# Guidance on READ Budget Planning Survey

**COLORADO** Department of Education

## Introduction & Summary of Statutory Requirement

In accordance to the READ Act, the Department will review the manner in which the READ per-pupil intervention moneys will be used in the coming budget year and only provide moneys for services and other targeted, scientifically based or evidence-based interventions which are approved by the Department.

To fulfill this statutory requirement, the Department has created a survey in Pipeline that asks Local Education Provider's (LEP) to identify which of the five statutory intervention categories they intend to use in the coming budget year to support students identified as having significant reading deficiencies.

## High Level Process

The READ budget planning survey will consist of five Yes or No questions that will be collected at a district level and submitted in addition to the district's READ data file. The survey will ask additional questions to the five original questions if dedicated answers are selected. For instance, if the user selects "Yes" to a question, the second set of questions will appear. Please note that these questions may require additional information as noted in the outline of the Survey Format section of this document.

**To access the survey:**

- User will select "READ Survey" on the initial Pipeline screen for READ
- User will select **current school year** and district



- Survey can be submitted at any time throughout the collection; however, it is encouraged that districts submit the survey as soon as possible even if READ data file has not been finalized. Districts will be able to submit the budget planning survey as early as March.
- User must click on the "Submit" tab to finalize the budget planning submission process

# Caveats

- Survey may not have blank questions. Users will be able to save the survey questions already answered and will be able to come back to the survey at a later time to finish and submit survey to CDE
- If user agrees to all assurances for implementing a summer school literacy program and/or selects an intervention program provided in the Advisory List of instructional programming, the survey will be approved and "submitted" to CDE
- If user does not agree to assurances for implementing a summer school literacy program and/or provides an intervention program in the "Other" category then survey can be submitted but will need further review for approval
- Intervention programs submitted in the "other" category will not be considered for review if they have been reviewed in prior years and not approved through the READ review process. Please see the summary spreadsheet of programs reviewed since 2013. However, if there is a new edition of the program with changes that counter-indicate prior concerns then the program may be submitted for review

# Survey Format

The READ budget planning survey will include the following questions:

| Question | Available Answers | If Yes… | Available Answers |
|---|---|---|---|
| **1**. READ funds will be used to provide full-day kindergarten services to students enrolled in one or more of the public schools operated by the LEP | Yes/No | | |
| **2.** READ funds will be used to operate a summer school literacy program | Yes/No | | |
| | | **2.1** The summer school literacy program services only students enrolled in K-3 who have a significant reading deficiency or students below grade level if space is available | Yes/No |
| | | **2.2** The summer school literacy program will use scientifically based or evidence-based instructional programming in reading that:<br><br>- Has been proven to accelerate student reading progress and;<br><br>- Provides explicit and systematic skill development in phonemic | Yes/No |

| Question | Available Answers | If Yes… | Available Answers |
|---|---|---|---|
| | | awareness, phonics, vocabulary development, reading fluency including oral skills, and reading comprehension<br><br>- Includes scientifically based and reliable assessments<br><br>- Provides initial and ongoing analysis of student progress in attaining reading competency | |
| | | **2.3** (Optional) Please describe program parameters such as, instructional programming, name of progress monitoring assessment, number of staff involved, hours of operation such as hours per day, days per week, weeks across the summer, delivery model such as teacher, interventionist, etc. | *Narrative textbox for describing program parameters* |
| **3.** READ funds will be used by a BOCES for a literacy specialist to provide educator professional development (available to small rural school districts per statute) | Yes/No | | |
| **4.** READ funds will be used to purchase tutoring services in reading for students with significant reading deficiencies | Yes/No | | |
| **5.**  READ funds will be used to provide other targeted, scientifically based or evidence-based intervention services to students with significant reading deficiencies. | Yes/No | | |
| | | **5.1** Please select each of the instructional program(s) from the list provided that your district plans to use in the coming budget year. If an instructional program is not listed, please provide the name of the instructional program(s) in the "other" box. | Drop down includes Advisory List of Instructional |

| Question | Available Answers | If Yes… | Available Answers |
|---|---|---|---|
| | | | Programs including "other"<br><br>LEA could select more than one program.<br><br>"Other" will include free form comment box<br><br>If "other" is chosen – then name of instructional program(s) is required |
| | | **5.2** Will READ funds be used to support interventionists in implementing interventions from the Advisory List of programs? | Yes/No |
| | | **5.3** (Optional) Please describe program parameters such as name of progress monitoring assessment, number of staff involved, hours of operation such as hours per day, days per week, etc., delivery model such as teacher, interventionist, etc. | *Narrative textbox for describing program parameters* |