# FY23-24 CCSP Grant Technical Assistance Requirements

The Colorado Charter Schools Program (CCSP) places great value on providing high-quality support and training based on research-proven best practices that are intentionally designed to improve each school’s chance for success. Therefore, participation in varied technical assistance (TA) events is expected of sub-grantees. Flexibility exists within the TA requirements for schools to tailor their selection of trainings to best meet the school’s unique needs. Using the TA requirements as a plan, and grant funds as a resource, schools should self-evaluate and use this opportunity to build capacity. A [training request form](http://www.cde.state.co.us/choice/tarequestform) must be completed and submitted to CDE Schools of Choice via Smartsheet submission in follow up to attending an event hosted by an individual, agency, or group outside of the Schools of Choice Unit to document the professional development gained to receive credit.

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| **Technical Assistance Requirements** | **Events Per Year** | **Planning**  **Year 0\*** | **Implementation Year 1** | **Implementation Year 2** |
| **Sub-grantee Support** | | | | |
| CCSP Grant and Application Training | 1 | Required |  |  |
| CCSP Grant Budget Workshops | Up to 2 | Encouraged | 1 Required | 1 Required |
| CCSP Grant Post-Award Webinar | 1 | Required |  |  |
| CCSP Grant Renewal Proposal Webinar | 1 |  | Required |  |
| CCSP All Sub-Grantee Calls | 3 | 2 Required | 2 Required | 2 Required |
| CCSP Implementation Year 1 Site Visit | CDE Schools of Choice schedules with the school |  | Required |  |
| Charter School Support Initiative (CSSI) Overview Webinar | [**Recording**](https://drive.google.com/file/d/1rJGrELMNBa7ruKfHJoOxnjs5Xok7nuBy/view) |  |  | Encouraged |
| CSSI Site Visit | CSSI team lead schedules with the school |  |  | Required |
| **Governing Board Support** | | | | |
| Charter School Board Training Modules | 11 modules  completed collectively  (Accessible on [**Freestone**](https://coloradoleague.org/page/boardtrainingbundle)) | Complete 3 Governing Board Basics | Complete 5 Governing Board Effectiveness | Complete 3 Governing Board Continuous Improvement |
| Board Fundamentals | 2 | 1 Required | Encouraged | Encouraged |
| Specialized Governing Board Training | School schedules individually with an outside entity | Encouraged |
| Topic-based Webinars | 3 to 5 |
| Colorado or National Charter Schools Conference Sessions | Attended individually |
| Performance Management Training | Offered [**on demand**](http://www.cde.state.co.us/cdechart/charter-school-topic-based-webinars) or scheduled individually with an outside entity | Data Dashboard Training w/ academic, culture, financial & operational measures Required | CDE Unified Improvement Plan (UIP) Training Required | Board Self-Assessment Required |
| Strategic Planning Training Required |

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| **Technical Assistance Requirements** | **Events Per Year** | **Planning**  **Year 0\*** | **Implementation Year 1** | **Implementation Year 2** |
| **Administrator Support** | | | | |
| Administrator Mentoring | School schedules individually with an approved mentor | 8-10 hours Required | 25-32 hours Required | 20-25 hours Required |
| School Administrator Mentoring Cohort Meetings | 6 | Review AMC Program Overview recording, plus  1 Encouraged | All 6 Strongly Encouraged,  4 Required | All 6 Strongly Encouraged,  4 Required |
| Specialized Instructional Leadership Training | School schedules individually with an outside agency |
| CDE Unified Improvement Plan Training | Offered [**on demand**](http://www.cde.state.co.us/cdechart/charter-school-topic-based-webinars) or school schedules individually with CDE or an outside agency |  | Required |  |
| Topic-based Webinars | 3 to 5 | Encouraged | Encouraged | Encouraged |
| Colorado or National Charter Schools Conference Sessions | Attended individually |
| Equity Convening | 1 to 2 |
| Charter School Support Forums (e.g., BIPOC & Rural) | Up to 8 |
| **Business Operations Support** | | | | |
| Annual Finance Seminar | 1 |  | Required | Required |
| Business Operations Networking Meetings | 3 | 1 Required | 2 Required | 3 Required |
| Specialized Business Operations Training | School schedules individually with an outside agency |
| Topic-based Webinars | 3 to 5 | Encouraged | Encouraged | Encouraged |
| Colorado or National Charter Schools Conference Sessions | Attended individually |
| Charter School Business Professional Training Modules and Capacity Building Program | 100, 200, and 300 level asynchronous training modules | Complete 100 level  Required  (To be released  in 2023) | Complete 200 level  Required  (To be released in 2024) | Complete 300 level  Required  (To be released in 2025) |

\*For schools entering the CCSP grant in Implementation Year 1, the technical assistance requirements are modified. Please see Appendix L: Technical Assistance Proposal – CCSP Grant (2-year) for details.