2014-2015 LSTA Grant Project Discussion Webinar

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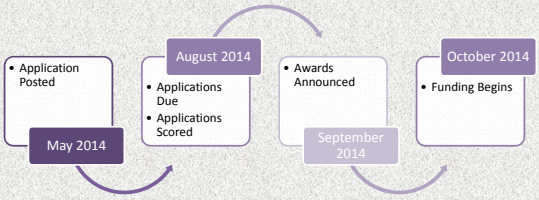
Outline

Overview of the grant application process and timeline

Question and Answer

Open discussion on project ideas

LSTA Grant Timeline



http://www.coloradostatelibrary.org/LSTA

Eligibility

Officially recognized non-profit:

- Libraries in Colorado
  - School
  - Public
  - Academic
  - Special
- BOCES, library consortium

Available Funding

$300,000 will be distributed this funding period

Local Impact: ≤$20,000
Statewide Impact: >$20,000

Goal

All Colorado residents will have access to services from libraries that support educational achievement, lifelong learning, economic development, and digital literacy

Goal

Develop public and private partnerships with other agencies and community-based organizations

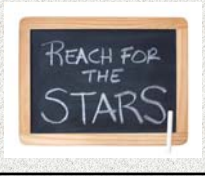
Best Practices

- "Make it Brighton"- Anythink
- "History Take Out: A statewide library/museum partnership"- Fort Morgan Public Library
- "ideaLAB: a digital creation space for teens"- Denver Public Library
- "Making the American Dream a Reality"- High Plains Library District
- "The Fifth Element"- Garfield County Libraries

Requirement

Will provide **services to the end user** (your customer – student, faculty, patron).

Be sure to identify your user group in the application!



Partnerships

Why?

Partners

Who?

Partnerships

What?

Cash	Training
Meeting rooms	Training space
Transportation Assistance	Training materials
Office Supplies	Printing Services
Technology	Advertising
Refreshments	Incentives
Consultation	

Successful Applications

- Double spaced, 10 pt. Arial font, 1 in margins
- 4-8 pg. narrative, no spelling or grammatical errors
- Arranged in correct order
- Written in narrative format

Needs Analysis

"The needs statement is a compelling argument with facts and statistical data that describes a problem in the community that the library has identified"

Needs Analysis

Each stated fact must be cited in the document. List on the bottom of the page or at the end of the document.

Successful Application

Contains well defined goals, objectives, activities, and outcomes

Goals

- Keep it simple:
  "The goal of this project is to……."
- Single, declarative sentence
- Present tense with action verbs:

Build	Conduct	Deliver
Demonstrate	Enhance	Establish
Implement	Increase	Plan
Prepare	Produce	Provide
Reduce	Select	Strengthen

Goals

Effective:

"The goal of this project is to help parents and caregivers develop early literacy skills in children from birth to age five."

Objectives

Objectives

Effective:

After completing one early literacy class 70% of parents and caregivers will be able to share 3 early literacy activities with their children.

Activities

Outcomes

Outcomes are the impact and benefits the project will have on - or provide to - the library community, people who use libraries, or both.

Outcome Examples

As a result of my recent use of the library,
I learned how to …

- ❑ use the library catalog.
- ❑ use a computer (keyboard, mouse).
- ❑ use computer software (word processing, spreadsheets).
- ❑ use e-mail, electronic mailing lists, or chat rooms.
- ❑ evaluate the quality of information on the web.
- ❑ create a web site.

Outputs vs. Outcomes

Outputs	Outcomes
Checked out a book	Read for pleasure
Attended a computer class	Created a resume
Used the library's local history collection	Traced family history to 1850s
Signed up for summer reading	Maintained or improved reading level

Timeline

Shows when major project milestones will begin and end during the funding period.

Timeline

Task	Responsible Party	Time Frame (Dates)
Find dedicated space in library for Early Literacy Center	Library Director	Completed by October 1, 2014
Order Early Literacy materials (toys, books, furniture etc)	Youth Services Librarian	Completed by November 1, 2014
Order Computers and Software for Early Literacy Center	Tech Services Librarian	Completed by November 1, 2014
Set – up Early Literacy Center	Youth Services Librarian, Tech Services Librarian	Completed by January 31, 2015
Submit Mid-year report to State Library	Project Director	March 1, 2015

Sustainability

Identify the support and resources required to continue a project after funding ends.

Sustainability

Funding strategies to ensure program continuation should not rely on the procurement of new grants.

Sustainability

Strategies

- Resources from a third party
- Include fund-raising initiatives
- Assistance from project partners
- Transfer of a portion of the project to another entity
- Incorporate project continuation costs into the library's operating budget

Successful Application

Have someone score your application using the "LSTA Grant Application Rubric" before submitting.

Wrap-Up

- When in doubt……ask!
- Grant activities must begin on October 1, 2014 and be completed by September 30, 2015

Contact

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