

Northern Colorado Literacy Resource Center Materials Catalog

This is an annotated list of materials held by **the Northern Colorado Literacy Resource Center**, current through January, 1999. The list is organized in broad categories. Within each category, items are listed alphabetically by title (omitting "A" and "The" at the beginning of titles). The categories are:

Basic Skills 0-4 Teacher Resource

Basic Skills 0-4 Textbook

Basic Skills 5-8 Teacher Resource

Basic Skills 5-8 Textbook

Citizenship

ESL Teacher Resource

ESL Textbook

Family Literacy Teacher Resource

Family Literacy Textbook

GED/High School Teacher Resource

GED/High School Textbook

General

Learning Difficulties

Technology

Testing & Placement

Workplace Education Teacher Resource

Workplace Education Textbook

Materials may be checked out for four weeks. Users may request materials through interlibrary loan, personal visit to the Resource Center, mail, e-mail, fax, or telephone. To borrow materials, view the collection, try out the software and non-printed materials, or request special assistance or training, contact:

Northern Colorado Literacy Resource Center
St. Vrain Valley Adult Education
619 Bowen Street
Longmont, CO 80501
Telephone: 303-774-8372
Fax: 303-776-7426
e-mail: nclrc@oneimage.com

The Resource Center is located within the main building of the St. Vrain Valley Adult Education complex. Users may access the Resource Center collection between 10:00 A.M. and 8:30 P.M., Monday through Thursday, September through July. NCLRC staff are on duty to answer requests from 10:00 A.M. to 12:00 noon, or by appointment (please call for an appointment if you will need a search, specialized help, or training).

Northern Colorado Literacy Resource Center

Catalog of Resource Materials

Basic Skills 0-4 Teacher Resource

Basic Literacy Tutor Survival Kit

Renner, Evelyn
LC5225.R4 R46 1994
Literacy Volunteers of America
1994
A collection of collaborative activities that can provide "fun and adventure" while acquiring process-based reading and writing skills in a content-based environment.

Litstart: Literacy Strategies for Adult Reading Tutors

Robson, Ed
LC5225.R4 R57 1989
Michigan Literacy, Inc.
1989
This book can be used by tutors and students together, or can be used for tutor training. Strategies/exercises for reading, writing, and spelling are presented in a bold, graphic format.

Pre-Reading Resource Book: Reproducible Masters for Visual Discrimination Worksheets

Mrowicki, Linda
LB1050.43.M85
Linmore Publishing
1990
Visual discrimination worksheets for pre-, non-, and semi-literate students emphasizing upper case, lower case, print variations, alphabet, and numbers. Blank sheets are included for teachers to design other worksheets.

PULL: Project for Unique Learners in Literacy

Clark, Dr. Wilma, et al.
LC4818.5.P85 1994
Literacy Volunteers of America
1994
Offers many ideas and activities for working with adults with learning difficulties. Lists behaviors indicating specific problems and suggests activities to address them.

Reading for Today: Instructor Training Program (video)

Hall, Carolyn, project ed.
LC5225.R4 R275 1994
Steck-Vaughn
1994
One-day (8-hour) training corresponds with Steck-Vaughn adult literacy program, level 0 to 6.0. First video is motivational for instructors/tutors and second gives sample lessons and models teaching various skill areas.

Small Group Tutoring: A Collaborative Approach for Literacy Instruction

Literacy Volunteers of America
LB1032.C53
Literacy Volunteers of America
1990
Intended as an addition to one-to-one literacy tutoring. Small group tutoring maintains the focus on the individual learner while adding group interaction leading to trust and community.

Small Group Tutoring: Basic Reading, Part 1, Sessions I, II, III, Trainer's Guide

Literacy Volunteers of America
LB1032.L28 1990
Detailed guide for orientation and 9-hour workshop focusing on group dynamics, changing role of the tutor, lesson elements, process & planning, materials & assessment.

Literacy Volunteers of America
1990

TUTOR: A Collaborative Approach to Literacy Instruction

Cheatham, Judy
LC5225.R4 C43 1993
LVA national training guide for tutors covers all aspects of instruction for new literacy instructors.

Literacy Volunteers of America
1993

Working Experience, vols. 01-03

Smith, Jeanne H. and Harry Ringel
PE1128.6.S64 1991 3 vols.
Low-beginning to low-intermediate ESL reading texts for use in multi-level classes on work and work experience themes in students' native countries and the US. Exercises and follow-up activities.

New Readers Press
1991

Basic Skills 0-4 Textbook

Beginning Stories from the Heart: A Reading and Writing Book for Teens and Adults

Magy, Ronna
PE1128.M275 1995
A reading and writing book for high-beginning secondary and adult students. Authentic student stories and activities are organized around 6 themes to direct students to their own life experiences.

Linmore Publishing
1995

Breast Cancer Education Program (kit)

AMC Cancer Research Center & CDE
RG492.B72 1995
A teaching set of 3 books, 1 audiotape, and 5 laminated pictures. Modules are at reading levels 0-3.9, 4.0-6.9, & 7.0-8.9 Titles: Talking with Doctors, Breast Cancer: What Is It? and Breast Cancer: What We Can Do About It!

AMC Cancer Research Center
1995

Challenger: Adult Reading Series, vols. 01-04 (+ inclusive teacher's guide, answer key)

Murphy, Corea
LC5225.R4 M95 4 vols.
Phonics-based approach to learning to read. Develops decoding, vocabulary acquisition, comprehension & writing skills. Continues with vols. 5-8. Sees Basic Skills 5-8 Textbook.

New Readers Press
1985

Famous Personalities: A High Interest Approach to Listening and Reading (+ teacher's guide, answer key)

Fieg, John Paul
PE1127.B52 F28 1988
ABACA Books
1988
Short biographical readings on 24 well-known actors/actresses, athletes and singers which are adaptable to various reading and listening levels. Includes questions and exercises.

First Words in English (+ teacher's guide)

Mrowicki, Linda
PE1128.M85 1990
Linmore Publishing, Inc.
1990
ESL text teaches non-literate entry/beginning adults survival oral and literacy skills through integrative LSRW activities, focusing on alphabet, numbers, money, time and dates.

Maps, Globes, Graphs: An Interactive Program for Adults, vol. 01

Billings, Henry
GA130.B54 1989 v.1
Steck-Vaughn
1989
Worktext for adult learners introduces essential map skills: Directions/legends, grids, distance/scale, routes, relief, latitude, longitude, and skills necessary to read bar, circle, line graphs, time lines and flow charts. Vols. 2-3 are BS 5-8.

New Beginnings in Reading, vols. 01-05 (+ teacher's guide)

Tivenan, Bonnie
LC5225.R4.T541 1991 5 vols.
Contemporary Books
1991
High-interest reading material with reinforcement exercises for beginning readers at levels 0-3. Integrates phonics, sight words and structural analysis and decoding skills. Pre/post tests, flashcards, and mastery certificate included.

New Beginnings in Reading: Groundbreaker Exercises

Tivenan, Bonnie
LC5225.R4 T541 1991
Contemporary Books
1991
Pre-beginning book for this 8-volume series for students who cannot read any words but who are aware of the left-right orientation, that print carries meaning, that letters make sounds and who are able to form the letters of the alphabet.

Number Power 1: Addition, Subtraction, Multiplication, and Division

Howett, Jerry
QA115.C76 v.1
Contemporary Books
1988
This first volume helps students develop essential skills in the basic operations.

Number Power Review: Whole Numbers to Algebra

Mitchell, Robert
QA115.C76 Review
This is a refresher of the computational and problem-solving skills presented in volumes 1-9. Students are encouraged to work with estimation and data analysis throughout the book.

Contemporary Books
1997

Number Sense: Discovering Basic Math Concepts, vols. 01-04

Suter, Allan D.
QA139.S94 1990 4 vols.
First four of 10 volumes: Whole Number Addition & Subtraction; Whole Number Multiplication & Division; Decimal Addition & Subtraction; Decimal Multiplication & Division.

Contemporary Books
1990

Personal Stories: A Book for Adults Who Are Beginning to Read, books 01-03 (+ 3 teacher's guides)

Koch, Kamla Devi & Linda Mrowicki & Arlene
PE1128.4.K62 3 vols.
Worktexts enable non- or semi-literate adults to acquire new information through print, develop reading comprehension, & state/support opinions in writing. Extensively detailed teacher's guides give goals, rationale, & methodology.

Linmore Publishing
1989

Reading for Today: A Sequential Program for Adults (6 books, 6 workbooks, intro book, teacher's guide)

Beech, Linda Ward, et al.
LC5225.R4 R27 1994 6 vols.
Six books and six workbooks sequence levels 0 to 6.0 (pre-GED) reading skills by integrating sight words, phonics, language, comprehension, life-coping skills and writing.

Steck-Vaughn
1994

Starting to Read (+ teacher's guide)

Mrowicki, Linda
PE1128.4.M88 1988
Supplemental text for non- or semi-literate adult ESL or native speakers with some pre-reading skills and survival word recognition. Features basic grammatical structures, 500-word vocab and personalized content, methodology and answer key.

Linmore Publishing
1988

Stories from the Heart: A Reading and Writing Book for Adults

Magy, Ronna
PE1128.M28 1991
Six units written by adult ESL students raise issues to which other ESL students can relate and call on their own life experiences to compose sentences and a paragraph about themselves. Writing exercises focus on imagery.

Linmore Publishing
1991

Writing It Down: Writing Skills for Everyday Life

PE1408.W95 1989
New Readers Press
1989
Writing workbook teaches skills through everyday writing tasks: Lists, notes, appointments, letters, invitations, forms, etc. Includes work on penmanship, sentences, and paragraphs.

Basic Skills 5-8 Teacher Resource

Changing the Rules (video)

Laubach Literacy International
QA135.5 C52 1990
New Readers Press
1990
Video demonstrates four key ideas to improve adult basic mathematics instruction. Includes rethinking assessment, overcoming math anxiety, real-life math activities, and students' comments.

Graphic Organizers for Language Arts Classes

Barnekow, Daniel J.
LB15763B28 1998
J. Weston Walch Publisher
1998
Teacher resource of ready-made reproducible student activities on major language arts topics (vocabulary, literature, grammar, etc.). Assists learners in acquiring concepts visually.

Graphic Organizers for Social Studies Classes

Barnekow, Daniel J.
LB1584.B27 1998
J. Weston Walch Publisher
1998
Content-oriented visual tools and practical assignments designed to teach, reinforce, and extend key concepts of the social studies curriculum as outlined by the National Council for Social Studies.

Handbook: A Manual for Adult Education Practitioners: Intake & Placement Guide, Certificate of Accomplishment (ABE & ESL)

Colorado Dept. of Education
LB3060.32.P6 H26 1997
CDE/OAE
1997
Instructions for preparation, rationale, assessment rubrics and copies of all forms involved in the intake, placement and the Colorado ABE & ESL certificate processes.

Put It In Print: How to Produce a Book of Writings by Adult Literacy Students

Clark, Dr. Wilma, et al.
PN148.P76 1994
Chippewa Valley Publishing
1994
Manual designed to guide literacy providers through the process of producing a book of student writings. Covers writing process, production, printing, funding, and distribution of books.

Whole Language for Adults: A Guide to Administration and Staff Development

MacKillop, Jane
LB1050.35.W565 1995

New Readers Press
1995

Describes how to create a whole language-based literacy program, including key concepts, practices, materials, and implementation. Introductory teacher's workshop and photocopy masters included.

Basic Skills 5-8 Textbook

61 Cooperative Learning Activities: Thinking, Writing, and Speaking Skills

Bourman, Ann
LB1032.B687 1997

J. Weston Walch
1997

Cooperative learning activities in literature, lang. arts/history & social studies to develop interpersonal, critical thinking & writing skills.

Basic Study Skills for Academic Success

Prashker, Hana
LB1049.P72 1991

Linmore Publishing
1991

Designed as a supplementary text for mono- and bilingual students from middle school age to adult to gain and improve study skills for everyday survival and enhanced academic success.

Calculator Power: The Complete Handbook

Mitchell, Robert
QA75.M58 1990

Contemporary Books
1990

Designed to help students master the use of a calculator for all types of basic math problems. Exercises enhance reasoning and problem-solving skills.

Challenger: Adult Reading Series, vols. 05-08 (+ individual teacher's guides, answer key)

Murphy, Corea
LC5225.R4 M95 4 vols.

New Readers Press
1985

Vols. 5-8 concentrate on reading to learn, developing higher level comprehension & reasoning skills while extending knowledge base. See also vols.1-4 in Basic Skills 0-4.

Current Issues: Critical Issues Confronting the Nation and the World, 1997 Edition

Close Up Foundation
JK271.C8 1997

Close Up Foundation
1997

Timely domestic and foreign policy issues written for ESL and adult learners. Includes historical background, current problems, outlook and pros/cons of certain issues.

Filling Out Forms

Stein, Wendy
LC4822.S73 1986

New Readers Press
1986

Explains how to complete a variety of forms and applications. Includes sections on banking, social security, employment, driving, voting, credit and health.

Handling Words: How to Read and Spell Those Long, Hard Words, vols. 01-02

Super, Rebecca
PE1145.2.S84 1991 2 vols.

Prentice-Hall
1991

Two volumes develop spelling and decoding skills. Practice and review exercises emphasize phonics, context clues, dictionary skills and GED-prep vocabulary. Reading level 5-8.

Life-Coping Skills Series: Signs and Labels; Facts and Sources; Forms and Messages (+ 3 teacher's guides)

Gottlieb, Joan S.
LC4822.G71 3 vols.

Steck-Vaughn
1983

Workbook series develops literacy and basic survival skills using a variety of real-life context reading from signs, labels, maps, newspapers, libraries, and introduces types of correspondence. Reading level 4-6.

Maps, Globes, Graphs: An Interactive Program for Adults, vols. 02-03

Billings, Henry
GA130.B54 1989 2 vols.

Steck-Vaughn
1989

Continues volume 1 and adds physical/special purpose maps, earth, sun, & time zones. Final units extend graph/table reading. Volume 3 emphasizes world geography and map combining & comparison. Sample tests.

Mathematics (Foundations Series)

Echaore-Yoon, Susan
QA139.E34 1993

Contemporary Books
1993

Introduction to core skills using whole numbers, money and decimals, fractions, ratios and percents. Computation skills are reinforced through problem solving and small group work. Answers and post-test provided.

More True Stories: A High Beginning Reader

Heyer, Sandra
PE1128.4.H52 1997

Addison Wesley Longman
1997

Companion/continuation volume to True Stories in the News by the same author. Same format of pre-reading questions, vocabulary, comprehension, discussion, and writing exercises for each of 22 units.

New Beginnings in Reading, vols. 06-08

Tivenan, Bonnie
LC5225.R4 T54 1991 3 vols. Contemporary Books
1991
Continuation of volumes 1-5 for beginning readers (level 0-3). These volumes include advanced phonics and longer reading selections, pre/post tests, flashcards, and mastery certificate. Teacher's guide is under Basic Skills 0-4.

New Writers' Voices, vols. 01-06

Literacy Volunteers of America
PS508.N38 N58 18 vols. Signal Hill Publications
1990
Series of short books written by adult new readers & writers: 1) Bars Coming Near; 2) Can't Wait for Summer; 3) Changes; 4) Fatal Beauty; 5) From My Imagination; 6) Make Way for August. Individual annotations available.

New Writers' Voices, vols. 07-12

Literacy Volunteers of America
PS508.N38 N58 18 vols. Signal Hill Publications
1990
Anthologies and two stories: 7) My Native Land; 8) Never Say Goodbye; 9) Snapshots; 10) Speaking from the Heart; 11) Speaking Out on Health; 12) Speaking Out on Home and Family. Individual annotations available.

New Writers' Voices, vols. 13-18

Literacy Volunteers of America
PS508.N38 N58 18 vols. Signal Hill Publications
1990
Anthologies and stories: 13) Speaking Out on Work; 14) Speaking to One Another; 15) Spending Time Together; 16) Taking Charge of My Life; 17) Three Shots in the Night; 18) Dreams Come True. Individual annotations available.

Number Power, vols. 02 & 05-09

Howett, Jerry, et al.
QA115.C76 6 vols. Contemporary Books
1991
Individual titles: 2) Fractions, Decimals & Percents; 5) Graphs, Tables, Schedules, & Maps; 6) Word Problems; 7) Problem Solving & Test-Taking Strategies; 8) Analyzing Data; 9) Measurement. Individual annotations available.

Number Sense: Discovering Basic Math Concepts, vols. 05-10

Suter, Allan D.
QA139.S94 1990 6 vols. Contemporary Books
1990
Completion of series: 5) The Meaning of Fractions; 6) Fraction Addition & Subtraction; 7) Fraction Multiplication and Division; 8) Ratio & Proportion; 9) The Meaning of Percent; 10) Percent Applications. See also Basic Skills 0-4.

Reader's Choice, books 01-03 (+ teacher's guide)

Schmidt, Sarah Ann & Julie Landau, project eds. Contemporary Books
LC5225.R4 R2 3 vols. 1989

Designed for adult students reading at the transitional 4th-6th grade level. Introduces critical thinking process, extends word-analysis skills and vocabulary base and provides personalized thinking and writing assignments.

Reading (Foundations Series)

Gallagher, Judith Contemporary Books
LC5225.R4 G25 1993 1993

Skills are based in 4 areas: Main idea, details, time in practical reading; reasons, facts, opinions, bias, inferences in nonfiction; form, rhyme, rhythm, imagery, simile, metaphor in poetry; character, setting, plot, conflict, theme in fiction.

Real Numbers: Developing Thinking Skills in Math, vols. 01-05

Suter, Allan D. Contemporary Books
QA139.S95 1991 5 vols. 1991

Individual titles: 1) Tables, Graphs, and Data Interpretation; 2) Estimation 1: Whole Numbers and Decimals; 3) Estimation 2: Fractions and Percents; 4) Measurement; 5) Algebra Basics. Individual annotations available.

Science (Foundations Series)

Weiss, Janice Harriet Contemporary Books
Q161.2.W43 1993 1993

Reading and critical thinking/problem solving skills are introduced in content areas of human and plant biology, physics, chemistry, and earth science.

Social Studies (Foundations Series)

Romanek, Elizabeth Contemporary Books
H61.R65 1993 1993

Reading skills such as finding the main idea, sequencing, cause & effect, fact vs. opinion, map and chart/graph skills are introduced in content areas of behavioral science, US history, political science, geography and economics.

True Stories in the News: A Beginning Reader

Heyer, Sandra, compiler Longman
PE1128.4.H51 1996 1996

A high-beginning level reading comprehension worktext for ESL students. Human-interest stories are retold and supplemented with vocabulary, comprehension, discussion, and writing exercises.

Write All About It (+ teacher's guide)

Leis, Andrea and Robert Chodos
PE1408.L53 1986
New Readers Press
1986
Workbook teaches writing skills using newspaper style, encouraging clear, concise writing. Topics covered include: Sentences, punctuation, parts of speech, and effective writing of paragraphs & stories.

Write and Read, books DA, EA, & FA

Dawkins, John
PE1408.D28 1992 3 vols.
Steck-Vaughn
1992
Beginning, intermediate and advanced worktexts provide introduction, recognition and production exercises in grammar, mechanics and usage from the sentence level to full compositions.

Writers' Voices, vols. 01-06

Literacy Volunteers of New York City
PE1126.A4 W74 36 vols.
Signal Hill Publications
1989
Selections and supplementary material from: 1) The Accidental Tourist; 2) The Best of Dear Abby; 3) Bless Me, Ultima; 4) Borrowed Time: An AIDS Memoir; 5) Carrie; 6) China Men and The Woman Warrior. Individual annotations available.

Writers' Voices, vols. 07-12

Literacy Volunteers of America
PE1126.A4 W74 36 vols.
Signal Hill Publications
1990
Selections and supplementary material from: 7) Coal Miner's Daughter; 8 & 9) Contemporary American Plays; 10) Dark They Were, and Golden-Eyed; 11) Dazzle; 12) A Different Kind of Christmas. Individual annotations available.

Writers' Voices, vols. 13-18

Literacy Volunteers of America
PE1126.A4 W74 36 vols.
Signal Hill Publications
1991
Selections and supplementary material from: 13) Elvis and Me; 14) Fatherhood and Time Flies; 15) Giant Steps; 16) The Godfather; 17) I Know Why the Caged Bird Sings and The Heart of a Woman; 18) In the Shadow of Man.

Writers' Voices, vols. 19-24

Literacy Volunteers of America
PE1126.A4 W74 36 vols.
Signal Hill Publications
1992
Selections and supplementary material from: 19) It Was on Fire When I Lay Down on It; 20) Jaws; 21) The Joy Luck Club; 22) Kaffir Boy; 23) Kramer vs. Kramer; 24) Lonesome Dove. Individual annotations available.

Writers' Voices, vols. 25-30

Literacy Volunteers of America
PE1126.A4 W74 36 vols. Signal Hill Publications
1990
Selections and supplemental material from: 25) The Lost Angel; 26) Love Medicine; 27) The Mambo Kings Play Songs of Love; 28) My Family, The Jacksons; 29) My Turn at Bat; 30) One More Time.
Individual annotations available.

Writers' Voices, vols. 31-36

Literacy Volunteers of America
PE1126.A4 W74 36 vols. Signal Hill Publications
1988
Selections and supplementary material from: 31) Rashad; 32) The Right Stuff; 33) The Temple of My Familiar; 34) 20th Century American Poetry; 35) Windmills of the Gods; 36) The Women of Brewster Place. Individual annotations available.

Writing (Foundations Series)

Bliss, Pamela & Virginia Lowe
PE1408.B56 1993 Contemporary Books
1993
Worktext designed for individual or classroom use introduces a 4-step writing process, 5 types of essays, organization, grammar and mechanics. Provides answers or explanations and a post-test to determine proficiency.

Citizenship

Citizenship Now: A Guide for Naturalization (book & audiotape)

Becker, Aliza & Laurie Edwards
JK1758.C48 1995 kit Contemporary Books
1995
Student worktext for individual or classroom use gives practice tests, interview dialogues and sections of Form N-400. Tape provides dictation practice and sample INS interview questions about government and history.

Constitution Made Easier

Plummer, Simmie G.
JK38.P73 1987 The Peoples Publishing Group
1987
The Constitution and amendments are translated into simple vocabulary and sentence structure, thus providing an introduction to the real document for ESL and ABE students.

U.S. Citizenship, Yes: Interactive Citizenship Preparation

Magy, Ronna
JK1758.M32 1996 Heinle & Heinle
1996
Intermediate level adult ESL preparation for naturalization, building on students' life skills. Includes 100 sample INS questions/answers and guided practice for completing INS N-400 Form.

Way to U.S. Citizenship (2 copies)

Hirschy, Margaret W.
JK1759.H57 1997

Dominie Press
1997

Basic U.S. history/government workbook designed to prepare ESL students for citizenship classes/tests.
Includes Spanish vocabulary.

ESL Teacher Resource

Approaches to Adult ESL Literacy Instruction

Crandall, JoAnn & Joy Kreeft Peyton, eds.
PE1128.A2 A58 1993

Center for Applied Linguistics/Delta
1993

Describes five approaches to adult ESL instruction. Each chapter provides the theory, sample teaching activities, and sources for that approach.

Basic Vocabulary Builder: Blackline Masters for Teaching Basic Second-Language Skills in Various Languages

Liebowitz, Dorothy Gabel
PE1449.L73 1988

National Textbook Company
1988

Line drawings grouped by activities and themes for teaching/reinforcing vocabulary acquisition. Grammar patterns and activities are included with each lesson. See also Practical Vocabulary Builder in this category.

Cultural Awareness Teaching Techniques

Gaston, Jan
LC1099.G38 1984

Pro Lingua Associates
1984

Four stages leading to cultural awareness/acceptance and how these influence second-language learning. Useful sections on empathy and non-verbal and paralinguistic communication.

Culturgrams: The Nations Around Us, vols. 01-02

David M. Kennedy Center for International Studies
LC1099.C84 1997 2 vols.

Brigham Young University
1997

Concise 4-page summaries of customs, lifestyle, political and economic structures of countries of the world compiled from first-hand experience of scholars, diplomats, educators, business people.

Dialogue Journal Writing with Nonnative English Speakers: A Handbook for Teachers

Peyton, Joy Kreeft and Leslee Reed
PE1128.A2 P48 1990

TESOL
1990

Introduces dialogue journal writing for all levels and ages of ESL students to provide the dynamics of time, ownership, and response. This format also applies to other special needs students.

Diversity as Resource: Redefining Cultural Literacy

Murray, Denise E., editor
LC1099.D58 1992

TESOL
1992

A collection of articles by ESL teachers that provide clear ideological, procedural, and evaluative steps to redefine power roles and to look at diverse learners as resources rather than problems.

Effective Use of Native Language in the ESL Classroom (video)

Weddel, Kathy Santopietro, moderator
PE1128.A2 Ef4 1996

CDE/OAE
1996

CoTESOL conference panel discussion by program managers, teachers, & learners on the pros/cons of native language use in the classroom to facilitate ESL learning. This Adult Educ. forum addressed identified teacher needs.

English as a Second Language Tutor Survival Kit

Renner, Evelyn
PE1128.A2 R46 1994

Literacy Volunteers of America
1994

A collection of collaborative activities to enhance the journey involved in acquiring English as a second language.

ESL Miscellany: A Treasury of Cultural and Linguistic Information, 2nd rev. ed.

Clark, Raymond C., et al.
PE1128.A2 C55 1991

Pro Lingua Associates
1991

A wealth of lists of concepts, vocabulary and proficiencies grouped by linguistic, communicative, cultural, and meta- and paralinguistic aspects. Applicable to all subject areas.

ESL Training by Design, video series, vols. 01-03

Laubach Literacy Action
PE1128.A2 T72 1996 10 vols.

New Readers Press
1996

Accompanies ESL Training by Design Workshop Presentations. Some can be used on their own to demonstrate ESL teaching techniques. 1) Interviews with ESL Learners; 2) Real World Communication; 3) Total Physical Response,

ESL Training by Design, video series, vols. 04-08

Laubach Literacy Action
PE1128.A2 T72 1996 10 vols.

New Readers Press
1996

4) Listening and Speaking; 5) Integrated Teaching Techniques: Listening, Speaking, Reading and Writing; 6) Understanding Speech Sounds; 7 & 8) Introduction to the "Laubach Way to English" Series, parts 1 & 2;

ESL Training by Design, video series, vols. 09-10

Laubach Literacy Action
PE1128.A2 T72 1996 10 vols.
9) The "Laubach Way to English" Series: Foreign Language Demonstrations; 10) Using "LifePrints".

New Readers Press
1996

ESL Training by Design: Workshop Presentations, vols. 01-02

Laubach Literacy Action
PE1128.A2 T72 1996 4 vols.
Workshop preparation guide to introduce practical techniques for teaching communication skills in English. Includes activities to sensitize teachers to special learner needs, how to assess those needs and adapt teaching techniques to fit.

New Readers Press
1996

ESL Training by Design: Workshop Presentations, vols. 03-04

Laubach Literacy Action
PE1128.A2 T72 1996 4 vols.
Two additional titles to complete the Workshop Presentations: 3) Teaching Adults: An ESL Resource Book and 4) Planning Literacy and ESL Workshops. Both offer practical advice to assess and meet training needs.

New Readers Press
1996

Experiential Language Teaching Techniques

Jerald, Michael and Raymond C. Clark
PE1128.A2 Ex7 1989
Presents 30 exercises for ESL students that require them to leave the classroom and to interact with native speakers. Each exercise includes preparation and post-experience activities.

Pro Lingua Associates
1989

Focus on the Language Learner

Tarone, Elaine
P51.T355 1989
Linguistics text focuses on identifying the local needs of ESL students and working to meet those needs. It offers a range of ideas and techniques for analyzing needs and developing activities.

Oxford University Press
1989

Fundamentals of Language Education

Krashen, Stephen D.
P51.K84 1991
Discussion of language acquisition and cognitive development as it occurs in reading, writing, speaking, listening and application of these concepts to teaching strategies.

Laredo Publishing
1991

Handbook for ESL Literacy

Bell, Jill and Barbara Burnaby
PE1128.A2 B41 1984
Oise Press
1984
Practical guide for teaching initial reading and writing skills to adult ESL students. Includes suggestions for lesson content, teaching approaches, and assessment.

Index Card Games for ESL

Clark, Raymond C., ed.
PE 1128.A2 I42 1982
Pro Lingua Associates
1982
Provides directions for six types of language games using index cards. These supplementary activities are fun and useful for reviewing material and encouraging cooperative learning.

Language Teaching Games and Contests, 2nd rev. ed.

Lee, W. R.
PE1128.A2 L46 1986
Oxford University Press
1986
ESL teacher resource for K-Adult classroom learners at varied levels gives directions and variations for activities to teach structure, vocabulary, spelling, LSRW, pronunciation, and numbers.

Language Teaching Techniques

Clark, Raymond C.
PE1128.A2 C555 1987 2 copies
Pro Lingua Associates
1987
Describes 26 activities for teaching communication and grammar in ESL classes. Listening comprehension and fluent speaking skills are stressed; additional reading/writing activities suggested.

Natural Approach: Language Acquisition in the Classroom

Krashen, Stephen D.
P51.K87 1988
Prentice Hall
1988
ESL teacher resource offers a classroom-based, practical formulation of a teaching method that is simple, adaptable, and capable of modification for varied learner types.

New Ways in Content-Based Instruction

Brinton, Donna M. and Peter Master, eds.
PE1128.A2 N397 1997
TESOL
1997
ESL teacher resource with a variety of classroom activities in which content encourages language learning and acquisition. Worldwide contributors offer ideas for varied levels in K-12 through university.

New Ways in Teaching Adults

Lewis, Marilyn, ed. TESOL
PE1128.A2 N395 1997 1997
ESL teacher resource with a range of activities at varied levels helps classroom learners profit from lessons drawn from many different types of sources, suggested by contributors worldwide.

New Ways in Teaching Culture

Fantini, Alvino E., ed. TESOL
LC1099.N58 1995 1995
Theoretical concepts about our understanding of language, culture, and world view and implications/suggestions for teaching ESL/EFL. Practical classroom activities to include intercultural exploration as part of the language experience.

New Ways in Teaching Grammar

Pennington, Martha C. TESOL
PE1128.A2 N43 1995 1995
ESL teacher resource with 85 activities at varied levels offers a situated process perspective on grammar instruction from 10 contributors in a range of classrooms worldwide.

New Ways in Teaching Vocabulary

Nation, Paul, ed. TESOL
PE1128.A2 N47 1994 1994
ESL teacher resource with 100+ activities at varied levels to help assemble, establish, enrich, and develop learner vocabularies. Contributors from classrooms worldwide representing various first languages and ages.

New Ways in Teaching Writing

White, Ronald V., ed. TESOL
PE1128.A2 N47 1995 1995
ESL teacher resource with a range of activities at varied levels helps develop writing skills, attend to reading/writing processes and focus on types/formats in classroom settings.

NTC's Preparation for the TOEFL

Broukal, Milada National Textbook Company
LB3060.33.T6 B65 1997 1997
Review of grammar, structure, usage and study strategies for the Test of English as a Foreign Language. Updated information on the test itself, how to apply, and how to interpret the sample and actual test scores.

Practical Vocabulary Builder: Blackline Masters for Teaching Basic Second Language Skills in Various Languages

Liebowitz, Dorothy Gabel
PE1449.L74 1988

National Textbook Company
1988

A companion book to Basic Vocabulary Builder by the same author but can be used independently. Pictures and vocabulary are centered around survival themes to enable ESL learners to function effectively in everyday life.

Survival Vocabulary

Wedler, Gertrude
PE1449.W52 1996

J. Weston Walch
1996

Supplemental text of vocabulary exercises introduces & practices 200 functional words grouped by topic. Intended for special needs learners and applicable for multi-level ESL. Teacher directions and 11 activity masters on each topic.

Talk Time Handbook: Conversation Sessions for . . . Limited English Speaking Participants

Bentson, Marilyn
PE1128.A2 B44 1995

National Institute for Literacy
1995

Describes how to develop a talk time program of conversation sessions for volunteer facilitators and limited English speaking participants.

Teacher to Teacher: Video Training for Teachers of ABE and ESL, vols. 01-04 (includes user's guide & video table of contents)

Laubach Literacy International
LC5225.T4 T27 1988 13 vols.

New Readers Press
1988

1) Every Student Has a Story: Developing a Community of Learners; 2) Chapter 1, Page 1: Beginning Reading for Adults; 3) The ABC's of ESL: Developing Literacy; 4) Listen, Ask, and Answer: Enhancing Aural Ability and Oral Facility.

Teacher to Teacher: Video Training for Teachers of ABE and ESL, vols. 05-07

Laubach Literacy International
LC5225.T4 T27 1988 13 vols.

New Readers Press
1988

5) Anatomy of a Lesson: Pacing and Structure in the Basic Education Classroom; 6) From Real Life: Using Student Experiences in Reading and Writing; 7) Teaching Reading Two Ways: The Tired (sic) and the True.

Teacher to Teacher: Video Training for Teachers of ABE and ESL, vols. 08-10

Laubach Literacy International
LC5225.T4 T27 1988 13 vols.

New Readers Press
1988

8) Actively Interactive: Teaching Reading Comprehension Strategies; 9) Love to Write: Creating an Environment for Writers; 10) Sound, Form, and Fluency: Refining Oral Skills.

**Teacher to Teacher: Video Training for Teachers of ABE and ESL,
vols. 11-13**

Laubach Literacy International
LC5225.T4 T27 1988 13 vols. New Readers Press
1988
11) Speak Up/Speak Out: Strategies for Developing Oral Fluency; 12) Taking Charge: Techniques for
Developing Self-Directed Learners; 13) Video Table of Contents.

**Teacher Training Through Video, vols. 01-06
(+ blackline masters and user's guide)**

Savage, K. Lynn, series editor Longman
PE1128.A2 T42 1992 12 vols. 1992
Video series shows how to design effective ESL lessons and use specific techniques in the classroom. 1)
Lesson Planning; 2) Focused Listening; 3) Early Production; 4) Dialogue/Drill; 5) Information Gap; 6)
Role Play.

Teacher Training Through Video, vols. 07-12

Savage, K. Lynn, series editor Longman
PE1128.A2 T42 1992 12 vols. 1992
Continuation of 12-volume ESL video series. 7) Problem Solving; 8) Language Experience; 9) Life Skills
Reading; 10) Narrative Reading; 11) Total Physical Response; 12) Beginning Literacy.

Teachers' Grammar: An Approach to the Central Problem of English

Close, R. A. Language Teaching Publications
Pe1128.A2 C57 1992 1992
ESL teacher resource to assist with learners at all levels and in all teaching settings. Introduces English
grammar without massive detail for instructors to use before teaching.

Teaching Multilevel Classes in ESL

Bell, Jill Dominie Press
PE1128.A2 B42 1991 1991
Focuses on teaching strategies for ESL classes with a wide range of student abilities. Discusses
curriculum planning, assessment, classroom management, activities, and sample lessons.

Techniques and Principles in Language Teaching

Larsen-Freeman, Diane Oxford University Press
PE1128.A2 L35 1986 1986
Describes 8 language-teaching methods for ESL classes. For each method, theory and techniques are
presented through the description of a class using the method, with additional analysis.

Techniques and Resources in Teaching Grammar

Celce-Murcia, Marianne & Sharon Hilles
PE1128.A2 C35 1988
Oxford University Press
1988
Authors discuss how, when, and why to teach grammar in second language acquisition. Focus helps learners perceive the relationship between grammar and various social functions.

Techniques and Resources in Teaching Reading

Silberstein, Sandra
PE1128.A2 S58 1993
Oxford University Press
1993
Discusses reading process and instruction in the ESL classroom. Covers types of texts, sample lessons, activities, materials, and resources.

Techniques in Teaching Vocabulary

Allen, Virginia French
PE1128.A2 A45 1983
Oxford University Press
1983
Presentation and exemplification of practical techniques of teaching vocabulary to beginning, intermediate, and advanced ESL students. Activities are included at each level.

Techniques in Teaching Writing

Raimes, Ann
PE1128.A2 R245 1983
Oxford University Press
1983
This text for ESL teachers offers a variety of techniques and activities for writing instruction.

Using LifePrints: ESL for Adults (training video and manual)

Robert Ventre Assoc. and Center for Applied Linguistics
PE1128.L6
New Readers Press
1995
Teacher training video accompanies trainer's manual for 3-level LifePrints series (catalogued under ESL Textbook) for low beginning to low intermediate ESL students.

ESL Textbook

101 Word Games for Students of English as a Second or Foreign Language

McCallum, George
PE1128.A2 M253 1980
Oxford University Press
1980
Reinforces spelling, conversation, listening and speaking practice through games at 3 levels. Includes appendices of homework games, games for children and games listed by language level.

Basic Composition for ESL: An Expository Workbook, 3rd ed.

Huizenga, Jann & C. M. Snellings, G. B. Francis
PE1128.5.H85 1990
Heinle & Heinle
1990
Worktext covers basic composition skills for 6 practical and academic purposes: Giving instructions, objective reporting, cause/effect, compare/contrast, classifying, describing a process.

Basic English Grammar, 2nd edition

Azar, Betty Schramper
PE1128.A96 1996
Prentice Hall Regents
1996
A developmental skills workbook and reference for lower level/beginning ESL students introducing students to form, meaning and usage of basic English grammatical structures.

Basic Oxford Picture Dictionary

Gramer, Margot
PE1629.O93 1994
Oxford University Press
1994
Presents some 1,200 essential words and phrases depicted in real-life contexts. Developed for beginning-level ESL students, the BOPD is a flexible program for teaching everyday vocabulary & skills.

Basic Oxford Picture Dictionary Literacy Program

Templin-Imel, Garnet with Shirley Brod
PE1629.O9 1996
Oxford University Press
1996
Sequential whole-language, competency-based adult program from preliterate visual discrimination skills through simple reading and writing. Pre/post tests, reproducible student pages, etc. included.

Choosing the Mortgage That's Right for You

Fannie Mae Foundation
HD1379.C46 1996
Fannie Mae Foundation
1996
Basic guide for figuring buying power, down payment, monthly payments and shopping for and comparing various types of mortgages. See also Spanish version.

Como Escoger el Mejor Prestamo Hipotecario para Usted (Spanish version of Choosing the Mortgage That's Right for You)

Fannie Mae Foundation
HD1379.C4618 1996
Fannie Mae Foundation
1996
Guia para calcular la cantidad del prestamo que puede obtener, el tipo de hipoteca que es el mejor, y como comprar una nueva casa sin sorpresas ni decepciones.

Consider the Issues: Advanced Listening and Critical Thinking Skills, 2nd ed.

Numrich, Carol
PE1128.N8 1995
Addison Wesley
1995
Twelve authentic interviews and reports from National Public Radio designed to present an integrated approach to listening and critical thinking skills for high-intermediate to advanced ESL students.

Crossroads (multilevel activity/resource package, student book, workbook and teacher's guide at each level)

Lanzano, Susan, ed.
PE1128.C85 4 vols.
Oxford University Press
1991
A 4-level vocab, listening, reading, writing adult beginning ESL series. Progresses slowly to accommodate classroom diversity/open enrollment. Integrates grammar and competency-based approach to life-skills functioning. Level annotations avail.

English for Adult Competency, 2nd ed., books 01-02

Keltner, Autumn & Leann Howard & Frances Lee
PE1128.K29 1990 2 vols.
Regents/Prentice Hall
1990
Basic ESL text addresses language functions and provides practice with structures and vocabulary. Designed to develop oral communication for adults in group instruction at beginning through intermediate levels. Separate annotations available.

English for Life Through Pictures

Bray, Terry
PE1128.2.B73 1993
Dominie Press
1993
Supplemental ESL text for low-intermediate to intermediate levels provides LSRW activities for group or individual instruction through sequenced, real-life illustrations and follow-up activities. Text contains teacher notes/answer key.

Face the Issues

Numrich, Carol
PE1128.4.N85 1997
Addison Wesley Longman
1997
Dialogues, discussion topics and follow-up activities to 12 authentic NPR reports help ESL students at intermediate & advanced levels develop listening and critical thinking skills. Suggestions for classroom use included.

Get Ready, Go, Home Free: ESL Field Trips (+ teacher's guide)

Santopietro, Kathleen
PE1128.2.S27 1988
Delta Systems
1988
Three-step program for ESL field trips includes preparation exercises and activities, contact assignments, and review activities. Teacher's edition includes planning guide and instructions.

How to Buy a Home in the United States (+ teacher's guide)

Fannie Mae Foundation
PE1128.2.H6 1996

Fannie Mae Foundation
1996

Vocabulary, grammar, reading and writing exercises guide adult ESL students through deciding to buy a home, and how to find, finance and maintain it.

In Other Words: Life Skills Vocabulary in Context (+ teacher's guide, 2 copies)

Santopietro, Kathleen
PE1128.2.S28 1989 2 copies

Dominie Press
1989

Meaningful activities that reinforce and enhance survival English vocabulary and complement a life skills curriculum.

Accompanying teacher's edition.

Input, Output for the Multi-Level Classroom (+ teacher's guide)

Boyd, John and Mary Ann Boyd
PE1128.B69 1989

ABACA Books
1989

Dialogs and exercises are presented simultaneously at 3 levels to accommodate multi-level ESL classes.

Inside Stories: Basic Skills in Context

Santopietro Weddel, Kathleen and Ardith Loustalet
PE1128.2.S3 1998

Dominie Press
1998

Supplemental activities in reading, grammar and writing for middle to high-beginning ESL students organized around a central story-line of diverse tenants in an apartment building

Lifelines: Coping Skills in English, vols. 01-04

Foley, Barbara & Howard Pomann
PE1128.F71 1995 4 vols.

Prentice Hall Regents
1995

Basic series for ESL adults at entry through intermediate levels. Competency-based integration of coping skills with essential structures, vocabulary & cultural information. LSRW group activities and teacher notes in each book.

LifePrints: ESL for Adults, video series, vols. 01-03 (resource file, student book, audio tape & teacher's guide at each level)

Robert Ventre Assoc. and Center for Applied Linguistics
PE1128.L6 1993 3 vols.

New Readers Press
1993

Oral and written practice at SPL 0-1, 2-4, & 5-6 for diverse adult learners to acquire language skills and cultural understanding for everyday survival, social, family & job-related situations. See user video & manual under ESL Teacher Resource.

Longman Dictionary of American English: Your Complete Guide to American English

Stern, Karen, senior ed.
PE2835.L86 1997

Addison Wesley Longman
1997

New edition of popular dictionary of 2000 common words for intermediate or higher ESL levels. Includes clear definitions written to help learners avoid errors, lists of common prefixes, suffixes, irregular verbs.

Look Again Pictures for Language Development and Lifeskills

Olsen, Judy Winn-Bell
PE1128.O45 1984

Alemany Press
1984

Supplemental ESL text with CASAS correlation for learners at all levels. Non-sequential illustrations provide springboard for communicative classroom activities, discussions, and lifeskills extensions. Teacher notes, methodology, references.

Multicultural Workshop: A Reading and Writing Program, vols. 01-03

Blanton, Linda Lonon and Linda Lee
PE1128.B52 1994 3 vols.

Heinle & Heinle
1994

This approach to academic work for high-beginning to high-intermediate ESL students uses multicultural fiction and nonfiction with exercises to develop reading, writing, and critical thinking skills.

New Americans Guide: How to Become a Citizen, How to Become a Homeowner (English and Spanish versions)

Fannie Mae Foundation
HD1379.H69 1996 2 vols.

National Immigration Forum
1996

Basic steps to becoming citizen of the US and factors to consider in buying a home, description of the loan/mortgage process and types of mortgages available. English and Spanish versions.

New Oxford Picture Dictionary (kit) (+ 2 wkbks, 1 L/S activ. book, 5 audiotapes, & teacher's guide)

Parnwell, E.C.
PE1629.O9 1988

Oxford University Press
1988

Dictionary pictures are organized into 85 topical units, such as the family, the supermarket, and public transportation. Includes index and pronunciation guide. Workbooks are for beginning and intermediate levels. Individual annotations available.

Opening the Door to a Home of Your Own (+ 8 foreign language versions)

Fannie Mae Foundation
HD1379.O74 1996 9 vols.

Fannie Mae Foundation
1996

English, Chinese, Haitian Creole, Korean, Polish, Portuguese, Russian, Spanish and Vietnamese versions of evaluating one's credit history and assets in preparation for mortgage qualification.

Operations in English: 55 Natural and Logical Sequences for Language Acquisition

Nelson, Gayle and Thomas Winters
PE1128.A2 N35 1993

Pro Lingua Associates
1993

Supplemental ESL text for adults at beginning through intermediate levels featuring 55 procedures with step-by-step illustrations and sequenced instructions. Operations complement a variety of teaching approaches and instructional settings.

Oxford ESL Dictionary: For Students of American English

Hornby, Albert S.
PE2835.O9 1991

Oxford University Press
1991

Dictionary for intermediate level ESL students. Provides explanations, illustrations, and related information. Entries provide contextual examples of usage, grammar, and idioms.

Oxford Picture Dictionary, monolingual (+ teacher's guide)

Shapiro, Norma and Jayme Adelson-Goldstein
PE1629.095 1998

Oxford University Press
1998

Vocabulary is pictured by subject and grouped by themes. Reference lists of regular and irregular verbs.

Raise the Issues: An Integrated Approach to Critical Thinking

Numrich, Carol
PE1128.4.N86 1994

Longman
1994

Very advanced level ESL classroom text uses National Public Radio and newspaper stories to integrate LSRW while building critical thinking skills. Includes teaching steps and suggestions.

Ready? Listen! (kit)

Croes, John
PE1128.C76

Dominie Press
1988

Competency-based survival English from a listening perspective. Includes teacher's handbook, student workbook, and 6 audio tapes of exercises.

Survival English: English through Conversations, 2nd ed., books 01-03 (book & teacher's guide at each level)

Mosteller, Lee
PE1131.M65 4 vols.

Prentice Hall
1995

Competency-based dialogues for beginning ESL students who have a small oral vocabulary and a knowledge of the English alphabet. LSRW skills are taught and reinforced in that order. Book 3 has more emphasis on writing.

**Take Charge: A Student-Centered Approach to English, books 01-02
(student book, grammar workbook & teacher's guide at each level)**

Diolata, Edna
PE1128.T25 1997 2 vols. McGraw-Hill
1997
Early literacy training, critical thinking skills practice and optional grammar component for adult ESL students. The 2 volumes correspond to 0-50 BEST scores, 165-210 CASAS scores and 0-III MELT/SPLs.

Family Literacy Teacher Resource

Assessing Success in Family Literacy Projects: Alternative Approaches to Assessment & Evaluation

Holt, Daniel D., editor
LC149.2.A88 1994 Center for Applied Linguistics/Delta
1994
Explains non-test assessment approaches for family literacy programs to link goals and curriculum. Provides many samples of surveys, interviews, and observation and performance measures.

Becoming a Family of Readers (video)

Literacy Volunteers of America
LC225.3.B42 1995 LVA and Reading is Fundamental
1995
Parents and literacy volunteers talk about the advantages of reading to children at an early age.

Empowering People (video)

National Center for Family Literacy
HV699.E68 1993 National Center for Family Literacy
1993
Discusses how to run parent groups in a family literacy program.

Even Start: An Effective Literacy Program Helps Families Grow Toward Independence

National Center for Family Literacy
HV699.E86 1997 National Center for Family Literacy
1997
Description of the federal literacy program, its components, evaluation, results and implications of enabling all members of a family to reach a comfort zone of higher reading and math skills.

Family Literacy and the School: How Teachers Can Help

Weinberg, Pamela
LC225.3.W44 1990 New Readers Press
1990
Describes ways in which teachers can work effectively with parents who have low literacy skills, involving them more fully in the educational process.

Family Literacy Answer Book: A Guidebook for Teachers and Administrators of Family Literacy Programs, 2 copies

National Center for Family Literacy
LC149.2.F275 1997

National Center for Family Literacy
1997

Resource book for family literacy providers covers adult and early childhood education, curriculum development, PACT time, parent groups, and home visits. Includes many lesson plans and sample forms.

How to Add Family Literacy to Your Program

Lawson, V. K., ed.
LC149.2 .H68 1994

Literacy Volunteers of America
1994

Describes how to set up a family literacy program. Addresses program design, staffing and training, materials, site selection, funding, networking with other agencies, and resources.

Impact of Adult Education & Family Literacy on the Family

Tracy-Mumford, Fran
LC5252.D3 T72 1998

ACE Network, Delaware Dept. of Ed.
1998

Study's purpose was to determine the short-term (60 hours or more) impact of participation in Adult Education and Family Literacy programs in order to provide accountability of public funds and to break cycles of low literacy/poverty.

Partners in Parenting: Resource Center Catalog

CSU Cooperative Extension
HQ755.8.P3 1998

CSU/CADAD
1998

Catalog of audio tapes, books, curriculum kits, video tapes, article reprints, pamphlets and brochures organized under broad subject categories pertinent to families and child-rearing.

Power of Parenting (video)

LC225.3.P7 1993

National Center for Family Literacy
1993

Describes how to organize and facilitate parent and child (PACT) group sessions. Through play with their children, parents observe how children learn and discover new ways of interacting. Includes manual.

Your Home is a Learning Place

Weinberg, Pamela
LC4822.5.P2 W56 1993

New Readers Press
1993

Shows some fun ways to teach preschool through elementary age children basic skills at home. Includes activities to promote listening, speaking, reading, writing, memory, math, and the arts.

Family Literacy Textbook

Caring for Infants and Young Children

Sammis, Kathy
LC4822.5.P2 Sa56 1989
Dramatizations of effective infant to preschooler child care methods through audio tape and worksheets designed for low level readers.

J. Weston Walch
1989

Family Reading: An Intergenerational Approach to Literacy (kit)

Goldsmith, Ellen and Ruth D. Handel
LC225.3.G64 1990
Set contains trainer's manual and video, teacher's guide, & 10 children's books. Gives learners practice in good reader strategies, using children's books and adult reading selections.

New Readers Press
1990

Practical Parenting

Sammis, Kathy
LC4822.5.P2 Sa6 1992
Textbook features critical child-rearing instruction and positive parenting skills in an understandable format for learners with a 7.0 reading ability or above.

J. Weston Walch
1992

You and Your Child's Teacher

Weinberg, Pamela
LC4822.5.P2 W55 1990
Book for parents on working effectively with teachers. Covers communicating with the school, parent-teacher conferences, homework help, and home learning activities.

New Readers Press
1990

GED/High School Teacher Resource

Colorado GED Study: How Colorado Graduates Benefit from Passing the GED Tests

Lance, Keith Curry
LB3060.33.G45 L26 1998
Study detailing why GED graduates left school initially, how their employment, finances, cultural and community activities changed, and what health and psychological benefits they have experienced.

CDE/OAE
1998

Planning and Implementing Integrated Theme-Based Instruction

Dirkx, John M.
LC5219.D59 1995
Describes how to implement theme-based instruction in your program. Includes identifying and planning theme units, instructional strategies, assessment, examples, and resources.

NE Inst. for Study of Adult Literacy
1995

GED/High School Textbook

American Government: Freedom, Rights, Responsibilities

Bernstein, Vivian
JK424.B48 1997
Steck-Vaughn
1997
Worktext provides history/structure of the three branches of the Federal Government, state/local governments, and the political system. Includes exercises and annotated versions of The Declaration and Constitution. Reading level 4-5.

Applied Communication Skills, vols. 01-04 (+ teacher's guide)

Moore, Roberta, et al.
PE1408.A66 1996 4 vols.
Cambridge Adult Education
1996
Pre-GED program for reading levels 6-9. Emphasizes basic grammar, vocabulary and writing skills for workplace success. Based on SCANS and TABE guidelines.

Critical Thinking With Math

Digilio, Karen Scott
QA63.C66 1989
Contemporary Books
1989
Worktext provides practice in reasoning and problem-solving skills, based on practical, everyday use of math concepts in the areas of whole numbers, decimals, fractions, percents, and measurement.

Easing Into Essays: Getting Ready to Write the GED Test Essay (+ teacher's guide)

Phifer, Nan
LB3060.33.G45 P44 1988
New Readers Press
1988
Student manual and teacher's guide explain the writing process: generating ideas, writing rough drafts, revising, proofreading, etc . Addresses requirements of the GED essay test.

Government Today

Vaillancourt, Beverly
JK424.V25 1994
The People's Publishing Group
1994
Text for learners under 6.0 reading level features major government topics in a relevant context. Text guides learning while focusing on reading and writing skills in a classroom setting.

Number Power, vols. 03-04

Mitchell, Robert
QA115.C76 2 vols.
Contemporary Books
1988
Vol. 3 Algebra introduces ways to simplify complicated problems from signed numbers through polynomial equation solving. Vol. 4 Geometry introduces working with lines, angles, plane/solid figures and provides extensive reinforcement.

Our United States Geography: Our Regions and People

Vaillancourt, Beverly
G128.V24 1994
The Peoples Publishing Group
1994
Text for learners with reading levels below 6.0 explains how the geography of each state influences history, economy, and social development. Builds map skills and critical thinking in a classroom setting.

Ready, Set, Study!

books 01-02

Echaore-Yoon, Susan, and Wendy Stein
LB1049.E23 1990 2 vols.
Contemporary Books
1990
Book 1 introduces organizational skills, interpreting visual aids, previewing and summarizing. Book 2 highlights setting goals, developing reading/note-taking skills, using reference tools and writing a research paper.

Succeed with the Standards in Your Social Studies Classroom

Laughlin, Margaret A. & H. Michael Hartoonian
LB1584.L39 1997
J. Weston Walch
1997
Teacher resource provides practical applications for the K-12 National Social Studies Standards. Includes blackline masters of student worksheets for assessment and implementation of the standards.

Writing and Reading the Essay: A Process Approach

Fiene, Pat, ed.
PE1408.C77 1993
Contemporary Books
1993
Part 1 teaches a 4-step writing process as well as analytical reading and thinking skills. Part 2 is a grammar review and reference covering 5 parts of speech, types of sentences and punctuation. Includes post-test.

Writing for Proficiency: A Test Preparation Program, books A, B, C (+ teacher's guide)

Levadi, Barbara, ed.
PE1408.W84 1995 3 vols.
Globe Fearon
1995
Worktexts at 3 levels designed to prepare for standardized writing test. Explains how to focus writing, introduces 4 types of essays, provides grammar, mechanics, usage review, and test-taking strategies.

General

Adult Learner (training packet)

Tibbetts, John, et al.
LC5225.T4 T72 1993
Pelavin Assoc. & US Dept. Educ.
1993
Teacher trainer module describes dimensions of adult learning: Motivation, cognition and socio-cultural context and analyzes effects of these dimensions in order to plan ABE/ESL lessons. Contains trainer guide, participant worksheets and video.

Celebration Stories: Writings by Alameda County Library Adult Literacy Program Students & Tutors

ACLALP Alameda County (CA) Library
PS508.N38 C45 1994 1994
Personal stories of learning hardships and successes from Alameda County, California adult learners and tutors.

Change: Focus on Basics, v. 2, issue C, September, 1998

Garner, Barbara, ed. NCSALL
LC5225.T4 C52 1998 1998
This issue focuses on organizational and personal change, how to recognize and facilitate the need and common barriers to change.

Communicative ESL Teaching (training packet)

Porter, Catherine & Rose DiGerlando, Peggy Dean Pelavin Assoc. & US Dept. of Educ.
PE1128.A2 P67 1993 1993
Defines communicative ESL theory; demonstrates effective learner needs assessment, lesson planning and provides means for critique/modification of lessons. Contains trainer guide, participant worksheets and video.

Community Relations Guide for Volunteer Literacy Programs

Foster, Holly A., ed. Literacy Volunteers of America
LC5225.R24 C64 1994 1994
Explains how to publicize your literacy program. Includes organization of events, speakers, logo design, press releases, interviews, radio and TV spots, newsletters, & more.

Conflict Resolution Education: A Guide to Implementing programs in Schools, Youth-Serving Organizations, and Community and Juvenile Justice

Crawford, Donna K. US Depts. of Justice/Education
LB3013.3.C72 1996 1996
Implementation guide for recognizing/transforming conflict to learning opportunities to promote responsible citizenship, violence prevention & change through negotiation, mediation, consensus.

Contested Ground: Performance Accountability in Adult Basic Education

Merrifield, Juliet NCSALL
LC5251.M47 1998 1998
National Center for the Study of Adult Learning and Literacy report describing key issues in performance accountability and recommendations for policy and action. Based on interviews with practitioners and literature from other fields.

Copyright Primer for Librarians and Educators, 2nd ed.

Bruwelheide, Janis H. American Library Association
KF2995.R4 1995 1995
Detailed, readable guide to copyright law interpretation in question-answer format. Includes photocopying for classroom use, use of musical performances and all electronic media.

Developing Critical Thinkers: Challenging Adults to Explore Alternative Ways of Thinking and Acting

Brookfield, Stephen D. Jossey-Bass
BF441.B79 1987 1987
Guide to reflecting on assumptions underlying actions and considering new ways of looking at the world in 4 key areas of adulthood: Relationships, work, politics, and media response.

Discoveries: 1998's Collection of Stories

Allshouse, David, et al. Learning to Read Program
PS508.N38 D57 1998 1998
Annual offering of adult student writings about their own life experiences. Biographical data on each student and each student's tutor.

Empowerment Health Education in Adult Literacy: A Guide for Public Health and Adult Literacy Practitioners, Policy Makers, and Funders

Hohn, Marcia National Institute for Literacy
RA440.5.H64 1998 1998
Lower socioeconomic status and low literacy levels have been linked to high risk of poor health and early death. This report explores embedding health information in adult literacy programs.

Family Literacy: The Colorado Communicator, v. 21, no. 3, June, 1998

Siu-Runyan, Yvonne, editor Colorado Council of the IRA
LC149.25.C6 F23 1998 1998
Interviews, testimonials, news, model programs, views and teacher tips on Family Literacy and its path, place, and power in the 21st century.

FYI Series: Information for Better Living, vols. 01-05

IDEA New Readers Press
LC4822.5.H3 F9 1994 10 vols. 1994
Books and read-along tapes on health topics: 1) About AIDS; 2) About Alcohol and Other Drugs; 3) About Cancer; 4) Aging with Confidence; 5) Eating Right. Individual annotations available.

FYI Series: Information for Better Living, vols. 06-10

IDEA
LC4822.5.H3 F9 1994 10 vols. New Readers Press
1994
Books and read-along tapes on health topics: 6) Getting Fit; 7) Getting Good Health Care; 8) Managing Stress; 9) The Safe, Self-Confident Child; 10) Staying Well. Individual annotations available.

GED: Focus on Basics, v. 2, issue B, June, 1998

Garner, Barbara, ed. World Educ./NCSALL
LB3060.33.G45 G2 1998 1998
Quarterly publication of the National Center for the Study of Adult Learning and Literacy which is dedicated to connecting research with practice, teachers with research, and researchers with ABE classroom reality.

Growing Together: Improving Your Literacy Program Through Student Participation

Riecke, Craig Literacy Volunteers of America
LC151.527 1994 1994
Explains how to develop a literacy program emphasizing student participation and collaboration. Suggests many activities to involve students more fully and give them more program responsibility.

Help Yourself: How to Take Advantage of Your Learning Styles

Sonbuchner, Gail Murphy New Readers Press
LB1049.S66 1991 1991
Describes different learning styles and how to work with your own learning strengths to increase retention, comprehension, writing, math, listening, and study skills.

Leadership and the New Science: Learning About Organization from an Orderly Universe

Wheatley, Margaret J. Berret-Koehler
HD57.7.W55 1994 1994
Summary of discoveries in quantum physics, chaos theory, and biology and how these issues can provide insight, understanding, and transformation for leadership and organizations.

Learner Motivation: Focus on Basics, v. 2, issue A, March, 1998

Garner, Barbara, ed. World Educ./NCSALL
LC148.5.L52 1998 1998
Quarterly themed publication of the National Center for the Study of Adult Learning and Literacy presenting the best practices and current research and how those can be used by ABE programs.

Learner-Centred Curriculum: A Study in Second Language Teaching

Nunan, David
PE1128.A2 N86 1988
Cambridge University Press
1988
Presents a negotiated model of arriving at adult ESL curriculum through teacher-learner collaboration based on the Australian Migrant Education Program's "from the bottom up" curriculum development.

Learning in Adulthood: A Comprehensive Guide

Merriam, Sharan B. and Rosemary S. Caffarella
LC52253L42 M47 1991
Jossey-Bass
1991
A comprehensive overview of all that is known about adult learning including the context in which it takes place, what and why participants learn, the nature of the learning process and relevant issues.

Mastering the Techniques of Teaching, 2nd ed.

Lowman, Joseph
LB2331.L68 1995
Jossey-Bass
1995
Effective college teaching by placing emphasis on motivational skill and commitment; how to organize classes, use group work, and a new learning model of 6 sources of influence on student learning.

Mindwalk: A Film for Passionate Thinkers (video)

Mindwalk Productions
HD57.7.M46 1991
Paramount Pictures
1991
A physicist, a poet, and a politician meet by chance at Mont St. Michel off the coast of Normandy and discuss at length the need for a new paradigm beyond Newtonian thinking.

Monitoring Student Progress (training packet)

Koehler, Sandra & Peggy Dean
LC5225.T4 D562 1992
Pelavin Assoc. & US Dept. of Educ.
1992
Module identifies reasons for monitoring progress; identifies ways to do this and integrates monitoring into lesson planning including traditional assessments and portfolio development. Contains trainer guide, participant worksheets and video.

Open Space Technology: A User's Guide, 2nd ed.

Owen, Harrison
HM133.095 1997
Berret-Koehler
1997
Step-by-step guide by the originator of the open space concept to organizing groups of 5 to 1,000 to deal with complex issues in a very short time.

Our Stories in Living Color: A Multi-Cultural Resource Book and Bibliography

Alameda County Library Comm. Relations

Z1039.N47 O87 1992

1992

Bibliography intended to promote the reading of multi-ethnic literature. Each entry includes a brief summary of the work and suggestions for discussion and activities.

Path of Least Resistance: Learning to Become the Creative Force in Your Own Life

Fritz, Robert

Ballantine

BF408.F85 1989

1989

Teaches the creative process, choosing and creating what you truly love. Explains the stages of the creative cycle: Germination, assimilation, and completion. Discusses conscious decision-making.

Planning for Instruction (training packet)

Hemphill, David

Pelavin Assoc. & US Dept. of Educ.

LB1027.4.H46

1993

Module provides rationale for learner participation in planning, instruction in performance objectives, lesson planning, needs assessment and participatory evaluation. Contains trainer guide and participant worksheets only. No video available.

Planning Programs for Adult Learners: A Practical Guide for Educators, Trainers, and Staff Developers

Caffarella, Rosemary S.

Jossey-Bass

LC5225.A34 C34 1994

1994

A concise format of tables, checklists & exhibits designed to guide the veteran or newcomer through the critical process of applying the theoretical framework to a hands-on program plan.

Power Tools: A Leader's Guide to the Latest Management Thinking

Nirenberg, John

Prentice-Hall

HD3.N47 1997

1997

Book for leaders and managers presents an explanation of over 100 people-management tools & techniques, and shows why they work, why they fail. A guide to the best practices in management.

Profession and Practice of Adult Education: An Introduction

Merriam, Sharan B. & Ralph G. Brockett

Jossey-Bass

LC5215.M57 1997

1997

A conceptual map of the field of adult education and an attempt to raise awareness of the issues and tensions inherent in the practice. Focus is on developing the professional field.

Report of the Colorado Business Commission on Adult Basic Learning: Learning Lasts a Lifetime

Colorado Business Commission
LC152.C6 R47 1997

First Impressions, Office of the Governor
1997

Basic definitions of adult education, family literacy, workforce and workplace education and profiles of the people those rubrics represent, eight recommendations for Colorado in the field of adult education and their underlying values and vision.

Resource Guide: Colorado Certificate of Accomplishment, ABE Level 1

Sumner, LeaVelle, ed.
LB3060.32.P6 R46 1998

CDE/OAE
1998

Provides educational activities that integrate reading, writing, and math skills with practical life knowledge for programs implementing the certificate process for adult learners.

Resource Guide: Colorado Certificate of Accomplishment, ABE Level 2

Colorado Dept. of Education
LB3060.32.P6 R47 1997

CDE/OAE
1997

Provides educational activities that integrate reading, writing, and math skills with practical life knowledge for programs implementing the certificate process for adult learners.

Rethinking Literacy Education: The Critical Need for Practice-Based Change

Quigley, B. Allan
LC151.Q85 1997

Jossey-Bass
1997

A new view of literacy that considers the whole learner with concrete suggestions and alternatives to improve the practice and shape a new philosophy of adult literacy.

State of Literacy in America: Estimates at the Local, State, and National Levels

National Institute for Literacy
LC151.S73 1998 2 copies

USGPO, Supt. of Documents
1998

A synthesis of the National Adult Literacy Survey (1988-1993) with 1990 census information to create a picture of literacy at state and local levels.

Student Accountability and Improvement (kit)

Colorado Dept. of Education
LB3060.32.P6 S78 1997

CDE/OAE
1997

Information and guidelines for instructors in developing portfolios for ESL students desiring to earn CDE Certificates of Accomplishment.

Team Learning (training packet)

Tibbetts, John, et al. US Dept. of Education
LB1032.T82 1992 1992
Module identifies grouping strategies; demonstrates planning team learning and ways to manage and monitor teams; identifies ways to evaluate results. Contains trainer guide, participant worksheets, and video.

To Try Again and Succeed (video)

Welles, Orson CRM Films
BF637.S8 T6 1979 1979
Narrated animated film about an eaglet who fears to fly, but with the help of one who cares, finally succeeds. Parable shows the importance of passing knowledge and experience to others. 9 minutes.

Whole Language Approach (training packet)

Tibbetts, John & Mary Klein Pelavin Assoc. & US Dept. of Educ.
LB1050.35.T52 1993 1993
Module identifies components of whole language philosophy; demonstrates approaches to literacy instruction, lesson planning strategies, and adapting traditional materials. Contains trainer guide, participant worksheets, and video.

Learning Difficulties

How to Teach to Learning Disabled Students, (2 videos)

Wagner, Valinda Ennslyn, producer Kentucky Educational Television
LC4818.W67 2 vols. 1994
Two-part presentation by Dr. Laura P. Weisel in which she concentrates on ways to identify specific goals for individual adults. Stresses the impact literacy and learning differences have and the need for a team approach.

LD Toolbox (video)

CIAESC Central Illinois Adult Ed. Service Center
LC4818.5.L27 1996 1996
Covers specific learning disabilities, consideration, memory, spelling, indicators, reading, self-esteem, writing, and math.

LD Toolbox: A Teaching Tool (kit)

Central Illinois Adult Education Service Center Western Illinois University
LC4818.5.L275 1994 1994
A set of 3 books, 1 audio tape, & 1 CD on definitions, considerations, and indications of learning disabilities. Specific teaching techniques & memory aids. Extensive information on dyslexia and multicultural issues.

Learning Disabilities Digest for Literacy Providers

LDA
LC4818.5.L52 1992
Learning Disabilities Association of America
1992
Concise information organized under the headings of: What Are Learning Disabilities? Characteristics of Learning Disabilities, Assessment, Instructional Techniques for Literacy Providers, Resources, and References.

Technology

Crossings: Interactive Software for Reading and Writing

Lehrburger, Ellen, exec. ed. Steck-Vaughn
LC5225.R4 C86 1995 1995
Windows format for creating games and exercises based on students' own material. Forty stories with 120 related exercises are preloaded to facilitate immediate use. Windows review included.

Keystrokes to Literacy: Using the Computer as a Learning Tool for Adult Beginning Readers

Stone, Antonia National Textbook Company
LB1028.5.St6 1991 1991
Innovative manual shows how to integrate use of computers with the literacy curriculum. Suitable for all levels. Also helps students master business applications.

Media Directory for Nonprofits: A Guide to Radio, TV, and Print

PN4867.M43 1994 CO Assoc. of Nonprofit Organizations
1994
Lists Colorado radio and television stations and newspapers, with addresses and contact persons. Tells how to publicize an event, write press releases, and deal with negative publicity.

Software Buyer's Guide, 1997 edition

Cantrell, Catherine, editor Northwest Regional Literacy Resource Ctr.
Z56443S65 1997 1997
A list and review of software, prices, disk and platform information, ratings, and instructional areas sorted by curriculum area. This edition annotates 29 software programs.

Student Computer Study Skills Notebook

Constantine, Susan Project Read Press
Z52.5.M523 C65 1998 1998
Step-by-step introduction to computers and Microsoft 6.0 for Windows for adult learners. Practice, reviews, glossary and floppy disk included.

Technology Assisted Teaching Techniques

Duncan, Janie
LB1028.3.D86 1987

Pro Lingua Associates
1987

Presents a collection of language teaching activities utilizing technological equipment such as the overhead projector, VCR, tape recorder, and computer.

Testing & Placement

Adventures in Assessment: Learner-Centered Approaches to Assessment and Evaluation in Adult Literacy, vols. 01-09

System for Adult Basic Ed. Support (SABES)
LB3051.A29 9 vols.

SABES/ Mass. Dept. of Ed.
1991

Articles by practitioners addressing classroom assessment problems; tools and procedures for student, teacher, and program assessment; and alternative assessment.

Basic English Skills Test: Test Manual, Form B (kit)

Center for Applied Linguistics
LB3060.33.B48 B47 1989

Center for Applied Linguistics
1989

The BEST is designed to test listening comprehension, speaking, reading and writing skills at an elementary level to determine functional language skills of limited-English-speaking adults. Manual, test forms, and training video.

CASAS Implementation Measure (CIM) Manual

CASAS
LB3060.33.C28 C2 1994

CASAS
1994

Provides a program needs assessment, planning tool, and evaluation instrument to identify program needs and develop an implementation plan for CASAS.

CASAS Technical Manual

CASAS
LB3060.33.C28 C25 1993

CASAS
1993

Provides descriptive background and technical information about the Comprehensive Adult Student Assessment System (CASAS).

Extending the Ladder: From CASAS to Work Keys Assessments, final report & summary

CASAS
LB3060.33.C28 E97 1997 2 vols.

CASAS
1997

Final report of methodology and research results. Executive summary manual describes how to integrate CASAS test scores with ACT's Work Keys system.

Performance-Based Curricula and Outcomes: The MELT Project Updated for the 1990's and Beyond

Grognet, Allene G. Center for Applied Linguistics
PE1128.A2 G75 1997 2 copies 1997
Update of the original 1983/1984 MELT project reflecting 15 years of experience in assessment, program accountability, reducing student anxiety, incorporating authentic contexts in the curriculum, etc.

TABE Review Materials, Forms 5 and 6: Multi-level Test Review Kit

CTB CTB/McGraw-Hill
LB3060.33.T465 T47 1987 1987
Examiner's manual, complete battery, practice exercise & locator test (forms 5 & 6); Levels A, D, E, and M, form 5 & survey form; answer sheets.

TABE Review Materials, Forms 7 and 8: Multi-level Review Kit

CTB CTB/McGraw-Hill
LB3060.33.T465 T48 1994 1994
Examiner's manual, battery & survey, practice exercise & locator test, forms 7 & 8; answer sheets and keys; diagnostic profile.

Teacher's Manual for the Official GED Practice Tests (kit)

GED Testing Service Steck-Vaughn
LB3060.33.G45 O44 1991 1991
Contains official practice tests & scoring templates (forms AA, BB, CC, DD, EE, FF) and an official practice test in Spanish for AA plus teacher's manuals for the full-length and half-length tests.

Tester Training for the BEST (video)

Center for Applied Linguistics Center for Applied Linguistics
LB3060.33.B48 T48 1984 1984
Training for administration of the Basic English Skills Test. Available separately or as part of the BEST kit.

Workplace Education Teacher Resource

Survival Skills in the World of Work

Pyrzczak, Fred J. Weston Walch
LC4822.5.E7 P97 1992 1992
Reproducible teacher resource book with exercises/activities for learners at 8.0+ level. Targets reading comprehension, computation, writing & interpersonal skills. Includes teaching notes & answer key.

Workplace Basics Training Manual

Carnevale, Anthony Patrick
HF5549.5.T7 C29 1990 suppl. Jossey-Bass
1990
Describes how to design a workplace basics training program, including task analysis, curriculum design, and development, implementation, and evaluation of the program.

Workplace Basics: The Essential Skills Employers Want

Carnevale, Anthony Patrick
HF5549.5.T7 C29 1990 Jossey-Bass
1990
Book for managers analyzes skills required of today's work force and describes how to foster these skills.

Workplace Education Series, vols., 01-09

Burkhart, Jennifer
LC149.7.B87 9 vols. CDE/OAE
1996
Series guides educators through overviews of organizational culture and workplace education, developing and marketing workplace education, assessing skills and evaluating program effectiveness.

Workplace Education Textbook

At Your Service: English for the Travel and Tourist Industry, (text, workbook & teacher's guide)

Stott, Trish and Angela Buckingham
PE1128.6.S76 1995 Oxford University Press
1995
English for those who work in hotels, restaurants, airports and travel agencies. Speaking and listening are emphasized in content areas such as hospitality, customer service, giving directions, etc.

English at Work: A Tool Kit for Teachers (+ teacher's guide)

Center for Workforce Education
PE1128.6.E64 1991 New Readers Press
1991
Multimedia resource for workplace education, using the multi-cultural workplace as setting for language/literacy learning. Includes photocopy masters, picture cards, and 1 audiotape.

ESL for Action: Problem Posing at Work (+ teacher's guide)

Auerbach, Elsa
PE1128.6.A73 1987 Addison Wesley
1987
High-level ESL text teaches workplace communication skills through a problem-solving approach. Features experience-centered lessons and student research activities.

Essential Skills for the Workplace, Levels 1 & 2 (+ teacher's guide), 2 copies

Strumpf, Lori, et al. Contemporary Books
LC5822.5.E7 E87 1994 4 vols. 1994
Integrates basic skills within workplace contexts. Utilizes reading, writing, math, & problem-solving skills. Covers many types of business & personal forms, applications, and legal documents. Individual annotations available.

Fractions

Lassiter, Karen Steck-Vaughn
QA117.L28 1997 2 copies 1997
Part of Math Skills for the Workforce series. Worktext teaches fractions through real-life applications and problem-solving techniques. Includes pre/post Skills Inventory Tests, mixed & unit reviews, glossary, answer key.

Let's Work Safely: English Language Skills for Safety in the Workplace (+ teacher's guide, 2 copies)

Mrowicki, Linda Linmore Publishing
PE1128.6.M86 1984 1984
Provides intermediate ESL students with necessary language/safety concepts to function safely at work or in vocational training.

Math Skills for the Workforce, vols. 01-04

Lassiter, Karen Steck-Vaughn
QA139.L28 1997 4 vols. 1997
Worktexts teach math skills through real-life applications and problem-solving techniques. 1) Whole numbers; 2) Fractions; 3) Decimals & Percents; 4) Measurement, Geometry, & Algebra. 2 additional copies of Fractions available in this category.

Speaking Up at Work (+ teacher's guide)

Robinson, Catherine Oxford University Press
PE1128.6.R57 1985 1985
Develops communication skills for succeeding at work. Can be used by ABE or intermediate ESL students to gain cultural and workplace awareness and learn interpersonal skills.

Working It Out: Interactive English for the Workplace

Magy, Ronna Heinle & Heinle
PE1128.6.M25 1998 1998
ESL worktext strives to enable students to meet the demands of technology, teamwork, and individual responsibility in the culture of the American workplace. SCANS & CASAS correlations included.