

**Colorado FM Loan Bank
CSDB Audiology Office
33 N. Institute Street
Colorado Springs, CO 80903
719-578-2183**

POLICIES AND PROCEDURES

The Colorado FM Loan Bank is housed and administered by Colorado School for the Deaf and the Blind (CSDB). The loan bank loans equipment to school districts and BOCES (administrative units) who are unable to buy their own FM equipment or who would rather rent.

Advantages of Using the FM Loan Bank

Renting equipment offers a substantial economic advantage. If an audiological budget is very limited, the administrative unit (AU) can often afford the rental fee, which is substantially smaller than the purchase price. Also, the AU does not have to deal with repairs or with paying for service agreements for loss and damage coverage, which can be costly. Additionally, renting prevents the rural and small-population AU's from being left with expensive equipment which might never be used again should a student move away.

Rental Fees and Agreements

The rental fees go toward paying for the service agreements on all equipment owned by the loan bank. Fees do not cover new equipment, which is currently funded by the Colorado Department of Education (CDE) every year. Each rental period extends for a 9-month school year. The equipment must be returned when school is out so that it may be sent to the manufacturer for summer maintenance.

Request Requirements and Procedures

To rent FM equipment, the AU must have an audiologist who will support the teacher in using the equipment properly. The audiologist should complete the FM request form (page 3 of this document) and mail, email, or fax it to Lisa Shigio, CSDB Audiologist. Lisa will then send the AU a contract which needs to have the signature of the Special Education Director agreeing to pay for the rental fee. Once the signed request is received, the FM equipment will be sent to the audiologist, who then instructs the teacher on its use and care. The AU will receive a one-month trial without being charged. Once deciding to keep it, a bill will be sent to the Special Education Director. If the decision is not to keep it past one month, equipment should be sent back to the Loan Bank.

Repair, Loss and Damage Policies

If a piece of equipment is lost or damaged, it will be covered under the maintenance agreement held with the manufacturer. If it only needs repair, there is no extra charge to the AU. If it is lost, a replacement processing fee of \$100-150 will be billed to the AU. Charges will also be made for any lost audioshoes, depending upon the cost to replace them.

FM Equipment

The Loan Bank currently has Phonak transmitters (mostly Campus transmitters, but some Inspiros for those who order early) and Phonak Microlink receivers. It also has many different audioshoes for BTE hearing aids, but sometimes does not have the exact audioshoe needed. In that case, the audioshoe would have to be purchased by the borrower and then the borrower keeps the audioshoes at the end of the school year. The Loan Bank also has Easy Listeners and Tatable sound field systems, Phonak MicroEar, EduLink, MyLink, iLink, MLxS for BAHA and Nucleus Freedom. It also has the iConnect for using Microlink with AB CIs and a limited number of Phonak Extra 211 and 411 hearing aids.

2009-2010 Pricing and Specific Units Available for Rental

Below is the list of charges for FM equipment for the 2009-2010 School Year. Prices for receivers include transmitters. Prices do not necessarily include a loss and damage warranty, but most equipment is covered and the borrower will only have to pay a small fee (about \$150.00) if equipment is lost or damaged beyond repair. ***First come first served, so requests need to be submitted as soon as possible!***

Easy Listeners.....	\$300
PE Toteable Soundfield System.....	\$350
PE Toteable Speaker only.....	\$150
Phonak Microlink w/ 2 receivers (MLx/MLxS).....	\$475
2 Phonak Mlx receivers with no transmitter	\$300
Phonak Microlink w/ 1 receiver (MLx/MLxS).....	\$375
1 Phonak Mlx receiver with no transmitter	\$150
Phonak Campus transmitter only.....	\$200
Phonak Campus or Easylink Transmitter with 1 iLink receiver.....	\$550
Phonak Campus or Easylink Transmitter with 2 iLink receivers.....	\$750
Phonak Microlink CI+.....	\$400
Phonak Microlink Freedom.....	\$500
Phonak eXtra (211 or 411) hearing aid.....	\$175
1 Phonak MicroEar.....	\$400
1 Phonak Edulink.....	\$400
1 Phonak MyLink.....	\$400
Phonak Microlink for BAHA.....	\$400

If you have any questions, do not hesitate to call.

Lisa Shigio, Au.D.
Kim Chavanne, Au.D.
CSDB Audiologist
lshigio@csdb.org
FAX 719-578-2239

Colorado FM Loan Bank: FM REQUEST FORM 2009-2010

Colorado School for the Deaf and the Blind, Audiology Office, 33 N. Institute St., Colorado Springs, CO 80903
Ph. 719-578-2183, Fax 719-578-2239, Email: Ishigio@csdb.org or audiologyservices@csdb.org

Audiologist: _____ Phone #: _____

Fax#: _____ Email: _____ Summer phone #: _____

Mailing Address: _____

Child's Name: _____ Grade: _____ District: _____

Child's School: _____ BOCES: _____

*****Please attach audiogram if you are ordering programmable hearing aids (ILink, eXtra, Maxx)

EQUIPMENT REQUESTED: Indicate a 1st & 2nd choice. Choose only 1 receiver option per FM system.

Phonic Ear Easy Listener with Walkman headset Toteable Soundfield System

Phonak MicroLink for BAHA

No transmitter needed

Phonak MicroEar with one receiver, specify Left or Right standard (open) earmold

No transmitter needed

Phonak Edulink with one receiver, specify Small Medium Large **AND** Right Left

No transmitter needed

Campus Transmitter **Easylink Transmitter** **Inspiro Transmitter**

no receivers needed

Phonak Microlink with 1 receiver 2 receivers (Audioshoes have limited availability.)

Specify make and model of hearing aids for audioshoes: _____

send hearing aid(s) (if available) for use with the Microlink system

eXtra ILink Maxx

No transmitter needed

Phonak MyLink

No transmitter needed

Phonak Microlink for Cochlear Implant (specify type of implant) _____

No transmitter needed

OTHER ACCESSORIES:

Microphone boom lapel Microboom (if available for Phonak Campus only)

SPECIAL INSTRUCTIONS:

OFFICE USE ONLY: DATE RECD _____ DATE SHIPPED _____

TRANS # _____ RCVR # _____ CHARGER# _____