

Talent Pool Recommendation Form

Recommendations Due **Tuesday,** **June 17, 2025, by 11:59 pm**

# Introduction

We invite you to recommend distinguished classroom teachers and/or principals who have demonstrated all of the following:

* Exceptional educational talent as evidenced by effective and innovative instructional practices and student learning results in the classroom and school;
* Exemplary educational accomplishments and leadership beyond the classroom that provide models of excellence for the profession;
* Individuals whose contributions to education are largely unheralded yet worthy of the spotlight;
* Early- to mid-career educators who offer strong long-range potential for professional and policy leadership; and
* Engaging and inspiring presence that motivates and impacts students, colleagues and the community.

**Note:** We are especially looking to expand the pool of **early- to mid- career elementary and secondary teachers**.

# Submission Process

Please complete the online recommendation form for each recommended individual, **including a one-page letter explaining how this person meets the specified criteria, as well as the person’s résumé.** See pages 2-3 for questions asked in the recommendation form.

Incomplete recommendations will not be accepted for review.

| **Submit completed recommendation forms, one-page recommendation letter, and resumé, at:** <https://app.smartsheet.com/b/form/5c4ebcc28bd74e1f9a3ac0c575cdcabf>  **Due: Tuesday, June 17, 2025, by 11:59 pm**  This is a confidential process. Individuals should not be aware of this recommendation. |
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For additional information, please contact:

Patty Gleason, Grants Program Administration

[Gleason\_P@cde.state.co.us](mailto:Gleason_P@cde.state.co.us)

# 2025 Talent Pool Recommendation Form

**Recommendations Due: Tuesday, June 17, 2025, by 11:59 pm**

**NOTE: THIS IS A CONFIDENTIAL PROCESS. INDIVIDUALS SHOULD NOT BE AWARE OF THIS RECOMMENDATION.**

**\*\*Provide the following information in the** [**online recommendation form**](https://app.smartsheet.com/b/form/5c4ebcc28bd74e1f9a3ac0c575cdcabf)**\*\***

# Recommendation Information

**Name of Recommended Educator:**

**Educator is:**

Classroom Teacher

Principal

Other (please specify)

**For teachers, grade(s) currently teaching:**

**For principals, grade levels in building:**

**Area(s) of Expertise (check all that apply):**

Reading/English/Language Arts

Science

Mathematics

Social Studies Fine Arts

Foreign Language (please specify):

Other (please specify):

**Total years in education:**

**If a principal, number of years as an administrator:**

**Will this person be at the same school site next year?** Yes/No

**Indicate Ethnicity of Educator being recommended:**

Asian/Indian Subcontinent

Black/African American

Hispanic or Latino

Native American Indian/Alaskan Native

Native Hawaiian or Other Pacific Islander

White

Decline to Answer

Other (please specify):

**School and District Information**

District Name:

School Name:

School Address:

School Telephone:

**Education History**

Using a new line for each, please provide the educator's education history.

(Example: School, Degree, Year Attained School, Degree, Year Attained)

**Educator’s Supervisor**

Name:

Title:

E-mail:

Telephone:

**Professional References**

Please list the names and phone numbers of three professional references other than you for the educator. We may call and talk to them. They should know the educator currently and well.

**Reference #1 Name:**

Title:

Telephone (Work):

Telephone (Personal):

E-mail Address:

**Reference #2 Name:**

Title:

Telephone (Work):

Telephone (Personal):

E-mail Address:

**Reference #3 Name:**

Title:

Telephone (Work):

Telephone (Personal):

E-mail Address:

**Submitter Information**

Your name:

Title:

Telephone (Work):

Telephone (Personal):

E-mail:

# Narrative Responses

Rate educator from 1-10 (10 being highest) on the following four criteria and provide a paragraph for each rating (max 500 words for each response) to explain your rating. Be detailed and thorough and use examples whenever possible.

1. Exceptional educational talent as evidenced by *effective instructional and innovative practices* and student learning results in the classroom and school.

**Rating:**

**Explanation:**

1. Exemplary educational accomplishments and leadership beyond the classroom that provide models of excellence for the profession. Include committees, mentoring, news items, publications, presentations.

**Rating:**

**Explanation:**

1. Strong long-range potential for professional and policy leadership including teacher leadership, mentoring. Predict the educator’s potential to remain in education for at least 25 more years and demonstrate and increase leadership impact in the profession.

**Rating:**

**Explanation:**

1. Engaging and inspiring presence that motivates and impacts students, colleagues and the community. Do students perform at higher levels due to the educator, pursue certain careers, credit their success to the educator, etc.?

**Rating:**

**Explanation:**

**Provide additional supporting evidence for your recommendation (max 500 words for each response). Be detailed and thorough and use examples whenever possible.**

Cite evidence of student achievement gains as a result of the educator’s practices, even if from a previous year:

Cite awards the educator has received:

Other comments:

***You will also be asked to upload a copy of the educator’s resume and an optional letter of recommendation in the*** [***Online Recommendation Form***](https://app.smartsheet.com/b/form/5c4ebcc28bd74e1f9a3ac0c575cdcabf)***.***