



Colorado 21st CCLC and E2 OST Important Dates: 2022-2023

COHORT VIII | **COHORT IX** | **E2 OST** | **COHORT X** | **ALL COHORTS**

For the most current version of this document, please visit the [21st CCLC Subgrantee Resources](#) page.

Due dates and grant requirements are provided by month across the fiscal year. Please see the cohort colors above and review the corresponding dates.

JUNE 2022

June 15	ALL COHORTS:	May Attendance Data due for submission	EZReports
June 15	ALL COHORTS:	Teacher Surveys due	EZReports
June 30	ALL COHORTS:	Review funding requests and payments	CDE Competitive Grant Distribution Report
June 30	ALL COHORTS:	Last day to spend funds for FY2021-22	
June 30	COHORT VIII:	Last day of grant for those that did not renew for FY2022-23	

JULY 2022

July 1	ALL COHORTS:	EZReports 2022-23 will be live!	
July 15	ALL COHORTS:	June Attendance Data due for submission	EZReports
July 15	COHORT VIII, COHORT IX:	All 2021-22 GPRA Measures data (except for Teacher Surveys due June 15) uploaded by subgrantees into EZReports	EZReports
July 15	Non-Renewed COHORT VIII:	FY2021-22 EOY Reporting Survey due to CDE via Qualtrics and EOY Supplemental Documents due to CDE	Qualtrics and 21CCLC inbox
July 15	Renewed COHORT VIII, COHORT IX and E2 OST:	FY2021-22 EOY Reporting Survey due to CDE via Qualtrics; 2022-2023 Budget, Continuation Plan and Funding Chart due to CDE	Qualtrics and 21CCLC inbox
July 19-21	ALL COHORTS:	U.S. Department of Education 2022 Summer Symposium	Virtual
July 29	COHORT VIII:	Last day to submit final budget revisions for ESSER I Supplemental Funds	Submit to your Lead Consultant
By July 30	ALL COHORTS:	FY2022-23 GALs sent by CDE to renewed Cohort VIII, Cohort IX, and E2 OST	

AUGUST 2022

Aug. 11	ALL COHORTS:	New Staff Orientation Webinar	11:30 am-1 pm, Zoom
Aug. 15	ALL COHORTS:	July Attendance Data due for submission	EZReports
Aug. 16	ALL COHORTS:	2022-23 Back to School Convening	Arvada Center, 9 am-3 pm

SEPTEMBER 2022

Sept. 1	ALL COHORTS:	2021-22 EZReports becomes “read only”	
Sept. 1	ALL COHORTS:	Nonpublic School Consultation Form due to CDE	Qualtrics
Sept. 1	ALL COHORTS:	Center Expectation and Principal Signoff Form due to CDE	21CCLC inbox
Sept. 15	ALL COHORTS:	August Attendance Data due for submission	EZReports
Sept. 22	ALL COHORTS:	Peer-to-peer session (optional) – Topic: Back to School	10-11 am, Zoom
Sept. 30	ALL COHORTS:	Review funding requests and payments	CDE Competitive Grant Distribution Report
Sept. 30	ALL COHORTS:	FY2021-22 AFRs due to CDE	SmartSheet
Sept. 30	Non-Renewed COHORT VIII:	Grant closeout documents due to CDE with AFR submission	21CCLC inbox
Sept. 30	COHORT VIII:	Last day to spend ESSER I Supplemental Funds	

OCTOBER 2022

Oct. 13	ALL COHORTS:	Peer-to-peer session (optional) – Topic: STEM	10-11 am, Zoom
Oct. 15	ALL COHORTS:	September Attendance Data due for submission	EZReports
Oct. 15	ALL COHORTS:	Evaluation Report due to CDE	21CCLC inbox
Oct. 15	ALL COHORTS:	Last day to submit RFF for FY2022-23	Competitive Grant Formsite
Oct. 16-18	ALL COHORTS:	Statewide Fall Out-of-School Time Conference	The Summit Event Center
Oct. 19	ALL COHORTS:	Mandatory Fall Subgrantee Meeting	The Summit Event Center, 9 am-3 pm
Oct. 20		23rd Annual Lights on Afterschool Day	
Oct. 31	ALL COHORTS:	Professional Development Supplemental Funds Application due to CDE	Submit to your Lead Consultant
Oct. 31	ALL COHORTS:	Peer Learning Program Application due to CDE	Google Form

NOVEMBER 2022

Nov. 1	COHORT VIII:	Last day to submit RFF for ESSER I Supplemental Funds	Competitive Grant Formsite
Nov. 15	ALL COHORTS:	October Attendance Data due for submission	EZReports
Nov. 17	ALL COHORTS:	Peer-to-peer session (optional) – Topic: Sustainability Planning	10-11 am, Zoom

DECEMBER 2022

Dec. 1	ALL COHORTS:	Review funding requests and payments	CDE Competitive Grant Distribution Report
Dec. 15	ALL COHORTS:	November Attendance Data due for submission	EZReports
Dec. 30	COHORT VIII:	ESSER I Supplemental Funds AFRs due to CDE	SmartSheet

JANUARY 2023

Jan. 9	COHORT VIII:	BSCA Summer 2023 Supplemental Funds – Intent to Apply Due	Intent to Apply Google Form
Jan. 12	ALL COHORTS:	Peer-to-peer session (optional) – Topic: Family Engagement	10-11 am, Zoom
Jan. 15	ALL COHORTS:	December Attendance Data due for submission	EZReports

FEBRUARY 2023

Feb. 1	COHORT VIII:	BSCA Summer 2023 Supplemental Funds – Application and Budget Due	21CCLC inbox
Feb. 1	ALL COHORTS:	FY2022-23 IFR due to CDE (covering the period of 7/1/22-12/31/22)	SmartSheet
Feb. 15	COHORT X:	Cohort X RFA Released	
Feb. 15	ALL COHORTS:	January Attendance Data due for submission	EZReports
Feb. 16	ALL COHORTS:	Mandatory Spring Subgrantee Meeting	Adams 12 Conference Center, 9 am-3 pm
Feb. 23	ALL COHORTS:	Peer-to-peer session (optional) – Topic: Summer Planning	10-11 am, Zoom

MARCH 2023

March 1	ALL COHORTS:	CDE will email subgrantees EOY Reporting Surveys for FY2022-23	
March 1	ALL COHORTS:	Review funding requests and payments	CDE Competitive Grant Distribution Report
March 9	ALL COHORTS:	Peer-to-peer session (optional) – Topic: Partnership and Stakeholder Development	10-11 am, Zoom
March 14	ALL COHORTS:	2022-23 EOY Webinar	10 am-11:30 am, Zoom
March 15	ALL COHORTS:	February Attendance Data due for submission	EZReports
March 31	ALL COHORTS:	FY2022-23 Grant Award Reduction Request form due to CDE	Submit to your Lead Consultant

APRIL 2023

April 4	ALL COHORTS:	CDE/CAP Spring OST Showcase	Adams 12 Conference Center
April 13	ALL COHORTS:	Peer-to-peer session (optional) – Topic: End-of-Year Data Closeout	10-11 am, Zoom
April 15	ALL COHORTS:	March Attendance Data due for submission	EZReports

April 24-28

[National Afterschool Professionals Appreciation Week](#)

MAY 2023

May 1	ALL COHORTS:	Last day to submit budget revisions for FY2022-23	Submit to your Lead Consultant
May 1	ALL COHORTS:	Completed FY2023-24 budget due to CDE	21CCLC inbox
May 15	ALL COHORTS:	April Attendance Data due for submission	EZReports
May 18	ALL COHORTS:	Follow-up Webinar on Summer Learning with Ron Fairchild	10-11 am, Zoom

JUNE 2023

June 1	COHORT VIII:	BSCA Summer 2023 Supplemental Funds – Programs Start	
June 15	ALL COHORTS:	May Attendance Data due for submission	EZReports
June 15	ALL COHORTS:	Teacher Surveys due	EZReports
June 30	ALL COHORTS:	Review funding requests and payments	CDE Competitive Grant Distribution Report
June 30	ALL COHORTS:	Last day to spend funds for FY2022-23	
June 30	COHORT VIII:	Last day of grant for FY2022-23	

JULY 2023

July 1	ALL COHORTS:	EZReports 2023-24 will be live!	
July 15	ALL COHORTS:	June Attendance Data due for submission	EZReports
July 15	COHORT VIII, COHORT IX:	All 2022-23 GPRA Measures data (except for Teacher Surveys due June 15) uploaded by subgrantees into EZReports	EZReports
July 15	COHORT VIII:	FY2022-23 EOY Reporting Survey due to CDE via Qualtrics and EOY Supplemental Documents due to CDE	Qualtrics and 21CCLC inbox
July 15	COHORT IX, E2 OST:	FY2022-23 EOY Reporting Survey due to CDE via Qualtrics; 2022-2023 Budget, Continuation Plan and Funding Chart due to CDE	Qualtrics and 21CCLC inbox
By July 30	COHORT IX, COHORT X, E2 OST:	FY2022-23 GALs sent to subgrantees by CDE	

AUGUST 2023

Aug. 3-4	COHORT X:	New Subgrantee Orientation	In person, TBD
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Aug. 15	ALL COHORTS:	July Attendance Data due for submission	EZReports
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SEPTEMBER 2023

Sept. 1	COHORT VIII:	BSCA Summer 2023 Supplemental Funds – Programs End	
Sept. 15	ALL COHORTS:	August Attendance Data due for submission	EZReports
Sept. 30	ALL COHORTS:	FY2022-23 AFRs due to CDE	SmartSheets
Sept. 30	COHORT VIII:	Grant closeout documents due to CDE with AFR submission	21CCLC inbox
Sept. 30	COHORT VIII:	BSCA Summer 2023 Supplemental Funds – Last day to spend funds	

OCTOBER 2023

Oct. 2-4	ALL COHORTS:	Second Annual Statewide Fall Out-of-School Time Conference	In person, TBD
Oct. 5	ALL COHORTS:	Fall Subgrantee Meeting	In person, TBD
Oct. 15	ALL COHORTS:	September Attendance Data due for submission	EZReports
Oct. 15	ALL COHORTS:	Last day to submit RFF for FY2022-23	Competitive Grant Formsites
Oct. 15	COHORT VIII:	BSCA Summer 2023 Supplemental Funds – Last day to submit RFF	Competitive Grant Formsites

NOVEMBER 2023

Nov. 15	ALL COHORTS:	October Attendance Data due for submission	EZReports
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DECEMBER 2023

Dec. 15	ALL COHORTS:	November Attendance Data due for submission	EZReports
Dec. 30	COHORT VIII:	BSCA Summer 2023 Supplemental Funds – All data due to CDE	EZReports
Dec. 30	COHORT VIII:	BSCA Summer 2023 Supplemental Funds – AFR due to CDE	SmartSheets

Glossary of Terms

AFR	= Annual Financial Report
CDE	= Colorado Department of Education
CP	= Continuation Plan
EOY	= End Of Year
GAL	= Grant Award Letters
IFR	= Interim Financial Report
RFA	= Request for Application
RFF	= Request for Funds