



COLORADO
Department of Education

Colorado PSAT 10 and Colorado SAT Student Data Questionnaire

March 10, 2017

Agenda

- Overview of the Colorado PSAT 10 and Colorado SAT
- The Student Data Questionnaire
- Colorado Requirements for Obtaining Consent
- Next Steps for School Test Center Supervisors

Overview of the Colorado PSAT 10 and the Colorado SAT

Overview of the Colorado PSAT 10 and the Colorado SAT

Colorado PSAT 10	Colorado SAT
<ul style="list-style-type: none">• All public school students in Grade 10• Initial Test Date April 11 or April 12• Make-up Test Date April 25 or April 26• Separate session recommended to prepare answer document and complete Student Data Questionnaire prior to test day – Approximately 50 Minutes• The Answer Form and the Student Data Questionnaire are combined into a single document	<ul style="list-style-type: none">• All public school students in Grade 11• Initial Test Date April 11• Make-up Test Date April 25• Separate session required to complete Student Data Questionnaire – Approximately 60 Minutes• The Answer Form and the Student Data Questionnaire are two separate documents

Overview of the Colorado PSAT 10 and the Colorado SAT

Colorado PSAT 10	Colorado SAT
<ul style="list-style-type: none">• Consists of 4 sections<ul style="list-style-type: none">• Reading – 60 Minutes• Writing and Language – 35 Min.• Math, No Calculator – 25 Min.• Math, with Calculator – 45 Min.• Total time needed on test day is approximately 3½ hours	<ul style="list-style-type: none">• Consists of 4 sections and an optional Essay<ul style="list-style-type: none">• Reading – 65 Minutes• Writing and Language – 35 Min.• Math, No Calculator – 25 Min.• Math, with Calculator – 55 Min.• Optional Essay – 50 Min.• Total time needed on test day<ul style="list-style-type: none">• SAT without Essay - 4 hours• SAT with Essay - 5 hours

Overview of the Colorado PSAT 10 and the Colorado SAT

Colorado PSAT 10	Colorado SAT
<ul style="list-style-type: none">• Students will receive scores in:<ul style="list-style-type: none">• Evidence-Based Reading and Writing (160 – 760 points)• Math (160 – 760 points)• Maximum total score is 1520 points• Expected Score Availability:<ul style="list-style-type: none">• June 9 for Students via Student Reporting Portal• June 15 for Educators and Districts via Educator Reporting Portal• June 16 PDF Individual Student Reports to schools	<ul style="list-style-type: none">• Students will receive scores in:<ul style="list-style-type: none">• Evidence-Based Reading and Writing (200 – 800 points)• Math (200 – 800 points)• Maximum total score is 1600 points• The optional Essay is a separate score (2-8 points) and is not factored into the students EBRW or Math score• Expected Score Availability:<ul style="list-style-type: none">• June 2 for Students via Student Reporting Portal• June 15 for Educators and Districts via Educator Reporting Portal• June 16 PDF Individual Student Reports to schools

The Student Data Questionnaire

Providing opportunities for all students

The Student Data Questionnaire (SDQ)

- Both the CO PSAT 10 and the CO SAT include an opportunity for students to complete the Student Data Questionnaire (SDQ)
- The SDQ is **voluntary and optional** for students
- One of the primary benefits of completing the SDQ is to participate in the College Board's Student Search Service®
 - Student Search Service helps to connect students to college and scholarship opportunities that align to their interests

The Student Data Questionnaire (SDQ) – Equity and Opportunity

- Holding a session during the school day to complete the SDQ provides EQUITY and OPPORTUNITY for all students
 - The session provides structured time to complete the Student Data Questionnaire (SDQ) and for the PSAT 10, to prepare the answer document prior to testing
 - This dedicated time is important because it gives students who may not have online access outside of school the opportunity to complete the questionnaire
 - As 11th grade students are preparing their answer document, they will also be able to select up to four colleges/universities that they want to send their scores to for FREE and the school day preadministration session provides the opportunity for all students to do this
 - Completing the optional questions contained in the SDQ and participating in Student Search Service may open the doors to higher education for students who otherwise would not consider going to college as an option

Materials needed for the PSAT 10 Preadministration Session

- For the PSAT 10 preadministration session, school Test Center Supervisors will need:
 - The Colorado PSAT 10 Supervisor Manual
 - PSAT 10 Answer Sheets with Pre-ID labels applied
 - Blank PSAT 10 Answer Sheets for students without a Pre-ID label
 - The Colorado Student Questionnaire Supplemental Instructions for Students
 - List of College Majors
 - List of State Assigned Student ID (SASID) numbers for participating students
 - Signed Consent Forms

Materials needed for the SAT Preadministration Session

- For the SAT preadministration session, school Test Center Supervisors will need:

To Complete the Student Data Questionnaire:

- The Registration and Questionnaire Booklet (one per student)
- The SAT School Day Questionnaire form (one per student)
- The Colorado Student Questionnaire Supplemental Instructions for Students (one per student)
- List of State Assigned Student ID (SASID) numbers for participating students
- Signed Consent Forms

To Prepare the Answer Sheet

- SAT Answer Sheets (*SAT with Essay* and *SAT without Essay* use separate answer forms)
- Pre-ID labels (these may be pre-applied to the answer document prior to the preadministration session)
- Blank SAT Answer Sheets for students without a Pre-ID label
- The SAT School Day Score Reporting Code List

The Student Data Questionnaire (SDQ)

- The SDQ is **voluntary and optional** for students
- Students who choose to participate have complete discretion regarding any voluntary information they provide.
- The SDQ asks students for basic demographic information (name, registration number, school, state student ID, sex, and date of birth) that is **required** to match the student's questionnaire to their test registration, along with **optional** questions about the student and their interests
- Information gathered from the optional questions will be used for a variety of purposes, including analysis to ensure that the exams are fair for all groups, for group reporting, to connect the student with potential colleges or scholarship opportunities, and for research.

Additional Ways that SDQ Information is Used

- In addition to giving students the opportunity to participate in Student Search Service, the information provided by students through the SDQ is used
 - By counselors and college admissions officers to assist students in making plans for the future
 - By the College Board to help ensure that the PSAT 10 and the SAT are fair and accurate tests for all students
 - By the College Board for research and planning to improve their tests and services
 - By the College Board as part of a graduating class report that colleges and universities can use to develop programs and opportunities for all students.

The PSAT 10 Student Data Questionnaire (SDQ) Data Fields

RED indicates a required field for all student

- | | |
|---|---|
| <ul style="list-style-type: none">• Name• Address• Course Taking Questions• Student Search Service• Racial/Ethnic Group• Language Background• Religion (leave blank)• College Major• Grade Average | <ul style="list-style-type: none">• Parent's Highest Level of Education (leave blank)• Military Relation (leave blank)• Date of Birth• Sex• Grade Level• State Assigned Student ID Number (SASID)• Mobile Number (leave blank)• School Code• Email Address |
|---|---|

The SAT Student Data Questionnaire (SDQ) Data Fields

RED indicates a required field for students completing the questionnaire

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|--|---|
| <ul style="list-style-type: none">• Name• Registration Number• Sex• Date of Birth• College Board School Code• SAT School Day Test Information (test date)• State Assigned Student ID Number (SASID)• Mailing Address• Email Address• Mobile Number (leave blank)• Student Search Service | <ul style="list-style-type: none">• Questions regarding coursework, interests, and activities• Racial/Ethnic Group• Language Background• Citizenship (leave blank)• Religious Preference (leave blank)• Self Ratings (math, scientific, and writing ability)• Parent's Highest Level of Education (leave blank)• Family Income (leave blank)• Military Relation (leave blank)• Statement and Signature |
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Student's Must Provide Consent Before Filling out the SDQ

- Colorado statute requires that “clear and conspicuous notice” is given about the questions asked in the SDQ and how they are used. This is the purpose of the Supplemental Instructions for Students document.



SAT[®] School Day

SAT[®] Student Data Questionnaire Supplemental Instructions for Students

This document is to assist you in completing the SAT Student Data Questionnaire. Completing the Student Data Questionnaire is **voluntary and optional**, but it is recommended that you consider doing so. To participate in the questionnaire, you must complete the Student Data Consent Form and return it to your school along with these instructions, indicating that you have reviewed the supplemental instructions and agree to share your information. If you consent to completing the questionnaire, you will receive a copy of these instructions again for use when completing the questionnaire.

One of the primary benefits of completing the Questionnaire is to opt into Student Search Service[®], which helps connect you to college and scholarship opportunities that align to your interests. If you choose to complete the survey, a minimum number of fields are required. The data you provide will be added to your College Board student record even if you choose to not participate in Student Search Service. Additional information about each field can be found in the *Registration and Questionnaire Booklet* distributed by your school and is located at collegeboard.org/colorado. Your responses will:

- Give your counselors and college admission officers information to use in assisting you with making plans for the future. The more information you provide, the more assistance they may be able to give you.
- Provide information to the College Board that helps to ensure that the SAT is a fair and accurate test for all students.
- Be used by the College Board for research and planning to improve our tests and services.
- When combined with those of all other students taking the SAT, contribute to an understanding of your graduating class, which can assist colleges and universities in delivering programs and opportunities to serve you and your classmates.

Block	Question(s)	Required? (if choosing to complete the questionnaire)	Instructions
1	Name	Yes	Using your legal name, enter your first and last name.



PSAT[™] 10 Student Data Questionnaire Supplemental Instructions for Students

This document is to assist you in completing the non-test portion of the PSAT 10 answer sheet. Only the required fields must be completed to receive a score report. The remainder of the information is *optional and completely voluntary* on your part.

Block number(s) and title	Required?	Instructions
1 – NAME	Required to receive a score report.	Enter your legal name.
2 to 5 – ADDRESS	NOT REQUIRED	If you provide an address by filling in blocks 2 through 5, the College Board may contact you regarding this test, or if you respond “yes” to block 8 for Student Search Service [®] , your address is sent to scholarship programs, colleges, and universities.
6 – COUNTRY CODE	DOES NOT APPLY	Leave blank.
7 – COURSE TAKING QUESTIONS	NOT REQUIRED	If you provide this information, it will be used to better match you to potential colleges and scholarships.
8 – STUDENT SEARCH SERVICE [®]	NOT REQUIRED	Answering “yes” to this question enrolls you in the College Board’s Student Search Service. If you opt in, you may receive information from colleges regarding financial aid, scholarships, and about campus life.
9 – RACIAL/ETHNIC GROUP 10 – LANGUAGE BACKGROUND	NOT REQUIRED	If you provide this information, it will be used for group reporting, to ensure that tests are fair for all groups, and for research. Also, if you respond “yes” to block 8 for Student Search Service, some scholarship programs, colleges, and universities may use this information to see if you are a good match for their programs.
11 – RELIGION	NOT REQUIRED	This question asks for your religious affiliation. This information may be particularly sensitive. If you would like to provide this information to the College Board, we suggest you do that through studentscores.collegeboard.org after testing. If you provide this information, it will be used to connect you with potential college and scholarship opportunities.
12 – COLLEGE MAJOR	NOT REQUIRED	If you provide this information, it will be used to better match you to colleges.
13 – GRADE AVERAGE 14 – PARENT’S HIGHEST LEVEL OF EDUCATION	NOT REQUIRED	If you provide this information, it will be used for group reporting, to ensure that tests are fair for all groups, and for research.
15 – MILITARY RELATION	NOT REQUIRED	If you provide this information, it will be used to connect you with potential scholarship opportunities.

Student's Must Provide Consent Before Filling out the SDQ

- Students must give their consent prior to filling out the SDQ.
- Information about the questions asked in the SDQ are available in the following documents included in the shipment of preadministration materials sent to schools and also available online at www.collegeboard.org/Colorado:
 - *SAT Registration and Questionnaire Booklet*
 - *PSAT 10 Supervisor Manual*
 - *SAT Student Data Questionnaire Supplemental Instructions for Students*
 - *PSAT 10 Student Data Questionnaire Supplemental Instructions for Students*

Colorado Requirements for Obtaining Consent

Colorado's Student Data Transparency and Security Statute

- Colorado's student data transparency and security statute was revised by the legislature in May, 2016 and the requirement for consent was added. The requirements of this law do not prohibit the use of student personally identifiable information to:
 - C.R.S. 22-16-111(1)(e) Identify for the student, *only with the written consent of the student or the student's parent*, institutions of higher education or scholarship providers that are seeking students who meet specific criteria, regardless of whether the identified institutions of higher education or scholarship providers provide consideration to the school service provider
 - C.R.S. 22-16-111(1)(g) Provide for the student, *only with the express written consent of the student or the student's parent given in response to clear and conspicuous notice*, access to employment opportunities, educational scholarships or financial aid, or postsecondary education opportunities, regardless of whether the school service contract provider receives consideration from one or more third parties in exchange for the student personally identifiable information. This exception applies only to school service contract providers that provide nationally recognized assessments that postsecondary institutions of higher education use in making admissions decisions.

Emphasis added

Obtaining Consent

- Two weeks prior to the preadministration session, send the **Supplemental Instructions for Students** and the **Student Data Consent Letter** home so that students and their parents can review them.
- Consent is only required for participation in the SDQ. Students can still take the PSAT 10 and the SAT tests without completing the optional Student Data Questionnaire.
- Collect signed consent letters from students. If a student does not return a signed consent letter, the school should proceed assuming that the student/parent did NOT consent to participating in the SDQ.
- The letter can be signed by either the student or the parent. Districts can set requirements that are more stringent than the state.
- CDE recommends that consent letters be retained at the school until the student leaves or graduates.

Next Steps for School Test Center Supervisors

PSAT 10 Next Steps for Test Center Supervisors

1. Send Supplemental Instructions and Consent Forms home with students two weeks prior to the preadministration session
2. Collect Consent Forms and use the information provided to divide students into two groups (those who consent to participate in the SDQ and those who do not)
3. Two options for the preadministration session
 1. Conduct a separate preadministration session for students who provided consent prior to test day. This option allows for single session on test day.
 2. Include the preadministration session as part of the test day schedule. This option will require two groups/sessions on test day.

SAT Next Steps for Test Center Supervisors

1. Send Supplemental Instructions and Consent Forms home with students two weeks prior to the preadministration session
2. Collect Consent Forms and use the information provided to divide students into two groups (those who consent to participate in the SDQ and those who do not)
3. For the SAT, students completing the SDQ must do so during a separate session. This can be accomplished either prior to, or after testing. Completed SDQ forms must be returned by April 28.
4. All students may prepare their answer document, including indicating which colleges they want to send their scores to, on the day of the test. Students do not need to be separated on test day based on SDQ consent.

Preparing for Preadministration

- A preadministration session for students who are completing the SDQ is expected to take between 45-60 minutes.
 - For the PSAT, this must be done prior to, or on the day of the test because the SDQ is on the same form as the student's test answers
 - For the SAT, this must be done in a separate session prior to, or after test day. SAT SDQ forms must be returned by April 28.
- A preadministration session for students who are not completing the SDQ is expected to take 10-15 minutes and could be completed on the morning of the test.

PSAT 10 SDQ Resources Available Online

- Available at www.collegeboard.org/colorado
 - PSAT 10 Supervisor Manual
 - PSAT 10 Supplemental Instructions for Students (English and Spanish)
 - PSAT 10 Student Consent Letter (English and Spanish)
- Available at <http://www.cde.state.co.us/assessment/psattraining>
 - PSAT 10 Supplemental Instructions for Students (English and Spanish)
 - PSAT 10 Student Consent Letter (English and Spanish)

SAT SDQ Resources Available Online

- Available at www.collegeboard.org/colorado
 - SAT School Day Supervisor Manual
 - CO SAT Supplemental Instructions for Students (English and Spanish)
 - CO SAT Student Consent Letter (English and Spanish)
- Available at <http://www.cde.state.co.us/assessment/cosattraining>
 - SAT Supplemental Instructions for Students (English and Spanish)
 - SAT Student Consent Letter (English and Spanish)

Questions?

- If you have questions about the Student Data Questionnaire consent requirements for the Colorado PSAT 10 or the Colorado SAT, please contact:

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