

Social Bookmarking with del.icio.us

Using *del.icio.us* to organize, retrieve and share online resources

What is del.icio.us and why do I need it?

- All your bookmarks in one place
- Bookmarks available from any internet computer
- Bookmarks can be labeled, grouped and cross-referenced
- Share bookmarks with others
- Find out about bookmarks from friends
- Learn about new resources on a subject of interest
- This tool is free


How do I subscribe?

1. Go to <http://del.icio.us>
2. Click on >> get started <<
3. Enter username (your choice), your name, your password, your email.
 - a. Check out [privacy statement](#) for more details
 - b. Use the encryption characters provided and then click “register”

1 Enter Details **2** Install Buttons **3** Button Tutorial

username
full name
password

- at least 6 characters required
- at least one letter and one symbol or number required
- may not contain any part of your username or full name

password again
email

please type these letters

Keep all your bookmarks in delicious and access them from home, office, anywhere.

Share your bookmarks with family, friends, and colleagues.

Discover new sites from the delicious community (browse, find, get recommendations).
[» learn more](#)

Providing your email address will not put you at risk for spam. We respect your privacy and will only send you an initial verification email, password reminders upon request, and notices of critical service updates.
[» Our privacy policy](#)

Note: Extensions make it easier to access your del.icio.us account and add new bookmarks. However, installing extension buttons is optional. The instructions below are for del.icio.us accounts without the extensions.

4. You will receive an email to verify your account. When you receive the email, click on the link within the message to verify your account. You will then be able to access your new del.icio.us account.

How do I access my del.icio.us account?

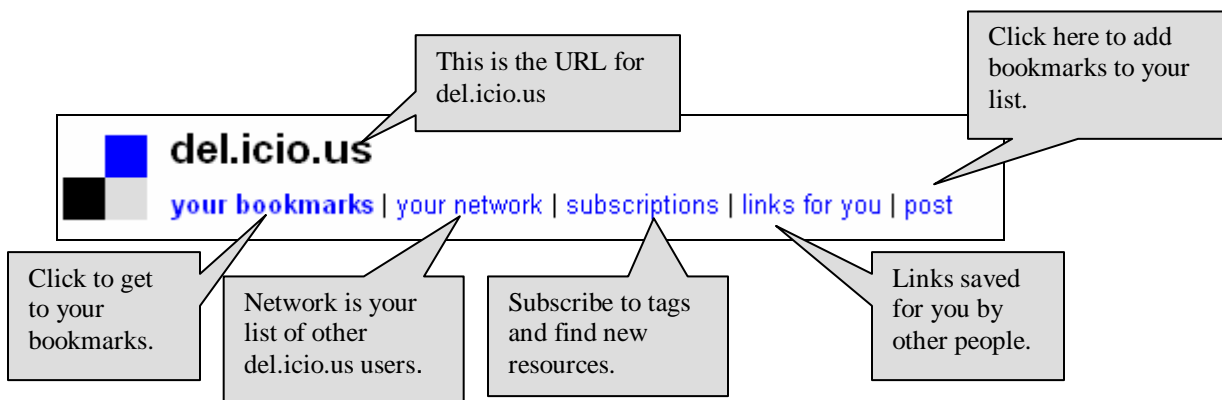
1. Go to <http://del.icio.us> or <http://del.icio.us/<youraccountname>>
2. On the upper right, click on “login.”
3. Enter your user name and password.

How do I change my del.icio.us account setting once logged in?

1. Login to your del.icio.us account
2. On the upper right, click on “settings.”
3. You will have options to:
 - a. Change account information such as password, email, profile
 - b. Import and export your bookmarks
 - c. Organize your bookmarks using your tags and bundles
 - d. Create sharing options through networks and subscriptions
 - e. Add your bookmarks to your external blogs

Account	Bookmarks	Tags	People	Blogging
» change password	» import / upload	» rename tags	» network privacy	» network badges
» change email	» export / backup	» delete tags	» subscriptions	» link rolls
» edit profile	» private saving	» bundle tags	» report spam	» tag rolls
» delete account	» rss feed license			» daily blog posting

What can I do with del.icio.us account once logged in?



How do I post a bookmark to my del.icio.us account?

1. Login to your del.icio.us account.
2. Click on “post”
3. Enter the URL (required) by typing it in or pasting it from another location.
4. Enter the description (required) and notes (optional)
5. Enter the tags (keywords) you associate with this resource.
 - a. Tags are separated by a space so if you want to use two words for one tag, you need to combine them without a space. For example: SchoolLibrary, Blogs-Student
 - b. Over time, your tags will show up on the page so you can select tags from your list.
 - c. Think of the resources on the website and why you might want to access it again to determine which tags to use.
6. Click “save”

Example: Adding a bookmark

url	<input type="text" value="http://www.cde.state.co.us/index_library.htm"/>	<input type="checkbox"/> do not share
description	<input type="text" value="Colorado State Library"/>	required
notes	<input type="text"/>	
tags	<input type="text" value="LibraryResources ContinuingEd Support Jobline State-Publications"/>	space separated
<input type="button" value="save"/>		

How do my bookmarks and tags display?

When you login to your del.icio.us account, your bookmarks display on the left and your tags on the right. All are blue links. To organize the tags, you may wish to create some “bundles” for your tags.

Example del.icio.us account:

The screenshot shows a del.icio.us profile page for user 'sharmor'. The page is titled 'del.icio.us / sharmor /'. Below the title, there are navigation links: 'your favorites', 'your network', 'subscriptions', 'links for you', 'post', 'logged in as sharmor', 'settings', 'logout', and 'help'. The main content area is titled 'All your items (202)' and shows a list of bookmarks. The first bookmark is 'Colorado State Library' with a description 'to LibraryResources ContinuingEd Support Jobline State-Publications ... just posted'. The second bookmark is 'Colorado State Library Technology Resources Page' with a description 'Webmaster: Sharon Morris to State-Library Colorado technology TechnologyPlanning automation libraryorganization Resources standards support rss plinkit classes ...'. On the right side, there is a 'tags' section with a search bar and a list of bundles. The bundles are: 'Automation' (automation rfp), 'Blogs' (blogs, BlogSoftware, TechBlog), 'ContinuingEd' (classes, ContinuingEd, learning, training tutorial tutorials), and 'Funding' (discounts, discountssoftware, E-Rate, funding grants). Callouts point to 'Bookmarks' on the left, 'tags' on the right, and 'Bundle' at the bottom.

How do I create bundles and organize my tags?

1. On the right of your del.icio.us account, under your tags, see the toolbar with a list of “tag options” Options include viewing options.
2. Click on the option “bundle tags”
3. You will go to the area: settings/ tags/ bundles. On the lower left, enter your bundle name and click “create.”

new bundle:

Note: When you have bundles, you can edit, add to, and delete them here.

4. You can then click on the tags on the right which you want associated with the bundle you have selected. As you click on tags, they will display in the text area. When you are done, click save.

The screenshot shows the 'Your bundles:' section with a text input field and a '(bundle saved)' button. Below this is a 'Learning Tools' section with a 'new bundle:' label, a text input field, and a 'create' button. To the right of the 'Learning Tools' section is a list of tags: blogs, books, Colorado, ContinuingEd, discounts, education, libraries, library2.0, Resources, SocialSoftware, support, tagging, technology, web2.0, and wiki.

Note: You can add tags to as many bundles as you would like. There is no limit on the number of tags in a bundle, the number of times a tag is bundles, or the number of bundles you have.

How can I learn about and share resources with others?

Your links & who else has them: Bookmarks which have been bookmarked in del.icio.us by multiple people will show a pink notation with the number of other people who have bookmarked it. If you click on the pink number, you will see a list of others comments about this bookmark. You can then link into any of these del.icio.us accounts to view what else they have bookmarked.

Your Network: You can add other people’s del.icio.us accounts to your network so you can see what resources they have. With their resources, you can quickly add links to your own account. See “network privacy” to set up your sharing preference. By default your account will be shared with others.

Subscription: You can subscribe to tags. After doing this, web resources tagged by other del.icio.us members will display in this area. This is a good way to keep up on a subject of interest to you.

Adding your del.icio.us resources to your blog or website (this requires html code access):

A number of integration possibilities are offered with del.icio.us. Features include: ability to post a link to your del.icio.us account on your website/blog; displaying your latest bookmarks as part of your library’s web site or blog; and ability to display your tags on another site (like you library site) as a word cloud. Explore the “Blogging” section, after you click into your del.icio.us “settings.”