

Proposed Schedule of Events for the CCAB - May 17th & 18th, 2017

NOTE: Each project will be reviewed and discussed by the CCAB. This schedule is subject to change.

Schedule

The meetings will be held at the [Jefferson County School District Board Room 1829 Denver West Dr. Building #27, Golden CO 80401](#), on the 5th floor and shall run from 8:30 a.m. to 4:30 p.m.

It is the intent of the CCAB to conclude the meetings by the afternoon on Thursday, May 18th, 2017. However, if necessary, the meetings may run longer.

Breaks

The CCAB will take one break in the morning and one break in the afternoon on each meeting day. Breaks will be 15 - 20 minutes each.

Lunch

There will be a one hour lunch break each day. In order to stay on schedule, lunch should be taken at an appropriate time as determined by the CCAB chair.

Technology

The CCAB will be provided with monitors to view the list of projects and grant application photos.

Each CCAB member will have a microphone to address comments or ask questions.

Two projection screens will present the same information to the public as is presented to the CCAB.

The applicants will be provided a presentation table and microphones to address the CCAB.

Wi-Fi is available at no cost by creating a guest account;

- Choose "Jeffco Community"
- Create a user account
- Enter a valid email address
- Choose "free" (there is no cost for this)

Amenities

The Division will provide breakfast, lunch, and light refreshments for members of the CCAB.

There are several restaurants nearby for public attendees.

The facility has several restrooms.

Accommodations

For CCAB members and those participating in the meetings who are traveling, there are 8 hotels within 5 miles of the facility.

Board Business

After all the applications have been reviewed, the CCAB will discuss general board matters while the Division compiles the evaluation scores and generates a prioritized list for discussion and finalization. The prioritized list will be reviewed upon the conclusion of the CCAB's general discussion.

Project Review

Applications will be reviewed alphabetically in the following order: County, then Applicant name. The applicant's photos will be shown while each project is being discussed.

Applicants will be given the opportunity to present their project to the CCAB. Each applicant is limited to 2 minutes for their presentation and allowed to have any representatives available to answer questions pertaining to their grant application.

NOTE: Having a representative present is voluntary and the application will not be penalized in the absence of a representative.

Individual Grant Application Review

- 1) Once a grant is up for review, the Director will ask the Division staff representative and the grant applicant to approach the review tables;
- 2) The Director of the Division will introduce the project (applicant name & project title), then ask the applicants' presenters to introduce themselves;
- 3) After the presenters have introduced themselves, they will be given a two-minute window to present to the CCAB;
 - The presentation should include any items the applicant wishes to highlight or address pertaining to the proposed project. No visual materials will be allowed for the presentation;
- 4) Following the applicant's presentation, the Board Chair will open the floor to any discussion / questions the CCAB may have;
- 5) After the CCAB has thoroughly reviewed the grant application and all questions have been answered, each CCAB member will complete a grant application evaluation sheet;
- 6) The CCAB will then make a public motion to move the application to a funding recommendation shortlist.
 - NOTE: Moving an application to a funding recommendation shortlist does not guarantee the application will be awarded. See below for the shortlist prioritization procedure;
 - If a project that has a waiver is not voted to the shortlist, the waiver will not be reviewed.
- 7) If an application is voted to a shortlist and a waiver is requested as part of the application package, the CCAB will evaluate the waiver, ask any questions and complete a waiver evaluation sheet;

- Statutory waivers (waivers to prevent exceeding maximum available bonding capacity) will automatically be approved and a waiver evaluation will not be needed;
 - The Board Chair will entertain a motion to approve the applicant's waiver request;
 - Applicants whose waiver request is denied are still eligible to receive a grant;
- 8) After all evaluation sheets are collected by Division staff, the next grant application will be reviewed;
- 9) This process will be repeated until all applications have been reviewed;
- 10) Upon completion of the application review, Division staff will input the scores from the shortlisted application evaluation sheets into a master spreadsheet that will tally the total scores for each project;

Day 1 - May 17th, 2017**Start Time - 8:30 a.m.****8:30 – 9:15 a.m.** - Discuss the board business rules**9:30 a.m.** – Projects for review

43	ADAMS	ADAMS 12 FIVE STAR SCHOOLS	Hillcrest ES Roof Replacement
44	ADAMS	ADAMS 12 FIVE STAR SCHOOLS	STEM Lab Renovation/Addition
41	ADAMS	MAPLETON 1	Global Primary Academy PreK-3 School Replacement
42	ADAMS	MAPLETON 1	Global Intermediate Academy 4-8 School Replacement
39	ALAMOSA	ALAMOSA RE-11J	AHS Security Upgrade
10	ARAPAHOE	DEER TRAIL 26J	New PK-12 School

15 Minute Break at ~10:30 A.M.

57	ARAPAHOE	ENGLEWOOD 1	Bishop Elementary Replacement
38	ARAPAHOE	LOTUS SCHOOL FOR EXCELLENCE	K-12 Safety Upgrades
25	BACA	VILAS RE-5	K-12 Roof Replacement
51	CHAFFEE	BUENA VISTA R-31	New MS/HS Campus
32	CSI	COLORADO SPRINGS EARLY COLLEGES	HS Roof Replacement
12	CUSTER	CUSTER COUNTY SCHOOL DISTRICT C-1	Safety/ Security Renovations
17	DELTA	DELTA COUNTY 50(J)	Delta MS Addition/ Renovation

1 hour lunch break ~ 12:00 P.M. - 1:00 P.M.

24	DENVER	COLORADO CHARTER HIGH SCHOOL	Colorado High School Charter Safety & Security Renovation
7	EL PASO	ATLAS PREPARATORY SCHOOL	Middle School Roof Replacement
11	EL PASO	COMMUNITY PREP CHARTER SCHOOL	HS Safety Upgrades -- Elevator System
61	EL PASO	ELLCOTT 22	School District Safety and Accessibility
16	EL PASO	THE VANGUARD SCHOOL	Building A MS - Roof Replacement
65	FREMONT	CANON CITY RE-1	Multiple Schools Upgrades
66	FREMONT	CANON CITY RE-1	New ES and MS
46	FREMONT	COTOPAXI RE-3	Districtwide Safety/Security Upgrades
45	GARFIELD	ROARING FORK RE-1	Safety and Security at 2 HS, 3 MS, & 1 ES
53	HUERFANO	LA VETA RE-2	ES Gymnasium HVAC-Bleacher Upgrades

15 Minute Break at ~2:30 P.M.

63	JACKSON	NORTH PARK R-1	Safety, Security & Technology Upgrades
3	KIOWA	EADS RE-1	Main Electrical Service Upgrade
54	KIOWA	PLAINVIEW RE-2	PK-12 HVAC and Safety Improvements
6	LA PLATA	DURANGO 9-R	ES Partial Roof Replacement
9	LA PLATA	DURANGO 9-R	ES Asbestos Abatement
13	LINCOLN	LIMON RE-4J	Partial K-12 Roof Replacement
47	LOGAN	BUFFALO RE-4J	HS Water Intrusion Mitigation

~4:00 p.m. End of Day 1.

Day 2 - May 18th, 2017**Start Time - 8:30 a.m.****~9:10 a.m. – Projects for review**

50	MESA	INDEPENDENCE ACADEMY	Modular HVAC Replacement
55	MESA	MESA COUNTY VALLEY 51	Orchard Mesa MS Replacement
37	MOFFAT	MOFFAT COUNTY RE:NO 1	ES MS HS Safe and Accessible Schools
14	MONTEZUMA	MANCOS RE-6	K-12 Campus Major Renovations
30	MONTROSE	MONTROSE COUNTY RE-1J	CMS Roof Replacement
56	MORGAN	BRUSH RE-2(J)	MS Replacement & HS Renovation
36	MORGAN	WIGGINS RE-50(J)	ES Secure Entrance
58	OTERO	EAST OTERO R-1	Primary School Addition/ Renovation
15 minute break at ~10:30 A.M.			
15	OTERO	MANZANOLA 3J	New PK-12 School
35	PUEBLO	SWALLOWS CHARTER ACADEMY	Modular Replacement - Brick & Mortar
62	RIO GRANDE	DEL NORTE C-7	New K-12 Consolidated
2	ROUTT	HAYDEN RE-1	JrSr HS Replacement and ES Renovation
59	ROUTT	SOUTH ROUTT RE 3	Soroco MS Roof Replacement
40	SAGUACHE	MOUNTAIN VALLEY RE 1	PK-12 Replacement
27	WELD	GREELEY 6	Dos Rios ES Roof Replacement
28	WELD	GREELEY 6	McAuliffe STEM Academy Roof Replacement
5	WELD	WELD COUNTY SCHOOL DISTRICT RE-3J	Hudson ES Addition/Renovation
33	YUMA	YUMA 1	ES/MS HVAC Control Upgrades

~12:30 p.m. – all grant applications have been reviewed, break for lunch 12:30 - 1:30 p.m.**1:30 p.m.** - Conduct board business on the agenda, and then review the prioritized list of projects.**Review of Prioritized Grant Applications**

- Once all board business is complete, Division staff will present the CCAB with the results of the shortlisted grant application evaluation sheets.
 - The shortlisted projects will be sorted by their identified statutory need – priority 1, 2, or 3;
 - The sorted projects will be prioritized by their evaluation score, as determined by the average overall CCAB score;
 - In the event of a tie in scoring, the board will break the tie;
 - The board may determine at the time of the meeting whether a single or multiple short lists will be utilized to distinguish between small and large projects, prior to generating the final prioritized list;
- The CCAB will review the prioritized list and make any final discussion remarks.
- A funding line will be drawn at the set amount of available funding (State share), which the CCAB will review and make their final motion to approve the list.
- The CCAB review will result in a prioritized list of projects to submit to the State Board for approval. The prioritized list shall include the CCAB's recommendation as to the amount and type of financial assistance to be provided and a statement of the source and amount of applicant matching moneys for each recommended project, based upon information provided by the applicant.
- The State Board may approve, disapprove, or modify the provision of financial assistance for any project recommended by the CCAB if the State Board concludes that the CCAB misapplied the prioritization criteria in the statute. If the State Board concludes that the CCAB misapplied the prioritization criteria in the statute, then the State Board shall specifically explain in writing, its reasons for finding that the CCAB misapplied the prioritization criteria.
- The abovementioned is only intended to be a general outline of the process. The CCAB's recommendations will be made in accordance with applicable statutes and rules. **~3:30 p.m.** – End of Day 2.