



# COLORADO DEPARTMENT OF EDUCATION

201 East Colfax Avenue • Denver, Colorado 80203-1799  
303.866.6600 • [www.cde.state.co.us](http://www.cde.state.co.us)

**Dwight D. Jones**  
Commissioner of Education

**Robert K. Hammond**  
Deputy Commissioner

**Kenneth R. Turner**  
Deputy Commissioner

To: Counselors of Colorado High School Seniors, Principals  
and GED Representatives

From: Pam Hitt, Robert C. Byrd Honors Scholarship Program Coordinator  
[hitt\\_p@cde.state.co.us](mailto:hitt_p@cde.state.co.us): <http://www.cde.state.co.us/cdeawards/byrd.htm>

Re: Robert C. Byrd Honors Scholarship Program 2009-2010

The Robert C. Byrd Honors Scholarship Program (Title IV, Part A, Subpart 6 of the Higher Education Act of 1965, amended) is a federally funded program to promote exceptional achievement in students who show promise of continued academic excellence. Scholarships are awarded each year on the basis of merit to provide a scholarship for four years of continuous study at an accredited institution of higher education. The scholarships may be used for undergraduate study only. Availability and dollar amount of scholarships are dependent on federal funding for each of the four years, but will not exceed \$1,500.00 per year. We anticipate funding for approximately 90 new scholarships for the 2009-2010 school year pending official notification from the U.S. Department of Education. Funding is subject to change at any time. **School and GED personnel are encouraged to make sure that underrepresented populations who meet the scholarship requirements receive the application form and/or information.**

**Scholarship Application:** Students must submit one completed original application and attachments and three complete identical copies (stapled in the upper left hand corner of the application) to the Colorado Department of Education through their high school counselors. Students who are legal residents of Colorado, but are not attending a Colorado high school may apply directly to the Colorado Department of Education. A school selection committee must review all applications and select the number of applicants according to school enrollment at that time. (High schools (grade 9 – 12) with enrollment of 1000 or more may nominate up to 4 applicants, high schools with an enrollment of 500 or more may nominate 3 applicants, and high schools with an enrollment of less than 500 may nominate 2 applicants.)

**Selection of Scholarship Recipients:** A panel representing school administrators, school boards, teachers, and counselors will select scholarship recipients from the qualified applicant submissions. Specific selection criteria have been established around the application requirements. To be eligible to receive a scholarship, the applicant must be a legal resident of Colorado, must be graduating from a public or private secondary school or have a recognized equivalent to a high school diploma (GED) in the spring of 2009, and must be admitted for enrollment for the fall of 2009 at an institution of higher education (includes in- or out-of-state, public or private). Higher Education Military Academies do not qualify for this scholarship. Students must be U.S. citizens, nationals, or permanent residents. Students must have a **minimum GPA of 3.80** in order to apply. Students must also have an **ACT score of 31** or above **OR** a **SAT score of 2040** or above. GED students must have a score in the top 5% of state GED scores (score of 3230 or above) in place of GPA and must also meet the ACT or SAT requirements.

**ONE COMPLETE ORIGINAL AND THREE IDENTICAL COPIES OF THE APPLICATION  
MUST BE DELIVERED TO THE COLORADO DEPARTMENT OF EDUCATION BY:**

**POSTMARK DATE: FRIDAY, April 3, 2009**

**HAND-DELIVERED: 4:00 P.M., FRIDAY, April 10, 2009.**

**Incomplete or late applications will not be considered. Additionally, faxes, e-mail, and incomplete or handwritten applications will not be accepted. DO NOT submit before March 13, 2009.**

**Please address application to:**  
Robert C. Byrd Honors Scholarship  
Colorado Department of Education  
201 E. Colfax Ave., Room 309  
Denver, Colorado 80203  
(303) 866-6243

# 2009-2010 Robert C. Byrd Honors Scholarship Program Requirements and General Information

## PLEASE NOTE

Please read and follow the procedures listed below.  
Student may be disqualified if application or attachments are improperly submitted.

- All applications are to be returned to the school counselor, principal, or school official upon completion by the student. All applications must be mailed from the school, **NOT** from individual students. The only exception applies to legal residents not attending a Colorado high school, i.e., GED recipients.
- Eligible student applicants must:**
  - ◆ Be a U.S. citizen or national **or** a permanent resident of the U.S.; or is in the U.S. for other than a temporary purpose with the intention of becoming a citizen or permanent resident and can provide papers to that effect from the U.S. Immigration and Naturalization Service.
  - ◆ Be a legal resident of Colorado.
  - ◆ Be enrolled full-time in course work leading to high school graduation by the spring of 2009 with an unweighted GPA of 3.80 or above, a weighted GPA of 4.0 or above, or will receive a GED by Spring 2009.
  - ◆ Have taken the ACT and received a score of 31 or above **OR**
  - ◆ Have taken the SAT and received a score of 2040 or above (the **combined** score of math, verbal, and written).
  - ◆ Have a GED with a score in the top 5% of state GED scores (a score of 3230 or above).
  - ◆ Be accepted for admission to an accredited institution of higher education (to receive credit from that institution, in- or out-of-state, public or private) **and beginning attendance in the fall 2009 semester.** Include proof of acceptance to a college or university with the application. If student is applying to a school that does not send out letters of acceptance in time, this must be noted on the application.
- What you should know:** (<http://www.cde.state.co.us/cdeawards/byrd.htm>)
  - ◆ For study abroad you must be enrolled in an accredited institution of higher education in the United States and receive credit from that institution to receive the scholarship money. The regulatory language refers to a "State" with the understanding that this refers to a state within the United States.
  - ◆ Must attend full-time for the entire first year of award or the entire scholarship is forfeited. No postponements will be granted.
  - ◆ Higher Education Military Academies do not qualify to receive these funds.
  - ◆ This is for **undergraduate study** only. Any student graduating early forfeits the balance of the scholarship at the time of graduation.
  - ◆ Must attend an accredited institution of higher education.
  - ◆ Must maintain satisfactory academic progress as defined by the institution of higher education.
  - ◆ Full application must be **typed**, unless otherwise specified, handwritten applications will be disqualified. It is suggested the scoring rubric (attached) be followed to ensure optimum performance.
  - ◆ An electronic version of this application is located on our website at:  
**<http://www.cde.state.co.us/cdeawards/byrdapp.htm>**
- School selection committee must review all applications and select the number of applicants according to school enrollment at that time. Selection committee should be made up of parents, teachers, and administrators.
  - High schools with enrollment of **1000 or more** may nominate up to **4** applicants.
  - High schools with enrollment of **500 or more** may nominate up to **3** applicants.
  - High schools with enrollment of **less than 500** may nominate up to **2** applicants.

### **Mail one complete original and three (3) identical copies to:**

Robert C. Byrd Honors Scholarship  
Colorado Department of Education  
201 E. Colfax Ave., Room 309  
Denver, Colorado 80203  
(303) 866-6243

**APPLICATIONS MUST BE DELIVERED TO THE COLORADO DEPARTMENT OF EDUCATION BY:**

**POSTMARK DATE: FRIDAY, April 3, 2009**

**HAND-DELIVERED: 4:00 P.M., FRIDAY, April 10, 2009.**

**Incomplete or late applications will not be considered. Additionally, faxes, e-mail, and incomplete or handwritten applications will not be accepted. DO NOT submit before March 13, 2009.**

# ROBERT C. BYRD HONORS SCHOLARSHIP

## APPLICATION CHECKLIST High School Senior Year 2009-2010

APPLICATIONS MUST BE DELIVERED TO THE COLORADO DEPARTMENT OF EDUCATION  
BY: POSTMARK DATE: FRIDAY, April 3, 2009  
HAND-DELIVERED: 4:00 P.M., FRIDAY, April 10, 2009.  
DO NOT submit before March 13, 2009.

Please follow scoring rubric when completing application or see Tips for Completing Application on the website (<http://www.cde.state.co.us/cdeawards/byrdapptips.htm>). Applications must have an average score of 108 points or higher to be considered for funding.

- PAGE 1** Complete all areas on page one of application in **typed form**
- PAGE 2** ACT, SAT, GPA, and GED data filled in by school/GED official (may be handwritten)  
Student signature  
A parent or guardian signature if under 18 years of age  
School or GED Representative Signature
- PAGE 3** Student Essay typed on form  
Student signature and date
- PAGE 4** Student Academics/Activities typed on form  
Student signature and date
- PAGE 5** Typed letter of recommendation from a school counselor or principal  
Signed and dated by author
- PAGE 6** Typed letter of recommendation from a teacher  
Signed and dated by author
- PAGE 7** Typed letter of recommendation from an individual outside of school or home  
(Employer, minister, community service coordinator)  
Signed and dated by author
- PAGE 8** Completed "Certification of Eligibility for Federal Assistance"

### Attachments

Transcript of high school courses attached to application (does not need to be official – see "Tips" on website)  
Letter of acceptance from an accredited institution of higher education that student is planning to attend and receive credit from that institution beginning in the **fall 2009** semester. If acceptance has not been received, please note on the application and send the acceptance letter once it is received. Higher Education Military Academies cannot accept this scholarship.

**NOTE:** Application must be **typed** and **complete**. Handwritten applications will be disqualified.  
Return pages of application stapled in the correct order listed below:

- Pages 1 & 2 - Application Form
- Page 3 - Essay
- Page 4 - Student Academics/Activities
- Page 5 - Recommendation of School Counselor or Principal
- Page 6 - Teacher Recommendation
- Page 7 - Recommendation from Outside of School
- Page 8 - Signed Certification of Eligibility for Federal Assistance
- Page 9 - High School Transcript (must be stapled in appropriate place – do not clip on back)
- Page 10 - Letter of Acceptance from Higher Education Institution

**Read, remove and/or dispose of: Instruction pages and Scoring Rubric pages**

\*\*\*\*Provide the original and 3 copies to the counselor's office at your school! You must return one original, in the correct order, and three identical copies, stapled in the upper left hand corner of the application. Please allow sufficient time for mailing. No faxes, e-mail, and incomplete or handwritten applications, they will not be accepted. No postmark dates will be accepted past the deadline. The application must be mailed or delivered *from the school or GED office*. Any applications received incomplete or directly from students will be *automatically disqualified*, NO EXCEPTIONS.





# ROBERT C. BYRD HONORS SCHOLARSHIP APPLICATION STUDENT ESSAY

To be considered for a Robert C. Byrd Honors Scholarship the student should compose an essay on the following topic:  
“Why I am pursuing a post-secondary education, including my plans for future leadership.”

**Not to exceed 400 words, typed.** (50 points)

\_\_\_\_\_  
Signature of Student

Total # of words: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ /2009

# ROBERT C. BYRD HONORS SCHOLARSHIP APPLICATION

## STUDENT ACADEMIC HONORS/ACTIVITIES

Please list honors, activities, and community service/employment in chronological order, including the years accomplished. **Do not repeat information from one space to another.** Use only the space provided. Additional information will not be reviewed by the selection committee. **(45 points)**

|  |  |
|--|--|
| <p><b>List school academic or leadership awards, honors, or recognition</b> and the year(s) received – (15 points)</p>                             | <p><b>List School Activities</b>, for example extracurricular activities, band membership, student government, school clubs, sports involvement, etc. and the year(s) involved – (15 points)</p> |
| <p><b>List Community Service</b>, volunteer work, employment, or membership in clubs outside of school and the year(s) performed – (15 points)</p> |  |

Date: \_\_\_ / \_\_\_ / 2009

Signature of Student \_\_\_\_\_

# ROBERT C. BYRD HONORS SCHOLARSHIP APPLICATION SCHOOL COUNSELOR OR PRINCIPAL RECOMMENDATION

Include student's specific accomplishments, for example academic/non-academic achievements, the range of accomplishments, and evidence of the student's leadership and motivation. Please type recommendation. **(20 points)**

Date: \_\_\_ / \_\_\_ /2009

---

Signature of individual making recommendation

---

Title/Position

# ROBERT C. BYRD HONORS SCHOLARSHIP APPLICATION TEACHER RECOMMENDATION

Include student's specific accomplishments, academic/non-academic achievements, range of accomplishments, and evidence of the student's leadership and motivation. Please type recommendation.  
**(20 points)**

---

**Signature of individual making recommendation**

**Date:** \_\_\_\_ / \_\_\_\_ /2009

---

**Title/Position**

## ROBERT C. BYRD HONORS SCHOLARSHIP APPLICATION RECOMMENDATION FROM OUTSIDE OF SCHOOL AND HOME

The recommendation must be completed by an individual outside of the school or home; such as employers, ministers, or community service coordinators. Provide information pertaining to your knowledge of the student's academic and leadership abilities and give examples of deeds or accomplishments. Please type recommendation. **(20 points)**

Date: \_\_\_ / \_\_\_ / 2009

---

Signature of individual making recommendation

---

Title/Organization



**Certification of Eligibility for Federal Assistance in Certain Programs**

I understand that 34 CFR 75.60, 75.61, and 75.62 require that I make specific certifications of eligibility to the U.S. Department of Education (ED) as a condition of applying for Federal funds in certain programs and that these requirements are in addition to any other eligibility requirements that ED imposes under program regulations. Under 34 CFR 75.60 – 75.62:

I. I certify that:

A. I do not owe a debt, or I am current in repaying a debt, or I am not in default (as that term is used at 34 CFR Part 668) on a debt:

1. To the Federal Government under a non-procurement transaction (e.g., a previous loan, scholarship, grant, or cooperative agreement); or

2. For a fellowship, scholarship, stipend, discretionary grant, or loan in any program of ED that is subject to 34 CFR 75.60, 75.61, and 75.62, including:

- Federal Pell Grant Program (20 U.S.C. 1070a, et seq.);
- National Early Intervention Scholarship and Partnership (NEISP) Program (20 U.S.C. 1070a-21, et seq.);
- Federal Supplemental Educational Opportunity Grant (SEOG) Program (20 U.S.C. 1070(b), et seq.);
- State Student Incentive Grant Program (SSIG) 20 U.S.C. 1070c, et seq.);
- Federal Perkins Loan Program (20 U.S.C. 1087aa, et seq.);
- Income Contingent Direct Loan Demonstration Project (20 U.S.C. 1087a, note);
- Federal Stafford Loan Program, Federal Supplemental Loans for Students [SLS], Federal PLUS, or Federal Consolidation Loan Program (20 U.S.C. 1071, et seq.);
- William D. Ford Federal Direct Loan Program (20 U.S.C. 1087a, et. seq.);
- Cuban Student Loan Program (20 U.S.C. 2601, et seq.);
- Robert C. Byrd Honors Scholarship Program (20 U.S.C. 1070d-31, et seq.);
- Jacob K. Javits Fellows Program (20 U.S.C. 1134h-1134l);
- Patricia Roberts Harris Fellowship Program (20 U.S.C. 1134d-1134g);
- Christa McAuliffe Fellowship Program (20 U.S.C. 1105-1105i);
- Bilingual Education Fellowship Program (20 U.S.C. 3221-3262);
- Rehabilitation Long-Term Training Program (29 U.S.C. 774(b));
- Paul Douglas Teacher Scholarship Program (20 U.S.C. 1104, et seq.);
- Law Enforcement Education Program (42 U.S.C. 3775);
- Indian Fellowship Program (29 U.S.C. 774(b));
- Teacher Quality Enhancement Grants Program (20 U.S.C. 1021, et seq.);

**OR**

B. I have made arrangements satisfactory to ED to repay a debt as described in A.1. or A.2. (above) on which I had not been current in repaying or on which I was in default (as that term is used in 34 CFR Part 668).

II. I certify also that I have not been declared by a judge, as a condition of sentencing under section 5301 of the Anti-Drug Abuse Act of 1988 (21 U.S.C. 862), ineligible to receive Federal assistance for the period of this requested funding.

I understand that providing a false certification to any of the statements above makes me liable for repayment to ED for funds received on the basis of this certification, for civil penalties, and for criminal prosecution under 18 U.S.C. 1001.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Typed or Printed Name)

Name or number of ED program under which this certification is being made: **Robert C. Byrd Honors Scholarship**

# ROBERT C. BYRD HONORS SCHOLARSHIP PROGRAM

## Scoring Rubric

Component 1, Academic Performance (2 – 6 points):

Part A. ACT or SAT test scores:

ACT/SAT Subtotal: \_\_\_\_ / 3

Score **either** the ACT or the SAT. If a student has taken both tests, determine which test will give the student the higher number of points and assign that number for scoring.

**ACT Score:** The national average ACT score for 2006 was 21.1 (Colorado average 20.3), with the highest possible score being 36. **Our minimum requirement is a 31 or above.**

|                  | Level I (1 point) | Level II (2 points) | Level III (3 points) |
|------------------|-------------------|---------------------|----------------------|
| <b>ACT Score</b> | <b>31 - 32</b>    | <b>33 - 34</b>      | <b>35 - 36</b>       |

OR

**SAT Score:** The national average SAT score for 2006 was 1518 (Colorado average 1670), with the highest possible score being 2400. **Our minimum requirement is a 2040 or above.**

|                  | Level I (1 point) | Level II (2 points) | Level III (3 points) |
|------------------|-------------------|---------------------|----------------------|
| <b>SAT Score</b> | <b>2040-2159</b>  | <b>2160 - 2279</b>  | <b>2280 - 2400</b>   |

Part B. Grade Point Average:

GPA Subtotal: \_\_\_\_ / 3

Score **either** the *weighted* or the *un-weighted* GPA. If a counselor has listed both for a student, determine which GPA will give the student the higher number of points and assign that number for scoring. **Our minimum requirement is an *un-weighted* 3.80 or a *weighted* 4.0.**

**Un-weighted Grade Point Average:**

|            | Level I (1 point)  | Level II (2 points) | Level III (3 points) |
|------------|--------------------|---------------------|----------------------|
| <b>GPA</b> | <b>3.80 - 3.84</b> | <b>3.85 - 3.89</b>  | <b>3.9 - 4.0</b>     |

OR

**Weighted Grade Point Average:**

|            | Level I (1 point) | Level II (2 points) | Level III (3 points) |
|------------|-------------------|---------------------|----------------------|
| <b>GPA</b> | <b>4.0 - 4.2</b>  | <b>4.3 - 4.6</b>    | <b>4.7 - 5.0</b>     |

OR

**GED Score:** Colorado's passing GED score is 2250, with the average score of 2510. The highest possible score is 4000. **Our minimum requirement is 3230.**

|                  | Level I (1 point)  | Level II (2 points) | Level III (3 points) |
|------------------|--------------------|---------------------|----------------------|
| <b>GED Score</b> | <b>3230 - 3430</b> | <b>3440 - 3700</b>  | <b>3700-4000</b>     |

Component 1, Total Points: \_\_\_\_ / 6

**Component 2, Completeness of Application (0 – 50 points):**

Review the application and check for the following:

| <b>Level I</b><br><b>0 – 5 points</b>  | <b>Level II</b><br><b>6 – 20 points</b>  | <b>Level III</b><br><b>21 – 50 points</b>  |
|--|--|--|
| <ul style="list-style-type: none"> <li>❖ On page 1, fails to provide adequate or accurate information in at least one space, i.e., incomplete Social Security number, lists the country for the county, etc.</li> <li>❖ Page 1 contains more than one misspelling</li> <li>❖ Page 1 contains more than one grammatical error</li> <li>❖ Failed to type application on the computer or typed the form on a typewriter but not directly on the original</li> <li>❖ Failed to staple application together</li> <li>❖ A minimum of 3 pages are out of order</li> <li>❖ A page is missing</li> <li>❖ Handwrites any portion of the application (this does not include signatures, education information, or “see attached page” notations)</li> </ul> | <ul style="list-style-type: none"> <li>❖ Page 1 information is accurate</li> <li>❖ Page 1 contains one misspelling</li> <li>❖ Page 1 contains one grammatical error</li> <li>❖ Application is typed but includes correction fluid spots or type remaining after erasures</li> <li>❖ Application is stapled on the upper right hand corner</li> <li>❖ At least 2 pages are out of order</li> <li>❖ All pages are accounted for (the college acceptance letter may not be attached if it hasn’t been received yet.)</li> <li>❖ Contains no handwritten portions (this does not include signatures, education information, or “see attached page” notations)</li> </ul> | <ul style="list-style-type: none"> <li>❖ Page 1 information is accurate</li> <li>❖ Page 1 contains no misspellings</li> <li>❖ Page 1 contains no grammatical errors</li> <li>❖ Application is neatly typed</li> <li>❖ Application is stapled on the upper left hand corner</li> <li>❖ All pages are in order</li> <li>❖ All pages are accounted for (the college acceptance letter may not be attached if it hasn’t been received yet.)</li> <li>❖ Contains no handwritten portions (this does not include signatures, education information, or “see attached page” notations)</li> </ul> |

**Component 2, Total Points: \_\_\_\_ / 50**

**Component 3, Student Essay (0 – 50 points):**

Read the student’s essay and assign a point value that most closely matches the criteria below:

| <b>Level I</b><br><b>0 – 5 Points</b>  | <b>Level II</b><br><b>6 – 20 Points</b>  | <b>Level III</b><br><b>21 – 50 Points</b>  |
|--|--|--|
| <ul style="list-style-type: none"> <li>❖ Unclear or inconclusive evidence of student’s intent to pursue a post-secondary education</li> <li>❖ Lacks clear plans for future leadership</li> <li>❖ Provides little or no evidence of establishing, supporting and developing the subjects</li> <li>❖ Provides little or no evidence of logical sequencing</li> <li>❖ Fails to vary the length of sentences, frequently reuses words, or misconstrues word meanings</li> <li>❖ Fails to stay within the 400 word limit by more than 20 words</li> <li>❖ Essay contains more than one misspelling</li> <li>❖ Essay contains more than one grammatical error</li> </ul> | <ul style="list-style-type: none"> <li>❖ Identifies student’s intent to pursue a post-secondary education</li> <li>❖ Provides evidence of plans for future leadership</li> <li>❖ Provides general support and development of the subjects</li> <li>❖ Includes some logical sequencing</li> <li>❖ Varies the length of sentences but often reuses words</li> <li>❖ Fails to stay within the 400 word limit by more than 20 words</li> <li>❖ Essay contains one misspelling</li> <li>❖ Essay contains one obvious grammatical error</li> </ul> | <ul style="list-style-type: none"> <li>❖ Clearly indicates the student’s intent to pursue a post-secondary education</li> <li>❖ Clearly addresses the plans for future leadership</li> <li>❖ Addresses and develops the subjects clearly, providing support for statements</li> <li>❖ Includes logical arrangement of information, and smoothly segues from one subject to another</li> <li>❖ Provides varied sentence length and vocabulary use</li> <li>❖ Stays within the 400 word limit</li> <li>❖ Essay contains no misspellings</li> <li>❖ Essay contains no obvious grammatical errors</li> </ul> |

**Component 3, Total Points: \_\_\_\_ / 50**

**Component 4, Honors and Activities (0 – 45):**

**A. Academic and Leadership Awards or Recognition (0 – 15 points):**

**Subtotal A:** \_\_\_\_\_

| <b>Level I</b><br><b>0 – 3 Points</b>   | <b>Level II</b><br><b>4 – 8 Points</b>   | <b>Level III</b><br><b>9 – 15 Points</b>   |
|---|--|--|
| <ul style="list-style-type: none"> <li>❖ Provides little or no evidence of awards related to academics and/or leadership</li> <li>❖ Includes awards not related to academics and/or leadership</li> </ul> | <ul style="list-style-type: none"> <li>❖ Provides student awards related to academics and leadership, but does not include either the year(s) or grade(s) when awarded</li> <li>❖ Awards are not listed in chronological order<br/><b>Please note:</b> the student may list by grade (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>) or by year (2002, 2003, 2004)</li> </ul> | <ul style="list-style-type: none"> <li>❖ Includes clear and detailed list of academic or leadership honors and either the year(s) or grade(s) when awarded</li> <li>❖ Awards are listed in chronological order<br/><b>Please note:</b> the student may list by grade (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>) or by year (2002, 2003, 2004)</li> </ul> |

**B. School Activities (0 – 15 points):**

**Subtotal B:** \_\_\_\_\_

| <b>Level I</b><br><b>0 – 3 Points</b>  | <b>Level II</b><br><b>4 – 8 Points</b>  | <b>Level III</b><br><b>9 – 15 Points</b>  |
|--|---|---|
| <ul style="list-style-type: none"> <li>❖ Provides little or no evidence of involvement in extracurricular activities, band, student government, school clubs, or athletics</li> <li>❖ Includes awards not related to extracurricular activities, band, student government, school clubs, or athletics</li> </ul> | <ul style="list-style-type: none"> <li>❖ Provides student's awards related to extracurricular activities, band, student government, school clubs or athletics, but does not include either the year(s) or grade(s) when awarded</li> <li>❖ Awards are not listed in chronological order<br/><b>Please note:</b> the student may list by grade (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>) or by year (2002, 2003, 2004)</li> </ul> | <ul style="list-style-type: none"> <li>❖ Includes a clear and detailed list of extracurricular activities, band, student government, school clubs, or athletics and either the year(s) or grade(s) when awarded</li> <li>❖ Awards are listed in chronological order<br/><b>Please note:</b> the student may list by grade (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>) or by year (2002, 2003, 2004)</li> </ul> |

**C. Community Service or Employment (0 – 15 points):**

**Subtotal C:** \_\_\_\_\_

| <b>Level I</b><br><b>0 – 3 Points</b>  | <b>Level II</b><br><b>4 – 8 Points</b>   | <b>Level III</b><br><b>9 – 15 Points</b>   |
|--|--|--|
| <ul style="list-style-type: none"> <li>❖ Provides little or no evidence of involvement in volunteer work, employment, or membership in clubs outside of school</li> <li>❖ Includes awards not related to volunteer work, employment, or membership in clubs outside of school</li> </ul> | <ul style="list-style-type: none"> <li>❖ Provides student's awards related to volunteer work, employment, or membership in clubs outside of school, but does not include either the year(s) or grade(s) when awarded</li> <li>❖ Awards are not listed in chronological order<br/><b>Please note:</b> the student may list by grade (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>) or by year (2002, 2003, 2004)</li> </ul> | <ul style="list-style-type: none"> <li>❖ Includes clear and detailed list of volunteer work, employment, or membership in clubs outside of school and the year(s) or grade(s) when awarded</li> <li>❖ Awards are listed in chronological order<br/><b>Please note:</b> the student may list by grade (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>) or by year (2002, 2003, 2004)</li> </ul> |

**Component 4, Total Points:** \_\_\_\_\_ / 45

**Component 5, Recommendations (0 – 60 points):**

**A. School Counselor or Principal Recommendation (0 – 20 points):**

**Subtotal A:** \_\_\_\_\_

| <b>Level I</b><br><b>0 – 5 Points</b>  | <b>Level II</b><br><b>6 – 10 Points</b>   | <b>Level III</b><br><b>11 – 20 Points</b>  |
|--|---|--|
| <ul style="list-style-type: none"> <li>❖ Provides few positive observations about the student and their academic ability</li> <li>❖ Provides few positive observations about the student and their leadership ability</li> <li>❖ Fails to present an unbiased assessment of student's potential</li> <li>❖ Fails to mention the Byrd scholarship program specifically and reads as a generic recommendation for use on all scholarship applications</li> </ul> | <ul style="list-style-type: none"> <li>❖ Provides positive observations about the student and their academic ability, but does not identify specific examples of accomplishments</li> <li>❖ Provides positive observations about the student and their leadership ability, but specific examples of accomplishments are not directly related to the observations</li> <li>❖ Presents an unbiased assessment of student's ability and potential, but lacks enthusiasm</li> <li>❖ Recommendation mentions the Byrd scholarship program</li> </ul> | <ul style="list-style-type: none"> <li>❖ Clearly indicates positive and enthusiastic observations regarding the student and their academic ability and provides examples related to those observations</li> <li>❖ Clearly indicates positive and enthusiastic observations regarding the student and their leadership abilities and provides examples related to those observations</li> <li>❖ Recommendation is specific to the Byrd scholarship program</li> </ul> |

**B. Teacher Recommendation (0 – 20 points):**

**Subtotal B:** \_\_\_\_\_

| <b>Level I</b><br><b>0 – 5 Points</b>  | <b>Level II</b><br><b>6 – 10 Points</b>  | <b>Level III</b><br><b>11 – 20 Points</b>  |
|--|--|--|
| <ul style="list-style-type: none"> <li>❖ Provides few positive observations about the student and their academic ability</li> <li>❖ Provides few positive observations about the student and their leadership ability</li> <li>❖ Fails to present an unbiased assessment of student's potential</li> <li>❖ Fails to mention the Byrd scholarship program specifically and reads as a generic recommendation for use on all scholarship applications</li> </ul> | <ul style="list-style-type: none"> <li>❖ Provides positive observations about the student and their academic ability, but does not identify specific examples of accomplishments</li> <li>❖ Provides positive observations about the student and their leadership ability, but specific examples of accomplishments are not directly related to the observations</li> <li>❖ Presents an unbiased assessment of student's ability and potential but lacks enthusiasm</li> <li>❖ Recommendation mentions the Byrd scholarship program</li> </ul> | <ul style="list-style-type: none"> <li>❖ Clearly indicates positive and enthusiastic observations regarding the student and their academic ability and provides examples related to those observations</li> <li>❖ Clearly indicates positive and enthusiastic observations regarding the student and their leadership abilities and provides examples related to those observations</li> <li>❖ Recommendation is specific to the Byrd scholarship program</li> </ul> |

**Component 5 continues on next page →**

**C. Outside Recommendation (0 – 20 points):**

**Subtotal C: \_\_\_\_\_**

| <b>Level I</b><br><b>0 – 5 Points</b>   | <b>Level II</b><br><b>6 – 10 Points</b>  | <b>Level III</b><br><b>11 – 20 Points</b>   |
|---|--|---|
| <ul style="list-style-type: none"> <li>❖ Provides little knowledge about the student and their academic ability</li> <li>❖ Provides little knowledge about the student and their leadership ability</li> <li>❖ Provides little knowledge about the student and their ability outside of school</li> <li>❖ Fails to present an unbiased assessment of student's potential</li> <li>❖ Fails to mention the Byrd scholarship program specifically and is a generic recommendation for use on all scholarship applications</li> <li>❖ Recommendation is not from a person outside of home or school environments</li> </ul> | <ul style="list-style-type: none"> <li>❖ Provides positive observations about the student and their academic ability but does not identify specific examples or accomplishments</li> <li>❖ Provides positive observations about the student and their leadership ability but specific examples of identified deeds or accomplishments are not directly related to the observations</li> <li>❖ Offers general observation regarding student but does not provide specific information</li> <li>❖ Presents an unbiased assessment of student's ability and potential, but lacks enthusiasm</li> <li>❖ Recommendation mentions the Byrd scholarship program</li> <li>❖ Recommendation is from a former teacher</li> </ul> | <ul style="list-style-type: none"> <li>❖ Clearly indicates positive and enthusiastic observations regarding the student and their academic ability and provides examples related to those observations</li> <li>❖ Clearly indicates positive and enthusiastic observations regarding the student and their leadership abilities and provides examples related to those observations</li> <li>❖ Clearly indicates positive and enthusiastic observations regarding the student and their abilities in a setting outside of school and provides specific examples related to those observations</li> <li>❖ Recommendation is specific to the Byrd scholarship program</li> <li>❖ Recommendation is clearly from someone outside of both the home and school environments</li> </ul> |

**Component 5, Total points: \_\_\_\_\_ / 60**

**Please add the 5 components total points.**

**Enter the *Total Combined Points* on your *Summary Score Sheet*.**

|                                  |  |
|----------------------------------|--|
| <b>Total Points Component 1:</b> |  |
| <b>Total Points Component 2:</b> |  |
| <b>Total Points Component 3:</b> |  |
| <b>Total Points Component 4:</b> |  |
| <b>Total Points Component 5:</b> |  |
| <b>Total Combined Points:</b>    |  |