COLORADO
Department of Education

2016 Student Biographical Data (SBD) Review Training

Assessment Unit

IMS – Data Services Office

May 2016

Training Outline

- **Overview of SBD**
- **Getting started**
- **SBD step-by-step**
- **SBD resources**
- **Question and answer session**

- **Follows Assessment Unit Data Pipeline Manual for SBD (SBD manual)**
  - Assessment Unit > Trainings > Data Trainings

    https://www.cde.state.co.us/assessment/2016sbdmanual

SBD Review: Overview

Pages 3-4 of SBD Manual

What is the SBD review?

- **Purpose**
  - Voluntary district review of student demographic data collected during assessment cycle
  - Not an opportunity to provide student data for the first time
- **Basic process**
  - Occurs after the testing window closes and before scores are released
    - CDE uploads data provided by vendor to Data Pipeline
    - Districts download, review, edit, upload, and approve their data in Data Pipeline
    - CDE returns data to vendor after SBD window closes
- **Communication**
  - Assessment Unit communicates with District Assessment Coordinators (DACs) and Data Pipeline respondents

Pages 3-4 of SBD manual

2015-2016 SBD Review Timeline*

	Assessment	Dates
~~1~~	~~ACCESS for ELLs~~	~~March 14-25~~
2	CMAS: Science and Social Studies CoAlt: Science and Social Studies CMAS: ELA and Mathematics (PARCC) Colorado Spanish Language Arts (CSLA)	May 31 – June 9
3	CO ACT Additional failsafe review	June 13-20 June 24-28
4	CoALT: DLM	June 20-27
5	PSAT	July 6-15

*DACs and data respondents will receive updates about individual collections as needed.

SBD for PSAT

- **SBD for PSAT**
  - July 6-15

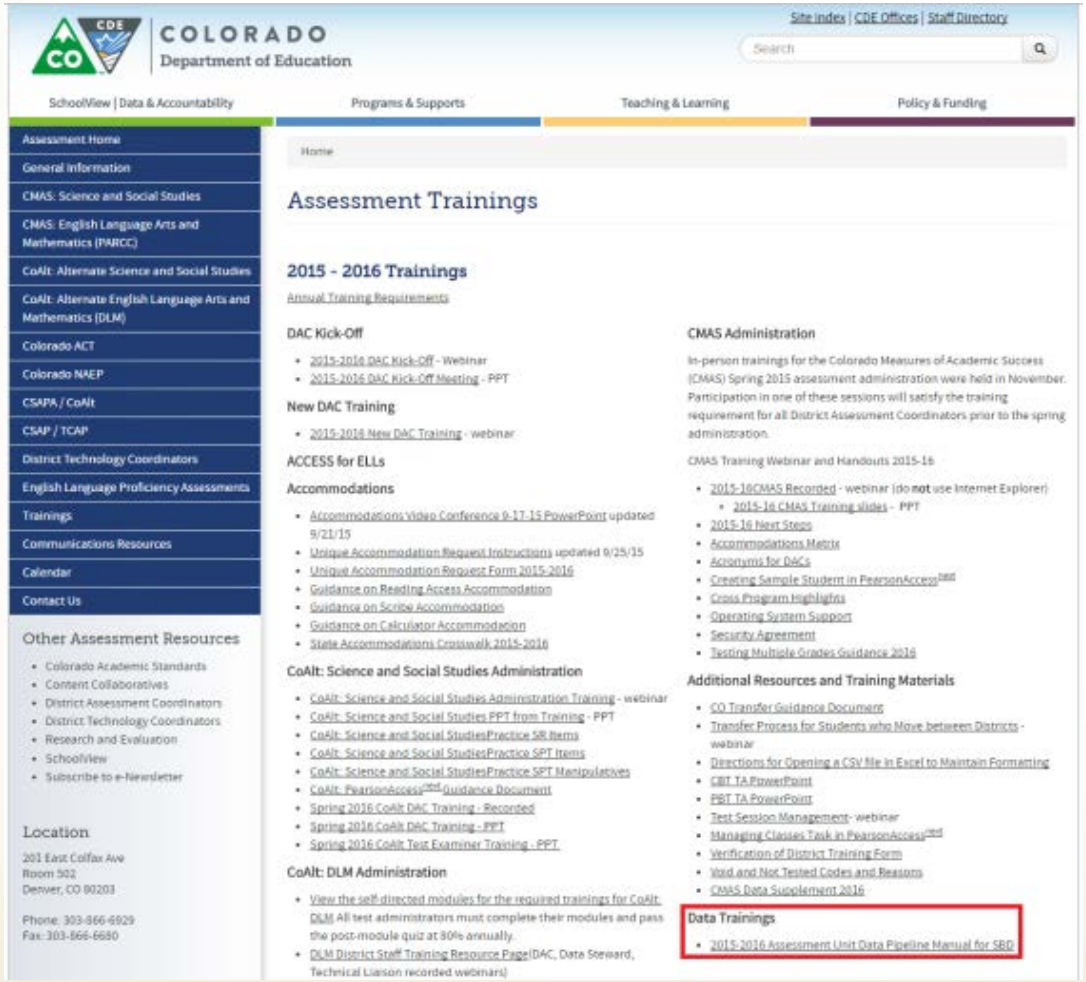
- **Collect data for SBD now while easily remembered**
  - CMAS/PARCC invalidations applied on 'Student Participated' field: http://www.cde.state.co.us/assessment/2016cmasvoidntreasons
    - Not Tested Codes
      - If a student does not test and no code is reported, will default to 'Absent'
    - Void Test Score Codes
      - ONLY void scores or CDE reporting, won't go back to College Board

SBD Review: Getting Started

Pages 4-6 of SBD Manual

Assessment Unit Data Pipeline Manual for SBD (SBD Manual)

https://www.cde.state.co.us/assessment/trainings



- **Assessment Unit website**
  - Data Trainings heading

Page 2 of SBD manual

Data Pipeline Assessment Collection Websites

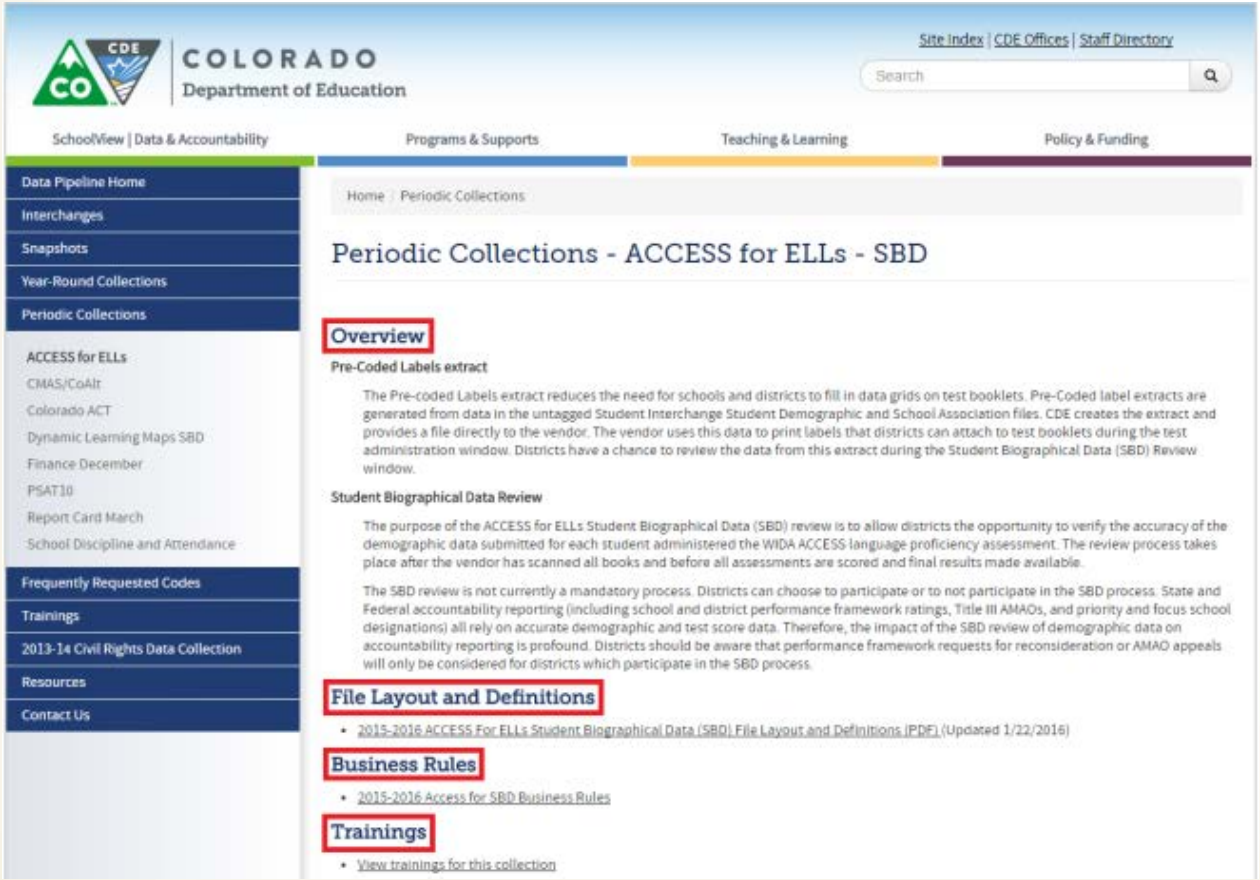
http://www.cde.state.co.us/datapipeline

- **Data Pipeline website**
  - Periodic Collections tab

Pages 4-5 of SBD manual

Data Pipeline Assessment Collection Websites

http://www.cde.state.co.us/datapipeline/per_collections



- **Periodic Collections tab**
  - Overview
  - File layout and definitions
  - Business rules
  - Trainings

Pages 4-5 of SBD manual

Assigning User Roles to Data Pipeline Assessment Collections

- **Collections are identified by the following Data Pipeline groups:**
  - ACC: ACCESS for ELLs SBD collection **Pages 5-6 of SBD manual**
  - CMS:
    - CMAS: Science and Social Studies SBD collection
    - CoAlt: Science and Social Studies SBD collection
    - CMAS: English Language Arts and Mathematics (PARCC) SBD collection
    - Colorado Spanish Language Arts (CSLA) SBD collection
  - DLM: CoAlt: Dynamic Learning Maps (DLM) SBD collection
  - ACT: CO ACT SBD collection
  - SAT: CO PSAT SBD collection

Assigning User Roles to Data Pipeline Assessment Collections

- **Local Access Manager (LAM) assigns user roles to each collection. To request assistance from your LAM, complete the Assistance Request Form.**
- **Assessment Unit collections have three district user roles:**
  - LEA viewer
  - LEA user
  - LEA approver

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- **Notes about user roles in Data Pipeline**
  - An individual may only have one user role per SBD collection.
  - An individual may be assigned roles in several or all SBD collections.

2015-2016 Remaining SBD Review Timeline*

	Assessment	Dates	Data Pipeline Group
1	CMAS: Science and Social Studies CoAlt: Science and Social Studies CMAS: ELA and Mathematics (PARCC) Colorado Spanish Language Arts (CSLA)	May 31 – June 9	CMS
2	CO ACT Additional failsafe review	June 13-20 June 24-28	ACT
3	CoALT: DLM	June 20-27	DLM
4	PSAT	July 6-15	SAT

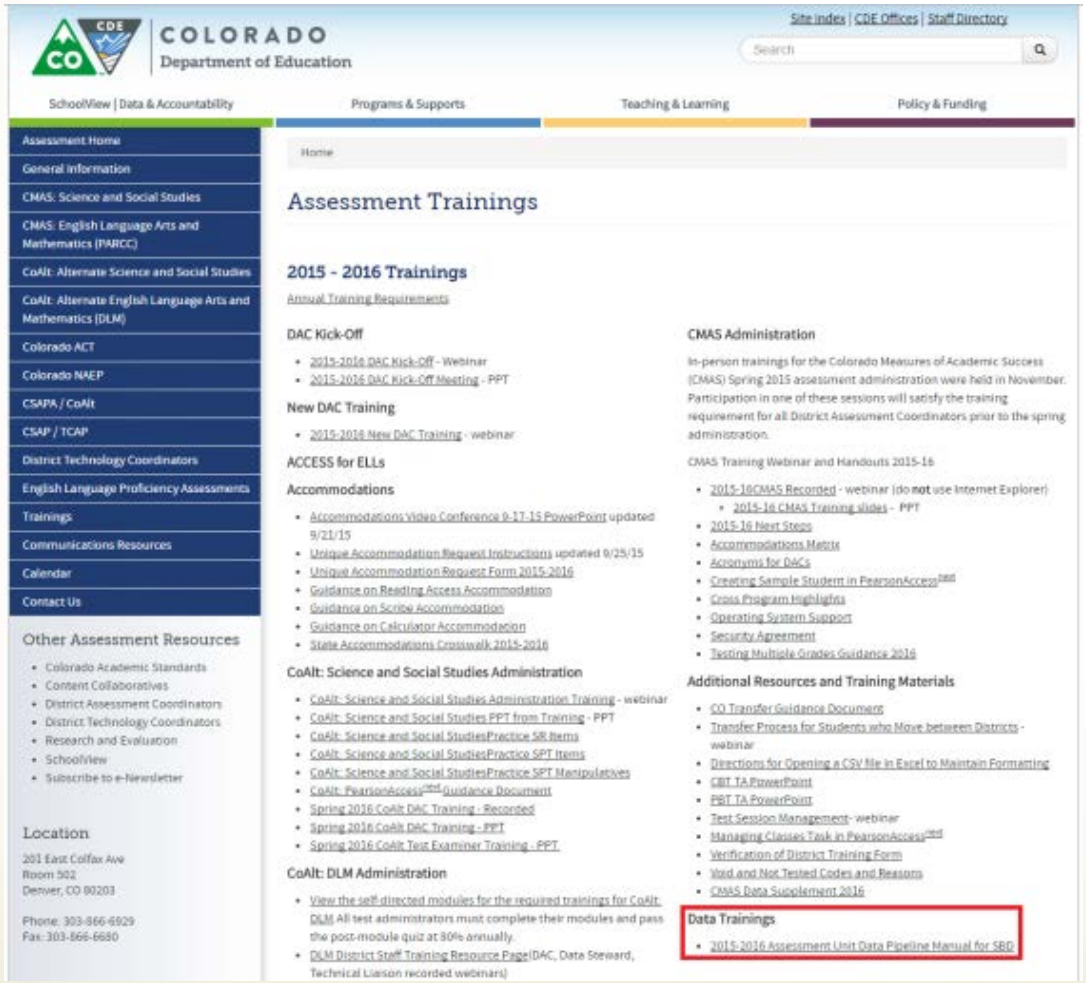
*DACs and data respondents will receive updates about individual collections as needed.

SBD Review: Step-by-Step

Pages 14-23 of SBD Manual

SBD Manual

https://www.cde.state.co.us/assessment/trainings



- **Assessment Unit website**
  - Data Trainings heading

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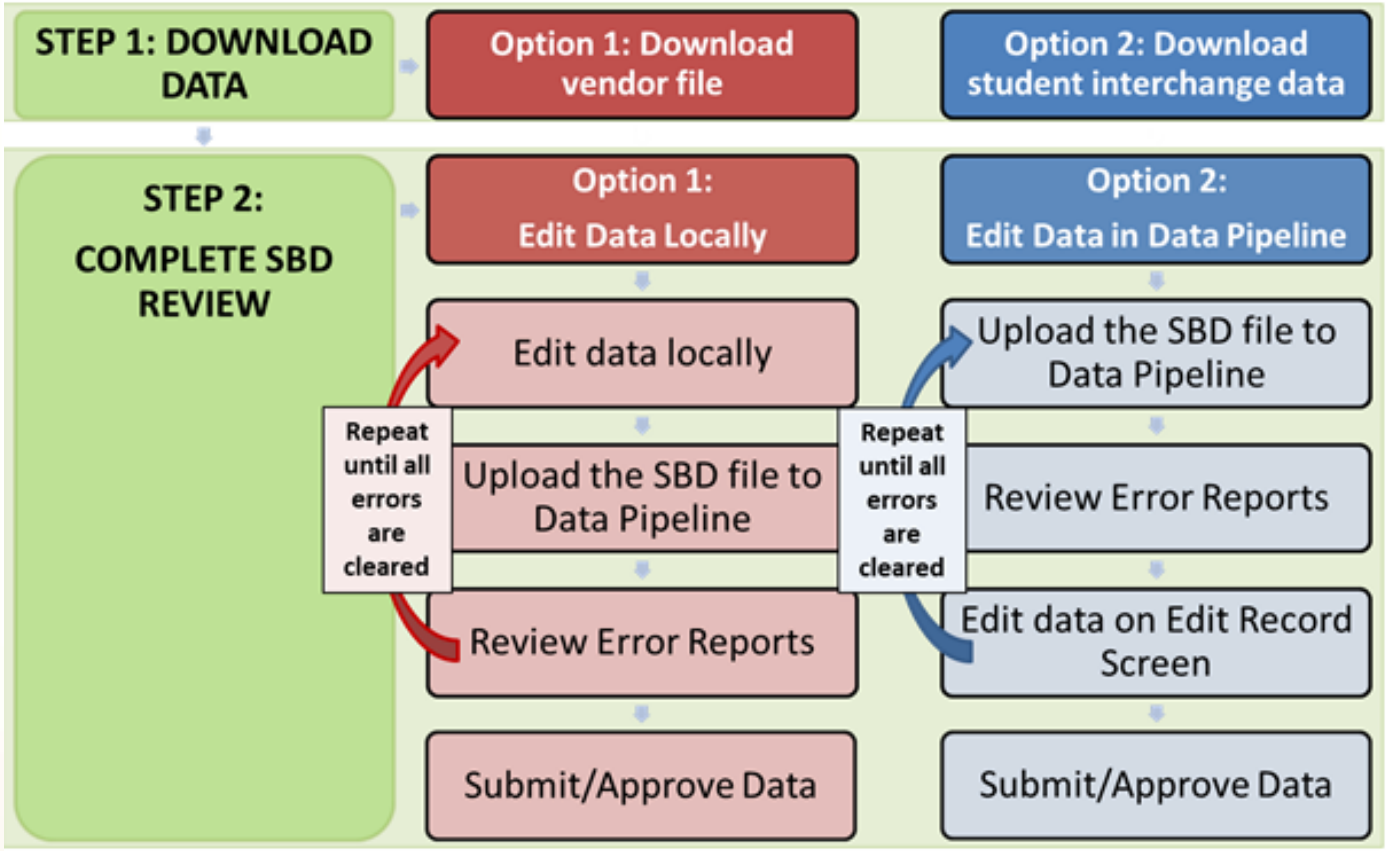
SBD Review Options



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SBD Review Demonstration

Demonstration Topic	SBD Manual Page Reference
Downloading the SBD file from Data Pipeline	14
Option 1: Editing data locally	15
Uploading the SBD Data File to Data Pipeline	16
Option 2: Editing data in Data Pipeline	19
Reviewing Cognos reports • SBD error detail report • SBD error summary report	25 29 30
Submitting/Approving SBD Data	22
Assessment specific SBD review information	36

SBD Resources

CDE Assessment Unit Contacts for Upcoming SBD Review Windows

	Assessment Collection	Contact	E-Mail Address	Phone
1	CMAS: Science and Social Studies CoAlt: Science and Social Studies CMAS: ELA and Math (PARCC) Colorado Spanish Language Arts (CSLA)	Melissa Mincic	Mincic_M@cde.state.co.us	303.866.6281
2	CoAlt DLM: Dynamic Learning Maps			
3	CO ACT			
4	CO PSAT	Shangte Shen	Shen_S@cde.state.co.us	303.866.6877

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Additional CDE Contacts

Topic	CDE Office	Contact	E-Mail Address	Phone
State accountability (*School* and *District Performance Frameworks*)	Accountability, Performance and Support	Josh Perdue	Perdue_J@cde.state.co.us	303.866.2865
NCLB waiver program	Accountability, Performance and Support	Nazie Mohajeri-Nelson	Mohajeri-Nelson_N@cde.state.co.us	303.866.6205
SASIDs	Information Management Services Unit	Genevieve Hale	Hale_G@cde.state.co.us	303.866.6612
Policies about English language development	Office of Language, Culture and Equity	Morgan Cox	Cox_M@cde.state.co.us	303.866.6138

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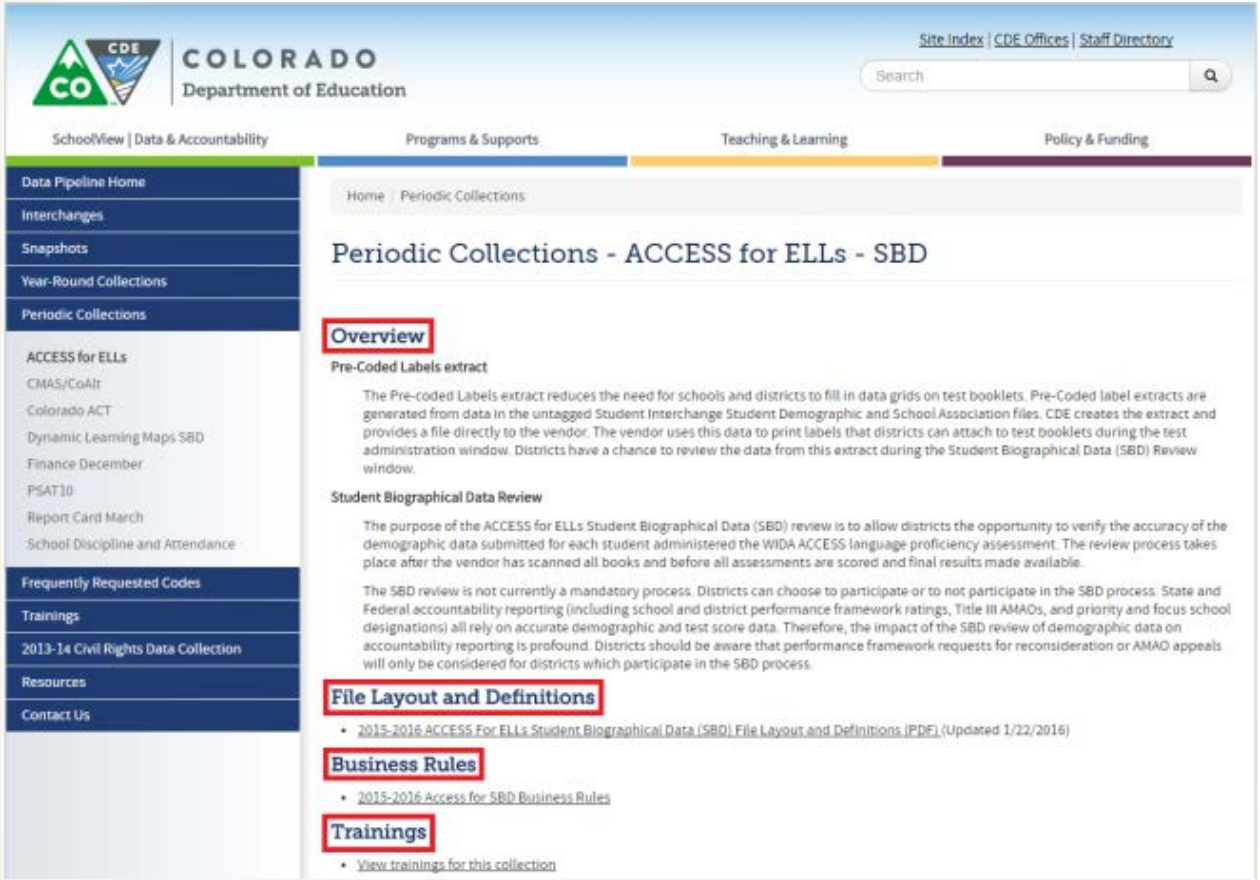
Data Pipeline Assessment Collection Websites

http://www.cde.state.co.us/datapipeline/per_collections

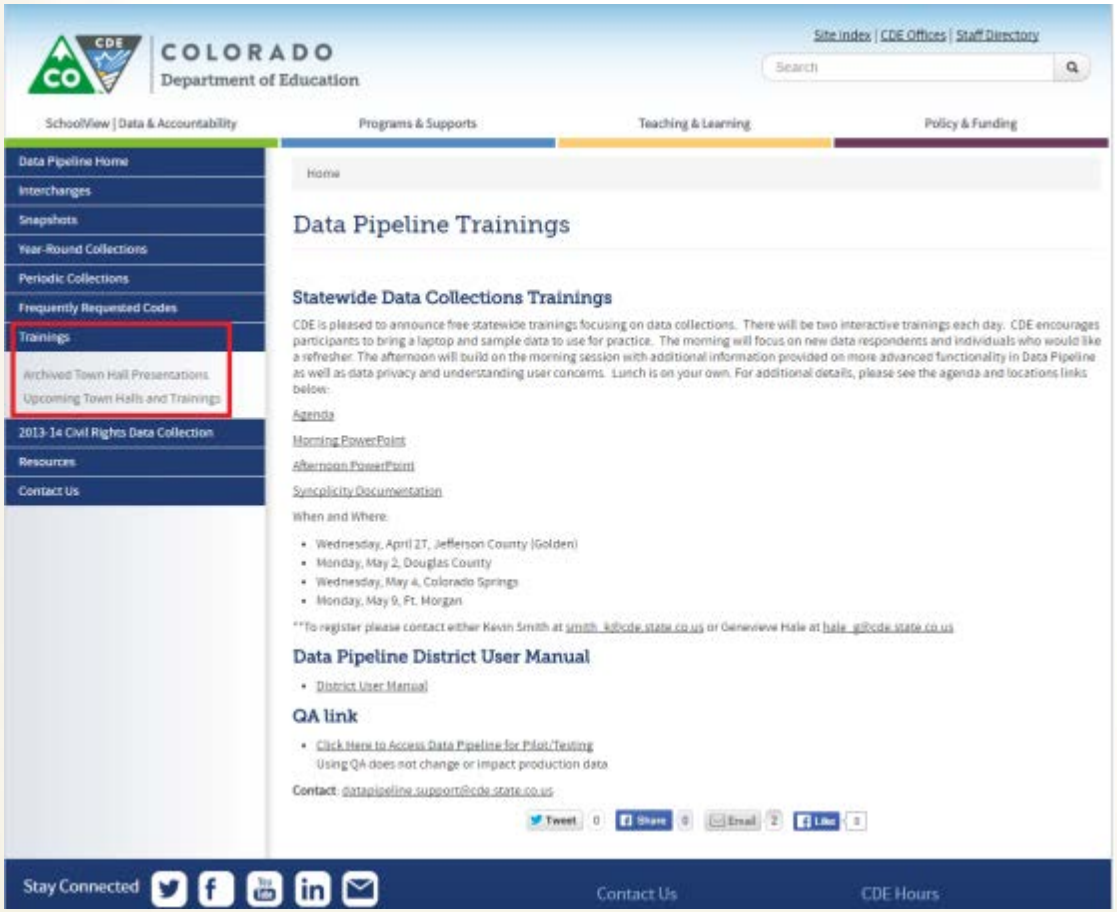


- **Periodic Collections tab**
  - Overview
  - File layout and definitions
  - Business rules
  - Trainings

Pages 4-5 of SBD manual

Data Pipeline Trainings Website

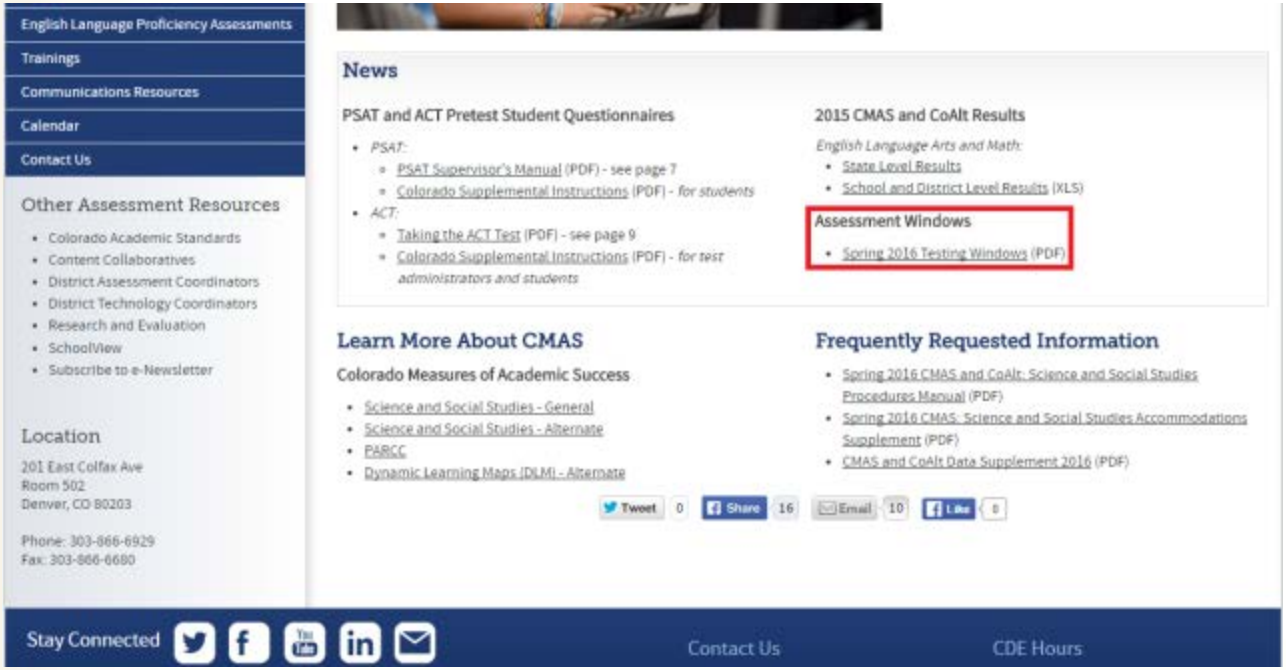
http://www.cde.state.co.us/datapipeline/train_trainings



- **Trainings tab**
  - Town Hall presentations

Assessment Unit Website: Assessment Windows

https://www.cde.state.co.us/assessment



- **Assessment Unit website**
  - Assessment Windows heading

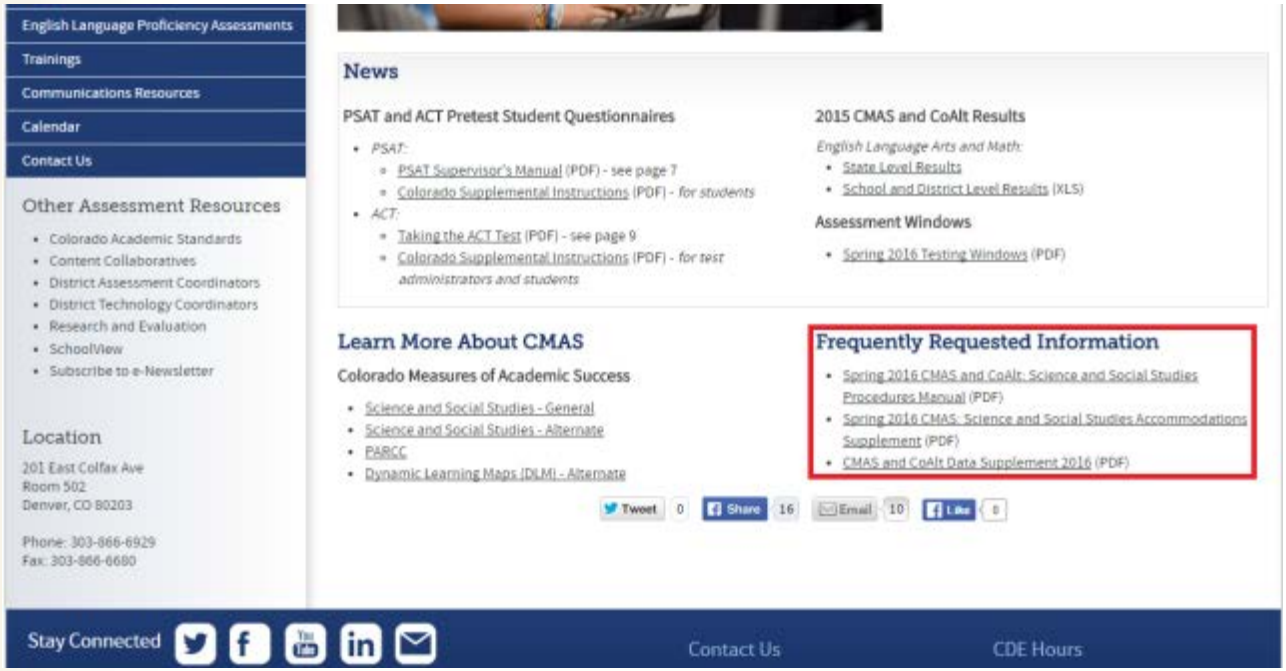
Assessment Unit Website: Assessment-Specific Information

https://www.cde.state.co.us/assessment/trainings

- **Assessment Unit website**
  - Tab for each assessment
    - Spring 2016 Assessments heading

Assessment Unit Website: Data Documentation & Manuals

https://www.cde.state.co.us/assessment



- **Assessment Unit website**
  - Frequently Requested Information heading

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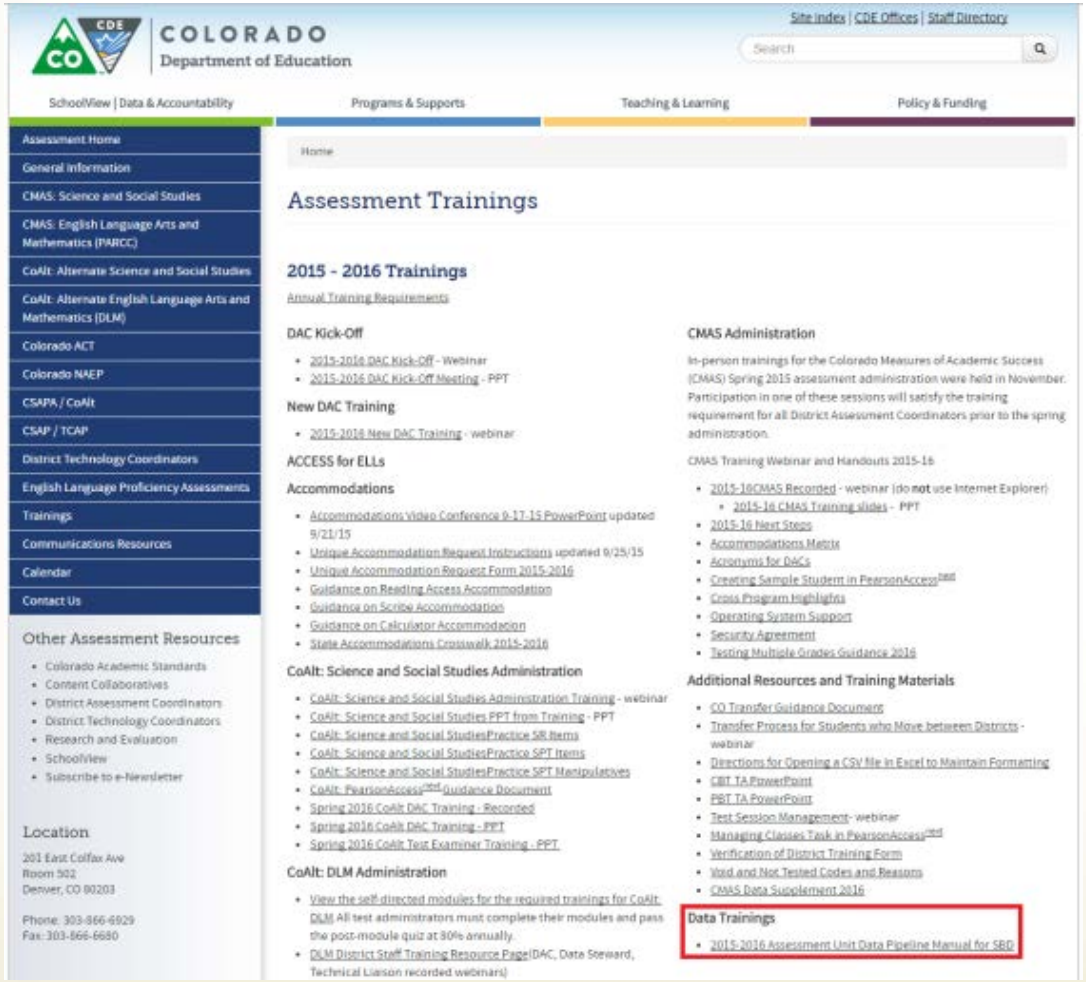

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Thank you!

Contacts:

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