



READ Act Training Office Hours

Tuesday October 14, 2025

3:00 - 4:00 PMMT



Introductions

Melissa Ahlstrand

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READ Act Training Office Hours

Scheduled Dates and Times

- October 14, 2025: 3-4 PMMT
- March 17, 2026: 3-4 PMMT
- May 19, 2026: 3-4 PMMT

Power Points will be posted after each session on the READ Act web page titled:
[READ Act Informational Webinars](#)



Webinar Logistics

Q&A During the Webinar

- Organized by topic
- As we complete discussion of each topic, there will be a designated time for questions.
- You can **raise your hand** and **unmute your mic.** or you can **type questions in the Q and A feature** that are related to the topic.
- Some questions will be answered during the webinar and others will be captured for further consideration.

Additionally:

- For questions about the evidence-based teacher and school administrator trainings email: ReadActTraining@cde.state.co.us
- PCG Playbook Platform Technical Assistance: support@onlinepl.zendesk.com
- For READ Act data inquiries email: READActData@cde.state.co.us
- For all other questions related to the READ Act email: ReadAct@cde.state.co.us



Session Objectives



- SB 19-199 & SB 22-004 training requirements & Definitions
- Training Options
- Share information on how to submit documentation to COOL
- READ Training Data Collection Overview
- Review frequently asked questions
- Review how to access the CDE online training

Colorado READ Act

Evidence-Based Training in Teaching Reading SB19-199 & SB22-004

SB19-199

By the beginning of the 2022-23 school year and continuing for each school year thereafter, each district that receives READ funding must ensure that K-3 teachers complete evidence-based training in teaching reading and pass an end of course assessment.

SB22-004

By the beginning of the 2024-25 school year and continuing for each school year thereafter, each district that receives READ funding must ensure that each reading interventionist employed to teach students in grades 4-12 complete evidence-based training in teaching reading and pass an end of course assessment.

** Teachers will have to have completed evidence-based training in teaching reading that aligns with the READ Act and Rule*

Colorado READ Act

Teachers Required To Take The Training

Definition of teacher and reading interventionist in READ Act Rule:

Teacher: The professional responsible for the literacy instruction of the student(s) and may include the main instructor for a class, an instructional coach, reading interventionist, special education teacher, Title 1 teacher or other personnel who are identified as effective in the teaching of reading.

Reading Interventionist: An individual employed to teach students and whose primary job duties include providing reading intervention to students on READ Act Plans during regular school hours to supplement core academic instruction and who is employed in any of grades K-12.

- CDE understands that in some cases there will be teachers in some communities who hold multiple roles and be a “professional responsible for literacy instruction.”
- CDE is concerned about **job function** rather than job title. CDE does not have the information for job function. That is only information that district leaders have, **therefore the ultimate determination of the breadth of that definition will rest with district leaders.**

Colorado READ Act

Evidence-Based Training in Teaching Reading SB22-004 Continued

SB22-004

Starting with the 2024-25 school year and continuing for each school year thereafter, each district that receives READ funding must ensure that each principal in a school that serves kindergarten or any of grades one through three and each administrator with responsibility that pertains to programs in kindergarten or any of grades one through three successfully completes or has successfully completed evidence-based training designed for school administrators in the science of reading

** Principals & administrators will have to have completed evidence-based training in reading that aligns with the READ Act and Rule*

Colorado READ Act

Principal/Administrators Required To Take The Training

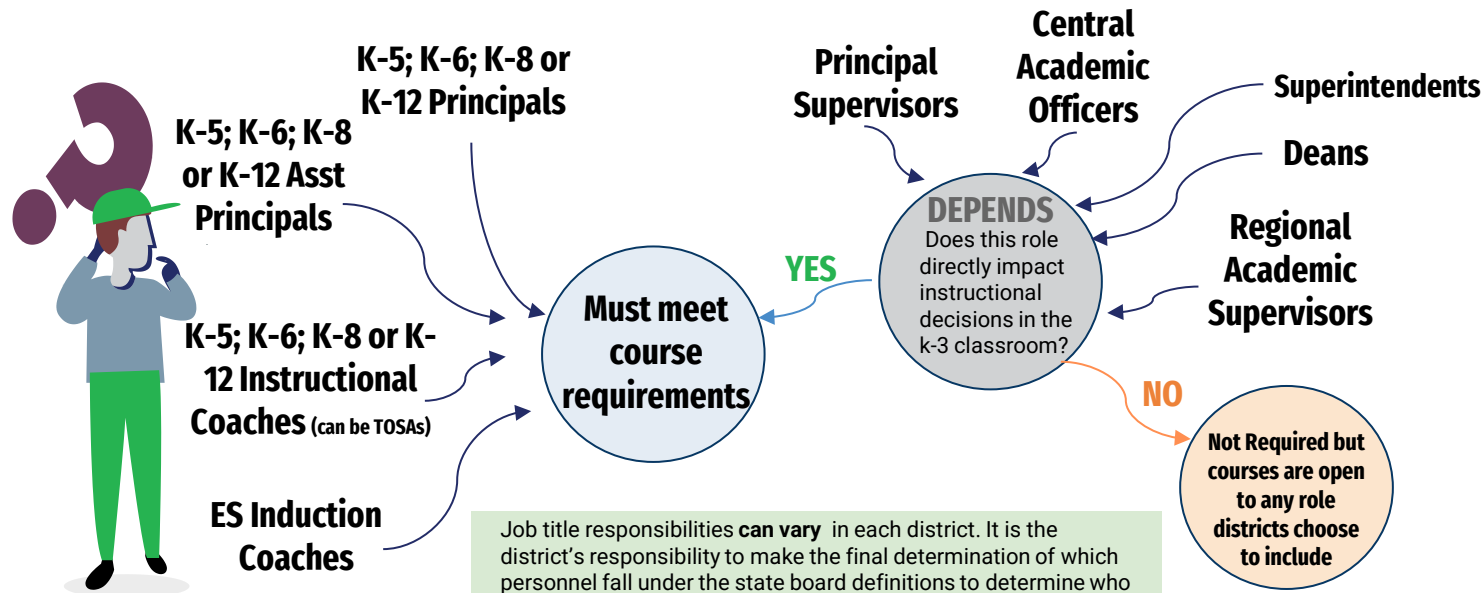
Definition of Administrator and Principal in State Board Rules:

Administrator: Any school-based or centrally- or regionally-based employee of an LEP who is responsible for designing, implementing and/or providing professional development on the elementary literacy instructional program for kindergarten or any of grades one through three in any school or LEP in the state, and who is not the principal. This would include an assistant or vice principal of an elementary school. It also includes any employee of the LEP conducting observations of and/or providing coaching to a teacher providing literacy instruction in kindergarten or grades one through three.

Principal: Any person who is employed as the chief executive officer of any school in the state that serves kindergarten or any of grades one through three.

- CDE is concerned about **job function** rather than job title. CDE does not have the information for job function. That is only information that district leaders have, **therefore the ultimate determination of the breadth of that definition will rest with district leaders.**

Which leaders fall under coursework requirements?



Job title responsibilities **can vary** in each district. It is the district's responsibility to make the final determination of which personnel fall under the state board definitions to determine who must meet the coursework requirements. Keep in mind: Districts should set parameters that **meet or exceed** policy.

A good 'rule of thumb' would be to ensure any personnel that directly impact instructional decisions in k-3 classrooms are trained to make informed literacy decisions rooted in [Scientifically Based Reading Research \(SBRR\)](#).

Colorado READ Act

READ Act Training Deadlines

Each district that receives READ funding must ensure that **all K-3 teachers, 4-12 reading interventionists, principals, and administrators** complete evidence-based training in teaching reading and pass an end of course assessment.

Deadlines for K-3rd grade teachers, 4-12 reading interventionists, and principals & administrators:

- **August 1, 2026:** Evidence-based training in teaching reading must be completed
- **August 15, 2026:** Documentation should be submitted to the Colorado Online Licensing (COOL) system

Teachers, principals and administrators hired after June 1, 2026, will need to register for a training as soon as they receive their district email address and have it completed soon after. They must be prepared to show evidence that they are enrolled and progressing in a CDE-approved training.



Questions



Training Options



Colorado READ Act

Pathways for Meeting READ Act Teacher Training Requirements

A teacher is deemed to have successfully completed evidence-based training in teaching reading if the LEP submits evidence that the teacher:

Successfully completed a **CDE-provided reading** training designed to meet this training requirement and passed the end of course assessment of learning

Passed a **CDE-approved undergraduate or graduate reading course** and passed the end of course assessment of learning

Passed a **CDE-approved district or BOCES reading course** or a course appropriate for license renewal and passed the end of course assessment of learning

Holds a **state or Colorado endorsement as a Reading Teacher or Reading Specialist**

Successfully completed a **training program included on the department's advisory list of professional development** and passed the end of course assessment of learning

State Board approved assessment of knowledge or teaching reading

- Praxis Teaching Reading: Elementary 5205 exam with a passing score of 159 or higher

****Teachers will have to have completed evidence-based training in teaching reading that aligns with the READ Act and Rule***

Colorado READ Act

CDE-Provided Teacher Training

Building a Strong Foundation for Lifelong Literacy Success



This training is approved to meet the READ Act teacher training requirements for all teachers

- Building a Strong Foundation for Lifelong Literacy Success has a K-12 lens

<https://www.cde.state.co.us/coloradoliteracy/onlinecdetraining>

Colorado READ Act

Principal/Administrator Training

Two Course Options are Available:

<https://www.cde.state.co.us/coloradoliteracy/onlinecdeadministratortraining>

20-Hour Requirement

5 hours of Coursework aligned to
Colorado Administrator/Principal
Literacy Standards
1 CCR 301-92, 13.01 (D) (1)

COMBINED WITH

15 hours of K-3 Teacher Training
Requirement
1 CCR 301-101 4.02(5) through 4.02(12)

OR

5-Hour Requirement

5 hours of Coursework aligned to
Colorado Administrator/Principal
Literacy Standards
1 CCR 301-92, 13.01 (D) (1)

COMBINED WITH

Completion of an approved 45-hour
K-12 Teacher course
1 CCR 301-101 4.02(5) through 4.02(12)



CDE Provided Online Training Updates

The following updates have been made to the CDE provided online trainings: *Building a Strong Foundation for Lifelong Literacy Success*

- Platform has been changed from Pepper to Playbook
- Users will only have access to the course for just under 2 years
- Added updated facilitator guides & 108 strategy guides
 - Can be found at the beginning of each module
 - Strategy guides are also linked throughout the modules
- 2 Optional modules have been added: Structured literacy and Writing



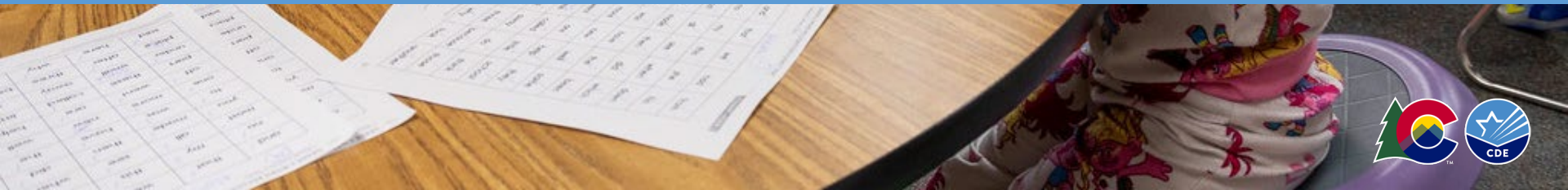


Questions



READ Act Designation

Submitting Documentation to Colorado Online Licensing System (COOL)



READ Act Designation

Colorado State **Licensed** Teachers, Principals & Administrators

Licensed teachers, principals and administrators submit CDE-approved documentation through the Colorado Online Licensing System (COOL) to have the READ Act designation added to their license no later than August 15, 2026.

For information on how to submit documentation of meeting the READ Act training requirements to COOL and for instructions on how to download a certificate of completion from the CDE online training platform, Playbook, visit the CDE webpage titled:

- [Submitting Evidence of Completion to Receive READ Act Designation](#)

The READ Act training requirement is not tied to licensure renewal but is used for the purposes of portability. Not completing the training will not impact the status or renewal of an educator's license.



READ Act Designation

Colorado State **Non-Licensed** Teachers, Principals & Administrators

Non-licensed teachers, principals and administrators will need to connect with their district to submit their evidence of completion.

- The district will have a process for non-licensed educators to submit their documentation to the district. The district will then submit this data to CDE.

The READ Act training requirement is not tied to licensure renewal but is used for the purposes of portability. Not completing the training will not impact the status or renewal of a teacher's license.



Questions



Overview of the READ Training Collection



General Information (1 of 2)

- Collection Dates:
 - Collection Open: August 3, 2026
 - Collection Close: August 31, 2026
- Purpose:
 - The purpose of this collection is for districts to report on the important milestones in implementing key provisions of S.B. 19-199. Demonstrating completion of the training is necessary for funding disbursement.

General Information (2 of 2)

- Typically, the district will assign a data respondent to work in Data Pipeline.
- This person will complete uploads, resolve errors, and eventually submit the data to CDE through Data Pipeline.
- The data collection lead will communicate with the district data respondents pertaining to the collection.
- However, collaboration between the district data respondent and READ lead is essential; this assists in a smoother process for districts.

General Process for Educators

- Step 1: District identifies educators who need to complete the training.
- Step 2: Educator completes training.
- Step 3: Educator submits documentation to COOL. If the educator cannot apply for and add the designation in COOL due to license restrictions, then the educator needs to submit their evidence of completion to their READ lead, data respondent, or person coordinating this work at the district level.
- Step 4: District data respondent, in coordination with the READ lead, uses the list of educators who are required to take the training in the current year (from Step 1) and appropriately codes individuals in terms of their completion status.
- Step 5: District data respondent completes uploads, resolves errors, and works with CDE's data collection lead to close out the collection in Data Pipeline.

Important Coding Nuances: New Hires and Extension Requests

- As you are working with your district data respondent and determining who may need to take the training within your district, please keep in mind that the 12, 14, 15, 16, and 17 codes can only be used once per EDID.
 - Code 12 denotes "new hire"
 - Codes 14, 15, 16, and 17 are the good cause extension codes
- For example, this means that if you are hiring an individual that previously taught 3rd grade in another district, it's essential that they complete the training in the current cycle (if not already done) as you may not be able to use any of these codes for this individual in your district's file submission for the current collection cycle. The previous district may have already used both the code 12 and code 17 for the educator in previous collections, and so it would not be available to your district to use.

Current Action Steps for District Leaders

- Make sure that your district has a data respondent assigned to the collection. If not, or you need help in learning who holds this position for your district, please reach out to READActData@cde.state.co.us.
- Make sure you connect with your district data respondent prior to the collection opening (and maybe prior to the end of the school year).
- Make sure that anyone who needs to take the training does so in a timely manner. This will affect how quickly your district can finalize their submission in the Fall and may also carry funding implications.

Important Dates for the 26-27 Data Collection

Important Dates:

- (No later than) 4/1/2026:
 - 26-27 READ Training File Layout posted to website
 - 26-27 READ Training Website updated with training materials
- 4/14/2026:
 - READ Training Data Collection Training Webinar, 10am-11am
 - READ Training Export Report Updated for 26-27
- 7/23/2026 through 9/3/2026:
 - Weekly presentations at Data Pipeline Town Hall



Questions



Frequently Asked Questions



Question:

Who must complete the READ Act Training?

All K-3rd grade teachers, 4-12 reading interventionists, principals, and administrators, as defined by the READ Act and Rule, are required to complete the evidence-based training in teaching reading.

Language from the READ Act:

(6)(a) By the beginning of the 2021-22 school year and continuing for each school year thereafter, each local education provider that received per-pupil intervention money or a grant through the early literacy grant program in any budget year starting with the 2019-20 budget year shall ensure that each teacher employed to teach kindergarten or any grades one through three successfully completes or has successfully completed evidence-based training in teaching reading. To comply with this subsection (6)(a), a local education provider must submit evidence, as described in subsection (6)(b) of this section, that each teacher employed to teach kindergarten or any of grades one through three has successfully completed evidence-based training in teaching reading....

(6.7) (a) By the beginning of the 2024-25 school year and continuing for each school year thereafter, each local education provider that receives per-pupil intervention money or a grant through the early literacy grant program in any budget year starting with the 2023-24 budget year shall ensure that each reading interventionist employed to teach students in any of grades four through twelve successfully completes or has successfully completed evidence-based training in teaching reading...

13.01(D): By the beginning of the 2024-25 school year and continuing for each school year thereafter, each local education provider that receives per-pupil intervention money or a grant through the early literacy grant program in any budget year starting with the 2023-24 budget year shall ensure that each principal in a school that serves kindergarten or any of grades one through three and each administrator with responsibility that pertains to programs in kindergarten or any of grades one through three successfully completes or has successfully completed evidence-based training designed for school administrators in the science of reading...

Question:

Which K-3 teachers, 4-12 reading interventionists, principals and administrators should take the training per the READ Act?

Definition of teacher, reading interventionist, principal and administrator found in the READ Act Rule:

- **Teacher:** The professional responsible for the literacy instruction of the student(s) and may include the main instructor for a class, an instructional coach, reading interventionist, special education teacher, Title 1 teacher or other personnel who are identified as effective in the teaching of reading.
- **Reading Interventionist:** An individual employed to teach students and whose primary job duties include providing reading intervention to students on READ Act Plans during regular school hours to supplement core academic instruction and who is employed in an of grades K-12.
- **Principal:** Any person who is employed as the chief executive officer of any school in the state that serves kindergarten or any of grades one through three.
- **Administrator:** Any school-based or centrally- or regionally-based employee of an LEP who is responsible for designing, implementing and/or providing professional development on the elementary literacy instructional program for kindergarten or any of grades one through three in any school or LEP in the state, and who is not the principal. This would include an assistant or vice principal of an elementary school. It also includes any employee of the LEP conducting observations of and/or providing coaching to a teacher providing literacy instruction in kindergarten or grades one through three

CDE is concerned about job function rather than job title. CDE does not have the information for job function. That is only information that district leaders have, therefore the ultimate determination of the breadth of that definition will rest with district leaders.

Question:

Are K-12 special education teachers required to complete the READ Act teacher training?

- Yes, K-12 special education teachers are required to complete the READ Act teacher training if they are providing reading intervention to students on READ Plans.

Question:

Are paraprofessionals required to take the READ Act Teacher Training?

- No. Paraprofessionals are not required to complete the READ Act Teacher Training.

Question:

Are long term subs (hired for 2 weeks or more) required to take the READ Act training?

- If a sub is hired for a long-term position (more than 2 weeks) working with K-3rd grade students or as a 4-12 reading interventionist, the sub will need to complete the READ Act teacher training requirements.
- If a sub is hired for a long-term position (more than 2 weeks) working as a principal or administrator supporting grades K-3, then the sub will need to complete the READ Act principal/administrator training requirements.

These subs can sign up for one of the free CDE-provided training options as soon as they are hired.

Question:

Can districts access reports from the Colorado Online Licensing system (COOL) that include information on which staff members have met the READ Act teacher training requirements?

Districts can access reports from the Colorado Online Licensing system (COOL) that include information on which staff members have met the READ Act training requirements.

The READ Act report:

Based on the most recent HR collection and includes the names of any educator in the district that has obtained the READ Act training designation

This report also includes the designation code and pathway option the educator selected to meet the READ Act teacher training requirements.

Individual educator search in COOL:

Districts can do an individual educator search in COOL.

Individual educator reports show whether the educator has or has not obtained the READ Act teacher training designation.

This report does not include a designation code, or the pathway selected by the educator to meet the READ Act teacher training requirements.

Question:

How will CDE communicate READ Act teacher training reporting requirements to districts?

- CDE will be offering multiple informational webinars to support districts.
- It will be the responsibility of the district to communicate and share reporting requirements with their own HR departments.

Question:

Is the expectation that districts share information about the READ Act training with educators (teachers and administrators) or should they attend these webinars?

Educators are more than welcome to attend the READ Act Training Update webinars; however, it is the responsibility of the district to inform them about the READ Act training requirements.

This would include but is not limited to:

- Pathway options available for meeting this requirement
- Deadlines for meeting this requirement
- Submitting documentation to COOL
- District systems for collecting documentation of meeting this requirement

Question:

Do all K-3 teachers, 4-12 reading interventionists, principals and administrators defined by the READ Act and Rule need to complete the training for a district to receive funding?

Yes, all K-3 teachers, 4-12 reading interventionists, principals and administrators as defined by the READ Act and Rule need to complete the READ Act training for a district to receive funding.

- READ Funding will be based on the district submissions to Data Pipeline in August to CDE.

Question:

Do any state universities/colleges offer Science of Reading courses that meet the READ Act teacher training requirements?

- Four universities have submitted courses that have been approved to meet the READ Act teacher training requirements.
- Because these courses are part of a teacher prep program, they are not posted on the CDE website.



Questions



How to Access the CDE Online Training



CDE Online READ Act Courses

Registering for the CDE Online Training

First, the learner will want to register for a PCG Playbook account through the CDE website

1. Go to the CDE webpage titled: [CDE provided Reading Training - Online](https://www.cde.state.co.us/coloradoliteracy/onlinecdetraining)
2. Click on the green button titled: *Register for and Access Online Training*

The screenshot shows the CDE Department of Education website. At the top, there are logos for the state of Colorado and the CDE, along with the text "COLORADO Department of Education". A search bar is located in the top right corner. Below the header, there are four navigation tabs: "FAMILIES", "EDUCATORS", "DISTRICTS", and "COMMUNITIES". The "EDUCATORS" tab is selected. The main content area is titled "CDE-Provided Reading Training — Online". Below this title, there is a section titled "Explore Reading Course Options". A green button labeled "Register / Access Online Training" is highlighted with a red circle and an arrow pointing to it from the text "Click Green Button". To the right of the button, there is a section titled "Reading Course Details:" which lists several bullet points about the course, including its duration (45 hours), content (six modules), and assessment requirements.

Home

CDE-Provided Reading Training — Online

Explore Reading Course Options

Click Green Button

Register / Access Online Training

Reading Course Details:

- Building a Strong Foundation for Lifelong Literacy Success" by the Public Consulting Group, Inc. is an online asynchronous course. It includes **45 hours of content** divided into **six modules**.
- Registration for "Building a Strong Foundation for Lifelong Literacy Success" is open.
- After registering, participants will receive access to the course in the Playbook Platform.
- Access to the course will be available to all registered participants until they fully complete the course and pass the end of course assessment.
- Completion of all six course modules and a score of 80% or higher on the end of course assessment (module 7) are required to meet the evidence-based training in teaching requirement.
 - If you do not obtain an 80% or higher after three attempts on the end of course assessment, [click here](#) to contact the CDE.

<https://www.cde.state.co.us/coloradoliteracy/onlinecdetraining>



CDE Online READ Act Courses

Registering for the CDE Online Training Continued

Next, the learner is asked to type in their email address.

- This email address will become the username for the Playbook account, so the learner will want to remember which email address was used to register for the Playbook account.

PLAYBOOK

Take control of your online learning! Connect with peers or colleagues, join virtual communities, access targeted resources, engage with high-quality content.

Powered By **PUBLIC** CONSULTING GROUP

Login

Username

Password

☐ Remember Me

LOG IN

Don't have an account? [Register for Playbook](#)

[Forgot your username or password?](#)

CONTACT US

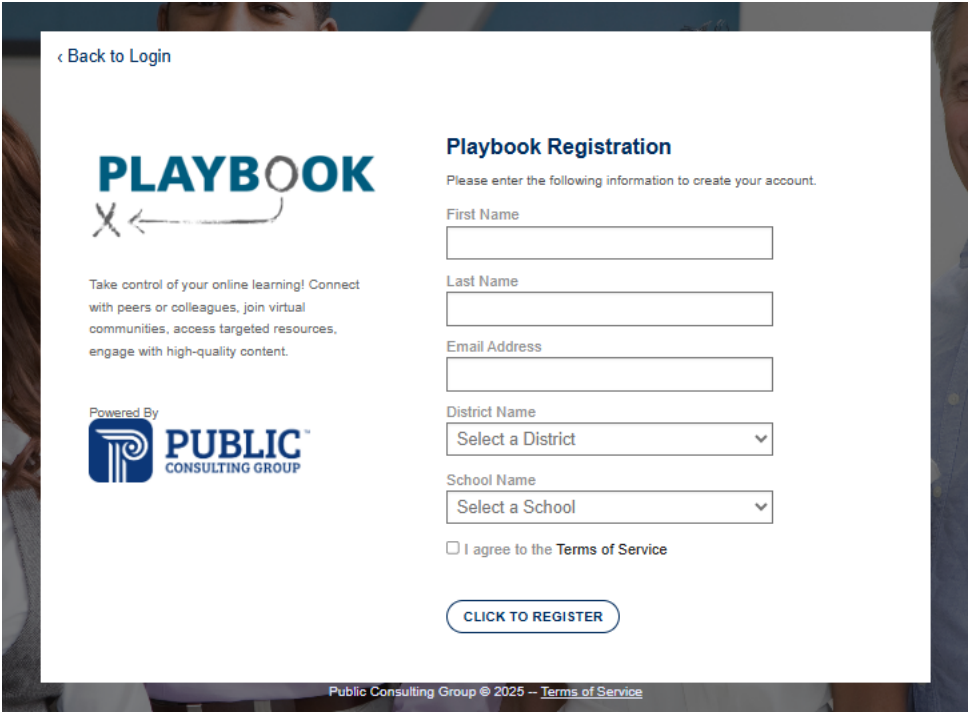
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CDE Online READ Act Courses

Registering for the CDE Online Training Continued

After the email address is typed in, a short registration form will come up.

- Fill in all the required information in order to create the Playbook account.
- Once the application is completed, the learner will automatically be signed into their Playbook account.



The screenshot shows a web browser window with a registration form. At the top left is a link '< Back to Login'. The main heading is 'PLAYBOOK' with a logo featuring a stylized 'X' and an arrow. Below this is a paragraph: 'Take control of your online learning! Connect with peers or colleagues, join virtual communities, access targeted resources, engage with high-quality content.' To the left of the form is a 'Powered By' section with the 'PUBLIC CONSULTING GROUP' logo. The form itself is titled 'Playbook Registration' and asks the user to 'Please enter the following information to create your account.' It contains several input fields: 'First Name', 'Last Name', 'Email Address', 'District Name' (a dropdown menu with 'Select a District'), and 'School Name' (a dropdown menu with 'Select a School'). Below these fields is a checkbox labeled 'I agree to the Terms of Service'. At the bottom of the form is a button labeled 'CLICK TO REGISTER'. At the very bottom of the page, there is a footer: 'Public Consulting Group © 2025 -- Terms of Service'.

< Back to Login

PLAYBOOK

Take control of your online learning! Connect with peers or colleagues, join virtual communities, access targeted resources, engage with high-quality content.

Powered By

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Playbook Registration

Please enter the following information to create your account.

First Name

Last Name

Email Address

District Name

School Name

☐ I agree to the [Terms of Service](#)

[CLICK TO REGISTER](#)

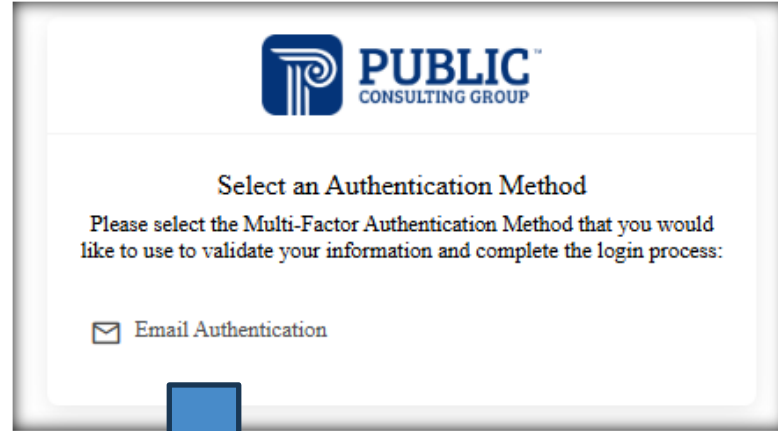
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CDE Online READ Act Courses

Accessing the CDE Online Training

After you log in with your credentials,

- The Playbook platform requires multi-factor authentication.
- Click “Email Authentication” and type in the code provided in an email to access the Playbook platform.

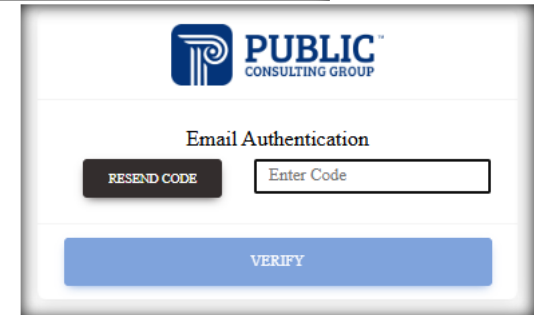


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Select an Authentication Method

Please select the Multi-Factor Authentication Method that you would like to use to validate your information and complete the login process:

☒ Email Authentication



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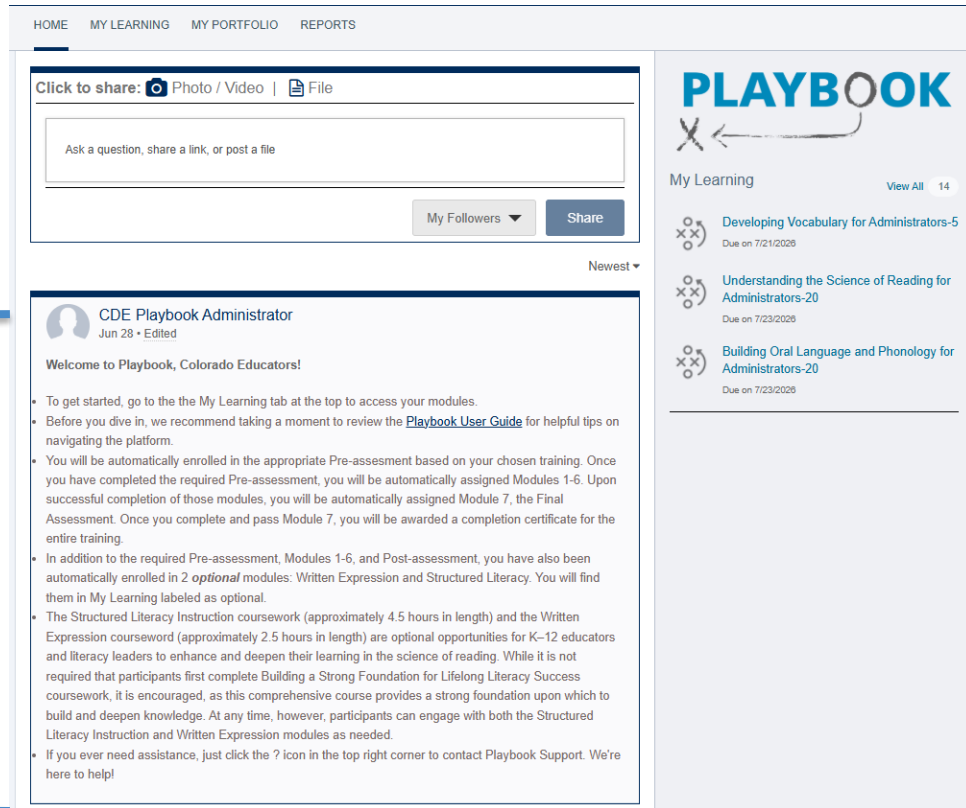
Email Authentication

CDE Online READ Act Courses

Accessing the Preassessment

Once registration is completed, the learner will be brought to the Playbook dashboard

- The K-12 teacher or Admin./Principal course pre assessment will automatically be assigned
- Read the note from the CDE Playbook administrator before you begin the modules.



The screenshot displays the CDE Playbook dashboard. At the top, there is a navigation bar with links: HOME, MY LEARNING, MY PORTFOLIO, and REPORTS. Below this is a sharing section with the text 'Click to share:' and options for 'Photo / Video' and 'File'. A text box below the sharing options contains the prompt 'Ask a question, share a link, or post a file'. To the right of the text box are buttons for 'My Followers' and 'Share'. Below the sharing section is a 'Newest' dropdown menu. The main content area features a welcome message from the 'CDE Playbook Administrator' dated 'Jun 28 • Edited'. The message includes a list of instructions and information about the course structure, including pre-assessment, modules 1-6, and optional modules. To the right of the main content area is a 'My Learning' section with a 'View All' link and a list of three courses: 'Developing Vocabulary for Administrators-5', 'Understanding the Science of Reading for Administrators-20', and 'Building Oral Language and Phonology for Administrators-20'. Each course has a due date of 7/23/2026.

HOME MY LEARNING MY PORTFOLIO REPORTS

Click to share: Photo / Video | File

Ask a question, share a link, or post a file

My Followers Share

Newest

CDE Playbook Administrator
Jun 28 • Edited

Welcome to Playbook, Colorado Educators!

- To get started, go to the My Learning tab at the top to access your modules.
- Before you dive in, we recommend taking a moment to review the [Playbook User Guide](#) for helpful tips on navigating the platform.
- You will be automatically enrolled in the appropriate Pre-assessment based on your chosen training. Once you have completed the required Pre-assessment, you will be automatically assigned Modules 1-6. Upon successful completion of those modules, you will be automatically assigned Module 7, the Final Assessment. Once you complete and pass Module 7, you will be awarded a completion certificate for the entire training.
- In addition to the required Pre-assessment, Modules 1-6, and Post-assessment, you have also been automatically enrolled in 2 *optional* modules: Written Expression and Structured Literacy. You will find them in My Learning labeled as optional.
- The Structured Literacy Instruction coursework (approximately 4.5 hours in length) and the Written Expression coursework (approximately 2.5 hours in length) are optional opportunities for K-12 educators and literacy leaders to enhance and deepen their learning in the science of reading. While it is not required that participants first complete Building a Strong Foundation for Lifelong Literacy Success coursework, it is encouraged, as this comprehensive course provides a strong foundation upon which to build and deepen knowledge. At any time, however, participants can engage with both the Structured Literacy Instruction and Written Expression modules as needed.
- If you ever need assistance, just click the ? icon in the top right corner to contact Playbook Support. We're here to help!

PLAYBOOK

My Learning View All 14

- Developing Vocabulary for Administrators-5
Due on 7/21/2026
- Understanding the Science of Reading for Administrators-20
Due on 7/23/2026
- Building Oral Language and Phonology for Administrators-20
Due on 7/23/2026

Note from Playbook Administrator

- To get started, go to the **My Learning tab** at the top to access the modules.
- Before diving into the course, it is recommended that users take a moment to review the [Playbook User Guide](#) for helpful tips on navigating the platform.
- Users will be automatically enrolled in the appropriate pre-assessment based on the chosen training. Once the required pre-assessment is completed, modules 1-6 will automatically be assigned.
- Upon successful completion of those modules, the user will be automatically assigned Module 7, the Final Assessment. Once the user completes and passes Module 7, they will be awarded a completion certificate for the entire training.

Optional Modules

In addition to the K-12 training, each user has also been automatically enrolled in 2 ***optional*** modules: Written Expression and Structured Literacy.

- Structured Literacy Instruction coursework (approximately 4.5 hours)
- Written Expression coursework (approximately 2.5 hours)

These are **optional** opportunities for K-12 educators and literacy leaders to enhance and deepen their learning in the science of reading.

While it is not required that participants first complete Building a Strong Foundation for Lifelong Literacy Success coursework, it is encouraged, as this comprehensive course provides a strong foundation upon which to build and deepen knowledge. At any time, however, participants can engage with both the Structured Literacy Instruction and Written Expression modules as needed.

CDE Online READ Act Courses

Registering for the CDE 5 Hour Admin./Principal Course

- To access the 5-hour Admin./Principal course, a user will need to have completed one of the 45-hour approved READ Act teacher training options and submit a request to access this course.
- All the Admin./Principal 5hr. course modules will be listed in the dropdown only if the course has been requested an approved.
- The learner can only access Modules 1-6 of this course once the pre assessment pre-requisite is completed.

Explore CDE-Provided Principal/Administrator Training Options

Principal/Administrator Course Details:

- **IMPORTANT:** There are two options.
 - 20 hour option for those who have never completed approved training that meets the READ Act requirements.
 - 5 hour option for those who have completed an approved teacher training and **ONLY** need to meet the additional principal/administrator training sections that address the [Colorado Principal Literacy Standards](#)
- After registering, participants will receive access to the pre-assessment for the course in the Playbook Platform. **PLEASE NOTE:** Some district filters send notifications from Playbook to SPAM or JUNK folders so check all folder options if it has been over 1 week since you requested access.
- Access to the course will be available to all registered participants until they fully complete the course and pass the end of course assessment.
- Completion of all course modules and a score of 80% or higher on the end of course assessment are required to meet the evidence-based training requirement.
- Upon completion, active principal/administrator licensed staff should **add the READ Act Administrator** designation to their license using the COOL system. [Click here for details on how to add the principal/administrator designation to your license.](#)

[Register / Access 20-Hour Online K-3 Principal | Administrator Training](#)

K-3 principals/administrators that have not completed the READ Act teacher training requirement must complete 20 hours of training that includes 15 hours of evidence-based training in the science of reading and 5 hours of training that addresses the Colorado Principal Literacy Standards.

If you registered for the CDE provided online training prior to June 20, 2025 and have not received an email with your updated username and password, please email PCG support at support@onlinepl.zendesk.com and request your updated username and password.

[Request Access to 5-hour Online K-3 Principal | Administrator Training](#)

- K-3 principals/administrators that have completed the [READ Act teacher training requirement](#) must complete 5 hours of training that addresses the Colorado Principal Literacy Standards.
- Proof of completion of the teacher training requirement must be submitted to access the 5 hour online K-3 Principal/Administrator Training.
 - The form linked in the button above includes the step to submit proof of completion documentation.
- Review of proof of completion documentation may take up to two weeks, please plan accordingly.

Frequently Asked Questions



CDE Online READ Act Courses

Registering for the CDE 5 Hour Admin./Principal Course

[Register / Access 20-Hour Online K-3 Principal | Administrator Training](#)

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[Request Access to 5-hour Online K-3 Principal | Administrator Training](#)

- K-3 principals/administrators that have completed the [READ Act teacher training requirement](#) must complete 5 hours of training that addresses the Colorado Principal Literacy Standards.
- Proof of completion of the teacher training requirement must be submitted to access the 5 hour online K-3 Principal/Administrator Training.
 - The form linked in the button above includes the step to submit proof of completion documentation.
- Review of proof of completion documentation may take up to two weeks, please plan accordingly.

Frequently Asked Questions

CDE Online READ Act Courses

Accessing a Certificate of Completion

- After passing the Final Assessment, the educator will be awarded a certificate indicating that they have completed the training.
- To download the certificate, click on “profile” in the dropdown menu on the right side of the blue banner at the top of the page
- Then click on “Certificates and Transcripts” to access the certificates shown here in the far-right column

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Institution: All Institutions - Colorado Department of Education - State
Email:
[Edit Profile](#)

Activity Groups Followers (0) Following (10) **Certificates and Transcripts**

Date Completed	Type	Content/Event Name	Grade	Credits Earned	Certificate
9/2/2025	Module	Administrator Pre Assessment	Passing Score 83.00	45 minutes	n/a
7/25/2025	Module	K-12_Final Assessment	Passing Score 94.00	1 hour	
7/25/2025	Module	Increasing Reading Comprehension	Passing Score 88.00	8 hours	n/a
7/18/2025	Module	Developing Vocabulary	Passing Score 76.74	8 hours	n/a
7/11/2025	Module	Creating Fluent Readers	Passing Score 86.00	8 hours	n/a
7/10/2025	Module	Exploring Phonics and Word Study	Passing Score 86.15	8 hours	n/a
7/8/2025	Module	Building Oral Language and Phonology	Passing Score 89.52	8 hours	n/a
7/3/2025	Module	Understanding the Science of Reading	Passing Score 94.00	8 hours	n/a
7/2/2025	Module	K-12_Pre Assessment	Passing Score 96.00	45 minutes	n/a
6/24/2025	Module	OPTIONAL MODULE: Structured Literacy Instruction	Passing Score 100.00	0	n/a
6/17/2025	Module	OPTIONAL MODULE: Written Expression	Passing Score 95.80	0	



Questions

Early Literacy Assessment Tool Project

Professional Development

Professional development on the assessment tool and data is available at no cost to participating schools and districts. For more information, visit <https://amplify.com/elat-pd>

2026-2027 Letters of Intent

Letters of Intent to Apply for SY26-27 will be available on October 1, 2025.

This link will be shared directly with current participants and through the READ Act listserv.

ELAT Project Questions: elat@cde.state.co.us



READ Act Teacher Training Live Monthly Office Hours

Topics will include:

- Information about the READ Act training requirements
- Information about pathway options to meet this requirement
- Information on teacher reporting to the Colorado Online Licensing system (COOL)
- Information on district reporting
- Important dates

READ Act Training Office Hours

Scheduled Dates and Times

- October 14, 2025: 3-4 PMMT
- March 17, 2026: 3-4 PMMT
- May 19, 2026: 3-4 PMMT

Visit the CDE [READ Act Teacher Training](#) and the [READ Act Principal/Administrator Training](#) webpages for more information about the READ Act teacher training requirements

Helpful Links

READ Act Main Page:

<http://www.cde.state.co.us/coloradoliteracy>

READ Act Teacher Training Webpage:

<http://www.cde.state.co.us/coloradoliteracy/teacher-training>

READ Act Principal/Administrator Training Webpage:

[READ Act Principal/Administrator Training | CDE \(state.co.us\)](http://www.cde.state.co.us/coloradoliteracy/teacher-training#submit)

Submitting Documentation for READ Act Designation:

<https://www.cde.state.co.us/coloradoliteracy/teacher-training#submit>

CDE-Approved Professional Development:

<http://www.cde.state.co.us/coloradoliteracy/option-advisorylistofpd>

Webinar/Office Hours Information:

<https://www.cde.state.co.us/coloradoliteracy/teacher-training#webinars>

READ Act Statute and State Board Rules:

<http://www.cde.state.co.us/coloradoliteracy/readactstatuteandstateboardrules>

