

## Hosting District Commitments:

- Provide a location and speaker system for districts who participate via phone
- Facilitate the meeting (guide conversations per agenda)
- Take meeting notes (may be done within shared Google doc)

## Agenda Items for October 9, 2018 9:00- Meeting, hosted by Aurora Public Schools:

Mtg Date	Item(s) to be discussed	By Whom
10.9.2018	<p><i>Introductions:</i></p> <ul style="list-style-type: none"> <li>- CESUG</li> <li>- CDE</li> <li>- Frontline Education               <ul style="list-style-type: none"> <li>- Introduce new (old, new) configuration specialist, Nikkita Leftwich (formerly Nikkita Smalls) and Karen Johnson, configuration specialist.</li> </ul> </li> </ul>	All
10.9.2018	<p><i>Frontline Check In:</i></p> <ul style="list-style-type: none"> <li>- How is support? CESUG would like us to include original description/message and most recent communication, as needed based upon conversation.</li> <li>- 18.3.1 Release - bugs we are aware of:               <ul style="list-style-type: none"> <li>- Date Child is Referred to the Part C System [Path 2] must be a valid date in MMDDYYYY format [SE046] - 0 filled inaccurately</li> <li>- If Special Education/Part C Referral is 01, 03, 05 or 06 then the following fields must be zero-filled: Date Child is Referred to the Part C System [Path 2]; Date of Referral to Administrative Unit from the Local Community Centered Board [Path 2]; Date of Parental Consent to Evaluate [Path 2]; Date Evaluation Completed [Path 2]; Reason for Delay in Completing the Evaluation [Path 2]; Date of Initial Eligibility Meeting [Path 2]; Reason for Delay in Initial Eligibility Meeting [Path 2]; Date IEP was Implemented [Path 2]; Reason for Delay in IEP Implementation [Path 2]; Eligibility and Services [Path 2] [SE144]</li> <li>- CDE sent a case in on 10.8.2018 with changes needed.</li> <li>- "Student Reactivated" verbiage when "Transfer Initiated" expected.</li> </ul> </li> </ul>	Amy Rea
	Transfer Implemented/Student Reactivated--	APS
10.9.2018	Frontline does not include original message in their responses back -- Is it possible to have the entire conversation included in the response back from Frontline	APS
10.9.2018	<p><i>Config Check In: Winter Changes Planned</i></p> <ul style="list-style-type: none"> <li>- (?) remove redundant field from <b>Consent for Evaluation</b></li> </ul>	Amy Rea, Nikkita Leftwich

	<ul style="list-style-type: none"> <li>- (?) remove redundant field from <b>Evaluation</b></li> <li>- Update <b>Transfer From Another State (Adopted)</b> documents to more accurately map plan name to footer</li> <li>- Update <b>Transfer From Within State (Adopted)</b> document to more accurately map plan name to footer</li> <li>- Update <b>Interim Transfer</b> document to more accurately map plan name to footer</li> <li>- Update <b>Consent for Reeval/Special Eval</b> document for those who still use this action.</li> <li>- <b>ASAP: Update IEP: EC, IEP: SA, IEP: T documents to correct typo found (DRAFT label in footer)</b></li> <li>- <b>ASAP: Change IEP Form and Document Assessment Participation section “10th grade exam” accommodation question to “9th and 10th grade exam”</b></li> <li>- Question from Dawn- what are people putting in the boxes below-</li> <li>- This is for the PSAT ACT 9th or 10th grade for specific accommodations that need to go through the College Board Heidi says to ask your DAC for clarification on this box</li> </ul>	
10/9/18	<p><i>Small Group Share Out</i></p> <ul style="list-style-type: none"> <li>● Current focus is State Reporting <ul style="list-style-type: none"> <li>○ Meeting once a week to create a priority list for Frontline <ul style="list-style-type: none"> <li>■ 1st- Priority is to apply CDE Business Rules in in 18.3- Validation</li> <li>■ 2nd- Priority is to include all missing kiddos in the file</li> <li>■ 3rd- Correct Reactivated Students so that they are pulling into the correct reporting year.</li> <li>■ 4th- IEP Implementation Delay of 52 (path 2) Reactivation needs to populate in current year as having an IEP.</li> <li>■ 5th- Path 2 C to B referral 56 reason for delay in completing evaluation is not populating the zero fill in the appropriate fields. Only pull students that have a 56 in the current reporting period.</li> <li>■ 6th- Further work around compliance checks triggering correctly</li> <li>■ 7th -Add a state of attendance option for students attending facilities outside of Colorado.</li> <li>■ 8th - begin to review Part C</li> </ul> </li> </ul> </li> </ul> <p>Dawn says State Reporting needs to take priority then look at the aspects of the program. Above are the priorities.</p> <p>New statute about Part C --- Adams 12 will send copy of the statute to Dawn to have small group look at it.</p> <p>18.4 will be put into Nov 28th in Dev and 13th of December in Production</p>	Small Group

	<p>18.3.1 per Amy to be fixed within the next week</p> <p>Do we amend existing IEP with an Accommodation change? Is the state going to back up districts that don't amend IEP accommodations. .</p> <p>Heidi needs a baseline in the Accommodations section to move forward</p> <p>Jennifer suggests that George send us the text assist to add into AU's instance</p>	
10/9/18	<p>State Assessment Accommodations</p> <ul style="list-style-type: none"> <li>• Cannot amend current IEPs</li> <li>• Where to document Assistive Technology (Provide details in text box)</li> </ul> <p>Dawn suggests making decision on what Text Box to put it in 3 places to do this. 1. Consideration of Special Factors does the student need Asst Tech--2. Accommodations and Modifications under Modifications section 3. Does the student require any other 2nd question under Accommodations section</p> <p>Decision is that each district will decide where to add it into the IEP</p>	Heidi
10/9/18	<p>Remove link that is embedded when creating meeting from scheduled meetings calendar section</p> <p>Jennifer to put in a ticket</p>	Jennifer Templeton
10/9/18	<p>Can you explain (again) why the Transfer Plans require the Eligibility Criteria to be completed as opposed to allowing you to select the eligibility that was determined by the previous district?</p> <p>Jennifer to show how to turn this off</p>	Janel Chisholm
10/9/18	<p>Request to consider: Add "Is this person also the Primary Service Provider?" when Team Lead selected through Manage Team on Programs tab</p>	
<b>CESUG Training!</b>	<p>December Count Share Out Time!</p> <ul style="list-style-type: none"> <li>• Primary Provider is required - must be assigned from Team Members</li> <li>• Secondary providers are pulled from the assigned providers per services</li> <li>• Question for CDE: since December 1 is on a Saturday, what is the official count day? <b><i>It will be the most recent school day that falls on or before December 1st.</i></b></li> <li>• Districts share out December Count specific reports they find helpful</li> <li>• Other Enrich "things learned" specific to December Count?</li> </ul>	All CESUG Share Out
10/9/18	<p>User Questions</p> <ul style="list-style-type: none"> <li>• How do you document providing Student snapshot to Gen ed teachers? <b>Some districts have a separate process outside Frontline to document the provision of IEP snapshot to Teachers. Boulder gives teachers access to all FL student documents.</b></li> </ul>	<b>CDE</b>

	<ul style="list-style-type: none"><li>• Do your teachers keep hard copy variations of draft IEPs? <b>Some districts guide teachers to print a copy of the draft versions. LPS uses “conference summary notes” to document what was discussed at meetings.</b></li><li>• How long do you keep an IEP open before locking? <b>Some districts say 5 days, some say 10. One says finalize at the end of the IEP meeting or note in the PWN when it will be finalized.</b></li></ul>	
	<p>Regarding Ed Orphans and how to identify them: DPS tracks them through their staff who submits applications for Educational Surrogates to CDE Jenny Woods.</p> <p>This year CDE added a column to the frequently asked codes list of allowable eligible facility schools <a href="http://www.cde.state.co.us/datapipeline/org_orgcodes">http://www.cde.state.co.us/datapipeline/org_orgcodes</a> the column to the far right indicates if that facility could potentially have educational orphans. If any of your students are in a facility that could house ed orphans please investigate that student to determine if they are an ed orphan and report them accordingly. Additionally, this year Orla will obtain a list from Jenny Woods of the educational surrogates per AU that will be shared through Syncplicity so you can hopefully more easily determine which of your students are ed orphans. There is a pool of \$ that is available for ed orphans so it is important to report them if you have them. Ten years ago there were approximately 60 or so per December Count, last year only 6 were reported! We do not know if there truly are very few ed orphans or if they are just not being reported?</p>	