

## CDE/AEFLA REGIONAL ASSESSMENT TRAININGS 2009 Daily Schedule and Session Descriptions

**Participants:** The daily schedule below shows the agendas for the CDE/AEFLA regional assessment trainings. Complete descriptions of each session, with training content, site information, important policy notes and trainer names, follow the schedule. **Please read the session descriptions carefully as some trainings are new and the content of previously-offered trainings may have changed from prior years.**

**Program Directors:** Please see the separate document for information on how to register your program's participants.

**NOTE:** Participants must complete the entire training to be registered (or recertified) as a tester with CDE/AEFL and/or the assessment publisher.

<b>DAY 1</b>	
9:00 – 9:30	Registration and Coffee
9:30 am – 12:30 pm	<p>Concurrent trainings begin (choose one):</p> <ol style="list-style-type: none"> <li>1. <b><i>CASAS ESL/ABE/ASE Implementation Training</i></b></li> <li>2. <b><i>CASAS ESL/ABE/ASE Beyond Implementation Training</i></b></li> <li>3. <b><i>Functional Writing Assessment for ESL &amp; ABE</i></b></li> <li>4. <b><i>BEST Plus Administrator Training</i></b></li> <li>5. <b><i>BEST Plus Scoring Refresher Training</i></b></li> <li>6. <b><i>TABE Implementation Training</i></b></li> </ol>
12:30 – 1:15	On-site lunch
1:15 pm – 4:00 pm or 4:30 pm as specified	<ol style="list-style-type: none"> <li>1. <b><i>CASAS Implementation Training (Ends at 4:00 pm)</i></b></li> <li>2. <b><i>CASAS Beyond Implementation Training (Ends at 4:00 pm)</i></b></li> <li>3. <b><i>Functional Writing Assessment (Ends at 4:30 pm)</i></b></li> <li>4. <b><i>BEST Plus Administrator Training (Ends at 4:30 pm)</i></b></li> <li>5. <b><i>BEST Plus Scoring Refresher Training (Ends at 4:30 pm)</i></b></li> <li>6. <b><i>TABE Implementation Training (Ends at 4:00 pm)</i></b></li> </ol>
	Evening – on your own

<b>DAY 2</b>	
9:00 -9:30 a.m.	Registration and Coffee
9:30 – 4:00  45-minute lunch break included	<b><i>Planning Purposeful Instruction for Learner Progress (And My Students Love Me!) *NEW*</i></b>  (offered at all five training sites)

## SESSION DESCRIPTIONS

### CDE/AEFLA REGIONAL ASSESSMENT TRAININGS 2009

#### **DAY 1:**

9:00 – 9:30 Registration and Morning Refreshments

9:30 – 4:00 Concurrent Trainings (Choose one).  
or 4:30 pm as specified

#### **1. CASAS Implementation Training for ESL/ABE/ASE (Ends at 4:00 pm)**

**Locations:** *Trinidad, Aurora (metro Denver), Gunnison, Ft. Morgan, Glenwood Springs,*

**Registration limits: Minimum: 6 Maximum: 26**

After attending the IT, you'll be certified as a local facilitator qualified to administer any of the CASAS multiple choice assessments and to train others at your site on test administration procedures.

Session objectives:

- ◆ Identify CASAS components and elements of Competency Based Education in relation to adult learning theory.
- ◆ Identify key elements of effective intake.
- ◆ Follow standardized testing procedures and test security.
- ◆ Use assessment instruments to place learners into Colorado performance levels and to measure progress after appropriate instruction.
- ◆ Identify curriculum resources and ways to link assessment to instruction.

**Important policy notes:** CDE/AEFL requires that minimally one person from each program using the CASAS system successfully complete CASAS Implementation Training (IT). The IT is required for new programs wanting to use CASAS. CDE/AEFL requires at minimum that at least one trained CASAS test administrator from programs using CASAS attends CASAS Beyond Implementation (recertification) Training (BIT) or the CASAS Implementation Training (IT) every two years. Certification counts toward the required competency "administer at least 2 standardized assessments" for the CDE Literacy Instruction Authorization course work and/or portfolio.

**Trainers:**

Kathy Santopietro Weddel, Northern Colorado Professional Development Center, Longmont  
 Connie Davis, Northern Colorado Professional Development Center, Longmont  
 Nita Bratt, Learning Source for Adults and Families, Lakewood  
 Denise Abate, Colorado Mountain College, Vail/Eagle Valley

## **2. CASAS Beyond Implementation Training for ESL/ABE/ASE (Ends at 4:00 pm)**

**Locations:** *Trinidad, Aurora (metro Denver), Gunnison, Ft. Morgan, Glenwood Springs*

**Registration limits: Minimum: 6 Maximum: 24**

This interactive session is for those who have experience using CASAS assessments or who have previously attended an Implementation Training.

Participants briefly review principles of Competency-Based Education, test administration procedures, placement levels, and CDE assessment policies. After review, participants learn about new test series, discuss successful intake models, and share ideas for linking instruction to assessment.

One important purpose of the CASAS BIT is to collectively evaluate CASAS implementation among Colorado AEFL programs and allow experienced instructors, intake specialists, and program managers the opportunity to exchange ideas and concerns about standardized assessment.

**Important policy notes:** This session is open to those who have attended a CASAS IT or who have previous experience using CASAS assessments. CDE/AEFL requires at minimum that at least one trained CASAS test administrator from programs using CASAS attends CASAS Beyond Implementation (recertification) Training (BIT) or the CASAS Implementation Training (IT) every two years.

**Trainers:**

Kathy Santopietro Weddel, Northern Colorado Professional Development Center, Longmont  
 Connie Davis, Northern Colorado Professional Development Center, Longmont

### **3. CASAS Functional Writing Assessment for ESL and ABE/ASE (Ends at 4:30 pm)**

**Locations:** *Aurora (metro Denver), Ft. Morgan*

**Registration limits: Minimum: 6 Maximum: 24**

This full-day training is designed for new and experienced teachers, and administrators who are interested in assessing writing for life skills or academic-based instruction. The training covers test background, administration, content and scoring. Participants become familiar with the five-component FWA writing rubric that is used both for scoring and informing instruction. Participants use benchmark writing samples to practice scoring numerous samples of actual student writing. The trainer shares results from three years of state-wide use of this standardized writing assessment. Policies and procedures to be used for preparing batches of pre and post tests for official scoring by the National Scoring Service are presented. In addition, participants receive hands-on practice with a variety of instructional techniques focusing on strengthening student writing content, organization, word choice, sentence structure, and grammar/mechanics. The trainer shares suggestions for integrating writing with an existing core curriculum.

**Important policy notes:** Highly recommended for ESL and ABE teachers at all levels of instruction interested in improving student writing. CDE/AEFL requires that minimally one person from each program using the CASAS FWA successfully complete CASAS FWA training. CDE/AEFL requires at minimum that at least one trained test administrator from programs using CASAS FWA attends CASAS FWA Training every two years. CASAS Functional Writing Assessment can be used for progress reporting of Low Intermediate ESL 4, High Intermediate ESL 5, Advanced ESL 6 and ABE High Intermediate 6-8.9 levels.

**Trainer:**

Ardith Loustalet, St. Vrain Adult Education, Longmont

### **4. BEST Plus Administrator Training (Ends at 4:30 pm)**

**Locations:** *Trinidad, Aurora (metro Denver), Gunnison, Ft. Morgan*

**Registration limits: Minimum: 6 Maximum: 18**

This full-day training is designed for new and experienced teachers, administrators and intake specialists who plan to administer BEST Plus for ESL learners. Participants must complete the full 6-hour administrator training to be certified as local BEST Plus testers. The agenda includes the background of the test, test content,

administration techniques, practice scoring authentic student responses shown on video, and hands-on test administration in a computer lab. Participants completing the full training receive for their program a Test Administrator Guide, the scoring rubric, and a CD with the Test Administration and Score Management Software.

***Important policy notes:*** All potential test administrators are required to successfully complete the BEST Plus Administrator Training before they may begin testing. Completion counts toward the required competency “administer at least 2 standardized assessments” for the CDE Literacy Instruction Authorization coursework and/or portfolio.

***Trainer:***

Jane C. Miller, Colorado Dept. of Education, Adult Education and Family Literacy, Denver

**5. BEST Plus Scoring Refresher Training  
(Ends at 4:30 pm)**

***Locations:*** *Trinidad, Aurora (metro Denver), Ft. Morgan, Glenwood Springs*

***Registration limits: Minimum: 6 Maximum: 15***

This full-day training is designed for all BEST Plus testers who have previously completed the BEST Plus Administrator Training. Completion of the Scoring Refresher Training helps all participants improve their scoring accuracy, consistency, and confidence. The agenda includes an enhanced review of the three-part BEST Plus scoring rubric using numerous video benchmark samples, discussion and video scoring practice. Participants complete a 35-item BEST Plus scoring activity to assess their scoring accuracy. Results of the scoring activity are provided during the training. Participants discover the area(s) in which their scoring inaccuracies tend to occur and are given suggestions for remediation, as necessary.

***Important policy notes:*** Participation open only to those who have previously completed the BEST Plus Administrator Training. CDE/AEFL requires at minimum that BEST Plus testers attend the BEST Plus Scoring Refresher Training offered by CDE/AEFL every two years to renew their certification. (Active BEST Plus testers who were initially trained between 2003-2007 and who have not completed the Scoring Refresher Training, must do so in 2009.) Completion counts toward the required competency “administer at least 2 standardized assessments” for the CDE Literacy Instruction Authorization coursework and/or portfolio.

**Trainers:**

Anita Bustamante, Summer Scholars, Denver  
 Jane Miller, Colorado Dept. of Education, Adult Education and Family Literacy, Denver

**6. TABE Implementation Training (Ends at 4:00 pm)**

**Locations:** *Trinidad, Aurora (metro Denver), Gunnison, Ft. Morgan, Glenwood Springs*

**Registration limits: Minimum: 6 Maximum: 24**

Designed for new and experienced teachers, program administrators and intake specialists who will administer TABE 9 & 10. Training emphasizes best practices for assessment administration including the use of the Locator Test, standard testing procedures, and material handling. Participants will process individual test scores, understand TABE reports and be able to explain the foundations of TABE to stakeholders. Additionally, participants will explore options for linking TABE results to readily available ABE/ASE/GED curricular materials for instruction.

**Important policy notes:** CDE/AEFL requires that minimally one person from each program using TABE successfully complete TABE Implementation Training and that at least one trained TABE test administrator from programs using TABE attends TABE training every two years. Completion counts toward the required competency "administer at least 2 standardized assessments" for the CDE Literacy Instruction Authorization coursework and/or portfolio.

**Trainer:**

Elizabeth Shupe, Colorado Dept. of Education, Adult Education and Family Literacy, Denver  
 Paula Brown, CTB McGraw/Hill

12:30 – 1:15 On-Site Lunch  
 Network with colleagues over lunch.

1:15 – 4:00 Return to Concurrent Sessions  
 or 4:30 pm as specified

## **DAY 2:**

9:00 – 9:30 Registration and Morning Refreshments

9:30 – 4:00 All-day Workshop

***Planning Purposeful Instruction for Learner Progress  
(And My Students Love Me!) \*NEW\****

***Locations: Trinidad, Aurora (metro Denver), Gunnison,  
Ft. Morgan, Glenwood Springs***

***Registration limits: Minimum: 6 Maximum: none***

Teachers sometimes struggle to fully understand what their adult learners know and are able to do at the various proficiency levels for ESL, ABE or ASE. Consequently, materials chosen for classroom instruction may be too complex for learners to grasp or too simple to engage their interest, leaving learners frustrated, unwilling to persist, and unable to show progress. Participants in this interactive session will master five strategies for analyzing and selecting appropriate materials for their learners. Through a case study and small group discussions, participants explore educational functioning levels, assessment pre-test results, adult education content standards for reading, math and English communication, leveled core textbook series, and supplemental instructional materials. Teachers will leave this session with tools they need to plan lessons purposefully based on learner needs and abilities.

***Audience:*** This session is appropriate for novice and experienced ESL, ABE/ASE/GED teachers, program coordinators, directors and volunteers. Participation in Day 1 is not required to participate in and benefit from this workshop.

***Trainers:***

Ardith Loustalet, St. Vrain Valley Adult Education Center, Longmont  
Connie Davis, Northern Colorado Professional Development Resource Center, Longmont

Kathy Santopietro Weddel, Northern Colorado Professional Development Resource Center, Longmont

Jane Miller, Colorado Dept. of Education, Adult Education and Family Literacy, Denver

Elizabeth Shupe, Colorado Dept. of Education, Adult Education and Family Literacy, Denver

## Assessment Trainings at a Glance

The table below indicates which sessions are planned to be offered at each of the five 2009 Regional Assessment Training sites. **Trainings may be canceled if registrations do not reach the minimum number by the registration deadline or if trainers are unavailable.**

Session	Trinidad  Aug. 13-14	Aurora (metro Denver)  Aug. 20-21	Gunnison  Aug. 31 – Sept 1	Ft. Morgan  Sept. 11 - 12	Glenwood Springs  Sept. 25-26
Day 1					
CASAS IT (ESL/ABE/ASE)	X	X	X	X	X
CASAS BIT (ESL/ABE/ASE)	X	X	X	X	X
CASAS FWA	-----	X	-----	X	-----
BEST Plus Administrator Training	X	X	X	X	-----
BEST Plus Scoring Refresher Training	X	X	----	X	X
TABE Implementation Training	X	X	X	X	X
Day 2					
Planning Purposeful Instruction for Learner Progress	X	X	X	X	X