



COLORADO DEPARTMENT OF EDUCATION

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William J. Moloney
Commissioner of Education

TR-48-07D

TO: Transportation Directors, Outside Site Supervisors

FROM: Bruce D. Little, Senior Transportation Consultant, 303.866.6655
Shelly Galloway, Senior Transportation Consultant, 303.866.6656

DATE: February 7, 2007

SUBJECT: Annual Inspector Qualification/Re-Certification Procedures

Enclosed please find the following:

1. Annual Inspector Initial Qualification Procedures, Revised February 1, 2007
2. Annual Inspector Re-Certification Procedures, Revised February 1, 2007
3. Hands-on Performance Test Introduction, Revised February 1, 2007
4. Application for CDE Annual Inspector Qualification or Recertification, STU-20 (12/05)

Enclosure #1 details the procedures for becoming a CDE Annual Inspector.

Enclosure #2 details the procedures for re-certifying as an Annual Inspector.

Enclosure #3 lists the different items and procedures in order to pass the Hands-on Performance Test. All initial applicants should study this document before taking the Hands-on Performance Test.

Enclosure #4 is the same application form sent out with the written tests last year.

This letter and enclosures should be placed in Section D of the Colorado School Transportation Administrator's Reference Manual. Memo numbers TR95-D-001, TR96-D-001, and TR97-D-007 should be removed and disposed of since they are out of date. Please mark off TR-48 on the new Check List page at the front of the manual.