

Annual Professional Development Action Plan For Colorado Adult Education Teachers

Teacher Name: _____ Date: _____

Program Name: _____

Program Director's Name: _____

The PD Action Plan is designed to cover one year. However, plan objectives and activities may continue into subsequent years as you continue your professional development. Programs and teachers can use this plan in whole, or in part, or adapt it to meet the particular needs of the local program or individual teachers.

I. Professional Development General Priorities

___ I am completing an individualized New Teacher Orientation.
(A CDE/AEFL NTO packet with New Teacher Profiles A, B, and C is under development.)

___ I am working to obtain my Literacy Instruction Authorization. This year, my plan is to:

- | | | |
|------------------|----|--------------------------------------|
| ___ Take EDU 131 | OR | ___ Prepare my portfolio for EDU 131 |
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| ___ Take EDU 134 | OR | ___ Prepare my portfolio for EDU 134 |
| ___ Take EDU 135 | OR | ___ Prepare my portfolio for EDU 135 |

___ I have received my LIA and am working toward my LIA renewal.

___ I am not working toward the LIA at this time.

II. Professional Development Specific Priorities

Please identify one or two specific professional development priorities. Priorities can be drawn from the *Interest Report* you received after completing the online *Professional Development Self-Assessment for Colorado Adult Ed Teachers* or elsewhere.

<http://www.cde.state.co.us/cdeadult/PDSelfAssessIndex.htm>

Indicator Number	Skill and/or Knowledge Description
<i>(Example) 4.4</i>	<i>I plan lessons that follow the recommended format of warm-up, presentation, practice, application and evaluation.</i>
Priority #1	
Priority #2	

III. Learning Objectives

Write a learning objective for each of the professional development priorities identified above.

(Example: I want to build more authentic application activities for life skills topics. I want to increase by 50% the time my students spend in class applying what they have learned in the lesson.)

My objective(s) for Priority #1:

My objective(s) for Priority #2:

IV. Planned Professional Development Activities

Using any combination of professional development options from the four professional development strands described in the *Guide to Professional Development Reporting*, specify on the next pages the activities in which you will participate in order to reach your PD objectives. Activity ideas can be found in the PD Resource Bank, the CDE/AEFL Training Calendar and the LIA webpages. An example is provided below.

<http://www.cde.state.co.us/cdeadult/download/pdf/GuideToPDRreportingV2.pdf>

<http://www.cde.state.co.us/cdeadult/PDRResourceBankIndex.htm>

<http://www.cde.state.co.us/cdeadult/adultcalindex.htm>

<http://www.cde.state.co.us/cdeadult/LIAIndex.htm>

(Example:)

Professional Development Strands	Professional Development Activities	Target date
Self-Study	<i>Read TESOL's New Ways series – vocabulary, reading, listening, speaking. Check out from CDE State Literacy Resource Centers or buy.</i>	<i>One book each month for next four months</i>
Collaboration with colleagues	<i>Organize a study circle at my program. Use the NCSALL Study Circle Guide, "Teaching and Learning in Authentic Contexts."</i>	<i>October 20__</i>
Workshops & Conferences	<i>Attend the CAEPA Conference</i>	<i>August 20__</i>
Credit-bearing courses	<i>Enroll in EDU 134 – Teaching ESL to Adult Learners</i>	<i>Spring semester 20__</i>

My priority #1 (from section II above)

Professional Development Options	Strategies and/or activities	Target date
Self-Study		
Collaboration with colleagues		
Workshops, Trainings & Conferences		
Credit-bearing courses		

Notes:

My priority #2 (from section II above)

Professional Development Options	Strategies and/or activities	Target date
Self-Study		
Collaboration with colleagues		
Workshops, Trainings & Conferences		
Credit-bearing courses		

Notes: