**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | Wednesday, April 15th, 3:00pm-5:00pm |
| **Location:** | Web |

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| **Capital Construction Assistance Board Members:** | | |
| Scott Stevens - Chair | Allison Pearlman | Michael Wailes |
| Jane Crisler – Vice Chair | Denise Pearson | Cyndi Wright |
| Brian Amack | Brett Ridgway | Matt Samelson |

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| I. | **Call to Order:** Meeting called to order at 3:05pm by Scott Stevens |
| II. | **~~Pledge of Allegiance:~~** |
| III. | **Roll Call:**  Members Present: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack , Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes, Brett Ridgway (3:39pm)  Guests: Cathern Smith, AG’s Office, Mattie Prodanovic, Hilltop Securities |
| IV. | **Approve Agenda:**  Motion moved: Michael Wailes - Approve agenda.  Second by: Cyndi Wright  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack , Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes  Absent: Brett Ridgway  All opposed: None  Motion passed |
| V. | **Approve Previous Meeting Minutes from:** March 2020  Motion moved: Denise Pearson - Approve minutes as amended  Second by: Brian Amack  All for: Scott Stevens, Denise Pearson, Matt Samelson, Brian Amack , Jane Crisler, Allison Pearlman, Cyndi Wright, Michael Wailes  Absent: Brett Ridgway  All opposed: None  Motion passed |
| VI. | **Board Report:**  Scott: Facing unique challenges with pandemic. Advised the group to expect further impacts. |
| VII. | **Director’s Report:**   * Legislative updates – No updates on preschool request. Increase in debt capacity is still in the works. * State Land Board provided guidance on proposed changes. Andy reviewed updates and will send document to the board. * Marijuana excise tax may decrease due to lack of stimulus eligibility. * Rural alliance has determined that BEST funds are essential. Some other entities have the opposite opinion. * Legislative session expected to resume May 18-19. JBC will begin May 4th with a revised economic forecast on May 12th, and final budget to the Governor’s office by the end of May. These dates may change due to pandemic restrictions. Still lots of unanswered questions. * Outreach: Andy attended Association of General Contractors meeting. Covid-19 associated delays were discussed. There have been several impacts due to travel restrictions and social distancing guidelines. * As of now no BEST projects have been impacted. |
| VIII. | **Action Items:**   1. Cash/COP Decisions for May Meeting  * It was decided by the group to table this discussion for a special meeting to take place prior to the May grant review meeting.  1. Decision Regarding May Meeting  * Several options for the meeting were discussed by the group. * Andy and Scott will work on finalizing a process based on suggestions by the board. |
| IX. | **Discussion Items:**   1. Emergency Declaration/Reserve Amount  * Andy reviewed our requirements regarding the Covid-19 emergency declaration. * Emergency grant process will be added to the agenda for the August retreat. * Reviewed guidelines related to reserve amounts.  1. May Meeting Prep/Grant Selection Overview  * Jay reviewed the summary book details. Reminder that the book is also available online vis the website in a PDF form. * Reviewed the process of the May meeting procedures and process. * Walked through a grant evaluation tool demo. |
| X. | **~~Future Meetings:~~** |
| XI. | **Public Comment:**  None |
| XII. | **Adjournment:**  Meeting adjourned at 5:23pm |