**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | May 18-20, 2022, Varying Times |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Kevin Haas | Brett Ridgway |
| Wendy Wyman – Vice Chair | Vaishali McCarthy | Matt Samelson |
| Brian Amack | Allison Pearlman | Michael Wailes |

**Day 1 – May 18, 2022**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 8:30am |
| II. | **Roll Call:**  Members Present: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler |
| III. | **Approve Agenda:**  Motion moved: Brian Amack  Second by: Allison Pearlman  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed |
| IV. | **Approve Minutes:** April 21, 2022  Motion moved: Brian Amack - *Approve minutes as written*  Second by: Matt Samelson  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed |
| V. | **Discussion/Action Items (Day 1):**   1. Overview of Meeting Rules and Processes  * Andy reviewed the rules and meeting process with the group  1. Grant Request Reviews and Q&A  * The board reviewed and discussed the grant applications and representatives from the districts answered questions. |

**Day 2 – May 19, 2022**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 8:51am |
| II. | **Roll Call:**  Members Present: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler |
| III. | **Discussion/Action Items (Day 2):**   1. Overview of Meeting Rules and Processes  * Andy reviewed the rules and meeting process with the group  1. Grant Request Reviews and Q&A  * The board reviewed and discussed the grant applications and representatives from the districts answered questions. |

**Day 3 – May 20, 2022**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 8:52am |
| II. | Members Present: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler |
| III. | **Discussion/Action Items (Day 3):**   1. Overview of Meeting Rules and Processes  * Andy reviewed the rules and meeting process with the group  1. Grant Request Reviews and Q&A  * The board reviewed and discussed the grant applications and representatives from the districts answered questions. |
| IV. | **Action Items:**   * 1. Adopt the FY22-23 BEST Grant Prioritized List   Motion moved: Vaishali McCarthy – *I move to direct Division staff to submit the prioritized list of BEST Cash grant projects to the State Board of Education based on eligibility, subject to the availability of funds and financing and any other noted conditions, with any adjustments to the grant amount and match amount as may be imposed by C.R.S. 22-43.7-109(10)(a) and with adjustments necessary to maximize use of all eligible appropriations.*  Second by: Wendy Wyman  All for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler  Absent: Brett Ridgway  All opposed: None  Motion passed |
| V. | **Future Meetings (Discussion Item):**   * + - June Meeting – Cancelled     - July Meeting – Cancelled     - August 18th and 19th Board Retreat – Details TBA |
| VI. | **Board Report:**  The board members all expressed gratitude to the staff, applicants and CCAB for a great grant review meeting. |
| VII. | **Staff Report:**  Thanks to the CCAB, staff and districts for another successful grant meeting! |
| VIII. | **Public Comment:**  None submitted |
| IX. | **Adjournment:**  Motion moved: Kevin Haas – *Move to adjourn*  Second by: Allison Pearlman  Meeting adjourned at 3:45pm |