



COLORADO
Department of Education

Funding Opportunity

Applications Due: **Sunday, December 1, 2019 at 11:59 pm**

Application Information Webinar: **Tuesday, October 15, 2019, from 3-4 pm**

Intent to Apply Due: **Friday, October 25, 2019, by 11:59 pm**

COLORADO COMPREHENSIVE QUALITY PHYSICAL EDUCATION INSTRUCTION PILOT PROGRAM

PURSUANT TO: Health and Wellness Through Comprehensive
Quality Physical Education Instruction Pilot Program (C.R.S 22-99-101)



Program Questions:

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Table of Contents

Introduction 3

Purpose 3

Definitions and Resources..... 3

Grant Focus Area 3

Eligible Applicants 4

Available Funds 4

Allowable Use of Funds..... 4

Duration of Grant 5

Evaluation and Reporting 5

Data Privacy..... 6

Technical Assistance 6

Review Process and Timeline 6

Submission Process and Deadline..... 6

Application Format..... 7

Required Elements 7

Part IA: Cover Page - Applicant Information 8

Part IB: Recipient Schools Information 9

Part IC: Program Assurances Form..... 10

Application Scoring 11

Selection Criteria and Evaluation Rubric..... 12

Attachment A: Comprehensive Physical Education Work Plan 16

Attachment B: Intent to Apply 17

Attachment C: Mid-Year Report Questions 18

Attachment D: End-of-Year Program Report Questions 19

Colorado Comprehensive Quality Physical Education Instruction Pilot Program

Due by: Sunday, December 1, 2019, by 11:59 pm

Introduction

The Colorado Health and Wellness Through Comprehensive Quality Physical Education Instruction Pilot Program Legislative declaration 22-99-11 states that while ensuring cognitive development and strong academic outcomes for Colorado's students is of paramount importance, focus must also be placed on the whole student including their physical, psychological, and social health and development. It is important to the health and well-being of Colorado's children and youth to ensure competent and comprehensive quality physical education instruction based in the model physical education policy.

Purpose

The intent of the funding is to address the barriers to implement comprehensive quality physical education instruction programs based in the model physical education policy. The purpose is to develop a pilot program and funding to schools or districts to implement model policies.

Definitions and Resources

The statutory definition of "comprehensive quality physical education" means the program of comprehensive quality physical education instruction described in section 22-99-103 (5) C.R.S.

Examples of comprehensive quality physical education are defined on the PE For All Colorado Coalition (www.peforallcolorado.org) and CDC's Physical Education Curriculum Analysis Tool (PECAT) (www.cdc.gov/healthyschools/pecat).

Grant Focus Area

Local Education Providers awarded a pilot program grant shall use the grant to implement a comprehensive quality physical education instruction program that includes, at a minimum, all of the following components:

- Thirty minutes daily or one hundred fifty minutes per week of physical education instruction for all students in kindergarten through fifth grade, not including recess time or physical activity breaks;
- Forty-five minutes daily or two hundred twenty-five minutes per week for all students in sixth through eighth grade, not including recess time or physical activity breaks;
- A class size for physical education instruction that is comparable to the class size for academic subjects;
- Safe, clean, and well-maintained indoor and outdoor spaces for physical education instruction and physical activity, and equipment and facilities that support physical education instruction;
- Curriculum that meets Colorado's physical education standards at each covered grade level;
- Moderate to vigorous physical activity for at least half of the physical education class time;
- Regular assessment of physical education learning objectives, including formative and summative assessments and a measure for student growth;
- Student progress monitoring, including student surveys of physical activity, nutrition, sleep habits, and perceptions of physical education instruction;
- Physical education instructor and classroom teacher surveys of student outcomes or changes in student behavior attributed to the pilot program;
- A prohibition against removal of a student from the physical education program for academic reasons or as a form of punishment; and
- A prohibition against exempting students from physical education instruction; except that a parent or guardian may excuse a student from participation for a limited period of time or limited portion of the instruction for religious observances or due to religious prohibitions. A student may be excused from the physical activity component of the instruction if the student is injured or has a physical or emotional condition that prevents

participation. In those circumstances, modified physical activities may be provided. In accordance with the federal "individuals with disabilities education improvement act", 42 U.S.C. sec. 1400, et. Seq., as amended, all students shall receive equal-quality physical education.

In addition, Local Education Providers will be expected to:

- Have licensed educators with a physical education endorsement, or, if employed by a school that does not require teacher licensing for employment, a program of professional development that enables the physical education instructor to become proficient in teaching comprehensive quality physical education in accordance with the pilot program requirements and physical education endorsement standards;
- Implement a mandatory professional development program for instructors that includes at least fifteen hours of instruction each year, which instruction must address appropriate practices in providing comprehensive quality physical education, including emerging technologies, model physical education programs, and improvement in physical education teaching methods; and
- Each school awarded a pilot program grant and each school district awarded a pilot program grant shall prepare a three-year comprehensive quality physical education instruction action plan that includes class schedules, physical education curriculum, physical education teacher qualifications, a professional development plan, and sample physical education assessments and assessment rubrics.

Eligible Applicants

Local Education Providers (LEPs) are eligible to apply for this opportunity. An eligible LEP is:

- A School District;
- A School (Elementary or middle school or the elementary and middle school of a school district);
- A school operated by a Board of Cooperative Services
- Charter Schools authorized by a School District; or
- Charter Schools authorized by the Charter School Institute.

Note: Schools and charter schools may submit individual applications but the authorizer (school district or CSI) must be notified. If funded, the school's authorizer will serve as the fiscal agent.

Priority Consideration: At least 30% of the grants will be awarded to eligible LEPs receiving federal money for programs under title I, Part A. Priority considerations will be given equally to rural, urban, and suburban schools, as well as elementary and middle schools.

Available Funds

Local Education Providers may request up to \$80,000 per year of the three-year grant. Up to 15 applications may be approved for funding for the three-year grant term contingent on available funds. Funding is contingent upon approval of appropriations from the State Legislature and funding in subsequent years for grantees is contingent upon continued appropriations and upon grantees meeting all grant, fiscal and reporting requirements.

Allowable Use of Funds

Funding for developing and implementing local comprehensive quality physical education programs may include, but are not limited to:

- Staff salary and benefits to support comprehensive quality physical education for all students.
- Purchase of curriculum, resources, equipment, and materials, to support implementation of a comprehensive quality physical education program for all students.

- Stipends, substitute pay, salary, materials and resources needed to effectively align existing curricular resources with 2020 Physical Education Standards or curriculum mapping to identify gaps and strengths in existing curricula.
- Support professional development for physical education teachers or other staff members to support implementation of a comprehensive quality physical education program.
- Funds to travel for two, two-day meetings and other professional development opportunities.
- Purchase of technology (e.g., heart rate monitors, pedometers, classroom projector, iPad, cords, etc.) (must be approved by CDE).

Note: Funding may not be used for capital needs, and/or supplant any activities that currently support a comprehensive quality physical education program.

Duration of Grant

Grants will be awarded for a three-year term beginning July 1, 2020, through June 30, 2021. Additional grant funding for subsequent years will be contingent upon annual appropriations by the State Legislature as well as completion of all evaluation and reporting requirements (see Evaluation and Reporting section). Funds must be expended by **June 30, 2021**.

Evaluation and Reporting

Each Education Provider that receives a Comprehensive Quality Physical Education grant is required to report, at a minimum, the following information to the Department:

- Annual mid-year progress report on work plan and objectives (January 29, 2021);
- Annual mid-year progress budget report (January 29, 2021);
- End-of-year progress report regarding work plan (June 30, 2021);
- End-of-year progress report regarding budget (June 30, 2021);
- New work plan for the following fiscal year 2020-2021 (June 30, 2021);
- New budget for the following fiscal year 2020-2021 (June 30, 2021);
- Success Story (June 30, 2021); and
- An annual financial report (AFR) (September 30, 2021).

As part of these reports each school awarded a pilot program grant and each school district awarded a pilot program grant shall prepare a three-year comprehensive quality physical education instruction action plan that includes class schedules, physical education curriculum, physical education teacher qualifications, a professional development plan, and sample physical education assessments and assessment rubrics.

See **Attachment C** for the Mid-Year Progress Report Questions, and **Attachment D** for the End-of Year Program Report Questions.

To assess the pilot program impacts, schools and districts may be asked to include demonstration of changes in student disciplinary referrals, attendance, and academic achievement. Other objective measures of student health and well-being may be collected to demonstrate changes in levels of physical fitness, mental health, and substance use. Schools will be encouraged to use statewide tools to track changes in student behavior as well as changes in policies and practices.

An outside evaluator will be identified to support and conduct student and instructor perception survey and interviews to determine the value of the pilot program experience to students, physical education instructors and classroom instructors. The evaluators shall review formative and summative assessment data to determine the impact of the pilot program. The evaluators will work with grantees to identify and determine collection practices for necessary data.

Necessary data collected by pilot program participants must include, but not limited to, student demographics, measures of student poverty, and English Language Learners Status. The program evaluator, school, or district will not release any identifying information and shall comply with state and federal law related to student data privacy.

Data Privacy

CDE takes seriously its obligation to protect the privacy of student and educator Personally Identifiable Information (PII) collected, used, shared, and stored. PII will not be collected through the Colorado Comprehensive Quality Physical Education Instruction Pilot Program. All program evaluation data will be collected in the aggregate and will be used, shared, and stored in compliance with CDE's privacy and security policies and procedures.

Please note: Documents submitted must not contain any personally identifiable student or educator information including names, identification numbers, or anything that could identify an individual. All data should be referenced/included in the aggregate and the aggregate counts should be redacted to remove small numbers under n=16 for students, or n=5 for educators.

Technical Assistance

Access the application training webinar on **Tuesday, October 15, 2019, from 3-4 pm**, at <https://zoom.us/j/278682475>. A recording of the webinar will be posted on the program website at www.cde.state.co.us/cophysicaleducation/comp-quality-pe-pilot-main-page. If interested in applying for this funding opportunity, please submit the Letter of Intent (see **Attachment B**) at www.surveymonkey.com/r/cqpepilot_loi by **Friday, October 25, 2019, by 11:59 pm**.

Review Process and Timeline

Applications will be reviewed by CDE staff and peer reviewers to ensure they contain all required components. Applicants will be notified of final award status no later than **Friday, February 28, 2020**.

Note: This is a competitive process – applicants must score at least 80 points out of the 113 possible points to be approved for funding. Applications that score below 80 points may be asked to submit revisions that would bring the application up to a fundable level. There is no guarantee that submitting an application will result in funding or funding at the requested level. All award decisions are final. Applicants that do not meet the qualifications may reapply for future grant opportunities.

Submission Process and Deadline

An electronic copy of the application (in PDF format) and electronic budget (in Excel format) must be submitted to CompetitiveGrants@cde.state.co.us by **Sunday, December 1, 2019, by 11:59 pm**. The electronic version should include all required components of the application as one document. Please attach the electronic budget workbook in Excel format as a separate document. Faxes will not be accepted. Incomplete or late applications will not be considered. If you do not receive an email confirmation of receipt of your application within 24 hours after the deadline, please email CompetitiveGrants@cde.state.co.us. Application materials and budget are available for download on the CDE website at <https://www.cde.state.co.us/cophysicaleducation/comp-quality-pe-pilot-main-page>

Submit the electronic copy of the application and electronic budget to
CompetitiveGrants@cde.state.co.us
By **Sunday, December 1, 2019, by 11:59 pm**

Application Format

- The total narrative (Sections A-B) of the application cannot exceed 10 pages. Please see below for the required elements of the application. Note: Applications that exceed 10 pages will not be reviewed.
- **Section C: Project Objectives and Work Plan (Attachment A) of the narrative does not have a page limit.**
- All pages must be standard letter size, 8-1/2" x 11", using 12-point font, and single-spaced with 1-inch margins and numbered pages.
- The signature page must include original signatures of the lead organization/fiscal agent.

Required Elements

The format outlined below must be followed in order to assure consistent application of the evaluation criteria. See evaluation rubric for specific selection criteria needed in Part II (pages 12-15).

Part I: Application Introduction

Part IA: Cover Page – Applicant Information

Part IB: Recipient Schools Information

Part IC: Program Assurances Form

Part II: Narrative

Section A: Needs Assessment and Plan for Addressing Gaps

Section B: Additional Narrative for Districts and BOCES

Section C: Project Objectives and Work Plan (includes **Attachment A**)

Section D: Commitment Letter of Support

Section E: Budget Narrative and Electronic Budget

Colorado Comprehensive Quality Physical Education Instruction Pilot Program

Due by: Sunday, December 1, 2019, by 11:59 pm

Part IA: Cover Page - Applicant Information

Lead Local Education Agency (LEA)/BOCES Information			
LEP/BOCES Name:			LEA/BOCES Code:
Mailing Address:			
Type of Education Provider (check box below that best describes your organization or authorizer)			
<input type="checkbox"/> School District <input type="checkbox"/> BOCES <input type="checkbox"/> District Charter School <input type="checkbox"/> CSI Charter School			
Region (indicate region of Colorado this program will directly impact)			
<input type="checkbox"/> Metro <input type="checkbox"/> Pikes Peak <input type="checkbox"/> North Central <input type="checkbox"/> Northwest <input type="checkbox"/> West Central <input type="checkbox"/> Southwest <input type="checkbox"/> Southeast <input type="checkbox"/> Northeast			
School/District Type (view CDE designation at www.cde.state.co.us/cdeedserv/may2019ruraldesignationlist)			
<input type="checkbox"/> Small Rural <input type="checkbox"/> Rural <input type="checkbox"/> Suburban <input type="checkbox"/> Urban			
Currently Receiving Title I Funding (view current recipients at www.cde.state.co.us/fedprograms/dper/tiaschlst)			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Authorized Representative Information			
Name:			Title:
Telephone:			E-mail:
Program Contact Information			
Name:			Title:
Telephone:			E-mail:
Fiscal Manager Information			
Name:			
Telephone:			E-mail:
Amount of Funding Requested: \$			

Part IB: Recipient Schools Information

Complete and attach after Cover Page. If needed, additional copies of this page should be attached in order to include each participating school.

Recipient School Information			
School Name:		School Code:	
Principal Name:		Charter School:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone:		E-mail:	

Recipient School Information			
School Name:		School Code:	
Principal Name:		Charter School:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone:		E-mail:	

Recipient School Information			
School Name:		School Code:	
Principal Name:		Charter School:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone:		E-mail:	

Recipient School Information			
School Name:		School Code:	
Principal Name:		Charter School:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone:		E-mail:	

Recipient School Information			
School Name:		School Code:	
Principal Name:		Charter School:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone:		E-mail:	

Recipient School Information			
School Name:		School Code:	
Principal Name:		Charter School:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Telephone:		E-mail:	

Part IC: Program Assurances Form

The appropriate Authorized Representatives must sign below to indicate their approval of the contents of this application for the Colorado Comprehensive Quality Physical Education Instruction Pilot Program, and the receipt of program funds.

On _____ (date), 2019, the Board of _____ (district/BOCES/CSI) hereby agrees to the following assurances:

- 1) The grantee will annually provide the Colorado Department of Education the evaluation information required in the Mid-Year Report (**Attachment C**) and the End-of-Year Report (**Attachment D**) of the Request for Proposal.
- 2) The grantee will work with and provide requested data to CDE for the Comprehensive Quality Physical Education Instruction Pilot Program within the time frames specified.
- 3) The grantee will be required to attend up to two, one-day training meetings in the Denver metro area.
- 4) The grantee will not discriminate against anyone regarding race, gender, national origin, color, disability, or age.
- 5) Funds will be used to supplement and not supplant any funds currently being used to provide services for students in schools and grant dollars will be administered by the appropriate fiscal agent.
- 6) Funded projects will maintain appropriate fiscal and program records and that fiscal audits of this program will be conducted by the grantees as a part of their regular audits.
- 7) If any findings of misuse of these funds are discovered, project funds will be returned to CDE.
- 8) The grantee will maintain sole responsibility for the project even though subcontractors may be used to perform certain services.

The Colorado Department of Education may terminate a grant award upon thirty (30) days' notice if it is deemed by CDE that the applicant is not fulfilling the requirements of the funded program as specified in the approved project application, or if the program is generating less than satisfactory results.

Project modifications and changes in the approved budget must be requested in writing and be approved in writing by CDE **before** modifications are made to the expenditures. Please contact Marti Rodriguez, Office of Grants Fiscal Management (Rodriguez_M@cde.state.co.us | 303- 866-6769) and Shannon Milliken (Milliken_S@cde.state.co.us | 303-866-6458) for any modifications.

_____ Name of Organization Board President (School Board, BOCES, Charter School)	_____ Signature
_____ Name of Organization Authorized Representative (Superintendent, Charter School Institute, BOCES Executive Director)	_____ Signature
_____ Name of Principal of Participating School	_____ Signature
_____ Name of Principal of Participating School (if applicable)	_____ Signature
_____ Name of Principal of Participating School (if applicable)	_____ Signature

Note: If grant application is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting the application. Additional signatures pages can be added as needed.

Colorado Comprehensive Quality Physical Education Instruction Pilot Program

Due by: Sunday, December 1, 2019, by 11:59 pm

Application Scoring

CDE Use Only

Part I:	Application Introduction	No Points
Part II:	Narrative	
Section A:	Needs Assessment and Plan for Addressing Gaps	/33
Section B:	Additional Narrative for Districts and BOCES	Not Scored
Section C:	Project Objectives and Work Plan	/27
Section D:	Commitment Letter of Support	/21
Section E:	Budget Narrative and Electronic Budget	/32
Total:		/113

GENERAL COMMENTS: Please indicate support for scoring by including overall strengths and weaknesses. These comments will be provided to applicants with their final scores.

Strengths:

-
-

Weaknesses:

-
-

Required Changes:

-
-

RECOMMENDATION: Funded _____ Funded with Changes _____ Not Funded _____

Selection Criteria and Evaluation Rubric

Part I: Application Introduction (No Points)

Cover Pages and Assurances

Complete applicant information and program assurances and include as the first pages of the application.

Part II: Narrative (113 Points)

The following criteria will be used by reviewers to evaluate the application as a whole. In order for the application to be recommended for funding, it must receive at least 80 points out of the 113 possible points and all required elements must be addressed. An application that receives a score of zero on any required elements will not be funded.

Section A: Needs Assessment and Plan for Addressing Gaps	Minimally Addressed or Does Not Meet Criteria (information not provided)	Met Some but Not All Identified Criteria (requires additional clarification)	Addressed Criteria but Did Not Provide Thorough Detail (adequate response, but not thoroughly developed or high-quality response)	Met All Criteria with High Quality (clear, concise, and well thought out response)	Total
1) Describe your school's demographics, and the communities that it serves (e.g., Free and Reduced Lunch Rates, Race and Ethnicity, Healthy Kids Colorado behavioral data, obesity, or BMI rates).	0	2	4	6	
2) Provide a specific and comprehensive description of your current physical education program. Describe the current extent to which you are addressing the core components and grant focus areas (see page 3 in the application) based on Senate Bill 19-246, Section 22-19-103 (5a) Note: This is not scored based on the extent that these practices are in place only that they are thoroughly described.	0	2	4	6	
3) Provide a full and clear description of gaps and barriers to the development and implementation of comprehensive quality physical education program.	0	2	4	6	
4) Thoroughly describe your current infrastructure and readiness to support implementation of Comprehensive Quality Physical Education (e.g., staffing, facilities, administrative support, equipment, scheduling, support of school staff etc..)	0	3	6	9	
5) Briefly describe your approach to addressing the barriers and gaps that you have identified.	0	2	4	6	
Reviewer Comments:					
					Total /33

Section B: Additional Narrative for Districts and BOCES (Not Scored)

- 1) If you are applying as a district or BOCES: describe how you will identify specific schools that will be implementing the grant requirements.

Reviewer Comments:

Section C: Project Objectives and Work Plan Work plan(s) (Attachment A) is not included in the 10-page limit.	Minimally Addressed or Does Not Meet Criteria (information not provided)	Met Some but Not All Identified Criteria (requires additional clarification)	Addressed Criteria but Did Not Provide Thorough Detail (adequate response, but not thoroughly developed or high-quality response)	Met All Criteria with High Quality (clear, concise, and well thought out response)	Total
1) Based on the responses in Section A: NEEDS ASSESSMENT, identify the goals (SMART Objectives*) of the eligible school or school district that align with the components of a comprehensive quality physical education instruction program.	0	2	4	6	
2) Provide a preliminary three-year comprehensive quality physical education instruction action plan for the eligible school or school district. Refer to grant focus areas (see page 3 in application) based on SENATE BILL 19-246, Section 22-19-103 (6) for a list of components that are required, as a minimum, to be included in the action plan. <i>To receive full points, applicants must include the following in their response:</i> The following items must be included in the action plan: a) Complete a work plan using Attachment A template. b) Align activities with the identified goals (SMART Objectives*) to build a comprehensive quality physical education instruction program. c) Identify benchmarks on how the eligible school or school district will meet the identified activity. *SMART Objectives are: <ul style="list-style-type: none"> • Specific: Concrete, detailed, and well defined so that you know where you are going and what to expect when you arrive • Measureable: Numbers and quantities provide means of measurement and comparison • Achievable: feasible and easy to put into action • Realistic: Considers constraints such as resources, personnel, cost, and time frame • Time-Bound: A time frame helps to set boundaries around the objective www.cdc.gov/phcommunities/resourcekit/evaluate/smart_objectives.html 	0	5	10	15	
3) Provide an expected timeline, including intermediate milestones, to implement the three-year comprehensive quality physical education instruction action plan. The timeline and responsibilities are clear, sequential, and aligned with activities and benchmarks.	0	2	4	6	
Reviewer Comments:					
					Total
					/27

Section D: Commitment Letter of Support (Not Included in 10-page limit)	Minimally Addressed or Does Not Meet Criteria <i>(information not provided)</i>	Met Some but Not All Identified Criteria <i>(requires additional clarification)</i>	Addressed Criteria but Did Not Provide Thorough Detail <i>(adequate response, but not thoroughly developed or high-quality response)</i>	Met All Criteria with High Quality <i>(clear, concise, and well thought out response)</i>	Total
1) The eligible school or school district administrator must provide a letter of commitment to support the implementation of a comprehensive quality physical education instruction action plan. Information regarding the infrastructure to support the implementation of the grant should be included in the letter.	0	5	10	15	
2) Briefly describe parent and community support for the grant and share how you see them being involved.	0	2	4	6	
Reviewer Comments:					
					Total 33/21

Section E: Budget Narrative and Electronic Budget	Minimally Addressed or Does Not Meet Criteria <i>(information not provided)</i>	Met Some but Not All Identified Criteria <i>(requires additional clarification)</i>	Addressed Criteria but Did Not Provide Thorough Detail <i>(adequate response, but not thoroughly developed or high-quality response)</i>	Met All Criteria with High Quality <i>(clear, concise, and well thought out response)</i>	Total
Submit an electronic budget/budget narrative, in compliance with CDE's standard fiscal rules. The budget/budget narrative spreadsheet is not included in the 10-page limit, but must address the following criteria.					
Electronic Budget (Budget Spreadsheet - Excel File)					
1) Complete and attach the Budget Spreadsheet (Excel file) to the application. <ul style="list-style-type: none"> List costs of the proposed project as presented that are reasonable, necessary, and clearly aligned to the project activities provided in the Program Description in Section C. All costs are calculated to show how amounts are determined. The budget should be sufficient in relation to the objectives, design, scope, and sustainability of project activities. Demonstrate appropriate in-kind contributions directly related to components of a quality physical education program. 	0	4	8	12	
Budget Narrative (Within Budget Spreadsheet - Excel File)					
2) Provide an explanation that addresses the following criteria: <ol style="list-style-type: none"> Provide an explanation that summarizes the proposed uses of grant funds by budget category and is tied to the project description, work plan and budget. Costs are clearly explained and justified in narrative form. Costs should be clearly aligned to the plan provided in Section C. 	0	5	10	15	

<p>c) Include the cost of the instructional and student support program that the applicant plans to implement using the grant funds.</p> <p>Item Explanation:</p> <ul style="list-style-type: none"> • Cost: .X FTE for [role or title] at \$xxxxx per [hour or month or year] times [x per hours or months or year] Explanation: Staff support of implementation of standards PK-12. • Cost: Sub pay for X participants @ = \$ZZZ.ZZ Explanation: Training for X middle school, Y Elementary School teachers on W 2020 standards and district resources. 					
<p>3) Costs are reasonable and sufficient in relation to the measurable objectives, design, scope, sustainability, and duration of project activities. Use of funds are connected to grant goals and activities and supplement and not supplant current activities in a Comprehensive Quality Physical Education Program.</p> <p><i>To receive maximum points, the budget and budget narrative should provide justification for activities referenced in Sections A-C.</i></p>	0	1	3	5	
Reviewer Comments:					
					Total
					/32

Attachment A: Comprehensive Physical Education Work Plan

Attach as part of Section C. Not included in 10-page limit.

Focus on Policies, Programs and Practices (If you are applying as a BOCES describe how activities that will support policies or programs across schools or districts)			
One-year SMART Objective (Specific, Measurable, Achievable, Relevant, Time-phased):			
What data will you collect that will indicate the objective has been achieved?			
Activity	Implementation Benchmark	Date to be Completed (In chronological order)	Job Title of Person Responsible

Additional Notes:

Attachment B: Intent to Apply

The Letter of Intent to apply for Comprehensive Quality Physical Education Grant is due **Friday, October 25, 2019 by 11:59 pm**. Submit at www.surveymonkey.com/r/cqpepilot_loi. Below is a screenshot of the information requested in the Letter of Intent.

Intent to Apply - Colorado Comprehensive Quality Physical Education Instruction Pilot Program

Applicant Information

Thank you for your interest in the Comprehensive Quality PE Instruction Pilot. Please complete this Intent to Apply by Friday, October 25, 11:59 pm.

Name of Organization (Lead Applicant)

Note: If applying as an individual school, please include authorizer (school district/CSI).

Name of Authorized Representative for Lead Applicant

Name of Application Contact

Contact E-mail Address

Contact Phone Number

I affirm that I am the named Authorized Representative from the Lead Applicant, or the Authorized Representative is aware and has approved of the intent to apply for this funding opportunity.

☐

If No, please explain.

Attachment C: Mid-Year Report Questions

Each Education Provider awarded a Colorado Comprehensive Quality Physical Education Instruction Pilot Program grant must submit a progress report to CDE **on or before January 29, 2021**. Submit to Shannon Milliken at Milliken_S@cde.state.co.us.

The report must include the following information:

- 1) Describe the progress made toward each of the objectives in your work plan. Please summarize the following information for each objective.
 - a. Describe the successes experienced related to the objective.
 - b. Describe any deviations from your initial work plan.
 - c. Describe any challenges related to the objective and plans to address the challenges.
- 2) What trainings have been provided? Please provide the number of attendees and summarize the roles of the participants.
- 3) If applicable, please share any future modifications that will be made to your work plan and rationale for the modifications.

Attachment D: End-of-Year Program Report Questions

Each Education Provider awarded a Colorado Comprehensive Quality Physical Education Instruction Pilot Program grant must submit an end-of-year report to CDE **on or before June 30, 2021**. Submit to Shannon Milliken at Milliken_S@cde.state.co.us.

The answers to the grant report narrative must relate directly to the Colorado Comprehensive Quality Physical Education Instruction Pilot Program.

The report must include the following information:

PROGRESS AND RESULTS

- 1) Describe the progress made toward each of the objectives in your work plan. Please summarize the following information for each objective.
 - a. Describe the successes experienced related to the objective.
 - b. Describe any deviations from your initial work plan.
 - c. Describe any challenges related to the objective and plans to address the challenges.
- 2) Provide specific examples of collaboration with external partners.
- 3) Describe how school and/or district administrators demonstrated support of the implementation of a comprehensive quality physical education instruction program.
- 4) Please describe steps taken to ensure sustainability of the grant efforts. For example, share if a comprehensive quality physical education instruction program was integrated into school policies, accountability structures or infrastructure such as: district policies, accountability committees, assessment system, curricular systems, student assessments, adoption of physical education standards, hiring practices, school schedules, etc.

SUCSESSES AND CHALLENGES

Describe the significant successes and challenges the school or district has experienced related to the grant.

LESSONS LEARNED

Describe any modifications that will be made to your work plan based on the lessons learned this year.

SUCCESS STORY

Complete a success story focusing on the impact that the grant has had on students and the school and/or district. Share any data (qualitative or quantitative) that supports the work of the grant. As a reminder, please do not use any personal identifiable information.

DATA SUMMARY

Please submit and summarize the data collected to demonstrate school and/or district level progress (e.g., SMART Source, Healthy Kids Colorado, Survey Results, student assessments, qualitative data).

ADDITIONAL INFORMATION

Please report anything else you would like to share as it relates to the progress and outcome of the grant.

BUDGET

Submit your final end-of-year budget.