# **SY2021-22 Parent Survey Guide**

The Colorado Department of Education (CDE) and Administrative Units (AUs) conduct a survey every school year to learn how parents are involved in their child’s special education program. Parents’ responses will be aggregated at the state-level, then reported publicly and to the U.S. Department of Education as SPP/APR Indicator 8 – “Parent Involvement.” For more information about Indicator 8 and how Colorado has been doing on this indicator, please see this [webpage](http://www.cde.state.co.us/cdesped/indicator_08).

The SY2021-22 parent survey will be just like the previous year (SY2020-21) survey. Please watch this quick [webinar](https://www.cde.state.co.us/cdesped/2021-22parentsurveywebinar) for a refresher. They are also summarized below:

## ALL ONLINE!

Due to the COVID19 pandemic, the CDE will not mail boxes of printed paper surveys to the AU offices this year. Please send the following links to the preselected students’ parents along with the student-specific unique access code:

English: <https://www.surveymonkey.com/r/2021-2022-ParentSurvey>

Spanish: <https://www.surveymonkey.com/r/2021-2022-ParentSurvey-Esp>

Example email body (English and Spanish versions) is included at the bottom of this guide

## Send the student-specific access code!

Each preselected student has a unique access code. Parents need this code to access the online survey. Please find them in the “ACCESS\_CODE” column in the next tab.

## Twice as many student names as AUs will send the survey

Each AU received a list the students whose parents were preselected for participation in the survey. It includes twice as many student names as your AU will send surveys to (e.g., AUs that will survey 50 parents received 100 student names). Please select half of the list who are still enrolled within your AU with IEPs to send the survey link.

## How many parents will AUs survey?

The CDE asks that small AUs survey 50 parents. That means that they received 100 student names in the next tab. Mid-sized AUs will survey 100 parents from the list of 200. And large AUs will survey 200 parents from the list of 400.

## Choose any method to distribute the online survey link to the parents!

Email, text, on a tablet after an in-person meeting, via chat after a virtual IEP meeting… you name it! If you need a paper survey, please download from [here](http://www.cde.state.co.us/cdesped/indicator_08). Scan and upload the completed survey to the DMS family-school tab. For mass-emailing, this short [video](https://youtu.be/caoS4AwOkvg) on how to mail merge might be helpful. Example email body (English and Spanish versions) is included at the bottom of this page.

## Monitor the progress as responses come in on the DMS family-school tab

The DMS family-school tab is updated as surveys come in. Please use this tool to reach out to the parents who have yet to respond.

## The survey period is November 1, 2021 – June 30, 2022

AUs can send the survey link to parents anytime during this period.

## Questions? Reach out to us!

For questions regarding family engagement, please contact:

Joyce Thiessen-Barrett, Coordinator of ESSU Family and School Partnering

P 303.866.6757 | barrett\_j@cde.state.co.us

For questions regarding sampling, administering, scoring of the surveys, please contact:

Miki Imura, Supervisor of Data Accountability & Achievement

P 303.866.6976 | imura\_m@cde.state.co.us

## Example Email Body

### English

**Student’s name**

Dear Parent(s) of Harry Potter

The Colorado Department of Education and your local special education administrative unit (e.g., school district, BOCES) conduct a survey every school year to learn how parents are involved in their child’s special education program.

The responses you share will be used to improve the education of children with disabilities in your school district and throughout the State of Colorado. The state-wide results will be reported publicly and to the U.S. Department of Education after the completion of the school year.

**English survey link**

Visit <https://www.surveymonkey.com/r/2021-2022-ParentSurvey>

**Access code**

Access code: GS00669D

Due: June 30, 2022

**We greatly appreciate your participation!**

For information about agencies and organizations that support families of students with disabilities in Colorado, please visit this [CDE website](https://www.cde.state.co.us/cdesped/spedparents-agencylist).

If you have questions or need assistance with this survey, please contact:

Joyce Thiessen-Barrett

Coordinator of Family, School and Community Partnering

303-866-6757 | Barrett\_J@cde.state.co.us

### Spanish

**Student’s name**

Estimados padres de Harry Potter

El Departamento de Educación de Colorado y la unidad administrativa de educación especial de su localidad (es decir, el distrito escolar, BOCES) realizan una encuesta cada año escolar para conocer la participación de los padres en el programa de educación especial de sus hijos.

Las respuestas que comparta se utilizarán para mejorar la educación de los niños con discapacidad en su distrito escolar y en todo el Estado de Colorado. Los resultados de todo el estado se harán públicos y se informarán al Departamento de Educación de EE. UU.

**Spanish survey link**

Visite <https://www.surveymonkey.com/r/2021-2022-ParentSurvey-Esp>

**Access code**

Código de acceso: GS00669D

fecha de vencimiento: 30 de junio de 2022

**¡Agradecemos mucho su participación!**

Para obtener información y recursos para las familias de estudiantes con discapacidad de Colorado, visite esta [página web](http://www.cde.state.co.us/cdesped/spedparents) del Departamento de Educación de Colorado (Colorado Department of Education, CDE).

Si tiene preguntas o requiere asistencia con la encuesta, comuníquese con:

Joyce Thiessen-Barrett

Coordinador de Familia, Asociación Escolar y Comunitaria

303-866-6757 | Barrett\_J@cde.state.co.us