**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, March 20, 2025- 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

**Capital Construction Assistance Board Members:**

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| Kevin Haas - Chair | Jody Hovde | Mark Wilsey |
| Matt Samelson-Vice Chair | Wade Turner | George Welsh |
| Alan Ford | Lara Vincent |  |

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| I. | **Call to Order:** Meeting called to order by Kevin Haas at 1:02pm |
| II. | **Roll Call:**  Members Present: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, Mark Wilsey, George Welsh  Guests: Joe Peters, AG’s Office, Maddie Prodanovic, Hilltop Securities |
| III. | **Approve Agenda:**  Motion moved: Matt Samelson - *Approve agenda as presented.*  Second by: Jody Hovde  All for: Alan Ford, Jody Hovde, Kevin Haas, Matt Samelson, Wade Turner, Lara Vincent, Mark Wilsey,  Absent: George Welsh  All opposed: None  Motion passed |
| IV. | **Approve Minutes:** February 20, 2025  Motion moved: Wade Turner - *Approve Minutes as written.*  Second by: Mark Wilsey  All for: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, Mark Wilsey,  Absent: George Welsh  All opposed: None  Motion passed |
| V. | **Board Report:**   * Wade attended Brandon’s BEST presentation at the Colorado League of Charter Schools annual conference. It was well attended. Laura and Any were also present. |
| VI. | **Staff Report:**   * Staff is very busy with grant review and preparing for the Grant Review Meeting. * Staff recently completed the Annual Report. * We are coordinating with Speaker of the House on the current CCAB vacancy. * Andy shared project updates on Stone Creek Charter School and Widefield. Both are on track and going well. |
| VII. | **Action Items:**   1. Executive Session:   Motion moved: Wade Turner - *I move that the Capital Construction Assistance Board convene in executive session for the purpose of receiving specific legal advice from the Board’s attorney related to Chavez Huerta Preparatory Academy’s potential closure, pursuant to C.R.S. 24-6-402(3)(a)(II)*  All for: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, Mark Wilsey, George Welsh  All opposed: None  Motion passed |
| VIII. | **Discussion Items:**   1. Grant Review Meeting Prep –   What to Expect:   * + - * Andy gave an overview of how the annual grant review meeting works and what is expected of the CCAB.   Draft Schedule   * + - * The CCAB discussed the options for the schedule. It was agreed upon that the grant reviews will be spread across three days, May 13-15.  1. Legislative Updates and COP Discussion    * + - Andy gave updates on legislation and potential legislation that may affect the BEST program.        - The group discussed potential impacts to the programs funding and how to move forward. 2. Reduced Scope Request: Delta County School District    * + - Andy gave an overview of the Delta County School District request for scope reduction of their FY24-25 BEST Grant project.        - Staff will send an official letter to Delta County School District. 3. August Retreat Updates:    * + - The Treasurers office made final determination regarding project savings from previous COP issuances. The Treasurers office will reach out to districts affected by this decision.        - Going forward, the policy for COP funded projects will be to spend down state and local match at a 50/50 rate, effectively exhausting all local match before the project is closed.        - Andy reviewed the two possible paths to help improve the master planning process. The CCAB gave feedback on the options. |
| IX. | **Future Meetings:**   * April 17, 2025 – Virtual (Microsoft Teams) * Grant Review Meeting: May 13-15, 2025 – Virtual (Microsoft Teams) * June 19, 2025 – State Board (June 11, 12) * July 17, 2025 – CASE (July 23-25, Breckenridge); Capital Development Committee (TBD) |
| X. | **Public Comment:** None |
| XI. | **Adjourn:** Meeting Adjourned by Kevin Haas at 3:08pm |