



# Colorado Department of Education Dyslexia Pilot Project

## ***Data-Based Decision Making***

***Presenters***

***Date***



# Section 1. Data-Based Decision Making

## Workshop Overview and Introduction





# Data-based Decision Making (DBDM) Workshop Objectives

Participants will be able to:

- Understand and demonstrate how to use DBDM within the MTSS-R model
- Understand and describe the DBDM data sources
- Understand and demonstrate how the MTSS-R Team will use DBDM to provide continuous needs-based support of the MTSS-R systems
- Understand and demonstrate how the Grade-Level Professional Learning Teams (PLCs) will use DBDM to provide continuous needs-based support of grade-level instruction and intervention



# Something to Think About. . .

Everyone in a school uses data and is responsible for using data for making instructional-related decisions.

Everyone.



# ECRI MTSS-R School-Based Teams

(data-based decision making occurs within both teams)

## MTSS-R Leadership Team:

(meet quarterly)

- Evaluate the school's MTSS-R systems
- Establish assessment plan including data collection and coordination
- Use screening data to place students in Tiers of instruction
- Use systems data, grade-level student data summaries and implementation data to make MTSS-R systems action plans and adjustments
- Provides support for teachers and staff implementing MTSS-R

## Professional Learning Communities:

(grade-level team instructional staff -- meet monthly)

- Evaluate classroom, group and individual student data, prioritize, and create new actions for instructional adjustments
- Explore new practices (ongoing learning)
- Practice newly learned strategies
- Reflect and plan instruction and needed coaching support



# Section 2. Data-Based Decision Making

DBDM within MTSS-R





## Using Scientific Framework for Educational Decision Making

- Science involves identifying and trying to solve problems to help make decisions.
- In education, one primary goal is to efficiently and effectively improve the reading skills of all students so that they are become proficient readers.
- We can use a systematic and empirical approach to improve student reading performance.



## Using Scientific Framework for Educational Decision Making

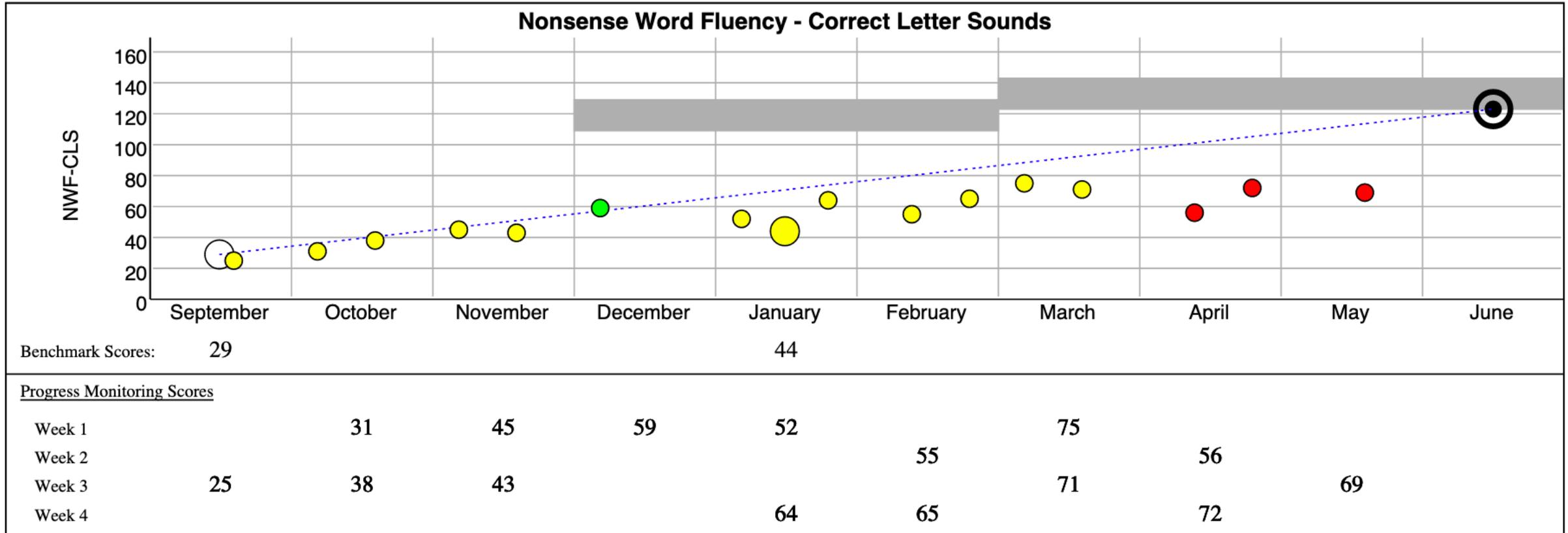
The problem: Many students struggle to read

*Reading--an extraordinary ability, peculiarly human and yet distinctly unnatural...acquired in childhood, forms an intrinsic part of our existence as human beings, and is taken for granted by most of us (p. 3).*

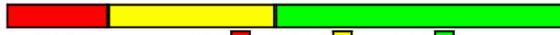
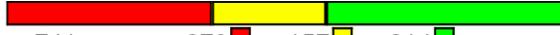
Sally Shaywitz, M.D., Neuroscientist and Professor of Pediatrics, Yale University



# The problem may be at the student level...



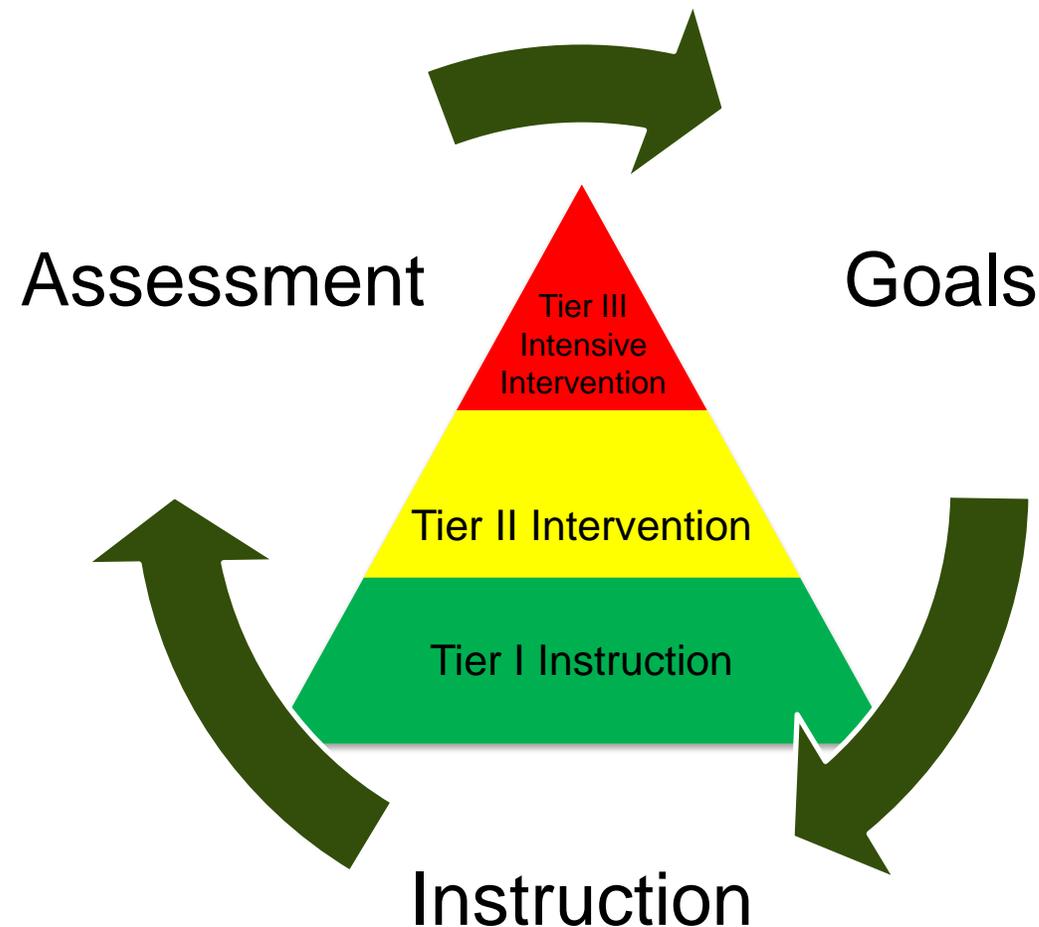
...Or it may be  
at the  
classroom,  
school, or  
district level

Grade	Beginning
K	 n=705      135 (19%)   208 (30%)   362 (51%)
1st	 n=729      188 (26%)   279 (38%)   262 (36%)
2nd	 n=703      211 (30%)   222 (32%)   270 (38%)
3rd	 n=757      157 (21%)   154 (20%)   446 (59%)
4th	 n=752      268 (36%)   221 (29%)   263 (35%)
5th	 n=741      270 (36%)   157 (21%)   314 (42%)
6th	 n=543      256 (47%)   37 (7%)   250 (46%)
7th	 n=545      277 (51%)   0 (0%)   268 (49%)
8th	 n=545      208 (38%)   90 (17%)   247 (45%)



# Proposed Solution: Multi-tiered Systems of Support

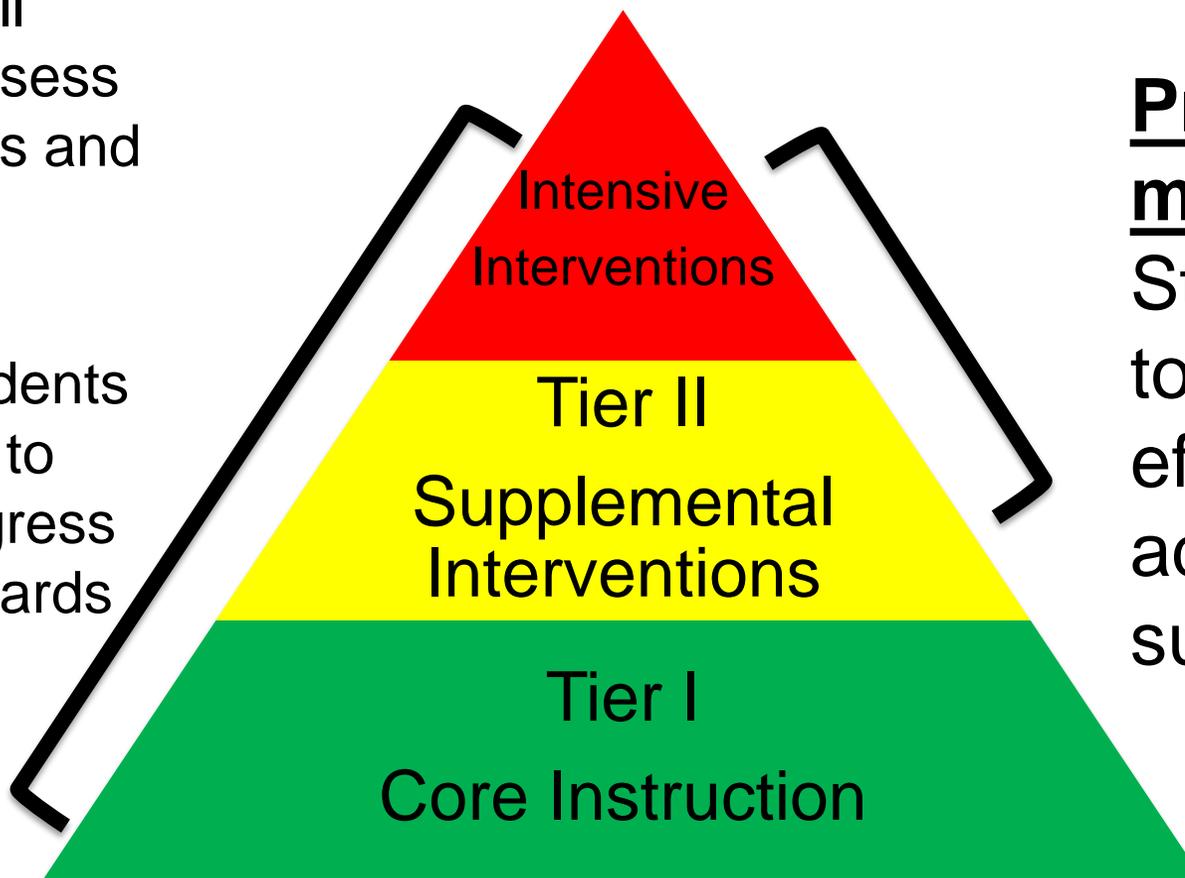
- A systematic and empirical approach to solving educational problems and making decisions
- Key features:
  - Comprehensive and collaborative schoolwide goals
  - Effective, evidence-based instruction and intervention
  - Valid and reliable assessment data



# Using MTSS to Implement Instruction & Assessment

**Universal screening:** All students in the fall, to assess risk for reading difficulties and disabilities

**Benchmarking:** All students in the winter and spring, to check in on student progress toward proficiency standards



**Progress monitoring:** Students at-risk, to monitor effectiveness of additional support



# Section 3. Data-Based Decision Making

## Data Sources





## An MTSS Decision Making Framework is Guided by Multiple Sources of Data

- **Student data** allow you to:
  - Assign students to tiers of support
  - Support adjustments to instruction and tier assignment
  - Examine student learning over time
  - Evaluate the “health” of the MTSS-R systems
- **Implementation data** allow you to evaluate whether supports are being provided as intended, to inform action plans, and to adjust instructional delivery
- **Systems data** allow you to evaluate whether current implementation MTSS-R systems are effective

# Coordination and Planning

It is critical that the MTSS-R team establishes data management routines and coordinates data collection.

For each assessment, your team will plan and document:

1. What measures will be used?
2. What is the timeline for collection?
3. What students will be assessed?



## Coordination and Planning (continued)

4. Who is the school expert?
5. Who is collecting the data?
6. When is the training for the data collectors?
7. Who is entering the data?
8. Where is the data stored?

# A Comprehensive System of Student Reading Data

Use **multiple data sources** to answer essential questions:

Assessment Type	Important Question(s)
Universal Screening	Which students are at risk?
Progress Monitoring	Is the student at risk making adequate progress in the intervention?
Individual Diagnostic	What specific skills has the student not making adequate progress mastered and not mastered?
Lesson Mastery	Is the student learning the instructional content just taught in the lesson?



# MTSS-R: Instruction and Assessment

	Instruction	Assessment
Tier I	Core instruction provided to <b>all</b> students.	<b>Universal screening data</b> collected for <b>all</b> students, including students with or at risk for disabilities, to determine who is in need of whole group instruction, differentiated small group instruction, and independent practice
Tier II	Supplementary instruction provided to students who demonstrate need for additional support.	<b>Progress monitoring data</b> and <b>lesson mastery data</b> are collected to determine instructional adjustments and refinement
Tier III	Further intervention instruction provided in small groups (or 1:1).	Increasingly frequent <b>progress monitoring data, diagnostic data, and lesson mastery data</b> are collected for all students that are far below grade level and/or eligible for support through additional mechanisms (e.g., SPED)

# Universal Screening Assessments in Reading

Purpose	Identify students who are at risk for poor learning outcomes
Focus	ALL students
Tools	Brief assessments that are valid and reliable and that demonstrate diagnostic accuracy for predicting learning or behavioral problems
Time Frame	Administered three times per year (fall, winter, spring)



# Progress Monitoring in Reading

Purpose	Determine if students at risk are making adequate progress in response to intervention
Focus	All students at risk for reading problems; other students if needed
Tools	Brief assessments that are reliable and valid and sensitive to progress over time
Time Frame	Regular administration; weekly, biweekly, or monthly



# Diagnostic Assessments

Purpose	Identify specific literacy skill strengths and weaknesses to inform intervention intensification
Focus	Students identified through screening/PM as at-risk for poor literacy skill acquisition, and are not making adequate progress
Tools	Longer assessments often standardized; also quicker, less standardized assessments. Psychometric quality varies
Time Frame	Students are assessed on an as-needed basis



# Lesson Mastery

Purpose	Identify lesson components where the learner has reached a mastery level of proficiency
Focus	ALL students who receive the lesson; especially critical to collect for students at risk
Tools	Brief assessments that are either curriculum-embedded or proximal to lesson content
Time Frame	Shortly after completion of a lesson; interwoven throughout the year to ensure retention of mastery-level proficiency



## Use the *Assessment and Coordination Plan* to Establish Data Management Routines and Coordination for Assessments

	Screening	Progress Monitoring	Diagnostics	Lesson Mastery	Implementation Data
What measures will be used?					
What is the timeline for collection?					
What students will be assessed?					
Who is the school expert?					
Who is collecting the data?					
When is the assessment training?					
Who is entering the data?					
Where is the data stored?					



## Team Discussion, Coordination Planning and Documentation



ACTIVITY

Record: (use the *Assessment and Coordination Plan* document)

1. What measures will be used?
2. What is the timeline for collection?
3. What students will be assessed?
4. Who is the screening school expert?
5. Who is collecting the data?
6. When is the training for the data collectors?
7. Who is entering the data?
8. Where is the data stored?



# Section 4. Data-Based Decision Making

## DBDM Framework



# Establish a Continuous Improvement Process for Data-Based Decision Making

The infographic illustrates a continuous improvement cycle for MTSS-R. It features a central green circle labeled "Data-Based Decision Making" surrounded by four colored arrows forming a circle: yellow for "Evaluate", red for "Plan", teal for "Implement", and light blue for "Prioritize". Each arrow contains an icon: a checklist for Evaluate, a document for Plan, a gear for Implement, and a checklist with a pencil for Prioritize. To the left of the cycle are four numbered steps with descriptions:

- 1. Evaluate**  
Collect, review and analyze MTSS-R implementation data and student performance data.
- 2. Prioritize**  
Use your analysis of data to identify greatest area(s) of focus to support instruction and intervention.
- 3. Plan**  
Create an action plan for the prioritized areas of focus.
- 4. Implement**  
Carry out the action plan and collect implementation and student performance data.

At the top of the infographic are the logos for the National Center on Improving Literacy and Lead for Literacy. At the bottom, there is a disclaimer and social media information:

The research reported here is funded by grants to the National Center on Improving Literacy and the Lead for Literacy Center from the Office of Elementary and Secondary Education, in partnership with the Office of Special Education Programs (Award #: 5283D160003 and #: H326L180002). The opinions or policies expressed are those of the authors and do not represent views of OESE, OSEP, or the U.S. Department of Education. You should not assume endorsement by the Federal government. Copyright © 2020 National Center on Improving Literacy and Lead for Literacy Center.

Website links: <https://improvingliteracy.org>, <https://leadforliteracy.org>  
Social media handles: @improvingliteracy, @leadforliteracy, @NCILiteracy, @leadforliteracy

# 1. Evaluate

## Look at the data!

1. Pull up the data and reports
2. Ask: “What can these data tell me?”
3. Review the data
4. Answer your question
5. Ask: “What else do I need to know?”
6. Investigate necessary additional data sources

## Based on purpose, evaluate the data at these levels:

- School
- Grade
- Classroom
- Small groups of students
- Individual student



## 2. Prioritize

How can you use the data and prioritize areas of need?

- What is happening or not happening in different areas of our MTSS-R system?
- Which student instructional areas are the lowest according to student performance data?
- Flag the instruction and intervention items that would provide the greatest benefit for the MTSS-R system.

## 3. Plan

- What is our plan to reach our goal?
  - What evidence-based practices support the item of focus?
  - What are actionable steps that will lead to the goal?
- When will the plan be initiated?
- Who will carry out roles and responsibilities within the plan?
- How will the we study the impact of the plan?

## 4. Implement

- How will you communicate the goal and plan to others?
- How will you work as a team to implement the plan?
- What ongoing professional development will need to be provided to support implementation?
- How will you use data to support implementation?
- How will you sustain implementation of evidence-based practices?



# Section 5. Data-Based Decision Making

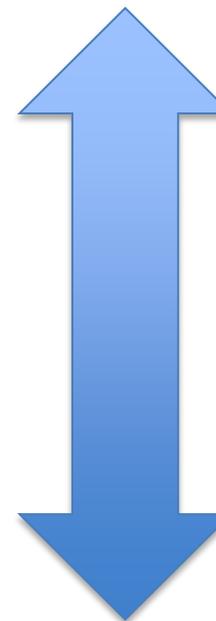
## MTSS-R Team: DBDM Process



# MTSS-R Team

*Evaluate, Prioritize, Plan and Implement* at these levels:

- **School**
- **Grade**
- Classroom
- Small groups of students
- Individual student





# MTSS-R Team Meeting Agenda

## Materials:

- Universal screening data reports for school, grades and classrooms
- MTSS-R Checklist evaluation
- School action plans
- Summary reports from grade-level teams (includes student data and action plans)
- Implementation data



# MTSS-R Team Meeting Agenda

## Agenda Items:

1. Debrief previous meeting notes and actions
2. Define session goals
3. *Evaluate* data
4. *Prioritize* to identify focus areas
5. *Plan* actions
6. *Implement* the plan

MTSS-R Team Meeting Agenda and Minutes	
School:	
Participants:	
Date:	Time:
<b>Materials to Gather for the Meeting:</b>	
<input type="checkbox"/> Universal Screening Data Reports for School, Grades and Classrooms	
<input type="checkbox"/> MTSS-R Checklist Evaluation	
<input type="checkbox"/> School Action Plan(s)	
<input type="checkbox"/> Summary Reports from Grade-Level Instruction and Intervention Teams (Student Data and Action Plans)	
<input type="checkbox"/> Implementation Data	
<b>Agenda Items:</b>	
1. <u>Debrief Previous Meeting Notes and Actions</u>	
<input type="checkbox"/> Review previous Action Plans. Were goals accomplished? Did the actions have an impact on student data? What adjustments need to be made?	
<input type="checkbox"/> Celebrate progress!	
2. <u>Define Session Goals</u>	
<input type="checkbox"/> Identify the focus and specific goals of today's meeting.	
3. <u>Evaluate data</u>	
<input type="checkbox"/> Early Fall: review the Universal Screening Data, identify tiers of support for each student and place in appropriate ECRI Instructional Plan	
<input type="checkbox"/> Review and evaluate current student performance data (e.g., grade-level summary reports)	
<input type="checkbox"/> Review and evaluate current implementation data	
<input type="checkbox"/> Highlight areas (Grades and Classrooms) in need of additional support	
4. <u>Prioritize Focus Areas</u>	
<input type="checkbox"/> Identify the most important areas of focus for supporting instruction and intervention.	
5. <u>Action Plan</u>	
<input type="checkbox"/> Adjust existing action plan, or create a plan to address needs-based supports and identify evidence-based practices for instruction and intervention.	
6. <u>Implement</u>	
<input type="checkbox"/> Identify additional team actions necessary to put the plan for instruction and intervention into effect and adjust need-based support.	
<ul style="list-style-type: none"><li>• How will you communicate the plan to others?</li><li>• What actions are needed to implement the plan?</li><li>• What ongoing professional development is needed to support implementation?</li></ul>	



# MTSS-R Team Meeting Minutes

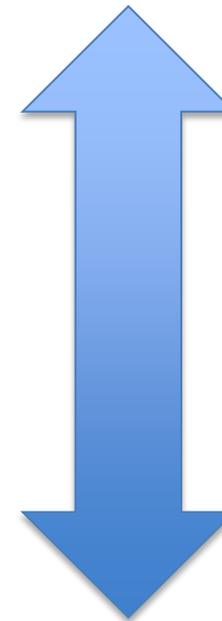
MTSS-R Team Meeting Agenda and Minutes		
<b>Meeting Minutes:</b>		
1. Debrief Previous Meeting Notes and Actions. Were goals accomplished? Did the actions have an impact on student data? What possible adjustments need to be made? Celebrate progress!		
2. Define Session Goals. List the focus and any specific goals of today's meeting:		
3. Evaluate Data.		
List grade-levels in need of additional support:	List classrooms in need of additional support:	
4. Prioritize Focus Area. Record the prioritized area(s) of focus for instruction and intervention planning adjustments.		
5. Action Plan. Use the <b>Action Planning form</b> to adjust existing action plan, or create a new plan to address the prioritized focus area(s).		
6. Implement. List additional team actions necessary to put the plan for instruction and intervention in place. How will you communicate the plan to others? What actions are needed to implement the plan? What ongoing professional development is needed to support implementation?		
Actions:	Who?	By When?

# 1. Evaluate

- Goal: Evaluate the existing MTSS-R to identify and confirm level of need.

**Evaluate the data at these levels:**

- **School**
- **Grade**
- Classroom
- Small groups of students
- Individual student





# Evaluate – DBDM

Level	What questions to ask about our school?
<b>Grade</b>	Are the needs of students in a grade sufficiently different from other grades that additional reading supports or resources may be necessary?
<b>School</b>	Are the needs of students sufficiently different from other schools in our district that additional reading supports or resources may be necessary?



# STEP 1: Pull Up School and Grade-Level Data and Reports

## School Goal:

80% of students performing in the core support range.

Black = core support, or minimal risk

Gray = strategic support, or some risk

White = intensive support, or at risk

Grade	Beginning
K	<p>n=40      3 □      4 ▒      33 ■ (8%)      (10%)      (83%)</p>
1st	<p>n=35      8 □      10 ▒      17 ■ (23%)      (29%)      (49%)</p>
2nd	<p>n=39      13 □      6 ▒      20 ■ (33%)      (15%)      (51%)</p>
3rd	<p>n=36      9 □      7 ▒      20 ■ (25%)      (19%)      (56%)</p>
All	<p>n=328      60 □      59 ▒      209 ■ (18%)      (18%)      (64%)</p>





STEP 2: What can these data tell me at the grade level?

STEP 3: Review the data.

STEP 4: Answer your question.

Is the need for support specific to certain grades (look at black shading)?

- Which grades have met the goal of 80% of students performing in the core support range?
  - Grade K: 83%
- Which grades have not met the goal of 80% of students performing in the core support range?
  - Grade 1: 49%
  - Grade 2: 51%
  - Grade 3: 56%

Grade	Beginning			
K		n=40	3 (8%)	4 (10%)
1st		n=35	8 (23%)	10 (29%)
2nd		n=39	13 (33%)	6 (15%)
3rd		n=36	9 (25%)	7 (19%)

**One possible takeaway: We are most concerned about grades 1, 2, and 3.**



STEP 2: What can these data tell me about tiers of instruction across grades?

STEP 3: Review the data.

STEP 4: Answer your question.

Look at how many students need strategic or intensive support. (some risk in white PLUS at risk in black)

- Grade K? 7 (18%)
- Grade 1? 18 (52%)
- Grade 2? 19 (48%)
- Grade 3? 16 (44%)
- School? 119 (36%)

**One possible take away: Almost half of the students in grades 1, 2 and 3 are at risk, indicating we may want to focus instructional resources to those grades.**

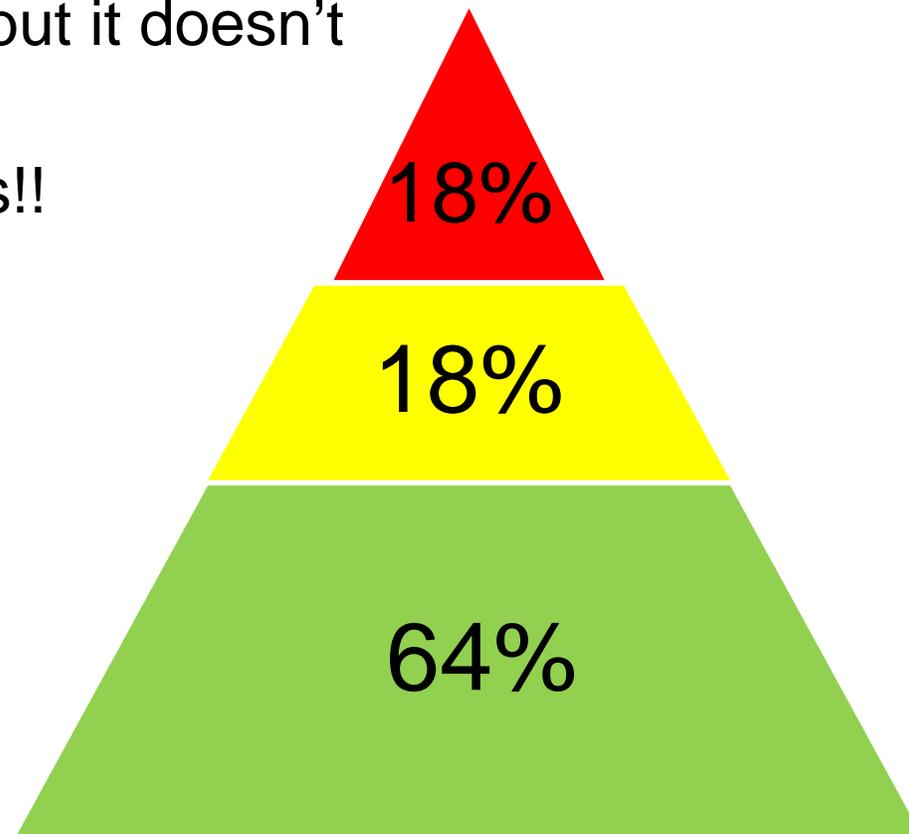
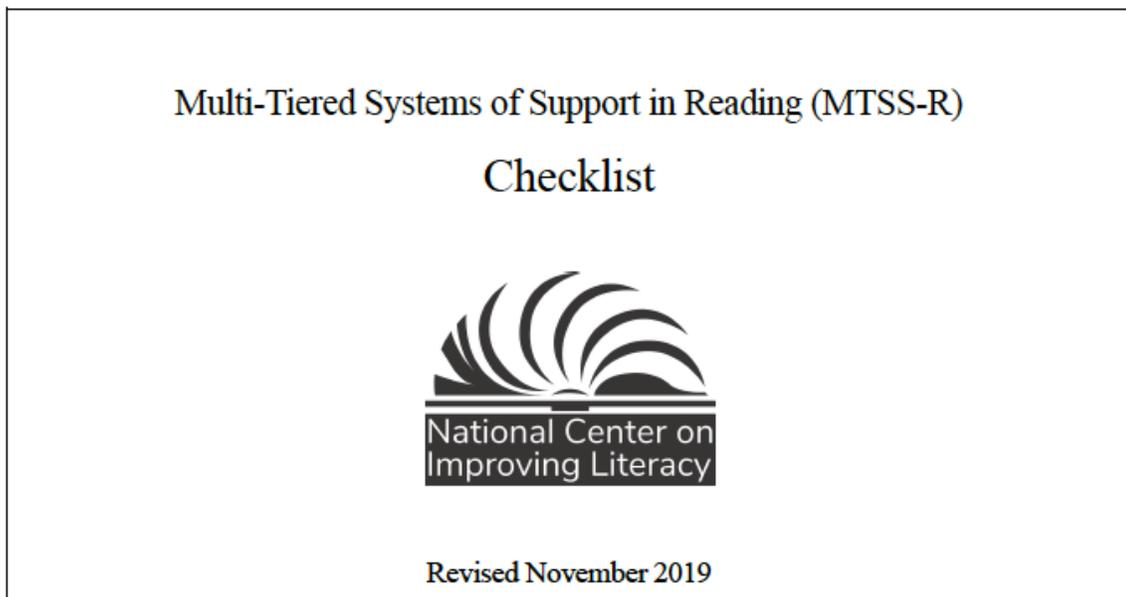
Grade	Beginning			
K		n=40	3	4
			(8%)	(10%)
			33	(83%)
1st		n=35	8	10
			(23%)	(29%)
			17	(49%)
2nd		n=39	13	6
			(33%)	(15%)
			20	(51%)
3rd		n=36	9	7
			(25%)	(19%)
			20	(56%)
All		n=328	60	59
			(18%)	(18%)
			209	(64%)

STEP 5: What else do I need to know?

STEP 6: Investigate additional data sources.

Screening data can tell us that there is a problem, but it doesn't necessarily tell us *why* the problem is occurring.

Use the MTSS-R Checklist data to prioritize actions!!



## 2. Prioritize

- Goal: Identify the most important areas of focus for Instruction and Intervention

- Where is the largest need?
- What is happening/not happening across tiers in your building?
- How can you prioritize areas of need?
- How do you decide what is priority?



# Prioritize – DBDM

Level	What questions to ask about our school?
<b>Grade</b>	<ul style="list-style-type: none"><li>• What is happening/not happening across grades?</li><li>• Where is the largest need?</li><li>• How can you prioritize areas of need?</li><li>• How do you decide what is priority?</li></ul>
<b>School</b>	<ul style="list-style-type: none"><li>• What is happening/not happening across tiers?</li><li>• Where is the largest need?</li><li>• How can you prioritize areas of need?</li><li>• How do you decide what is priority?</li></ul>





# 3. Plan

- Goal: Create a plan to address needs-based supports and identify evidence-based practices for instruction and intervention.

- What is our plan to reach our goal?
  - What evidence-based practices support the item of focus?
  - What are actionable steps that will lead to the goal?
- When will the plan be initiated?
- Who will carry out roles and responsibilities within the plan?
- How will we study the impact of the plan?





## Action Planning

1. Prioritize an *Instruction and Intervention* goal
2. Determine the group will be impacted by the goal.
3. Determine what MTSS-R member(s) will be responsible for leading the implementation.
4. Determine specific data that will be collected to evaluate the implementation.
5. Leverage additional actions to support the *Instruction and Intervention* goal:
  - a. *Data Use*
  - b. *PD and Coaching*
  - c. *MTSS-R School Leadership*

The screenshot shows a digital form titled "MTSS-R Action Plan". At the top, there is a decorative header with a colorful mosaic pattern. Below the title, a brief instruction reads: "Formulate a comprehensive action plan to support the implementation of your prioritized instruction and intervention focus." A red asterisk indicates a required field. The form consists of several input sections: 1. "Email address \*": A text input field with the placeholder "Your email". 2. "School: \*": A text input field with the placeholder "Your answer". 3. "Date: \*": A date picker field with the placeholder "mm/dd/yyyy" and a calendar icon. 4. "What is your Instruction and Intervention Goal? \*": A large text area for a detailed response, with the placeholder "Your answer".





# Action Plan Example

**Pansy Central Elementary ACTION PLAN**  
MTSS-R Team Member Leader(s): Mrs. Flower

Date: 09/15/2020

<b>Instruction and Intervention Goal:</b>	Provide explicit and systematic reading instruction with improved active student engagement to increase the opportunities of student responses.
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<b>Group(s):</b>	Grades K-3, Tiers I, II and III
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**Data that will be collected and used to evaluate implementation:**

<b>Student Performance Data</b>	<b>Details</b>
Universal Screening, Progress Monitoring	Collect progress monitoring data 2x/month from all students receiving interventions and use the PM data to make instructional adjustments.
<b>Implementation Data</b>	<b>Details</b>
Reading Instruction and Intervention, PD and Coaching	Use the RESET rubric and PD and Coaching evaluations to make adjustments for future PD and Coaching.

<b>Data Use</b> actions to support this goal:	Implementation data on Tier I, Tier II, and Tier III reading instruction will be collected, distributed, and used to plan, adjust, and improve the delivery of instruction.
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<b>PD and Coaching</b> actions to support this goal:	All staff (including leadership, classroom, paraprofessionals, and specialists) will be trained in how to deliver explicit and systematic instruction with active student engagement. Student reading and implementation data will be used to identify on-going job-embedded PD and coaching.
--	--

<b>MTSS-R School Leadership</b> actions to support this goal:	Classroom reading instruction and intervention team meetings will be used for the purpose of how explicit and systematic reading instruction is taught in the classroom. Reading instructional staff will have the opportunity to share experiences and explore new ideas to improve engagement and learning.
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## 4. Implement

- Goal: Put the plan for instruction and intervention into effect and evaluate and adjust needs-based support.

- How will you communicate the goal and plan to others?
- How will you work as a team to implement the plan?
- What ongoing professional development will need to be provided to support implementation?
- How will you use data to support implementation?
- How will you sustain implementation of evidence-based practices?



# Implement – DBDM

Level	What questions to ask?
<b>Grade</b>	Are students in each grade making adequate progress toward grade level goals?
<b>School</b>	Are students in our school making adequate progress toward our schoolwide goal?



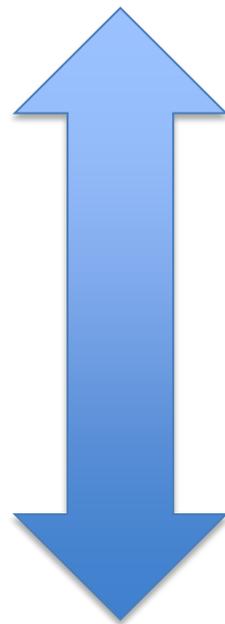


# 1. Evaluate (Again)

- Goal: Evaluate the existing MTSS-R to evaluate the effectiveness of implementation and needs-based supports.

**Evaluate the data at these levels:**

- **School**
- **Grade**
- Classroom
- Small groups of students
- Individual student





## Why Do We Evaluate The Effectiveness of Needs-Based Support?

- An examination of data collected following implementation of instruction/intervention allows for a systematic evaluation of whether reading goals have been met:
  - **District and school level:** Did the schoolwide system of support/reading program sufficiently meet the needs of all students?
- Answering these questions *following* implementation of instruction/intervention allows educators to make *large-scale adjustments* to curriculum/instruction/resource allocation *based on student data*.





# Continue using the Improvement Cycle



## Continuous Improvement Model For MTSS-R



- 1. Evaluate**  
Collect, review and analyze MTSS-R implementation data and student performance data.
- 2. Prioritize**  
Use your analysis of data to identify greatest area(s) of focus to support instruction and intervention.
- 3. Plan**  
Create an action plan for the prioritized areas of focus.
- 4. Implement**  
Carry out the action plan and collect implementation and student performance data.



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# Section 6. Data-Based Decision Making

## Professional Learning Communities: DBDM Process

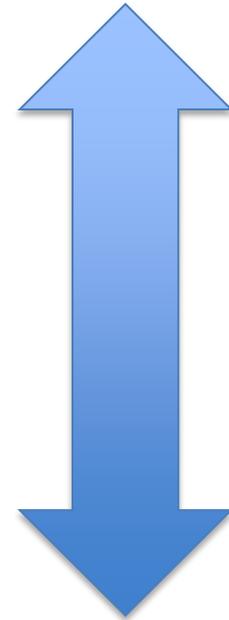




# DBDM Purpose

*Evaluate, Prioritize, Plan and Implement* at these levels:

- School
- Grade
- **Classroom**
- **Small groups of students**
- **Individual student**





# Professional Learning Communities (PLCs) or Grade-Level Meeting Agenda

## Materials:

- Instructional Plans and Descriptions
- Student Performance Data:
  - Screening data
  - Progress monitoring data
  - Core unit assessment data
  - Mastery Data sheets (includes Accuracy and Fluency logs)
- Implementation data
- Previously implemented plans with instructional adjustment goals





# Agenda:

1. Debrief previous meeting notes and actions
2. Define session goals
3. Evaluate data
4. Prioritize focus areas
5. Action plan
6. Explore and practice necessary instructional strategies
7. Reflect and implement

## Grade-Level Professional Learning Community Meeting Agenda and Minutes

School and Grade:

Participants:

Date:

Time:

### Materials to Gather for the Meeting:

- ECRI Instructional Plans Flowchart and Descriptions
- Grade-Level Student Performance Data:
  - a. Screening Data
  - b. Progress Monitoring Data
  - c. Core Unit Assessment Data
  - d. ECRI Mastery Checks
  - e. Accuracy and Fluency Logs
  - f. Retell Checklists
- Implementation Data
- Previously Implemented Plans: Instructional Adjustment Goals
- Videos of lesson delivery

### Agenda Items:

1. Debrief Previous Meeting Notes and Actions
  - Review previous Action Plans. Were goals accomplished? Did the actions have an impact on student data? What adjustments need to be made?
  - Celebrate progress!
2. Define Session Goals
  - Identify the focus and specific goals of today's meeting.
3. Evaluate data
  - Review the student performance data to place students in appropriate ECRI Instructional Plan (Early Fall), or to adjust students' ECRI Instructional Plan (each month).
  - Highlight ECRI Instructional Plan **groups** not making acceptable growth.
  - Highlight individual **students** not making acceptable growth.
  - Review Implementation Data and highlight instructional areas to explore, practice and adjust.
4. Prioritize Focus Areas
  - Identify the most important areas of focus for instruction and intervention.
5. Action Plan
  - Create a plan to address needs-based supports and identify evidence-based practices for instruction and intervention.
6. Explore and Practice Necessary Instructional Strategies
  - Collaborate and practice specific features of ECRI instruction and/or instructional adjustments identified.
7. Reflect and Implement
  - Identify necessary supports from leadership or coaching
  - Put the plan for instruction and intervention into effect and continue to evaluate and adjust.





# Meeting Minutes

Grade-Level Professional Learning Community Meeting Agenda and Minutes		
<b>Meeting Minutes:</b>		
1. Debrief Previous Meeting Notes and Actions. Record all items that were not completed or accomplished:		
2. Define Session Goals. List the focus and any specific goals of today's meeting:		
3. Evaluate Data.		
List ECRI Instructional Plan groups not making acceptable growth:	List individual students not making acceptable growth:	List instructional areas to explore, practice and adjust:
4. Prioritize Focus Area. Record the prioritized area(s) of focus for instruction and intervention planning adjustments.		
5. Action Plan. Create a plan to address the prioritized focus area(s).		
Actions:	Who, or what students/group?	By When?
6. Explore and Practice Necessary Instructional Strategies. List specific features of instruction that were practiced.		
7. Reflect and Implement List necessary supports from leadership, additional PD requested, and additional coaching supports.		





What student data will you be collecting?

Screening Data					
Significantly Exceeds		Grade Level		Below Grade Level	
Summative Data		Summative Data		Progress Monitoring and Summative Data	
PASS	NO PASS	PASS	NO PASS	PASS	NO PASS
<p><b><u>ECRI Plan 1:</u></b></p> <ul style="list-style-type: none"> <li>90-minute Tier I grade-level core reading program with appropriate sections of aligned ECRI lessons</li> <li>Provide reading materials and strategies at student's instructional level</li> </ul>		<p><b><u>ECRI Plan 2:</u></b></p> <ul style="list-style-type: none"> <li>90-minute Tier I grade-level core reading program with aligned ECRI lessons</li> </ul>		<p><b><u>ECRI Plan 3:</u></b></p> <ul style="list-style-type: none"> <li>90-minute Tier I grade-level core reading program with aligned ECRI lessons</li> <li>Add additional explicitness and practice (small group pre-teaching and re-teaching of skills)</li> </ul>	
<p><b><u>ECRI Plan 4:</u></b></p> <ul style="list-style-type: none"> <li>90-minute Tier I grade-level core reading program with aligned ECRI lessons</li> <li>30-minute Tier II preteach of ECRI lessons</li> </ul>				<p><b><u>ECRI Plan 5:</u></b></p> <ul style="list-style-type: none"> <li>90-minute Tier I grade-level core reading program with aligned ECRI lessons</li> <li>30-minute Tier II preteach of ECRI lessons</li> <li>Reteach pre-requisite skills during Tier II and Tier I small groups.</li> </ul>	
<p><b>HIGH RISK = Not making progress on ECRI Plan 5 instruction</b></p>				<p><b><u>Intensive Plan 6:</u></b> Intensification of Tier II intervention.</p>	





### ECRI Instructional Plan Descriptions

ECRI Instructional Plan	List Students:	Progress Monitoring and Summative Data to Collect	Instructional Focus Notes for Group Differentiation
<b>ECRI Plan 4</b>  <b>At-Risk Students</b>  <b>Acceptable Progress Monitoring Growth</b>  <b>Passing Summative Assessments</b>		<b>Progress Monitoring:</b> 2X/Month  <b>Summative Data:</b> 1. Daily Mastery Checks from Tier II instruction 2. Accuracy and Fluency Log from Tier II instruction	Tier I 90-minute Reading Block Tier II 30-minute ECRI Lesson  <u>ECRI Instruction Plan Notes:</u> <ul style="list-style-type: none"> <li>• Instructional needs are met by the Tier I grade-level Core reading program with aligned ECRI lessons and Tier II pre-teaching of the aligned ECRI lessons</li> <li>• Explicit small group skill practice opportunities are necessary</li> <li>• Provide extensive fluency instruction with decodable text selections within Tier I and Tier II instruction</li> </ul>

Additional Procedure Notes:



# Daily ECRI Mastery Checks with Accuracy and Fluency Logs

**Daily Mastery Data Table, Part 1: Errors**

Monitor students during *Check for Understanding* for each part of the lesson.

➔

Record errors made by putting the individual student's initials next to the item they missed in the cell for the current day's lesson.

➔

At the end of each day's lesson, record errors made on the *Needs More Practice Chart*, and provide additional practice for students.

➔

\*At the end of 5 lessons, use the *Weekly Mastery Data Summary Table* to summarize this data and determine instructional adjustments.

		Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5*
Part 1: Irregular Words						
Part 2: Phonological Awareness	Blending					
	Segmenting					
	Other PA Task					
Part 3: Sounds						
Part 4: Blending/Regular Word Reading	Reading (or decoding) of Words: <small>(NOTE: write student initials and the error made)</small>					
	Writing (or encoding of words): <small>(NOTE: write student initials and the error made)</small>					

**NOTE:** Each day also use the Daily Mastery Data Table, Part 2: Accuracy and Fluency Log to record student data during decodable text reading.

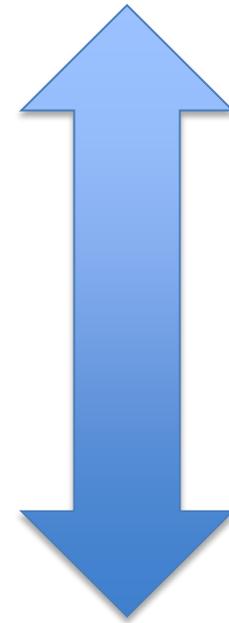


# 1. Evaluate

- Goal: Identify and confirm level of need.

**Evaluate the data at these levels:**

- School
- Grade
- **Classroom**
- **Small groups of students**
- **Individual student**





# 1. Evaluate

- Goal: Identify and confirm level of need.

Level	What questions to ask?
Classroom	<ul style="list-style-type: none"><li>• Did core/differentiated supports meet the needs of all students in each classroom, in each small group, for each individual student?</li><li>• What areas of implementation are challenging?</li></ul>
Small Groups	
Individual Students	







STEP 5: What else do I need to know?  
STEP 6: Investigate additional data sources.

### Implementation Data

Student data can tell us that there is a problem, but we also need to make sure that low student performance isn't a result of low-quality implementation.

ECRI Implementation Data: Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

1 = Delivered Correctly      0 = Not Delivered Correctly, or, Not Delivered      "N/A" = Not Required, or, Delivered at a Different Time

ECRI Foundational Reading Skills Routines Instructional Components:	Irregular Syllable Reading		PA Blending	SS Cards	Letter Names	Sound Review	# of Flies		Blending	Regular Words	Contractions	Fluency Accuracy and Fluency		PA Segmenting	Deletion	Average
	F1	F2				IN	RE		IN	RE	AL	FL				
<b>Teacher Explanations (short and succinct):</b> Teacher explanations are used to state the objective of the routine. When first learning the routine, the actions of the explanation are demonstrated.																
<b>Teacher Models (show or demonstrate task):</b> A model should be requested before the task until students are successful with the routine.																
<b>Appropriate Signals: #1 Focus</b> The focus is provided by touching to the left of an item, or pinching the left of a card.																
<b>Appropriate Signals: #2 Cue</b> The cue is stated quickly and clearly before every practice item without droning.																
<b>Appropriate Signals: #3 Think Time</b> The teacher follows the think time per routine and is consistent between each item.																
<b>Appropriate Signals: #4 Signal for Students to Respond</b> The teacher follows the routine signal providing a narrow window of response opportunity.																
<b>Appropriate Signals: Pacing</b> The lesson flows smoothly and without interruptions, using a lively and rhythmic pace.																
<b>Student Practice:</b> All students are participating in the practice regardless of performance level.																
<b>Checks for Understanding (individual turns):</b> At the end of each routine, the teacher randomly calls on 2-3 individuals to respond to a practice item after each instructional routine.																
<b>Error Corrections (my turn/your turn):</b> Errors are immediately corrected with the whole group. The teacher models the correct response (e.g., My turn... that sound is /m/). Then all students practice the correct response (e.g., Your turn... Sound? Students respond with /m/).																
<b>Error Part-Fixing (go back and represent):</b> Immediately following an error correction, the teacher takes the item out of short-term memory (e.g., Sound? Students respond with /m/), and then re-presents the missed item (e.g., Sound? Students respond with /m/).																
<b>Average:</b>																

NOTES:



## 2. Prioritize

- Goal: Identify the most important item(s) of focus for Instruction and Intervention

### Look at the data!

Level	What questions to ask?
Classroom	<ul style="list-style-type: none"> <li>• Where is the greatest need?</li> <li>• What is happening/not happening across tiers?</li> <li>• What instructional adjustments will have the greatest impact across groups of students?</li> <li>• How will you prioritize areas of need?</li> </ul>
Small Groups	
Individual Students	

# 3. Plan

- Goal: Create a plan based on instruction and intervention evidence-based practices

## Look at the data!

Level	What questions to ask?
Classroom	<ul style="list-style-type: none"> <li>• What is our plan to reach our goal(s)?               <ul style="list-style-type: none"> <li>• What evidence-based practices support the item of focus?</li> <li>• What are actionable steps that will lead to the goal?</li> </ul> </li> </ul>
Small Groups	<ul style="list-style-type: none"> <li>• When will the plan be initiated?</li> </ul>
Individual Students	<ul style="list-style-type: none"> <li>• Who will carry out roles and responsibilities within the plan?</li> <li>• How will the we study the impact of the plan?</li> </ul>



# 3. Plan



Grade-Level Professional Learning Community Meeting Agenda and Minutes

**Meeting Minutes:**

- Debrief Previous Meeting Notes and Actions.**  
Record all items that were not completed or accomplished:
- Define Session Goals.**  
List the focus and any specific goals of today's meeting:
- Evaluate Data.**

List ECRI Instructional Plan groups not making acceptable growth:	List individual <b>students</b> not making acceptable growth:	List <b>instructional areas</b> to explore, practice and adjust:
- Prioritize Focus Area.**  
Record the prioritized area(s) of focus for instruction and intervention planning adjustments.
- Action Plan. Create a plan to address the prioritized focus area(s).**

Actions:	Who, or what students/group?	By When?
- Explore and Practice Necessary Instructional Strategies.**  
List specific features of instruction that were practiced.
- Reflect and Implement**  
List necessary supports from leadership, additional PD requested, and additional coaching supports.



# Using Mastery Data for Instructional Adjustment Planning

**Instructional Adjustment Plan:**

1. List items from the last line of the *Weekly Mastery Data Summary* to determine instructional adjustments

➔

2. Use the *Instructional Planning Sheet* to determine adjustments.

➔

3. List any materials that are needed for the instructional adjustments.

➔

4. Record any procedural notes for each activity and determine **Action**.

	Part 1	Part 2	Part 3	Part 4	Part 5
	Irregular Word Reading	Phonological Awareness	Sounds	Blending and Regular Word Reading	Connected Text Accuracy and Fluency
List items from the last line of the <i>Weekly Mastery Data Summary</i>					
Materials Needed					
Procedure Notes					

**Adjustment Action:** # of 5 parts that require additional instruction: \_\_\_\_\_  
 All parts mastered, no adjustments are needed = Continue to the next lesson.  
 Some parts not mastered = Add adjustments for those parts only while also continuing to the next lesson(s).



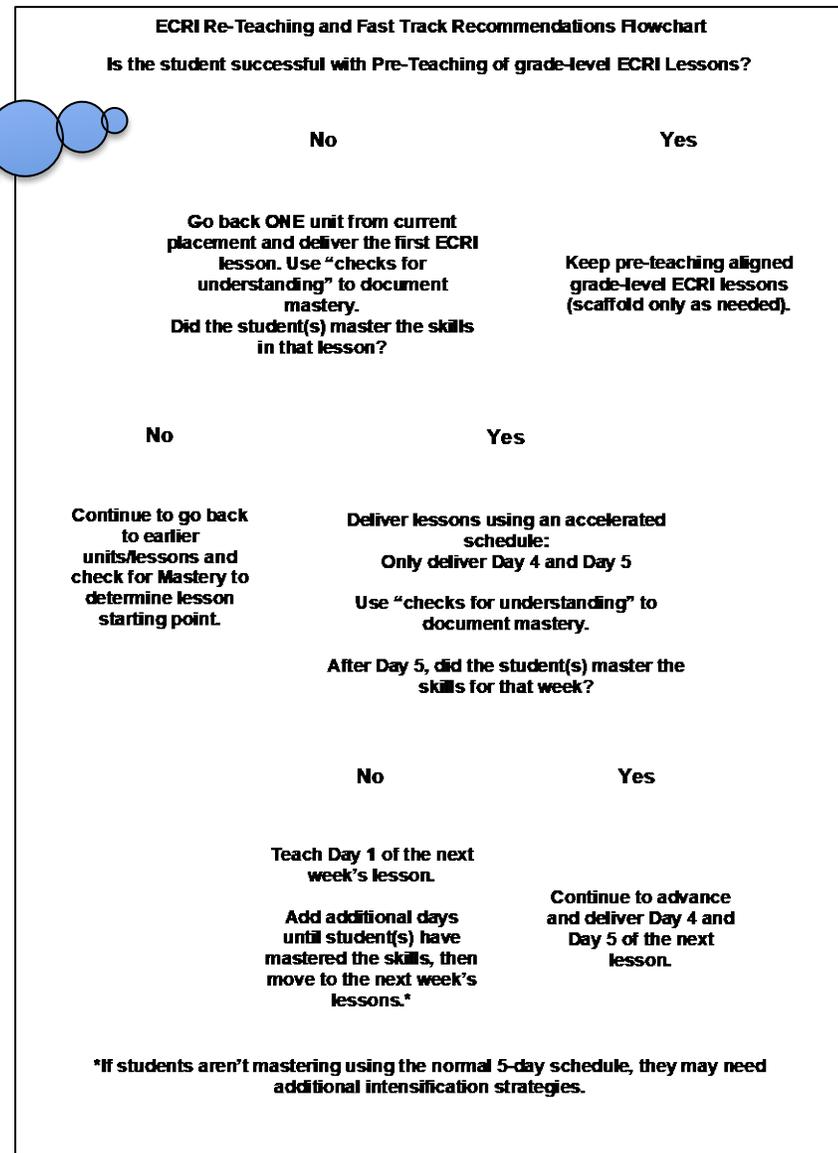
# Using Instructional Adjustment Planning Ideas

**Instructional Adjustment Planning Ideas** (base decisions on Implementation Data and Student Data):

ECRI Lesson Mastery	
WHAT?	HOW TO ADJUST INSTRUCTION?
<input type="checkbox"/> Student(s) are not Mastering ECRI Lessons	<input type="checkbox"/> Add "Needs More Practice" Chart at the beginning and/or end of each ECRI lesson <input type="checkbox"/> Provide re-teaching of skills during Tier II instruction in addition to the Pre-Teaching ECRI lesson <input type="checkbox"/> Provide aligned re-teaching of specific skills during Tier I differentiated small group instruction (in addition to Tier II instruction) <input type="checkbox"/> Temporarily replace Pre-Teaching with Re-Teaching and catch-up Fast Tracking
Student Engagement and Behavior Management	
WHAT?	HOW TO ADJUST INSTRUCTION?
<input type="checkbox"/> Student Engagement <input type="checkbox"/> Group Behavior Management	<input type="checkbox"/> Increase think time between the focus/cue and signal for students to respond <input type="checkbox"/> Specific Positive Phrases <input type="checkbox"/> Celebrate to Motivate <input type="checkbox"/> Management Games (e.g., dots on sticky notes, etc.) <input type="checkbox"/> Improve Pacing <input type="checkbox"/> Student Grouping or Partner Changes
Phonemic Awareness	
WHAT?	HOW TO ADJUST INSTRUCTION?
<input type="checkbox"/> Phoneme Blending <input type="checkbox"/> Phoneme Segmenting <input type="checkbox"/> Other PA Activities	<input type="checkbox"/> Scaffold <input type="checkbox"/> Provide Re-Teaching in Addition to Pre-Teaching <input type="checkbox"/> Add another dose (e.g., Tier I differentiated small group)
Alphabetic Understanding	
WHAT?	HOW TO ADJUST INSTRUCTION?
<input type="checkbox"/> Sound-Spellings <input type="checkbox"/> Blending <input type="checkbox"/> Regular Word Reading <input type="checkbox"/> Irregular Word Reading <input type="checkbox"/> Encoding (Dictation)	<input type="checkbox"/> Scaffold <input type="checkbox"/> Provide Re-Teaching in Addition to Pre-Teaching <input type="checkbox"/> Add another dose (e.g., Tier I differentiated small group)
Accuracy and Fluency Reading Connected Text	
WHAT?	HOW TO ADJUST INSTRUCTION?
<input type="checkbox"/> Accuracy <input type="checkbox"/> Fluency	<input type="checkbox"/> Scaffold <input type="checkbox"/> Increase minutes spent re-reading text for fluency practice <input type="checkbox"/> Add another dose (e.g., Tier I differentiated small group)
Vocabulary and Comprehension	
WHAT?	HOW TO ADJUST INSTRUCTION?
<input type="checkbox"/> Vocabulary <input type="checkbox"/> Narrative Text Structure <input type="checkbox"/> Information Text Structure	<input type="checkbox"/> Scaffold <input type="checkbox"/> Increase engagement and the number of practice opportunities <input type="checkbox"/> Add another dose (e.g., Tier I differentiated small group)

What happens if students receiving Tier II instruction aren't successful with aligned ECRI lesson?

# When Necessary, Adjust ECRI to Re-Teaching and Fast Tracking Model



# 4. Implement

- Goal: Put the plan for instruction and intervention into effect; collect and use data specified to support the process

## Look at the data!

Level	What questions to ask?
Classroom	How will you communicate the goal and plan to others? How will you work as a team to implement the plan?
Small Groups	What ongoing professional develop will need to be provided to support implementation?
Individual Students	How will you use data to support implementation? How will you sustain implementation of evidence-based practices?