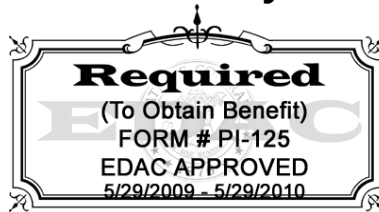


REQUEST FOR APPLICATION

**McKinney-Vento Homeless Education Program
American Recovery and Reinvestment Act of 2009
(McKinney-Vento ARRA)**

CFDA No. 84.387A Grant Code: 5387

**For Fiscal Years 2009-10 and 2010-11
Released May 2009**



**Funded by:
U.S. Department of Education
Office of Elementary and Secondary Education**

Application materials must be received by CDE's Office of Homeless Education no later than 4 p.m. Wednesday, July 8, 2009.

Postmarked or submitted applications arriving after this date and time will not be accepted. One only copy is required for submission.

**Issued by the:
Colorado Department of Education
Office of Homeless Education
201 East Colfax Avenue, Room #305
Denver, CO 80203**



<p style="text-align:center">McKINNEY-VENTO ARRA THE McKINNEY-VENTO HOMELESS ASSISTANCE ACT</p>

GOAL

The intent of the McKinney Vento ARRA funding is to remove all educational barriers facing homeless children and youth with emphasis on educational enrollment, attendance and success.

PURPOSE

The Colorado Department of Education (CDE) requests applications from Colorado Local Education Agencies (LEAs) and Boards of Cooperative Educational Services (BOCES) for the implementation of a Homeless Education Program using funding from the American Recovery and Reinvestment Act of 2009 (ARRA), commonly referred to as stimulus funding. The ARRA provides funds under the McKinney-Vento Education for Homeless Children and Youth program, which is authorized under Title VII-B of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431 et seq. The Act ensures educational rights and protections for children and youth experiencing homelessness.

The McKinney-Vento ARRA funds are a one-time source that can be used during the 2009-10 and 2010-11 fiscal years. These additional resources will assist LEAs/BOCES in addressing the numerous barriers homeless children face in obtaining a free, appropriate public education.

Colorado received \$924,815 for McKinney-Vento ARRA Homeless Education Programs. As a result, CDE is administering a competitive Request for Application (RFA) in order to identify the LEAs and BOCES with the greatest needs to receive McKinney-Vento ARRA financial assistance. One-time grants ranging from \$10,000 to \$60,000 will be given to applicants demonstrating the greatest need in providing direct services to homeless children and youth (inclusive of preschool age students). Priority will be given to applicants leveraging Title I, Part A programs and set-aside funds for homeless students and featuring high level collaboration among homeless service providers and school personnel. LEAs and BOCES who have been significantly impacted by the recent economic downturn will also be prioritized for consideration.

McKinney-Vento Homeless Education programs and services are focused on:

1. Ensuring that homeless students have equal access to the same free, appropriate public education, including a public preschool education, provided to other children and youth.
2. Providing immediate enrollment of homeless children who are not already enrolled. This includes reviewing and revising any laws, regulations, practices, or policies that may act as barriers to the enrollment, attendance, or success of homeless children and youth.
3. Providing school stability opportunities for homeless students, including transportation to the student's school of origin, if requested by the parent/guardian

or unaccompanied youth and is determined that such placement is in the student's best interest.

4. Ensuring that homeless students are provided services in such a way that they are not isolated or stigmatized.
5. Promoting school (or GED) success and completion for homeless students.
6. Supporting collaboration between school districts and social service agencies serving homeless students.
7. Providing services to homeless children and youth that are comparable to services offered to other students including but not limited to: transportation services; Title I, Part A programs and services; IDEA, Part B programs and services; programs for students with limited English proficiency; programs in vocational education; programs for the gifted and talented and school meal programs.
8. Providing opportunities for parent involvement in enrollment decisions.

ARRA Framing Questions for Decision Making

In developing plans for the use of ARRA funds, applicants shall consider the following five guiding questions:

1. **Drive results for students?** Will the proposed use of funds drive improved results for students, including students in poverty, students with disabilities and English language learners?
2. **Increase capacity?** Will the proposed use of funds increase educators' long-term capacity to improve results for students?
3. **Accelerate reform?** Will the proposed use of funds advance district or school improvement plans?
4. **Avoid the cliff and improve productivity?** Will the proposed use of funds avoid – to the degree possible - recurring costs that administrative units, State Operated Programs, districts and schools are unprepared to assume when this funding ends? Will the proposed use serve as “bridge funding” to help transition to more effective and efficient approaches?
5. **Foster continuous improvement?** Will the proposed use of funds include approaches to measure and track implementation and results and create feedback loops to modify or discontinue strategies based on evidence?

BACKGROUND ON THE MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

In July of 1987, Congress passed the Stewart B. McKinney Homeless Assistance Act (Public Law 100-77). This Act included several provisions to help homeless individuals. One component of the Act, Subtitle VII-B, requires states to assure that homeless children and youth have access to a free and appropriate public education. The McKinney Act directs LEAs and BOCES to enroll homeless children, even if they are not permanent residents of the school district; provide comparable services to homeless children; and maintain the records of homeless children so that records are made available when a child or youth moves to a new school.

The McKinney Act was reauthorized under the Elementary and Secondary Education Act in the fall of 1994. In 2002, Subtitle VII-B of the McKinney-Vento Homeless Assistance Act was again reauthorized as Title X, Part C of the *No Child Left Behind Act*. There were 42 changes in the reauthorization. Key components of the 2002 McKinney-Vento Act include a specific definition of who is "homeless," the requirement of a Homeless Liaison in every LEA, increased responsibilities of LEAs to keep a student in the school of origin when feasible, transportation to the school of origin, and the immediate enrollment of children and youth in school. More information on the McKinney-Vento Homeless Assistance Act and other helpful resources can be found on CDE's homeless education Webpage at: http://www.cde.state.co.us/cdeprevention/homeless_index.htm , or on the Web site for the National Center for Homeless Education SERVE Center at <http://www.serve.org/nche/>.

PROVISIONS OF THE ACT

To the maximum extent practical, services shall be provided through programs and mechanisms that integrate homeless individuals and non-homeless individuals. Activities undertaken must not isolate or stigmatize homeless children and youth. Services provided under this program are not intended to replace the regular academic program. Funds from this grant can be used to supplement existing services, but they cannot be used to supplant services which the LEA/BOCES has been providing through other means. Collaboration and coordination with other local and state agencies that serve homeless children and youth is encouraged.

HOMELESS CHILDREN AND YOUTH IN COLORADO

In the end of year report to the U.S. Department of Education, 87 Colorado school districts identified 12,302 students as homeless during the 2007-08 school year based on the federal homeless definition below.

The term "homeless children and youth" means individuals who lack a *fixed, regular and adequate primary nighttime residence* and includes children and youth who are:

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
- living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations
- living in emergency or transitional shelters
- abandoned in hospitals
- are awaiting foster care placement
- residing in a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings; and
- migratory children living in the above circumstances
- unaccompanied youth living in the above circumstances

<p style="text-align:center">McKINNEY-VENTO ARRA McKINNEY-VENTO AND TITLE I, PART A</p>

COLLABORATION BETWEEN TITLE IA AND McKINNEY-VENTO PROGRAMS

Children and youth who are homeless are automatically eligible for Title IA, services, whether or not they attend a Title I school or meet the academic standards required of other children for eligibility. This automatic eligibility acknowledges that the experience of homelessness puts children at significant risk of academic failure, regardless of their previous academic standing.

Further, NCLB requires that LEA Title IA plans be coordinated with the McKinney-Vento Homeless Assistance Act. Coordination of services results in the most effective use of resources, ensuring that the needs of students experiencing homelessness are addressed in a comprehensive and integrated fashion. Local McKinney-Vento Homeless Education Liaisons, and district Title IA Directors should communicate and collaborate on an ongoing basis to identify the needs of children and youth experiencing homelessness, review resources, and plan ways to address needs. In LEAs, the Title IA program will likely be an essential resource for providing services for homeless students through Title IA programs and services. For more information on CDE's Title IA program, visit:

www.cde.state.co.us/FedPrograms/NCLB/tia.asp .

Title IA Homeless Set-asides

LEAs must reserve (or set aside) Title IA funds as are necessary to provide comparable services to homeless children who are not attending Title I schools. [20 USC 6313(c)(3)] . Because homeless students often face unique barriers when accessing educational programs and striving for academic success, ensuring that these students receive “comparable services” may require additional programming that is not provided to other Title IA students. For instance, Title IA states that it is appropriate to provide educationally-related support services, such as tutoring, to children at shelters, motels, and other places where homeless children may live.

Guidance from the U.S. Department of Education further states that LEAs may use reserved funds to provide homeless students with services that are not ordinarily provided to other Title IA students and that are not available from other sources. The Guidance offers an example of using reserved funds to provide clothing to meet a school's dress or uniform requirements. Hence, in determining appropriate expenditures for the funds set aside for homeless students, it is important to note that comparable services may not necessarily mean services that are identical to the services provided to non-homeless students.

In addition to serving homeless students not enrolled in Title I schools, U.S. Department of Education Guidance states that set-asides also can be used to provide services to homeless students who are attending Title I schools. In determining the set-aside amount, LEAs should allow for the provision of services to homeless students who attend Title I schools that will meet the unique needs of these children above and beyond the regular Title I

programs at those schools, as well as for the provision of services to homeless students who do not attend Title I schools.

LEAs must establish their own methods for setting aside Title IA funds for homeless students who are not attending Title I schools. Generally, these methods involve conducting a needs assessment for homeless students in the LEA or basing the set-aside amount on a formula, such as a per-pupil expenditure. Determining an appropriate amount requires coordination between the LEA Title IA and homeless education programs. For more information on calculating the mandatory set-aside and enhancing collaboration between Title IA and McKinney-Vento programs, visit www.serve.org/nche/ibt/sc/titlei.php.

ARRA TITLE IA HOMELESS SET-ASIDE

The Title IA ARRA supplemental allocation provides an opportunity to set-aside additional resources for homeless students during this time of unprecedented numbers and heightened needs. To achieve the maximum impact for homeless students, LEA Liaisons and Title IA Directors should collaborate to reserve the appropriate additional set-aside needed to meet the needs of homeless students through the Title IA supplemental ARRA appropriation in Colorado's Consolidated Federal Programs Application. Below is Title IA Homeless Set-Aside language from the ARRA guidance:

“As noted in D-1, all Title I requirements apply to the use of Title I, Part A ARRA funds. Under section 1113(c)(3)(A) of the ESEA, an LEA must reserve such funds as are necessary to provide services comparable to those provided to children participating in Title I, Part A programs for homeless children who do not attend participating schools. These services may include providing educationally related support services to children in shelters and other locations where children may live. In implementing this requirement, an LEA must consider its total Title I, Part A allocation, including that portion provided through the ARRA.”

McKINNEY-VENTO ARRA APPLICATION INSTRUCTIONS

ELIGIBILITY

All Colorado LEAs and BOCES that are on file with CDE's Federal Program Administrative Unit are eligible. LEAs may contract with other agencies; however, the local school system assumes responsibility for setting program goals and monitoring program accomplishments. The LEA will serve in the capacity of fiscal agent.

FUNDING

- **Sources:** \$924,815 funding from the U.S. Department of Education, through the ARRA.
- **Amount Available:** A total of \$924,815 (100 percent of funding) will be distributed to local LEAs and BOCES to ensure increased access and academic success in school for homeless children and youth.
- **Size of Grants:** Grants sizes will be based on established need and quality of the proposal. One-time grants ranging from \$10,000 to \$60,000 will be awarded that can extend across fiscal years 2009-10 and 2010-11.
- **Grant Period:** McKinney-Vento ARRA funds will be available for obligation from Aug. 1, 2009 through Sept. 30, 2011. All obligated funds must be requested from CDE's Grants Fiscal Management Unit by October 31, 2011.
- **Funding Guidelines:** McKinney-Vento ARRA funds must be used for activities authorized under Title VII-B of the McKinney-Vento Act. A list of allowable expenditures can be found in Appendix B of this application.
- **Funding Priorities:** Priority will given to applicants serving the greatest need who are providing direct services to homeless children and youth (inclusive of preschool age students), utilizing and leveraging Title I, Part A programs and set-aside funds to meet needs and featuring high level collaboration among homeless service providers and school personnel. LEAs and BOCES who have been significantly impacted by the recent economic downturn and are in areas with significant needs will also be prioritized for consideration.

REQUIREMENTS OF THE GRANT APPLICATION PROCESS

- The Grant Application Information Page, application and budget must be completed and submitted, with all required signatures, to CDE by Wednesday, July 8, 2009.
- The signature of the Authorized Representative of the LEA must be on the budget form as part of the submitted grant application (see Appendix A). This representative must have the authority to ensure that the LEA or BOCES making the application will fulfill all statutory and regulatory requirements for audit and monitoring purposes (usually the ranking administrator). Please also send an electronic version of the grant budget to Marti Rodriguez at Rodriguez_m@cde.state.co.us in CDE's Grants Fiscal Management Office.

APPLICATION REVIEW AND SELECTION

Applications will be read and scored by a team of reviewers comprised of representatives from educational programs, homeless service provider agencies and other stakeholders working with children and youth experiencing homelessness. Awards will be announced on Friday, July 31, 2009. Official award letters and request for funds forms will be mailed by Monday, August 3, 2009. Please **do not fax or e-mail** proposals. Faxed or electronic copies of proposals will not be accepted. If you have questions, contact Dana Scott at (303) 866-6930 or via e-mail at scott_d@cde.state.co.us.

Proposals for this RFA must be received by CDE's Office of Homeless Education no later than 4 p.m. Wednesday, July 8, 2009. Postmarked or submitted applications arriving after this date and time will not be accepted. Only one copy of the completed Grant Application Information Page, application and budget is required.

Dana Scott
State Coordinator for the Education of Homeless Children and Youth
Colorado Department of Education
Office of Homeless Education
201 E. Colfax Ave., Room #305
Denver, CO 80203

REQUIREMENTS FOR FUNDED PROJECTS

1. The completed application will be in compliance with the criteria in the ARRA and the McKinney-Vento Homeless Assistance Act of 2001 Title X, Part C of NCLB.
2. All funds must be spent according to the approved program overview.
3. The LEA/BOCES will send the homeless liaison or representative who possesses a direct knowledge of the McKinney funded project to actively participate in McKinney subgrantee meetings held in Sept., Jan. and April.
4. The LEA/BOCES will participate in an annual site visit by CDE, and possibly a visit by the U.S. Department of Education.
5. The LEA/BOCES will submit an annual sub grantee year-end report to CDE by June 30, 2010, which evaluates how program objectives were met during the 2009-10 fiscal year and outlines the LEA/BOCES implementation plan for the next fiscal year.
6. The LEA/BOCES will complete an interim financial report in Feb. 2010. This brief financial report will ask for information on funding spent to date and anticipated carry-over for the next fiscal year.
7. The LEA/BOCES will follow reimbursement procedures and respond to all grant requirements in a timely fashion, including the Annual Financial Report (AFR).
8. The LEA/BOCES shall provide the Grants Fiscal Management Unit at CDE a written account of expenditures no later than Nov. 1, 2010, utilizing the AFR.
9. All LEA/BOCES must maintain fiscal and program records for a minimum of three years after the conclusion of the grant period.
10. This grant does not allow further sub granting of funds received by the LEA/BOCES.

ADDITIONAL MCKINNEY-VENTO ARRA REPORTING REQUIREMENTS

- This grant award is made subject to the applicable provisions of Title VII, Part B of the McKinney-Vento Homeless Assistance Act, The American Recovery and Reimbursement Act of 2009, and General Education Provisions Act.
- Reporting requirements associated with the McKinney-Vento ARRA funds could be significant and includes the submission of quarterly reports. Although CDE does not know at this time what will be required for the quarterly reports, the guidance received to date indicates that grantees will be required to report on the total amounts of all ARRA funds received and expended or obligated, including the fund source, project or activity name and description, an evaluation of its completion status, and an estimate of the number of jobs that were saved or created.
- All ARRA funds must be isolated and tracked separately. The U.S. Department of Education has created a unique Catalog of Federal Domestic Assistance (CFDA) number for these funds – CFDA No. 84.387A. The State Grant Code is 5387.
- The budget will require two years of expenditure details from July 1, 2009 through June 30, 2010 and from July 1, 2010 through June 30, 2011.
- All McKinney-Vento ARRA funds must be obligated by Sept. 30, 2011. All obligations must be requested from CDE’s Grants Fiscal Management Unit by Oct. 31, 2011 or the termination of the grant, as required in EDGAR (34 CFR 74.73(d) or 34 CFR 80.23(b)).
- McKinney-Vento ARRA grantees will be considered “sub grantees” under CDE’s McKinney Vento program for a two year period (2009-2010 and 2010-2011) and must adhere to sub grantee requirements listed under the “Requirements for Funded Projects” listed above.
- To maximize the transparency and accountability of funds authorized under the American Recovery and Reinvestment Act of 2009 (Public Law 111-5) as required by Congress and in accordance with 2 CFR, subpat_21 "Uniform Administrative Requirements for Grants and Agreements" and OMB A-102 Common Rules provisions, recipients agree to maintain records that identify adequately the source and application of ARRA funds.
- ARRA requires that all primary awardees and their first tier grant awardees create and/or validate existing Central Contractor Registrations (CCR) and Data Universal Numbering System (DUNS) registration data to be eligible for ARRA funds. All primary grant awardees must be registered and ensure that their first tier awardees are registered.
- ARRA funds must maintain accurate, complete, and reliable documentation for all ARRA expenditures. The law contains very stringent reporting requirements and requires that detailed information on the uses of funds be available publicly on www.recovery.gov.

<p style="text-align: center;">McKINNEY-VENTO ARRA APPLICATION PROPOSAL COMPONENTS</p>

PROPOSAL CHECKLIST

Be sure to include the following in the order as listed below:

- ❑ **Grant Application Information Page:** This page will include your program abstract. In your abstract, please summarize the program in one paragraph. Include the number of students to be served, a description of the intended services and an overview of project collaborators. This abstract will be posted on the CDE Webpage. This page will be the cover page of your proposal.
- ❑ **Program Overview:** Please note that the program overview may be no longer than 12 pages (not including the Grant Application Information Page and the budget document). The narrative must be double-spaced and typed, using at least a 12-point font. Charts may be used when appropriate to provide information in some of the sections as long as the 12 page maximum is followed. Formatting of documents should not be modified. Applications that do not follow the program overview instructions will be disqualified.
- ❑ **LEA/BOCES McKinney-Vento Policy and Procedure Documents:** Remember to include a copy of your LEA/BOCES McKinney-Vento Homeless Education policy and procedure documents as requested in question two of the program overview.
- ❑ **Appendices:**
 - A. For Appendix A (the budget) download the approved budget forms provided as a supplement to this application. Complete the budget form, including information for both fiscal years. Print and attach the original signed budget form to this application. Additionally, e-mail an electronic file of this budget to Rodriguez_m@cde.state.co.us. Contact Marti Rodriguez at 303-866-6769 if you require technical assistance on the budget form.
 - B. Authorized Activities for Local Education Agency Grants (for information only, do not attach to the application)
 - C. Scoring Rubric (for information only, do not attach to the application)

**McKINNEY-VENTO ARRA
GRANT APPLICATION INFORMATION PAGE**

COMPLETE THIS PAGE AND RETURN AS THE COVER PAGE OF YOUR APPLICATION

LEA/BOCES Name	
Homeless Liaison	
Address	
City State Zip	
Phone	
Fax	
E-mail	
Amount requested:	\$ FY 2009-10 \$ FY 2010-11 \$ Total amount requested not to exceed \$60,000
LEA Title IA homeless set-aside amount expended in 2008-09:	\$
LEA homeless set-aside amount reserved through "regular" Title IA funding for 2009-10:	\$
LEA homeless set-aside amount reserved through <u>ARRA</u> Title IA funding for 2009-10:	\$
Percentage of enrolled homeless children & youth to total student population:	_____ # homeless children & youth in 2008-09 _____ # LEA total student population in 2008-09 _____ % homeless students of total student population 2008-09

Program Abstract: (In one paragraph provide an overall description of your proposed program to educate children and youth experiencing homelessness. The summary will be published on the CDE Webpage.)

Signature of McKINNEY-VENTO HOMELESS LIAISON **Date**

Signature of TITLE IA FEDERAL PROGRAMS Authorized Representative **Date**

Signature of SCHOOL BOARD Authorized Representative **Date**

**McKINNEY-VENTO ARRA
PROGRAM OVERVIEW**

NEED FOR ASSISTANCE:

1. Documentation of LEA/BOCES need for assistance due to numbers of homeless children and youth. Work with local community agencies to provide a realistic estimate for 1B. In 1C state what local agencies helped supply information for the estimates.

A. For the school year 2008-09, cite the number of homeless students within the LEA/BOCES enrolled in:

___ Preschool ___ Elementary ___ Middle/Jr. High ___ High School

B. For the current year estimate the total number of homeless children and youth not currently enrolled but living in your community:

___ Children up through Middle/Jr. High School ___ High School Youth

C. How were the current year estimates computed?

D. How do the numbers reported in Question 1A above compare to the number of homeless students within the LEA/BOCES for the 2007-08 school year? Have you experienced significant increases? What have been the primary reasons for this increase?

QUALITY OF APPLICATION:

Information provided in 2-7 will determine the quality of the proposed program for children and youth who experience homelessness for children and youth with parents/legal guardians and for unaccompanied youth.

See the attached scoring rubric. You may use it as a checklist to assess your proposal prior to submitting it to CDE.

2. LEA/BOCES Policies and Procedures: Does your LEA/BOCES currently have district policies and procedures in place to remove barriers for the enrollment and retention of students experiencing homelessness in your LEA/BOCES? What is your process for reviewing and updating these policies and procedures? *Please attach a copy of the current LEA/BOCES policy and procedure documents for homeless children and youth.*

2.

3. Objectives and Expected Outcomes: List the objectives and expected outcomes for this funding that are aligned to the purpose and goals of the McKinney-Vento Homeless Education program outlined on pages two and three of this document.

3.

4. Planned Services and Activities: Describe the LEA/BOCES plan for the services and activities that will be provided through this funding. Services and activities should align directly to the purposes and goals of the McKinney-Vento Homeless Education program on pages two and three of this document. How does this funding supplement the current services and activities provided by your LEA/BOCES for students experiencing homelessness?

4.

5. School and Community Collaborations: Provide details on school and community collaborations that have been and are expected to be developed to address the non-academic and academic needs of homeless students, preschool through high school.

5.

6. Title IA Homeless Set-Asides: Outline how these funds reported on your Grant Application Information Page are being used for homeless students, inclusive of Middle/Jr. High and High School. Provide information on your usage of Title IA homeless set-asides utilizing the “regular” Title IA allocation, as well as supplemental set-asides through the ARRA Title IA allocation. How were the amounts of these set-asides determined? (More information on Title IA homeless set-asides can be found on pages five and six of this application)

6.

7. Education and Outreach about McKinney-Vento Homeless Education: Provide specifics on how all parents, employees and the community will be educated on the provisions of McKinney-Vento Homeless Education and the liaison responsibilities.

7.

8. Budget Narrative: Provide a two year budget narrative for the amount requested on the Grant Application Information Page and in the budget documents found in Appendix A.

8.

9. Plan for Continuation: Describe your vision for an on-going plan and how you will continue the program/services beyond McKinney-Vento ARRA funding.

9.

**McKINNEY-VENTO ARRA
APPENDIX A - BUDGET**

(Attach to the application)

Electronic budget forms can be found in the attached e-mail.

While this is a one-time appropriation, McKinney-Vento ARRA funding may be used for school years 2009-10 and 2010-2011. Both budget years must be completed and submitted with this application.

It is important to note that a hard copy (paper copy) is required with this grant application in addition to the electronic submission discussed on page seven of this application.

McKINNEY-VENTO ARRA
APPENDIX B – AUTHORIZED ACTIVITIES
FOR LOCAL EDUCATION AGENCY GRANTS

(Information only, do not attach to the application)

The following are Authorized Activities of Local Education Agency grants, under Section 723(d) of the McKinney-Vento Homeless Assistance Act:

- (1) The provision of tutoring, supplemental instruction, and enriched educational services that are linked to the achievement of the same challenging State academic content standards and challenging State student academic achievement standards the State establishes for other children and youths.
- (2) The provision of expedited evaluations of the strengths and needs of homeless children and youths, including needs and eligibility for programs and services (such as educational programs for gifted and talented students, children with disabilities, and students with limited English proficiency, services provided under title I of the Elementary and Secondary Education Act of 1965 or similar State or local programs, programs in vocational and technical education, and school nutrition programs).
- (3) Professional development and other activities for educators and pupil services personnel that are designed to heighten the understanding and sensitivity of such personnel to the needs of homeless children and youths, the rights of such children and youths under this subtitle, and the specific educational needs of runaway and homeless youths.
- (4) The provision of referral services to homeless children and youths for medical, dental, mental, and other health services.
- (5) The provision of assistance to defray the excess cost of transportation for students under section 722(g)(4)(A), not otherwise provided through Federal, State, or local funding, where necessary to enable students to attend the school selected under section 722(g)(3).
- (6) The provision of developmentally appropriate early childhood education programs, not otherwise provided through federal, state, or local funding, for preschool-aged homeless children.
- (7) The provision of services and assistance to attract, engage, and retain homeless children and youths, and unaccompanied youths, in public school programs and services provided to non-homeless children and youths.
- (8) The provision for homeless children and youths of before- and after-school, mentoring, and summer programs in which a teacher or other qualified individual provides tutoring, homework assistance, and supervision of educational activities.
- (9) If necessary, the payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children and youths in school,

including birth certificates, immunization or medical records, academic records, guardianship records, and evaluations for special programs or services.

- (10) The provision of education and training to the parents of homeless children and youths about the rights of, and resources available to, such children and youths.
- (11) The development of coordination between schools and agencies providing services to homeless children and youths, as described in section 722(g)(5).
- (12) The provision of pupil services (including violence prevention counseling) and referrals for such services.
- (13) Activities to address the particular needs of homeless children and youths that may arise from domestic violence.
- (14) The adaptation of space and purchase of supplies for any nonschool facilities made available under subsection (a)(2) to provide services under this subsection.
- (15) The provision of school supplies, including those supplies to be distributed at shelters or temporary housing facilities, or other appropriate locations.
- (16) The provision of other extraordinary or emergency assistance needed to enable homeless children and youths to attend school.

**McKINNEY-VENTO ARRA
APPENDIX C – SCORING RUBRIC**

(Information only, do not attach to the application)

Scoring Rubric for McKinney-Vento ARRA funding

(Reviewers scoring each proposal will use this rubric. You may use it as a checklist to assess your proposal prior to submitting it to CDE.
The rubric is for your information only and should not be included in your submission)

District/BOCES Name: _____ **Score:** _____ (possible score is 100 points)

Category	Score	0-6	7-13	14-20
<p>1. Documentation of LEA/BOCES need for assistance due to numbers of homeless children and youth. 1A. # of homeless students enrolled 1B. <u>Estimate</u> of homeless children and youth not currently enrolled but living in the community 1C. <u>Names of local agencies</u> that provided data for estimates 1D. <u>Comparison of numbers</u> from the prior school year. Demonstration of increases. Reasons for increase.</p>		<ul style="list-style-type: none"> ➤ 1A. Incomplete ➤ 1B. Incomplete ➤ 1C. Specific agencies not provided for data information ➤ 1D. Numbers not provided, increase not discussed, reasons not listed 	<ul style="list-style-type: none"> ➤ 1A. Complete ➤ 1B. Both categories completed ➤ 1C. One agency listed that provided data information ➤ 1D. Numbers provided, increase discussed broadly, reasons for increase vague 	<ul style="list-style-type: none"> ➤ 1A. Complete ➤ 1B. Both categories completed ➤ 1C. Multiple agencies listed that provided data information ➤ 1D. Numbers provided, increase discussed in specifics, reasons provided and discussed in detail
Category	Score	0-1	2-3	4-5
<p>2. LEA/BOCES Policies and Procedural Changes: Does your LEA/BOCES currently have district policies and procedures in place to remove barriers for the enrollment and retention of students experiencing homelessness in your LEA/BOCES? What is your process for reviewing and updating these policies and procedures?</p>		<ul style="list-style-type: none"> ➤ Policies and procedures not in place ➤ No process provided for reviewing and updating policies and procedures 	<ul style="list-style-type: none"> ➤ Vague policies and procedures in place ➤ Lack of specifics regarding policy and procedure review and updating 	<ul style="list-style-type: none"> ➤ Clear and detailed policy and procedures in place ➤ Specific and detailed review and updating process in place

Category	Score	0-6	7-13	14-20
<p>3. Objectives and Expected Outcomes: List the objectives and expected outcomes for this funding that are aligned to the purpose and goals of the McKinney-Vento Homeless Education program outlined on pages two and three of this document.</p>		<ul style="list-style-type: none"> ➤ Program objectives and outcomes are vague and do not relate to McKinney program purpose and goals ➤ No methods for measuring the objectives and outcomes are provided 	<ul style="list-style-type: none"> ➤ Program objectives and outcomes are identified and generally relate to McKinney program purpose and goals ➤ Methods for measuring objectives and outcomes are addressed minimally 	<ul style="list-style-type: none"> ➤ Program objectives and outcomes are clearly defined and related to McKinney program purpose and goals ➤ Methods for measuring objectives and outcomes are provided with specific details
Category	Score	0-6	7-13	14-20
<p>4. Planned Services and Activities: Describe the LEA/BOCES plan for the services and activities that will be provided through this funding. Services and activities would align directly to the purposes and goals of the McKinney-Vento Homeless Education program on pages two and three of this document. How does this funding supplement the current services and activities provided by your LEA/BOCES?</p>		<ul style="list-style-type: none"> ➤ Program services and activities are vague and do not relate to McKinney program purpose and goals ➤ No discussion provided on how funding supplements current services to homeless students 	<ul style="list-style-type: none"> ➤ Program services and activities are identified and generally relate to McKinney program purpose and goals ➤ Discussion on how funding supplements current services to homeless students addressed minimally 	<ul style="list-style-type: none"> ➤ Program services and activities are clearly defined and related to McKinney program purpose and goals ➤ Detailed specifics provided on how funding supplements current services to homeless students
Category	Score	0-1	2-3	4-5
<p>5. School and Community Collaborations: Provide details on school and community collaborations to address the non-academic and academic needs of homeless students, preschool through high school.</p>		<ul style="list-style-type: none"> ➤ No or one school collaboration is cited ➤ No or one community collaboration is cited 	<ul style="list-style-type: none"> ➤ Two to three school collaborations are cited ➤ Two to three community collaborations are cited 	<ul style="list-style-type: none"> ➤ 4 or more school collaborations are cited with details ➤ 4 or more community collaborations are cited with details

Category	Score	0-5	6-10	11-15
<p>6. Title I Set-Asides: Outline of Title I funds designated for homeless students in non-Title I schools, inclusive of Middle/Jr. High and High School. Provide information on your usage of Title IA homeless set-asides utilizing the “regular” Title IA allocation, as well as supplemental set-asides from the ARRA Title IA allocation. How were the amounts of these set-asides determined?</p>		<ul style="list-style-type: none"> ➤ No or little detail is provided ➤ No or little information provided on usages of “regular” set asides and/or ARRA set asides ➤ No information provided on how amounts were determined 	<ul style="list-style-type: none"> ➤ Details of fund usage and other services are provided for elementary age students ➤ Some information provided on usages of “regular” set asides and ARRA set asides ➤ Vague information provided on how amounts were determined 	<ul style="list-style-type: none"> ➤ Details of fund usage and other services are provided for elementary, middle/Jr. high and high school students ➤ Detailed information provided on usages of “regular” set asides and ARRA set asides ➤ Detailed information provided on how amounts were determined
Category	Score	0-1	2-3	4-5
<p>7. Education and Outreach about McKinney-Vento Homeless Education: specifics of how parents, employees and the community are educated on the provisions of McKinney-Vento and the liaison responsibilities.</p>		<ul style="list-style-type: none"> ➤ No detail is provided on professional development ➤ No detail is provided on educating the community about McKinney-Vento and the liaison responsibilities ➤ No detail is provided on how all parents in all LEA/BOCES schools are informed about McKinney-Vento provisions 	<ul style="list-style-type: none"> ➤ Little detail is provided on employee professional development activities ➤ Little detail is provided about educating the community on McKinney-Vento and the liaison responsibilities ➤ Little detail is provided on how all parents in all LEA/BOCES schools are informed about McKinney-Vento provisions 	<ul style="list-style-type: none"> ➤ Details are provided on employee professional development activities ➤ Details are provided about educating the community on McKinney-Vento and the liaison responsibilities ➤ Details are provided on how all parents in all LEA/BOCES schools are informed about McKinney-Vento provisions

Category	Score	0-1	2-3	4-5
8. Budget Narrative: Overview is provided on how funds will be used.		<ul style="list-style-type: none"> ➤ Narrative is missing or only figures are provided ➤ Two years of information not provided 	<ul style="list-style-type: none"> ➤ Narrative is provided with little description ➤ Two years of information provided 	<ul style="list-style-type: none"> ➤ Narrative is provided with clear detail of how the funds will be used in relation to the overall proposal ➤ Two years of detailed information is provided
Category	Score	0-1	2-3	4-5
9. Continuation Plan: Describe your vision for an on-going plan and how you will continue the program/services beyond McKinney-Vento ARRA funding.		<ul style="list-style-type: none"> ➤ There is little or no mention of plans for continuing the program/services beyond the grant period 	<ul style="list-style-type: none"> ➤ Has a general plan for how program/services will be continued and supported beyond the grant period with no or little mention is made of expanding community resources 	<ul style="list-style-type: none"> ➤ Has detailed plan for how program/services will be continued and supported beyond the grant period including other federal, state and/or community grant support and cites a clear strategy for continued community partnerships with fiscal, material and service resources

Total Points

1. Need for Assistance (20 points)	
2. LEA/BOCES Policies and Procedural Changes (5 points)	
3. Objectives and Expected Outcomes (20 points)	
4. Planned Services and Activities (20 points)	
5. School and Community Collaborations (5 points)	
6. Title I Set-Asides (15 points)	
7. Education about McKinney-Vento Homeless Education (5 points)	
8. Budget Narrative (5 points)	
9. Continuation Plan (5 points)	
TOTAL (100 POINTS)	