

Public School Capital Construction Assistance Board Meeting Minutes



COLORADO DEPARTMENT OF EDUCATION

Vision

All students in Colorado will become educated and productive citizens capable of succeeding in a global society, in the workforce, and in life.

Goals

Every student, every step of the way



Date & Time:
January 22, 2014
1:00 p.m.

Location:
201 E. Colfax, Room 101
Denver, CO 80203

Capital Construction Assistance Board Members:

Lyndon Burnett – Chair
John Conklin
Kathy Gebhardt

Pete Hall – Vice-Chair
Ken Haptonstall
Denise Pearson

Tim Reed
David Tadlock
Matt Throop

I. Call to order – 1:00 p.m.

II. Pledge of Allegiance

III. Roll Call

Attendees: Lyndon Burnett, John Conklin, David Tadlock, Pete Hall, Kathy Gebhardt, Matt Throop, Denise Pearson, Tim Reed **Excused:** Ken Haptonstall **BEST AG:** Erica Weston **CDE Staff Attendees:** Scott Newell, Kevin Huber, Leanne Emm, Dustin Guerin

IV. Approve agenda

- The CCAB Chair asked for a motion to approve the agenda;
 - So moved by Pete Hall;
 - Matt Throop 2nd the motion;
 - Motion to approve the agenda carried unanimously.

V. Approve previous minutes from December 12 & 16, 2013 meetings

- The CCAB Chair asked for a motion to approve the minutes from December 12 & 16, 2013 meetings;
 - So moved by Denise Pearson;
 - David Tadlock 2nd the motion;
 - Motion to approve the December 12 & 16, 2013 minutes carried unanimously.

VI. Board Report

- Lyndon Burnett updated the CCAB about recent meetings he had attended, his presentations for the State Land Board, and Joint Budget Committee.
- Matt Throop talked about the Colorado School Plant Managers Association (CSPMA) and how the CSPMA would like to support the BEST Program. Tim Reed told the CCAB about a presentation he and Division staff member Cheryl Honigsberg participated in at the past CSPMA meeting.

VII. Directors Report

- Scott Newell introduced Jennifer Mello, the legislative liaison for the Department of Education. Jennifer Mello discussed the current legislative session happenings with the CCAB and talked about the various bills that may impact the Division of Capital Construction and BEST Program.

- Scott Newell told the CCAB about an upcoming ribbon cutting at Ignacio School District for their BEST renovation & addition project. Scott Newell reviewed the BEST audit items and timeline with the board and gave a project update on current BEST projects.
- A CCAB member asked about the BEST director's position. Leanne Emm told the CCAB they would narrow the selection down to the top 2-3 candidates and the CCAB would have a chance to interview them at the February board meeting.

VIII. Action Item

- a) Review and approve returning unused cash matching funds to Monte Vista School District C-8 for their FY2010-11 BEST Lease-Purchase grant.
The CCAB Chair asked for a motion to return unused cash matching funds to Monte Vista School District C-8 for their FY2010-11 BEST Lease-Purchase grant, in the amount of \$184,793.41.
- So moved by Matt Throop;
 - David Tadlock 2nd the motion;
 - Motion to return unused cash matching funds to Monte Vista School District C-8 for their FY2010-11 BEST Lease-Purchase grant approved unanimously.

IX. Discussion Items

- a) Parson's proposed scope of work to update the statewide facility assessment. Scott Newell reviewed the five methods for keeping the data current. The CCAB was interested in method #4: *Contractor team trains CDE staff to assess, update and consult with Districts on assessment data.*
- b) Review redlined draft BEST Rules 1 CCR 303-1 and rulemaking timeline. Erica Weston made suggestions to delete section 3.1.5 and to add more safeguards to section 3.1.4.1. The CCAB agreed. Scott Newell reviewed the rulemaking timeline with the board.
- c) Review CCAB's roles and responsibilities and develop a training timeline. Scott Newell reviewed the CCAB's roles and responsibilities. The CCAB discussed upcoming trainings they would like to conduct.
- d) Capital renewal for BEST new school / major renovation / addition projects. Scott Newell presented a spreadsheet to the board and suggested a policy be put in place to have grantees contribute an amount on a yearly per pupil basis. The CCAB agreed, but an amount was not determined.

X. Presentation

- a) Ron Echols and Mike Lee with Ft. Morgan School District RE-3 presented to the CCAB. The district told the CCAB about their back-up BEST project that was awarded the previous grant cycle, but not funded. Brett Johnson, the Deputy State Treasurer told the CCAB he would be introducing a bill that would allow for Ft. Morgan to be funded, which would require some financing, and cash from the BEST Assistance Fund.

XI. Adjournment

- The CCAB Chair asked for a motion to adjourn;
 - So moved by Kathy Gebhardt;
 - Pete Hall 2nd the motion;
 - Motion to adjourn carried unanimously;
 - Meeting adjourned 3:35 p.m.