

**September AMC Training Agenda**

|  |  |
| --- | --- |
| **Date:** | Tuesday, September 16th, 2014 |
| **Time:** | 8am-4:30pm |
| **Location:** | **School:** Aspen View Academy**Address:** 2131 Low Meadow Blvd, Castle Rock, CO 80109**Phone:** (720) 733-3436***Have your driver’s license/ID ready to check in at the front office*** |

|  |  |
| --- | --- |
| 7:45-8:008:00-9:30 | Sign in-get materials Site Visit *All facilitators, mentors, hosting school admin and any mentee interested in participating in site visit should be ready to start at 8:00am.* * *Targets*
* *Walk through of classrooms*
* *Reflection/debrief*
* *Grab coffee, sign in, get settled*
 |
| 9:30-9:459:45-9:55 | League/CDE Updates *Kelly Rosensweet-Schools of Choice Office, CDE**Terry Croy Lewis-Colorado League of Charter Schools** Program overview, induction requirements, documenting hours
* Partnership with the Colorado League of Charter Schools
* Feedback survey

Establishing Goals-Kelly Rosensweet* Individualized Growth Sheet
 |
| 9:55-10:1510:15-11:0011:00-11:10 11:10-12:1012:10-1:401:40-2:402:40-3:303:30 + | Mentor/Mentee Check in * Introductions
* Review Individualized Growth Plan goals and action steps

Main Group Session: Systemic Planning with a Focus on Literacy-*Kyle Mathews, H.S. Principal, Peak to Peak**How do you design a systemic plan/strategy for reading practices and instruction?**Schmoker-Influenced Literacy Design** *Cross Curricular*
* *Connecting reading to the UIP*
* *How developed is your literacy plan?*
* *Measures, goals and action steps*

Mentee Questions* *Question/topics for mentor comment-please write on notecards to be used later during hot topics.*

Lunch Cohort Break Out Session

|  |  |  |
| --- | --- | --- |
| **Foundational Leadership****(Year 1)***Terry Croy Lewis, CLCS* | **Systematic Leadership****(Year 2)***Kyle Mathews**HS Principal, Peak to Peak* | **Strategic Leadership (Year-Mentors)***Tony Fontana**Independent Consultant* |
| * + Year 1 Cohort Theme: Building a Strong Foundation of Leadership.
	+ Focus for Today: Foundational Building Block 1: Student and Staff Culture
	+ Analyzing and developing a Motto
	+ Staff Culture self-assessment and Action Planning
	+ Closing-reading assignment
	+ Safety Drills
	+ Heads up re: Board Presidents attending Oct. AMC to discuss evaluation process
 | * Prep for CSSI reviews—review rubric and discuss use of report
* UIP goals and timeline for actions
* Professional development topics for staff
* Topics: goal setting, hiring, mentoring, effective use of FTE, reflection, etc.
* Heads up re: Board Presidents attending Oct. AMC to discuss evaluation process
 | * Mentoring vs. Coaching-share tool and ask for suggested revisions
* Prep for one-on-one time with mentees by assigned reading (2-3 mentoring hrs.): academic program; evaluation process; PD plan; staff handbook
* Tools to use on the journey-CSSI Rubric
* Heads up re: Board Presidents attending Oct. AMC to discuss evaluation process
* Mentee Questions-review notecards and decide how to address them
 |

Resources-Terry Croy Lewis* Budget
* Staffing schedule

Hot Topics (Tony Fontana)* Sample Scenario
* Notecard questions

Post Training Survey and One-on-One with Mentor* Check email and complete the short survey on today’s training
* Discuss Individualized Growth Plan and next steps
 |
| 3:45-4:30 | Facilitator Planning Time |
|  |  |

For information on future AMC trainings please check <http://www.cde.state.co.us/cdechart/amcandinductionprogram>.

**2014-2015 Calendar of SOC Events-TBD**

# September Events

**CCSP Grant Budget Workshop**

Date: Thursday, September 18, 2014

Hours: 2:00 p.m. – 5:00 p.m.

Location: Colorado Department of Education, State Board Room, 201 E Colfax Ave, Denver, 80203

Register by 8:00 a.m. on Tuesday, September 16, 2014 at:

<https://www.surveymonkey.com/s/JMCCJXB>

**Annual Finance Seminar**

Fee: $20 per person-Please bring a check or money order made out to The Colorado League of Charter Schools with your name and school in the Memo.

Date: Friday, September 19, 2014

Hours: 9:00 a.m. - 3:00 p.m.

Meals: Coffee and Lunch

Location: Summit Conference and Event Center, 411 Sable Blvd., Aurora, CO 80011

Register by 8:00 a.m. on Wednesday, September 17, 2014 at:

[**https://www.surveymonkey.com/s/P2Z57NL**](https://www.surveymonkey.com/s/P2Z57NL)

Participants who do not register online cannot be guaranteed meals or space in the meeting.

**Regional Luncheon**

Date: Thursday, September 24, 2014

Hours: 11:30 a.m. – 1:00 p.m. with an optional tour 1:15 p.m. - 1:45 p.m.

Location: Vanguard Classical School 801 Yosemite Street Denver, CO 80230

Register by 8:00 a.m. on Monday, September 22, 2014 at:

<https://www.surveymonkey.com/s/NR9TRC7>

 **October Events**

**Administrator Mentoring Cohort (AMC)**

Fee: $20 per person-Please bring a check or money order made out to CDE with your name in the Memo

Date: Tuesday, October 21, 2014

Hours: 8:00 a.m. - 4:30 p.m.

Location: Stargate Charter School, 3951 Cottonwood Lakes Blvd, Thornton, CO 80241

Meals: Coffee and Lunch provided

Register by 8:00 a.m. on Sunday, October 19, 2014 at:

<https://www.surveymonkey.com/s/Y8N7NKK>