

## Air Quality Improvement Grants

Congratulations on your Air Quality Improvement Grant! You have been awarded funding to acquire, repair, maintain or upgrade portable high-efficiency particulate air (HEPA) fans or filtration systems for classrooms.

### Eligible Purchases

Eligible expenses include the items listed below if purchased on or after April 1, 2021.

- Portable HEPA filtration systems
- Replacement filters for portable HEPA filtration systems

### Ineligible Purchases

- Units with ionizers are not eligible to be purchased with this grant

### Reimbursement Process

- Districts or authorizers can submit a reimbursement request by visiting the [Air Quality Improvement Grant](#) webpage and completing the online Air Quality Improvement Grant Reimbursement Form linked there.
- As a reminder, authorizers must submit reimbursement requests on behalf of their charter schools. Funds will be paid to the authorizer and then distributed to the charter school.
- CDE's Office of Capital Construction will compile requests to submit to accounting on the first business day following the **10<sup>th</sup> of each month**. If a reimbursement request is submitted after the 10<sup>th</sup> of the month, that will be processed in the next month's batch. Requests will be processed and paid to the district as quickly as possible.
- The district is responsible for purchasing units or filters in accordance with the guidelines in the Grant Award Letter. Receipts are not required to be submitted.
- All funds must be reimbursed prior to **June 30, 2022**. The final submittal deadline is **June 10, 2022**.

### Considerations Prior to Purchase

Portable HEPA fans and filtration systems remove at least 99.97% of dust, pollen, mold, bacteria, and any airborne particles with a size of 0.3 microns ( $\mu\text{m}$ ), but is not a complete solution to mitigating risk of disease transmission. These should be used in conjunction with other mitigation efforts, such as masking, social distancing, hand washing and improved building ventilation systems.



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- **Certification:** Look for units with HEPA filters and ASHRAE certification
- **Sizing:** Ensure the unit(s) you purchase is adequate for the square footage of each classroom. Larger spaces may need more than one unit.
- **Delivery Rate:** Look for units with a clean air delivery rate of (CADR) 350-425 cubic feet per minute and AHAM verification
- **Noise:** Look for quieter versions for less classroom disruption, such as units with a radial intake of air
- **Filter Replacement and Maintenance:** Units include a filter that should be replaced and other maintenance may be required per the manufacturer's recommendations.

Please contact us at [BESTSchools@cde.state.co.us](mailto:BESTSchools@cde.state.co.us) with any questions.

