**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | August 18-19, 2022, Varying Times |
| **Location:** | Buena Vista High School - Buena Vista, CO |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Kevin Haas | Matt Samelson |
| Wendy Wyman – Vice Chair | Vaishali McCarthy | Michael Wailes |

**Day 1 – August 7, 2023**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:02pm |
| II. | **Roll Call:**  Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler |
| III. | **Approve Agenda:**  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler All opposed: None  Agenda approved with added timeline item. |
| IV. | **Approve Minutes:** April 20, May 15-17, July 20, 2023  Motion moved: Vaishali McCarthy - *Approve minutes as written*  Second by: Kevin Haas  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler All opposed: None  Motion passed |
| V. | **FY24 Supplemental Grants, Round 2 Review and adoption**   * The board reviewed, discussed and voted on the FY23-24 Round 2 Supplemental grant applications and representatives from the districts answered questions. * The Board reviewed the prioritized list of FY24 Round 2 Supplemental Grants   Motion Moved: Kevin Haas - *I move to approve the prioritized list of Round Two FY24 BEST Supplemental Grant Projects based on eligibility, subject to the availability of funds and financing and any other noted conditions, with any adjustments to the grant amount and match amount as may be imposed by C.R.S. 22-43.7-109(10)(a) and with adjustments necessary to maximize use of all eligible appropriations.*  Second by: Vaishali McCarthy  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler All opposed: None  Motion passed |
| VI. | **Adjourn:**  Day one adjourned at 4:18pm by Jane Crisler |

**Day 2 – August 8, 2023**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 9:35am |
| II. | **Roll Call:**  Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler |
| III. | **Discussion Items:**   1. BEST and Facility Insight Updates:    * Dustin gave an overview of the facility insight program and the progress that has been made in the last year. 2. Lessons Learned from Past Cycle:    * Staff reviewed survey results and discussed the past grant cycle.    * The CCAB provided suggestions for improvement and feedback. 3. Match Rule Change and Weights Revisions    * Staff reviewed changes and potential changes to match weight calculations. The group discussed and provided feedback. |
| IV. | **Action Items:**   1. Match Rule Change   Motion moved: Vaishali McCarthy - *Per CRS 22-43.7-106, I move to revise Rule 4.1 of the Capital Construction Assistance Board rules pertaining to the Building Excellent Schools Today grant program, per the redline document attached to the August 9, 2023, Board Packet.*  Second by: Matt Samelson  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler All opposed: None  Motion passed   1. Approve FY24 BEST Grant Timeline:   After discussion, the CCAB made the decision to table this item until the September meeting. |
| V. | **Future Meetings (Discussion Item):**   * September 21, 2023 – CASBO, Vail (September 27-29) * October 19, 2023 – Microsoft Teams * November 16, 2023 – Microsoft Teams |
| VI. | **Adjourn:** Meeting adjourned by Jane Crisler at 4:33pm |