

## CCSP Grant Technical Assistance Program Requirements

CDE places great value on providing high-quality support and training based on research-proven best practices that are intentionally designed to improve each school’s chance for success. This is why participation in technical assistance events is expected of grant recipients. There is flexibility within the technical assistance requirements for schools to tailor their selection of trainings to best meet the school’s unique needs. Using the technical assistance requirements as a plan, and grant funds as a resource, schools should self-evaluate and use this opportunity to build capacity.

A training request form must be completed and submitted to CDE Schools of Choice PRIOR TO any individualized training for pre-authorization, and credit will be issued once the authorized training request form is resubmitted with reflections on professional development gains from the training.

Technical Assistance Requirements	Events Per Year	Planning Year*	Year 1 Implementation	Year 2 Implementation
<b>Sub-grantee Support</b>				
CCSP Grant and Application Training	1	Required		
CCSP Grant Budget Workshop	2	Encouraged		
CCSP Grant Post-Award Webinar	1	Required		
CCSP Grant Renewal Proposal Webinar	1		Required	
CCSP Implementation Grant Site Visit	CDE Schools of Choice schedules with school		Required	
Charter School Support Initiative Webinar	recording			Encouraged
Charter School Support Initiative Site Visit	CSSI team lead schedules with school			Required
<b>Governing Board Support</b>				
Charter School Board Training Modules	30 modules, complete collectively	Complete modules 1-6, 8-11, 14, 17, 18, 23, and 25	Complete modules 7, 12, 13, 15, 16, 19-22, 24, and 26-30	
Governance Training	2	Required		
Specialized Governing Board Training	scheduled individually	Encouraged	Encouraged	Encouraged
Topic-based Webinar	4 to 6			
Colorado or National Charter Schools Conference Breakout Sessions	scheduled individually	Encouraged	Encouraged	Encouraged
Performance Management Training	scheduled individually	CDE Unified Improvement Plan training or tutorial encouraged	CDE Unified Improvement Plan training required	Board self-assessment required
		Data dashboard with academic, culture, financial and operational measures required		Strategic planning training required

<b>Technical Assistance Requirements</b>	Events Per Year	Planning Year*	Year 1 Implementation	Year 2 Implementation
<b>Administrator Support</b>				
Administrator Mentoring	scheduled individually	8-10 hours required	32-40 hours required	20-25 hours required
School Administrator Training	6	3 required	4 required	4 required
Specialized Instructional Leadership Training	scheduled individually			
CDE Unified Improvement Plan Training	scheduled individually			
<b>Business Office Support</b>				
Annual Finance Seminar	1		Required	Required
Business Managers Network Meetings	4	1 required	3 required	3 required
Specialized Business Office Training	scheduled individually			
CDE Individualized Business TA	scheduled individually		Encouraged	Encouraged
Business Operations Mentor	scheduled individually		Encouraged	Encouraged

\* For schools entering the CCSP grant in Year 1 Implementation, the technical assistance requirements are modified. Please see Appendix I: Technical Assistance Proposal – CCSP Grant (2-year) for details.