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# CAPITAL CONSTRUCTION ASSISTANCE BOARD MINUTES OF THE JULY 21, 2010 MEETING

**Meeting held at:  
Plateau Valley School District 50  
56600 Highway 330  
Collbran, CO 81624  
Wednesday, July 21, 2010**

## **I. Call to Order**

- 9:30 a.m. Mary Wickersham called the meeting to order.

### **Attendees**

Mary Wickersham – CCAB Chair	Erica Weston– CCAB Legal Advisor
Norwood Robb – CCAB Vice-Chair	Ted Hughes – Staff (CDE)
Mike Maloney – CCAB Secretary	Scott Newell – Staff (CDE)
Lyndon Burnett – CCAB	Dustin Guerin – Staff (CDE)
Pete Jefferson – CCAB	
Greg Randall – CCAB	
Dave Van Sant – CCAB	
Tom Stone – CCAB	
Adele Willson – CCAB	

- Agenda reviewed
- The CCAB requested the removal of the approval of minutes from the prior meeting and add to the agenda a discussion pertaining to amendment 61 and the State Historical Society. A CCAB member also requested the discussion item pertaining to the FY2010-11 BEST Timeline be moved to an action item to comply with statute. The CCAB agreed.
- CCAB Chair asked for a motion to approve the agenda as amended;
  - So moved by Dave Van Sant;
  - Mike Maloney 2<sup>nd</sup> the motion;
  - No further discussion;
  - Motion to approve the agenda as amended carried.

## **II. Directors Report**

- Ted Hughes introduced the CCAB's newest member, Lyndon Burnett. Lyndon Burnett replaces Tim White on the CCAB as the board member who sits on a school board.

- Ted Hughes told the CCAB two BEST funded projects were holding their ribbon cutting ceremonies in August and all CCAB members were invited. Fountain school district 8's will be on August 9<sup>th</sup> at 1:00 p.m. and Sargent school district Re-33J's will be on August 12<sup>th</sup> at 11:00 a.m.

### **III. Discussion Items**

- The CCAB Chair asked if all the CCAB members had the opportunity to review the AG memo regarding Amendment 61. The CCAB Chair also asked the CCAB's AG rep if the CCAB discussed the confidential memorandum at the meeting would it then be subject to public review. The CCAB's AG rep said yes the document would have to be made available to the public at that point. The CCAB decided not to address the memorandum but rather discuss approaches to publicly addressing amendment 61. The CCAB Chair said the board could take two approaches to the subject: 1) The CCAB could pass a resolution stating their position on the proposed amendment; 2) The CCAB could make an objective analysis of the proposed amendment showing the pros and cons of the bill.
- The CCAB felt a board resolution would be the most appropriate course of action regarding this matter. One CCAB member suggested against a resolution, but the CCAB Chair said this proposed amendment destroys the foundation of BEST. Some of the CCAB members volunteered to draft the resolution to avoid State staff being involved in this matter. Lyndon Burnett said The Colorado Association of School Executives (CASE) is drafting a resolution and doing an analysis, which he is willing to share with the CCAB upon completion.
- Ted Hughes presented the CCAB with three letters from the State Historical Society. Ted Hughes told the CCAB he has been working through several issues with the State Historical Society, specifically with Center and Otis School District facilities, which are seeking BEST funds to rebuild their schools. The Division is also working with the State Historical Society to define the necessary steps to take when a building of historical significance is planning to be modified by BEST funds.
- Ted Hughes said the Division has had multiple meetings with the State Historical Society to address their concerns with the Center and Otis school districts and responded to State Historical concerns presented in their letters. Currently these issues have not been resolved and the Division is working to find an amiable solution without involving the Governor's office, which is the final step in statute if a solution cannot be reached. A CCAB member asked if the local community wants to keep the historic building, Ted said no. A CCAB member said if the community does not want the building and it does not make financial sense to restore it then it should be demolished and a new facility should be constructed. Another CCAB member suggested a legislative change.
- Ted Hughes said the Division is working to develop a process that would be collaborative in nature, incorporated into the master planning process and evaluated on all projects deemed to have historical significance. The CCAB supported this direction.

### **IV. Action Items**

- Ted Hughes presented the CCAB with a timeline for the BEST FY11-12 grant cycle and discussed important dates in the coming year. Ted Hughes said the biggest change to the timeline was the grant is going to open up and close one month earlier this year. The CCAB Chair asked the board for approval of the proposed timeline.
  - So moved by Norwood Robb;
  - Mike Maloney 2nds the motion;
  - No further discussion;
  - Motion to approve BEST FY11-12 timeline as presented approved.

*The CCAB Chair called for a brief recess*

## **V. Discussion Items Continued**

- After reconvening the CCAB continued with the agendas discussion items. Ted Hughes discussed the BEST Lease-Purchase Grant's project ranking and presented the CCAB with a proposed scoring rubric, created by several members of the CCAB and the Division. The CCAB discussed the scoring rubric and commented saying the new rubric needs to be simple, easy to understand, and easy to rank. Ted Hughes recommended not ranking the projects and having a preliminary discussion of all BEST Lease-Purchase grants before placing them in a review order. The CCAB disagreed and requested a preliminary sort before the selection meetings. A CCAB member noted the CCAB still retains full authority re-rank the projects as necessary.
- Ted Hughes said the Division will continue to work with the CCAB to refine the scoring rubric. A CCAB member noted that even a high scoring project, based on the proposed scoring rubric, could still be missing a vital component of their grant which could preclude them from receiving grant funds. The CCAB agreed. Ted Hughes said a "school score", from the statewide facility assessment, should be available for use in the next grant cycle which could be incorporated into the scoring rubric.
- The CCAB Chair recommended this be placed on a future agenda as a major topic of discussion. The CCAB agreed.
- The CCAB had minor discussion pertaining to lessons learned from the June CCAB meetings, BEST grant application matches and capital renewal budgets discussion items but before discussing each topic in depth the CCAB decided to table these items, along with the remaining agenda items, until the future meetings to allow time for a site tour of the Plateau Valley school district 50 facility.

## **VI. Future Meetings**

- The CCAB Chair reviewed the future meeting dates with the CCAB. One CCAB member asked if the CCAB would be amenable to moving the meeting dates to a day other than the third Wednesday of each month. The CCAB agreed and instructed the Division to come up with a new meeting schedule.

**VII. Public Comment**

- The CCAB Chair asked if there was anyone who had questions or would like to speak. Trey and Debra Warren, of the Eagle County Charter Academy, addressed the CCAB and commended the CCAB on their efforts during the award meetings held in June. Trey inquired about the ranking of the projects and how the FCI and energy score got calculated into the project rank. Trey had concerns that the energy score was misrepresentative of schools in modular buildings and felt it negatively affected Eagle County Charter Academy's ranking. Ted Hughes explained the ranking matrix to Trey and also said the energy school was not one of the metrics used in calculating the project rank.

**VIII. Adjournment**

- The CCAB Chair asked for a motion to adjourn:
  - So moved by Dave Van Sant;
  - Pete Jefferson 2nds the motion;
  - No discussion;
  - Motion carried;
  - Meeting Adjourned.