



COLORADO
Department of Education

READ Act Teacher Training Office Hours

Tuesday, March 14, 2023

Introductions



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Department of Education

READ Act Teacher Training Office Hours

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Scheduled Dates and Times

- January 17, 2023: 3-4 p.m.
- February 14, 2023: 3-4 p.m.
- March 14, 2023: 3-4 p.m.
- April 11, 2023: 3-4 p.m.
- May 9, 2023: 3-4 p.m.
- June 6, 2023: 3-4 p.m.

Webinar Logistics

Monthly Webinars, Recordings and PowerPoint



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CDE will host monthly webinars to keep interested parties informed of the updates to the READ Act included in SB19-199 and SB22-004.

Teacher Training Webinars

Teacher training webinars will be held on **Tuesdays** from **3:00 p.m. to 4:00 p.m.** on the dates below.

Click on the date to register.

[1/17/23](#)

[2/14/23](#)

[3/14/23](#)

[4/11/23](#)

[5/9/23](#)

[6/6/23](#)

School Administrator Webinars

School Administrator training webinars will be held on **Tuesdays** from **3:00 p.m. to 4:00 p.m.** on the dates below.

Click on the date to register.

[1/31/23](#)

[2/28/23](#)

[3/28/23](#)

[4/25/23](#)

[5/23/23](#)

[6/20/23](#)

Recording and PowerPoint will be posted on the READ Act webpage titled:

[**Archived READ Act Webinars Monthly Webinars**](#)

Webinar Logistics

Q&A During the Webinar



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- Organized by topic
- As we complete discussion of each topic, there will be designated time for participants to **enter questions in the Q&A feature** that are related to that specific topics.
- Some questions will be answered during the webinar and others will be captured for further consideration.

Additionally:

- For questions about the evidence-based teacher and school administrator trainings email: ReadActTraining@cde.state.co.us
- For READ Act data inquiries email: READActData@cde.state.co.us
- For all other questions related to the READ Act email: ReadAct@cde.state.co.us

Session Objectives:



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- Review the READ Act teacher training requirements and pathway options for meeting the requirements
- Share information on how to submit documentation to COOL
- Review frequently asked questions
- Share dates for future READ Act Teacher Training Office Hours

Colorado READ Act

Evidence-Based Training in Teaching Reading SB19-199 & SB22-004



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SB19-199

By the beginning of the 2022-23 school year and continuing for each school year thereafter, each district that receives READ funding must ensure that K–3 teachers complete evidence-based training in teaching reading and pass an end of course assessment.

SB22-004

By the beginning of the 2024-25 school year and continuing for each school year thereafter, each district that receives READ funding must ensure that each reading interventionist employed to teach students in grades 4-12 complete evidence-based training in teaching reading and pass an end of course assessment.

** Teachers will have to have completed evidence-based training in teaching reading that aligns with the READ Act and Rule*

Colorado READ Act Teachers Required to take the training

Definition of teacher and reading interventionist in READ Act Rule:

Teacher: The professional responsible for the literacy instruction of the student(s) and may include the main instructor for a class, an instructional coach, reading interventionist, special education teacher, Title 1 teacher or other personnel who are identified as effective in the teaching of reading.

Reading Interventionist: An individual employed to teach students and whose primary job duties include providing reading intervention to students on READ Act Plans during regular school hours to supplement core academic instruction and who is employed in any of grades K-12.

- CDE understands that in some cases there will be teachers in some communities who hold multiple roles and be a “professional responsible for literacy instruction.”
- CDE is concerned about **job function** rather than job title. CDE does not have the information for job function. That is only information that district leaders have, **therefore the ultimate determination of the breadth of that definition will rest with district leaders.**

Colorado READ Act

K-3 Teacher Training Deadlines



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By the beginning of the 2022-23 school year, each district that receives READ funding must ensure that K–3 teachers complete evidence-based training in teaching reading and pass an end of course assessment.

Deadlines for K-3rd grade teachers:

- **August 1, 2023:** Evidence-based training in teaching reading must be completed
- **August 15, 2023:** Documentation should be submitted to the Colorado Online Licensing (COOL) system

K-3rd grade teachers hired after June 1, 2023, will need to register for a training as soon as they receive their district email address and have it completed soon after.

Teachers must be prepared to show evidence that they are enrolled and progressing in a CDE-approved training.

Colorado READ Act

4-12 Reading Intervention Teacher Training Deadlines



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By the beginning of the 2024-25 school year and continuing for each school year thereafter, each district that receives READ funding must ensure that each reading interventionist employed to teach students in grades 4-12 complete evidence-based training in teaching reading and pass an end of course assessment.

Deadlines for 4-12 intervention teachers:

- **August 1, 2024:** Evidence-based training in teaching reading must be completed
- **August 15, 2024:** Documentation should be submitted to the Colorado Online Licensing (COOL) system

Colorado READ Act

Pathways for Meeting READ Act Teacher Training Requirements



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A teacher is deemed to have successfully completed evidence-based training in teaching reading if the LEP submits evidence that the teacher:

Successfully completed a CDE-provided reading training designed to meet this training requirement and passed the end of course assessment of learning

Passed a CDE-approved undergraduate or graduate reading course and passed the end of course assessment of learning

Passed a CDE-approved district or BOCES reading course or a course appropriate for license renewal and passed the end of course assessment of learning

Holds a state or Colorado endorsement as a Reading Teacher or Reading Specialist

Successfully completed a training program included on the department's advisory list of professional development and passed the end of course assessment of learning

State Board approved assessment of knowledge or teaching reading

- Praxis Teaching Reading: Elementary 5205 exam with a passing score of 159 or higher

*** *Teachers will have to have completed evidence-based training in teaching reading that aligns with the READ Act and Rule***

Colorado READ Act

Advisory list of Professional Development

CDE is in the process of updating the professional development advisory list that includes professional development approved to meet the READ Act teacher training requirements.

- Will include PD with a K-12 lens
- It is anticipated that the list will be finalized and posted May 2023.

Colorado READ Act

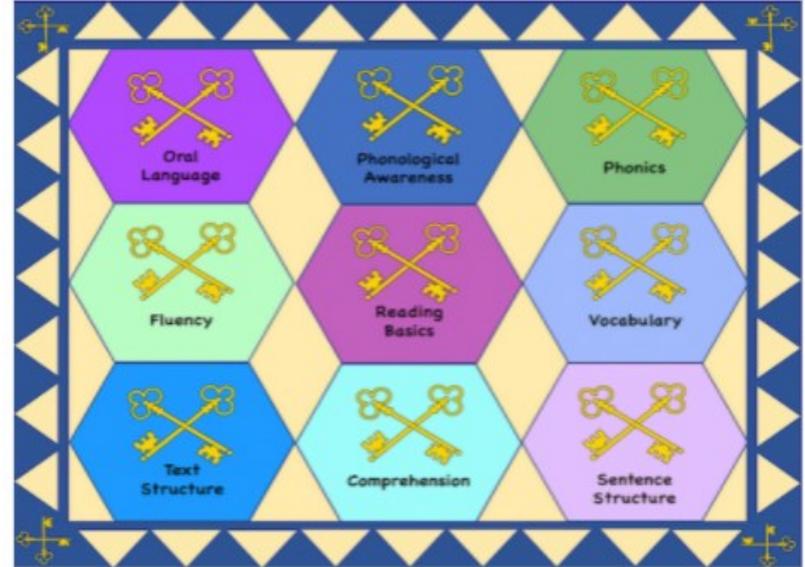
CDE-Provided Training



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Building a Strong Foundation:
Developing Early Literacy Skills



Keys To
Beginning Reading

Questions



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READ Act Designation

Submitting Documentation to Colorado Online Licensing System (COOL)



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READ Act Designation

Colorado State Licensed Teachers



Licensed teacher submits CDE-approved documentation through COOL to have the READ Act designation added to their license no later than August 15, 2023.

The READ Act teacher training requirements are not tied to licensure renewal but is used for the purposes of portability. Not completing the training will not impact the status or renewal of a teacher's license.

Colorado READ Act

Submitting Documentation to COOL

CDE-provided Online Training

If a teacher completed the CDE online training "Building a Strong Foundation: Developing Early Literacy Skills" through Pepper, he/she will want to follow the directions below to link his/her account in Pepper to their account in COOL, so his/her certificate of completion will be sent from the Pepper system over to COOL.

- Log in to his/her COOL account.
- Select "My Profile".
- Select "Designations" in the Credential section of the profile.
- Select the "Link My Pepper Account" link and follow the instructions.
 - The link will take him/her to Pepper
 - Log in using his/her Pepper account credentials
- Upon successful completion of this process, a confirmation statement will appear in the green bar beneath the "Link to Pepper" instructions.

All Other Pathway Options

For all other pathway options, follow the directions below.

- Log in to his/her COOL account
- Select "My Profile".
- Select "Designations" in the Credential section of the profile.
- Select "Add Designation".
- Click "Yes, Confirm".
- Click "Yes" under "Do you wish to be evaluated for the READ Act designation?"
- **Complete a short application** and upload his/her documentation (certificate of completion or transcript).

OR

- Log in to his/her COOL account
- Select + **Designation** to add the READ Act designation (under "Actions")
- Click "Yes, Confirm".
- Click "Yes" under "Do you wish to be evaluated for the READ Act designation?"
- **Complete a short application** and upload his/her documentation (certificate of completion or transcript).

READ Act Designation Non-Licensed Teachers



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January Checklist for LEPs

☐ Ensure the designated Data Reporter (main CDE contact) is correct:

- ☐ Contact information is accurate and updated
- ☐ Understands the LEP chain of communication to ensure CDE messaging is disseminated to individuals responsible for data reporting and collecting EOC

Why is this important?

The CDE cannot change the contact information if it is not accurate. The CDE information pertaining to data who changed roles or were not are the only individuals granted

☐ Remind any new teachers granted registration deated

Why is this important?

The CDE offers free trainings for new teachers. It is important teachers understand the training tool to complete a must go in front of the State Board

☐ Remind ALL teachers validated through COOL account un

Why is this important?

The CDE cannot require teachers to confirm successful completion in COOL, the few

Unfortunately, the COOL system hold an active license. This window for any individuals



Non-Licensed/Inactive Licensed Collection

Why Should LEPs Create a Non-Licensed Folder?

During the data collection, the CDE will ask for districts to upload their non-licensed folder into Synchrocity. Evidence of completion for each individual and corresponding identifiers on the Excel Spreadsheet are required for the CDE to confirm exact matches of information. Non-licensed or teachers with inactive licenses will not be able to add their information to COOL because it is designed only for licensed individuals. This means, the LEP is responsible, per statute, for providing the EOC to the CDE.

Recommended Steps for Setting up your Non-Licensed Staff Collection

CREATE A DIGITAL FOLDER

Create a folder using your preferred system with the naming convention: **District Name_NL**. This file will need to have the ability to be uploaded in August.



DOWNLOAD, RENAME, and Place in District Digital Folder

Download and rename the excel template: **District Name_NL** and put it in the folder.



ADD CDE-APPROVED FORMS OF EOC for non-licensed staff to folder. EOC must be in **CDE-Approved format**. This varies depending on the pathway the educator took to meet the requirements.

Train to your educators to rename their files for you prior to providing them for your records. File formats should follow the naming convention the CDE needs for our internal review: **Last,First_EOC** (i.e. Smith,Joe_EOC). Be sure to use the **last,first** and last name that matches your HR file.

ENTER the EDUCATORS INFORMATION on the MyDistrictName_NL.xlsx FILE

Each column of the Excel Spreadsheet needs to be completed for every non-licensed educator added. EDID numbers must be listed correctly. The CDE cannot provide EDID numbers and your district Human Resources department should be contacted if you need them.



[Data Submission Guide: READ Act Teacher Training Collection](#)

Non-licensed teachers and individuals with inactive licenses are unable to submit their documentation of meeting the READ Act teacher training requirements to the Colorado Online Licensing System (COOL).

Local Education Providers will need to develop an internal collection system that they will later be asked to share with the CDE during the READ Act Teacher Training Data submission window.

The CDE has developed a Data Submission guide with recommended timelines and steps LEPs can take each month to ensure they are collecting the information they need to submit for their non-licensed staff.

This guide was shared with the LEP's designated data respondents on Monday, January 30th via email. This information can also be accessed on the data department's main web pages.

Questions



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Frequently Asked Questions



Question:

Who must complete the READ Act Teacher Training?

All K-3rd grade teachers and 4-12 reading interventionists, as defined by the [READ Act](#) and [Rule](#), are required to complete the evidence-based training in teaching reading.

Language from the READ Act:

(6)(a) By the beginning of the 2021-22 school year and continuing for each school year thereafter, each local education provider that received per-pupil intervention money or a grant through the early literacy grant program in any budget year starting with the 2019-20 budget year shall ensure that each teacher employed to teach kindergarten or an of grades one through three successfully completes or has successfully completed evidence-based training in teaching reading. To comply with this subsection (6)(a), a local education provider must submit evidence, as described in subsection (6)(b) of this section, that each teacher employed to teach kindergarten or any of grades one through three has successfully completed evidenced-based training in teaching reading....

(6.7) (a) By the beginning of the 2024-25 school year and continuing for each school year thereafter, each local education provider that receives per-pupil intervention money or a grant through the early literacy grant program in any budget year starting with the 2023-24 budget year shall ensure that each reading interventionist employed to teach students in any of grades four through twelve successfully completes or has successfully completed evidence-based training in teaching reading...

Question:

Which K-3 and 4-12 teachers should take the teacher training per the READ Act?

Definition of teacher and reading interventionist in READ Act Rule:

Teacher: The *professional responsible for the literacy instruction* of the student(s) and may include the main instructor for a class, an instructional coach, reading interventionist, special education teacher, Title 1 teacher or other personnel who are identified as effective in the teaching of reading.

Reading Interventionist: An individual employed to teach students and whose primary job duties include providing reading intervention to students on READ Act Plans during regular school hours to supplement core academic instruction and who is employed in an of grades K-12.

- CDE understands that in some cases there will be teachers in some communities who hold multiple roles and be a “professional responsible for literacy instruction.”
- CDE is concerned about **job function** rather than job title. CDE does not have the information for job function. That is only information that district leaders have, **therefore the ultimate determination of the breadth of that definition will rest with district leaders.**

Question:

Are K-12 special education teachers required to complete the READ Act teacher training?



- Yes, K-12 special education teachers are required to complete the READ Act teacher training if they are providing reading intervention to students on READ Plans.

Question:

Are paraprofessionals required to take the READ Act Teacher Training



- No. Paraprofessionals are not required to complete the READ Act Teacher Training.

Question:

Are long term subs (hired for 2 weeks or more) required to meet the READ Act teacher training requirements?



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- If a sub is hired for a long-term position (more than 2 weeks) working with K-3rd grade students or as a 4-12 reading interventionist, then this sub will need to complete the READ Act teacher training requirements. This sub can sign up for one of the free CDE-provided training options as soon as they are hired.

Question:

If a current long-term sub (hired for 2 weeks or more) is working in a K-3 classroom or as a K-12 reading interventionist but will not be in that role next year, does this person need to meet the READ Act teacher training requirements?

- Every K-3 teacher who provides literacy instruction and all K-12 reading interventionists are required to take the READ Act teacher training.
- Long-term subs who currently work in a K-3 classroom or as a reading interventionist hired for 2 weeks or more will need to complete the READ Act Teacher Training.

Question:

Are K-3rd grade teachers or K-12 reading interventionists who work at private schools required to take the READ Act teacher training?



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- The teacher training provision relates to local education providers who receive READ Act per-pupil dollars. If a school district, or in this case a private school, does not receive READ Act per-pupil dollars, then it is not responsible for complying with the teacher training provision.

Question:

What is the deadline for K-3 teachers to meet the READ Act teacher training requirements?

All K-3rd grade teachers as defined by the READ Act and Rule **hired on or before June 1, 2023**, are required to have completed the evidence-based training in teaching reading by **August 1, 2023**.

- Includes teachers hired from out of state
- Includes intermediate teachers transitioning down to work with K-3rd grade
- Teachers taking LETRS 3rd edition to meet this requirement will need to have both volumes 1&2 completed as well as pass the end of course assessment for each volume by August 1, 2023.

*Intermediate teachers who will be transitioning down to work with K-3rd grade during the 2023/24 school year **can** participate in one of the CDE-provided READ Act teacher training options.*

Question:

What is the deadline for 4-12 reading interventionists to meet the READ Act teacher training requirements?

All **4-12 reading interventionists** as defined by the [READ Act](#) and [Rule](#) are required to have completed the evidence-based training in teaching reading by **August 1, 2024**.

Question:

Can districts access reports from the Colorado Online Licensing system (COOL) that include information on which staff members have met the READ Act teacher training requirements?

Districts can access reports from the Colorado Online Licensing system (COOL) that include information on which staff members have met the READ Act teacher training requirements.

- The READ Act report:
 - Based on the 2021 HR collection and includes the names of any educator in the district that has obtained the READ Act teacher training designation
 - This report also includes the designation code and pathway option the teacher selected to meet the READ Act teacher training requirements.
- Individual educator search in COOL:
 - Districts can do an individual educator search in COOL.
 - Individual educator reports show whether the educator has or has not obtained the READ Act teacher training designation.
 - This report does not include a designation code, or the pathway selected by the teacher to meet the READ Act teacher training requirements.

Question:

Why are some teachers who have the READ Act Training designation on their license NOT on the READ Act report in COOL?

- The READ Act report pulls based on a district's HR collection/report from 2021-2022, so there may be educators in a district that do not appear on the report or there may be staff who need to be removed if they are no longer employed with the district.
- The READ Act report in COOL will be updated to this year's HR collection/report once it has been finalized.
- The list from COOL is a starting point that is pulled from last year's data. All districts will need to revise that list of teachers by adding and removing before uploading it into Data Pipeline.

Question:

Who should be contacted about licensing questions including the READ Act designation?



CDE Educator Talent Licensing department manages the COOL system. If there are questions about pulling reports from COOL, licensing, adding a designation or an endorsement to a license, please contact Educator Talent Licensing at: CDELicensing@cde.state.co.us

Educator Licensing Contact Us webpage:
<https://www.cde.state.co.us/cdeprof/contactus>

Question:

Do any state universities/colleges offer Science of Reading courses that meet the READ Act teacher training requirements?

- Three universities have submitted courses that have been approved to meet the READ Act teacher training requirements.
- Because these courses are part of a teacher prep program, they are not posted on the CDE website

Question:

How will CDE communicate READ Act teacher training reporting requirements to districts?



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- CDE will be offering multiple informational webinars to support districts.
- It will be the responsibility of the district to communicate and share reporting requirements with their own HR departments.

Question:

Is the expectation that districts share information about the READ Act teacher training with teachers or should teachers attend these webinars?

Teachers are more than welcome to attend the READ Act Teacher Training Update webinars; however, it is the responsibility of the district to inform teachers about the READ Act teacher training requirements. This would include but is not limited to:

- Pathway options available for meeting this requirement
- Deadlines for meeting this requirement
- Submitting documentation to COOL
- District systems for collecting documentation of meeting this requirement

Question:

Can any teacher who completes the READ Act teacher training go ahead and upload their documentation into COOL?

- Yes, any licensed teacher who has completed the READ Act teacher training requirements can upload their documentation to COOL and have the READ Act designation added to their license.

Question:

Do teachers with an alternative teaching license submit their documentation of meeting the READ Act teacher training requirement to COOL?



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- Yes, any licensed teacher who has completed the READ Act teacher training requirements can upload their documentation to COOL and have the READ Act designation added to their license.

Question:

Do teachers without a license submit their documentation of meeting the READ Act teacher training requirements to COOL?



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- Only licensed teachers submit their READ Act teacher training documentation to COOL.

Question:

Can teachers who have NOT met the READ Act teacher training requirements still teach in a CO public school?



- Teachers who have not met the READ Act teacher training requirements can still teach in a Colorado public school in a K-3 classroom or as a reading interventionist; however, the district that teacher works for will not receive READ dollars until all K-3 teachers and reading interventionists meet the READ Act teacher training requirements.

Question:

Do all K-3 teachers who provide literacy instruction need to complete the training for a district to receive funding?



- Yes, all K-3 teachers who provide literacy instruction need to complete the READ Act training for a district to receive funding.
 - READ Funding will be based on the district submissions to Data Pipeline in August to CDE.

During the 2024/25 school year, all K-3 teachers and K-12 reading intervention teachers will need to have completed the training for districts to receive funding.

READ Act Teacher Training Live Monthly Office Hours

Topics will include:

- Information about the READ Act teacher training requirements
- Information about pathway options to meet this requirement
- Information on teacher reporting to the Colorado Online Licensing system (COOL)
- Information on district reporting
- Important dates

Scheduled Dates and Times

- January 17, 2023: 3-4PM
- February 14, 2023: 3-4PM
- March 14, 2023: 3-4PM
- April 11, 2023: 3-4PM
- May 9, 2023: 3-4PM
- June 6, 2023: 3-4PM

Visit the CDE [K-3 Teacher Evidence-Based Reading Training Requirements](#) webpage for more information about the READ Act teacher training requirements



Questions



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Helpful Links

- READ Act Main Page:
<http://www.cde.state.co.us/coloradoliteracy>
- READ Act Designation Pathway Options:
<http://www.cde.state.co.us/coloradoliteracy/teacher-training>
- Submitting Documentation for READ Act Designation:
<http://www.cde.state.co.us/coloradoliteracy/readactdesignation>
- CDE-Approved Professional Development:
<http://www.cde.state.co.us/coloradoliteracy/option-advisorylistofpd>
- Webinar/Office Hours Information:
<https://www.cde.state.co.us/coloradoliteracy/readactwebinars>
- READ Act Statute and State Board Rules:
<http://www.cde.state.co.us/coloradoliteracy/readactstatuteandstateboardrules>