

**School Code** – A unique code assigned to a school by CDE.

**School Name** – School Name assigned based on school code and based on official CDE school name.

**Student's State ID (SASID)** – A **unique** ten digit number must be assigned to each student by CDE.

**Local ID (LASID)** – The student's Locally Assigned Student ID (LASID). This field may be left blank.



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**Student's Last Name** – Student's last name as recorded in the RITS system. Restricted to 20 characters.

**Student's First Name** – Student's first name as recorded in the RITS system. Restricted to nine characters.

**Student's Middle Initial** – If applicable, student's middle initial as recorded in the RITS system. Blanks are allowed.

**Student's Date of Birth** – The month, day, and year on which an individual was born in the MDDYY format.

**Student's Gender** – An individual's sex.

<b>F</b>	Female
<b>M</b>	Male

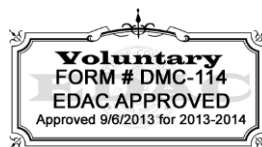
For additional information regarding the new ethnicity and race reporting categories below, visit <http://www.cde.state.co.us/cdereval/rvRace-Ethnicity.htm>

**Student's Ethnicity: Hispanic /Latino** – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic/Latino or Latino.”

<b>00</b>	No – Not Hispanic or Latino
<b>04</b>	Yes – Hispanic or Latino

**Student's Race: American Indian or Alaska Native** – A person having origins in any of the original peoples of North or South America (including Central America), and who maintains a tribal affiliation or community recognition.

<b>00</b>	No – Not American Indian or Alaska Native
<b>01</b>	Yes – American Indian or Alaska Native



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**Student's Race: Asian** – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

00	No – Not Asian
02	Yes – Asian

**Student's Race: Black or African American** – A person having origins in any of the Black racial groups of Africa.

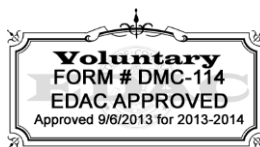
00	No – Not Black or African American
03	Yes – Black or African American

**Student's Race: White** – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

00	No – Not White
05	Yes – White

**Student's Race: Native Hawaiian or Other Pacific Islander** – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

00	No – Not Native Hawaiian or Other Pacific Islander
06	Yes – Native Hawaiian or Other Pacific Islander



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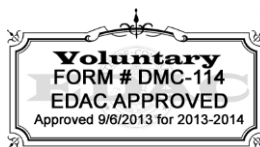
**Student's Race: Federal Race/Ethnicity Category** – The single category used to classify the student or staff member in aggregated federal or state reporting such as pupil counts, graduation rates, and assessment results. This designation is based on the race and ethnicity information provided to the reporting district by the student (or his or her parent/guardian) or staff member.

- This field will be auto-calculated based on the data in the Ethnicity and individual student race fields. To update this field, please update those individual fields.

01	American Indian or Alaska Native
02	Asian
03	Black or African American
04	Hispanic or Latino
05	White
06	Native Hawaiian or other Pacific Islander
07	Two or more races

**Language Background** – Any student, who has a language proficiency code of Non English Proficient (NEP), Limited English Proficient (LEP), Fluent English Proficient (FEP), Primary or Home Language Other Than English (PHLOTE), or Former ELL (FELL), must have a language background other than English (ENG).

0	English
1	Spanish
2	Other



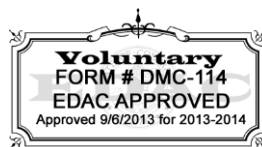
# 2013-2014 TCAP/CoAlt Student Biographical Data (SBD)

**Language Proficiency** – A student's English language proficiency is described by his or her ability to speak, listen, read, and write in English. English Language Learners (ELL) must have an English Proficiency rating entered (1, 2, or 3) and non-ELL students must be coded as 0 or 4. Former English Language Learners are coded as 5.

<b>0</b>	<b>Not Applicable</b>
<b>1</b>	<b>NEP - Non English Proficient</b> – A student who speaks a language other than English and does not comprehend, speak, read, or write English.
<b>2</b>	<b>LEP - Limited English Proficient</b> - A student who comprehends, speaks, reads, or writes some English, but whose predominant comprehension or speech is in a language other than English.
<b>3</b>	<b>FEP - Fluent English Proficient</b> – A student who has spoken, or currently speaks, a language other than English, but who is able to comprehend, speak, read, and write English on a level comparable to his or her monolingual English-speaking peers.
<b>4</b>	<b>PHLOTE - English Proficient</b> – A student, new to district, who has a Primary or Home Language Other Than English (PHLOTE), has never <i>been served in a language instruction education program (i.e., ELA, ESL, Bilingual)</i> and, after initial screening (currently W-APT) and review of a body of evidence, is determined to be proficient in English.
<b>5</b>	<b>FELL - Former ELL</b> – A student, new to district, who has a Primary or Home Language Other Than English (PHLOTE), previously received <i>language instruction education program (i.e., ELA, ESL, Bilingual)</i> services in a different district and, after initial screening (currently W-APT) and a review of a body of evidence, is determined to be proficient in English.

**Bilingual** – This one digit field indicates whether the student is currently enrolled in a bilingual program, is in the monitoring period, or is exited.

<b>0</b>	No or Not Applicable
<b>1</b>	Yes – Student is in a Bilingual Program
<b>2</b>	Redesignated Bilingual Program (Monitored Year 1)
<b>3</b>	Redesignated Bilingual Program (Monitored Year 2)
<b>4</b>	Exited Bilingual Program (Year 3+)
<b>5</b>	Not in Bilingual Program, Parent Choice





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**ESL** – This one digit field indicates whether the student is currently enrolled in English as a Second Language Immersion program, is in the monitoring period, or is exited.

<b>0</b>	No or Not Applicable
<b>1</b>	Yes – Student is in an ESL Program
<b>2</b>	Redesignated ESL Program (Monitored Year 1)
<b>3</b>	Redesignated ESL Program (Monitored Year 2)
<b>4</b>	Exited ESL Program (Year 3+)
<b>5</b>	Not in ESL Program, Parent Choice

**Colorado Continuously (Enrolled 3 Years)** – Student has been enrolled in a Colorado public school since 3/10/11 for grades 3-10 or 4/23/11 for 11th grade. (All other grades may use 3/10/11.) Pre-Kindergarten and Kindergarten do NOT count towards the 3 years. (What about 12<sup>th</sup> grade?)

<b>0</b>	No
<b>1</b>	Yes

**Date Most Recently Enrolled in U.S.** – This field collects the date a student mostly recently enrolled in any public or non-public US school (not Puerto Rico). MMDDYY format (e.g. 090101).

1. If a student has never attended schools outside of the US, use the date the student first entered any US school at any grade (e.g., code 090107 for a student currently in 4th grade who entered Kindergarten at the start of SY 2007-2008).
2. If a student has attended schools outside of the US, use the date the student most recently entered or re-entered any US school at any grade (e.g., code 090109 for a student who entered a US school at the start of SY 2009-2010).
3. Schools on US military bases count as US schools.
4. Homeschool does not count as a “public or non-public US school.”



# 2013-2014 TCAP/CoAlt Student Biographical Data (SBD)

**Continuously in District (Enrolled 1 Year)** – Student has been enrolled in the SAME district since 3/10/13 for grades PK-10 and 12th grade or since 4/23/13 for 11th grade. Grades PK-12 count toward the 1 year continuously enrolled in district.

0	No
1	Yes

**Continuously in School (Enrolled 1 Year)** – Student has been enrolled in the SAME public school since 3/10/13 for grades PK-10 and 12th grade or since 4/23/13 for 11th grade. Grades PK-12 count toward the 1 year continuously enrolled in school.

0	No
1	Yes

**October New to School** – Student enrolled in current school on or after October 1 of the current school year.

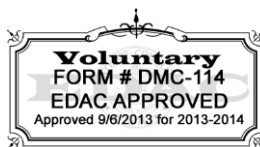
0	No
1	Yes

**IEP** – Student has an Individualized Education Plan. NOTE: Data Pipeline will auto-populate with “1” if the primary disability field is not 0. Districts can change the field if necessary.

0	No
1	Yes

**504 Plan** – The student is identified as handicapped under regulations implementing Section 504 of the Rehabilitation Act of 1973, but may or may not be eligible for special education placement under the Individuals with Disabilities Education Act.

0	No
1	Yes



# 2013-2014 TCAP/CoAlt Student Biographical Data (SBD)

**Title 1** – A student's status in a Title 1 program. This field is calculated by Data Pipeline. The field is set to 1 if the student is enrolled in a Title 1 school or if the student has a record in the Data Pipeline Title 1 interchange. To correct errors in this calculation

- First, check both the student enrollment in the Student Interchange file and if that school is a Title 1 school
  - If there is a mismatch (e.g. the student is enrolled in a Title 1 school but not being flagged as Title 1), contact the Assessment Unit
- Second, check for a student record in the Title 1 interchange.
  - If the student is Title 1 eligible, add the student to the interchange.
  - If the student is in the interchange but not Title 1 eligible, remove the student.

**Migrant** – A Migrant student according to 1115(b)(1)(A) and 1309(2) of the No Child Left Behind Act of 2001 and section 200.81(d) of the Code of Federal Regulations. For more information, please see the Student Interchange File Layout and Definitions - Student School Association document: ([http://www.cde.state.co.us/DataPipeline/inter\\_student.asp](http://www.cde.state.co.us/DataPipeline/inter_student.asp)).

0	No
1	Yes

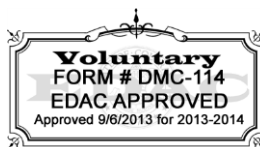
**Immigrant** – A child is an immigrant if he/she is age 3 through 21 and was not born in any state and has not been attending one or more schools in any one or more States for more than 3 full academic years. The term 'immigrant children' means individuals who:

1. Are ages 3 through 21; **AND**
2. Were not born in any State; **AND**
3. Have not been attending one or more schools in any one or more States for more than 3 full academic years.

For more information, please see the Student Interchange School Association File Layout and Definitions:

([http://www.cde.state.co.us/DataPipeline/inter\\_student.asp](http://www.cde.state.co.us/DataPipeline/inter_student.asp))

0	No
1	Yes



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**Gifted and Talented** – Students who have been formally identified, using district wide procedures aligned with CDE guidelines, as being endowed with a high degree of exceptionality or potential in mental ability, academics, creativity, or talents (visual, performing, musical arts, or leadership). Students are provided instructional accommodations in the classroom, and other school or district options, on a continuum of services according to identified strengths. The instructional program provides special educational opportunities including acceleration, differentiated instruction, affective and career counseling, and high-level enrichment. A plan for services might include options and resources outside the classroom, such as parent, community, or higher-education interventions and resources.

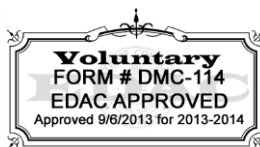
0	No/ Not Gifted
1	Language Arts Gifted
2	Mathematics Gifted
3	Both Language Arts and Mathematics Gifted
4	Other Gifted

**District Use Only D (Homeless)** – Flag if the student meets the criteria of a homeless individual according to the 2001 McKinney-Vento reauthorization Act. For more information, please see Student Interchange File Layout and Definitions – Student Demographics document: ([http://www.cde.state.co.us/DataPipeline/inter\\_student.asp](http://www.cde.state.co.us/DataPipeline/inter_student.asp)).

0	No
1	Yes

**District Use Only A (EXPELLED)** – This field is used for tracking Expelled students. Mark “0” to indicate the student is not being provided with expelled services, or “1” to indicate the student is being provided with expelled services.

0	No
1	Yes



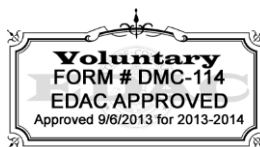
# 2013-2014 TCAP/CoAlt Student Biographical Data (SBD)

**District Use Only C (FRL)** – Student meets the eligibility criteria for free or reduced lunch pursuant to the provisions of the "Federal National School Lunch Act." For specific guidelines in meeting the criteria for free/reduced lunch, refer to the procedures manual and the Rules for the Administration of the Public School Finance Act. **Note:** Although a school may not provide a lunch program, eligibility should be marked, if documented. Districts may use Student October or updated information if it is available.

<b>1</b>	Free Lunch Eligible
<b>2</b>	Reduced Lunch Eligible
<b>3</b>	Not Eligible

**Primary Disability** – A 2-digit code representing the student's Primary Disability. If the student has more than one disability, the code number reported must be that of his or her major disability, as reflected on the student's Individualized Education Program (IEP).

<b>00</b>	None
<b>01</b>	Intellectual Disability or Significant Limited Intellectual Capacity
<b>03</b>	Serious Emotional Disability or Emotional Disability
<b>04</b>	Specific Learning Disability
<b>05</b>	Hearing Impairment, including Deafness or Hearing Disability
<b>06</b>	Visual Impairment, including Blindness or Visual Disability
<b>07</b>	Physical Disability
<b>08</b>	Speech or Language Impairment
<b>09</b>	Deaf-Blindness or Deaf-Blind
<b>10</b>	Multiple Disabilities
<b>13</b>	Autism Spectrum Disorders or Autism
<b>14</b>	Traumatic Brain Injury (TBI)
<b>15</b>	Orthopedic Impairment
<b>16</b>	Other Health Impairment



# 2013-2014 TCAP/CoAlt Student Biographical Data (SBD)

**Test Invalidation 1 (Reading, Math):** – This field only applies to TCAP Reading and TCAP Math Assessments. Please see the current Procedures Manual (<http://www.cde.state.co.us/assessment/index.asp>) for more information on the purpose of this field and for further explanation about the values.

0	Student Tested all Sessions
1	Unable to test due to language
2	Taking CoAlt Assessment
4	Parent Refusal
5	Test not completed
6	Withdrew before completion
7	Extreme frustration
8	Non-approved accommodation/modification
9	Misadministration
B	District Educational Services

**Test Invalidation 2 (Writing):** – This field only applies to TCAP Writing Assessments. Please see the current Procedures Manual (<http://www.cde.state.co.us/assessment/index.asp>) for more information on the purpose of this field and for further explanation about the values.

0	Student Tested all Sessions
1	Unable to test due to language
2	Taking CoAlt Assessment
4	Parent Refusal
5	Test not completed
6	Withdrew before completion
7	Extreme frustration
8	Non-approved accommodation/modification
9	Misadministration
B	District Educational Services



# 2013-2014 TCAP/CoAlt Student Biographical Data (SBD)

**Test Type** – A one digit field identifying if the record is for TCAP or CoAlt.

C	TCAP
A	CoAlt

**Vendor Record Number** – A seven digit unique identifier provided by the vendor.

**CoAlt Test Invalidation** – This field only applies to CoAlt Assessments. Please see the current Procedures Manual (<http://www.cde.state.co.us/assessment/index.asp>) for more information on the purpose of this field and for further explanation about the values.

0	Student Tested all Sessions
4	Parent Refusal
5	Test not completed
6	Withdrew before completion
9	Misadministration
A	Taking TCAP Assessment
B	District Educational Services

**Barcode Present** – A one digit field indicating whether data came from a file with a pre-coded label or not.

0	No
1	CoAlt

